THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
Monday, January 7, 2019
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM

1. **Call to Order –** Mayor Anderson called the meeting to order at 7:05 p.m.

2. **Roll Call –** Members present: Anderson, Greenwood, Harvath, Lion, Miller, Mooradian, Seabert
   Members absent/excused: None
   Also present: City Manager LeFevere, City Planner, Imus, and City Clerk Aalderink.

3. **Pledge of Allegiance –** Led by Mayor Anderson

4. **Consent Calendar**
   A. Approval of Agenda for
   B. Approval of Regular Council Meeting Minutes of December
   Motion by Mooradian, with support from Seabert, to approve the consent calendar as presented. Motion carried by unanimous roll call vote.

5. **Approval of Invoices**
   A. Invoices dated January 7, 2019 in the amount of $58,293.10 – roll call
   Motion by Seabert, with support from Miller, to approve payment of the invoices dated January 7, 2019 in the amount of $58,293.10 as submitted. Motion carried by unanimous roll call vote.

6. **Appointments/Resignations/Proclamations**
   A. Mixed Use Market Analysis & Strategy Presentation – Sharon Woods, LandUseUSA
   Imus reported the data collected from this analysis will be extremely helpful with future projects that will occur in the city.

7. **Public Communications**
   A. Verbal (Limit of three (3) minutes on agenda items only)
   David Setzke requested a change to the Marijuana Ordinance. The current ordinance requires a 90 video storage days, Mr. Setzke has requested the 90 days be amended to 30 days. Mayor Anderson sent the request to Planning.

   B. Written Communications
      1. Jean Neve – Thank You
      2. David Subelsky – Whittier & Fourth Drive request. Anderson will contact Mr. Subelsky.

8. **Unfinished Business –** No unfinished business

9. **New Business**
   A. Resolution 01-2019 Adopting the 2019 through 2024 Saugatuck Douglas Area Parks & Recreation Master Plan.
   Motion by Seabert, with support from Mooradian, to approve Resolution 01-2019, Adopting the 2019 through 2024 Saugatuck Douglas Area Parks & Recreation Master Plan. Motion carried by unanimous roll call vote.

   B. Resolution 02-2019 Approving the Nonexclusive Conditional Driveway Easement Agreement between the City of the Village of Douglas and Reginald & Connie Vorderman.

Motion by Seabert, with support from Miller, to approve Resolution 02-2019 Approving the Nonexclusive Conditional Driveway Easement Agreement between the City of the Village of Douglas and Reginald & Connie Vorderman. Motion carried by unanimous roll call vote.

C. Resolution 03-2019 Approving Wade's Bayou Phase 2 Marina Development Plans & Authorize Engineering And Bidding For Construction.
Motion by Seabert, with support from Miller, to approve Resolution 03-2019 Wade's Bayou Phase 2 Marina Development Plans & Authorize Engineering And Bidding For Construction. Motion carried by unanimous roll call vote.

D. Master Plan Meter Project – Information Item

E. Michigan Council For Arts & Cultural Affairs Grant Program
Motion to approve Michigan Council for Arts & Cultural Affairs Grant Application. Motion carried by unanimous roll call vote.

10. Reports

A. **Commission / Committee / Board Reports**

1. Planning Commission – Imus reported Planning Commission will review the new proposed Library building plans at the next meeting.
2. Kalamazoo Lake Sewer and Water Authority- No meeting.
3. Kalamazoo Lake Harbor Authority – No meeting.
4. Downtown Development Authority – Next meeting Jan. 10th
5. Douglas Harbor Authority- Next meeting Jan. 22nd
6. Fire District Board – No meeting.
7. Community Recreation – No meeting. .

B. **Staff Reports**

1. **Community Development / Planning / Zoning –** Imus stated there were 70 new building permits issued in 2018
2. **Finance / Budget –** No report
3. **Manager's Report / Comments** – LeFevere received an updated pavement management assessment that will be forwarded to the Council. The City has secured additional CMAC funding in the amount of $490,000. A goal setting workshop should be scheduled for the first part of February.

11. Public Communications - Verbal (Limit of three (3) minutes on general business of the City) - None

12. Council Comments

Miller appreciated being a part of the Marketing Analysis Study meeting.
Lion reminded all members of the upcoming MML conference.
Harvath is happy to see a draw for Street Performers.
Seabert would like to see 6-7 more volunteers for the Center St. gardens; he will be ordering flowers shortly.

13. Mayor's Report / Comments

Anderson reminded all present that the empty Council seat must be filled at the next meeting. The City Manager search will be moving forward.

14. Closed Session

Motion by Harvath, with support from Mooradian, to go into Closed Session in accordance with the provisions of Section 8 of the Open Meeting Act to consider City Attorney written opinion. (8:36 P.M.)

Motion by Harvath, with support from Seabert, to end the closed session and return to the regular meeting. (9:40 P.M.)

Adjournment – Motion to adjourn the meeting, Harvath/Seabert. Motion carried by voice vote

Respectfully submitted by:

Pamela Aalderink, CMC
City of the Village of Douglas Clerk

Approved by: _____

Linda Anderson, Mayor Date

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 7, 2019, I further certify that the meeting was duly called and that a quorum was present.

_____ _____

Pamela Aalderink, City Clerk Date

THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
Monday, January 21, 2019
7:00 P.M.

1. **Call to Order**: Mayor Anderson called the meeting to order at 7:00 P.M.

2. **Roll Call**: Present – Anderson, Harvath, Lion, Miller, Mooradian, and Seabert.
   Absent – None
   Also present – City Manager LeFevere, City Planner Imus, City Treasurer Carpenter, City Clerk Aalderink
3. **Pledge of Allegiance** – Mayor

4. **Consent Calendar**
   A. Approval of Agenda for January 21, 2019
   B. Approval of Regular City Council Meeting Minutes of January 7, 2019
   C. Approval of Closed Session Meeting Minutes of January 7, 2019
   Amendment: York removal of Planning Commission consideration.

   Motion by Seabert, with support from Lion, to approve the Consent Calendar as amended. Motion carried by unanimous roll call vote.

5. **Approval of Invoices**
   A. Motion to approve invoices dated January 21, 2019 in the amount of $53,839.64

   Motion by Harvath, with support from Seabert, to approve the January 21, 2019 invoices in the amount of $53,839.64. Motion carried by unanimous roll call vote.

6. **Appointments/Resignations/Proclamations/Presentation**
   A. Cathy North – City Council Applicant with 34 years Public Education, has budgeting, bargaining, and business experience.
   B. Timothy Buszka – City Council/Planning Commission Applicant with Product Marketing experience.
   C. Betsy York – Planning Commission Applicant. York pulled her application from the agenda.

   Motion by Seabert, with support from Lion, to appoint Cathy North to City Council. Motion carried by unanimous roll call vote. Appointment by Ballot Vote.
   Motion by Seabert, with support from Lion, to appoint Timothy Buszka to Planning Commission. Motion carried by unanimous roll call vote. Appointment by Ballot Vote.
   Mayor Anderson thanked the applicants for their interest.

7. **Public Communications**
   A. Verbal (Limit of three (3) minutes on agenda items only)
   B. Written Communications
      i. LARA Licensing – Blue Star Center Enterprises, Inc.
      ii. Interurban Minutes
      iii. Revenue Expenditure Report Saugatuck Township – Cemetery
8. **Unfinished Business:** None

9. **New Business**
   A. Resolution 04-2019 Approving Participation In and Cost Sharing For Master Meter Project. All three Municipalities must approve the Cost Sharing project or the project stops and the

costs will continue to rise each year. LeFevere recommends approval. Council concerned with the 10% contingency cost, would like KLSWA to consider other bids for Engineers, believe there is a conflict of interest in using Fleis & Vandenbrink. Council in agreement to table and hold a Special Meeting in order to vote.
Motion by Mooradian, with support from Seabert, to table Resolution 04-2019 until additional information is received. Motion carried by unanimous roll call vote.

B. Goal Setting Workshop – Date set to Monday, February 11th at 4:00 P.M.

10. Reports

A. Commission/ Committee/ Board Reports
1. Planning Commission – Imus: 18 new builds. Hearing good things about the Target Market Analysis. The Library site plan has been approved and ground breaking should take place in March.
2. Kalamazoo Lake Harbor Authority – No meeting
3. Kalamazoo Lake Sewer Water Authority – Public Hearing for the Budget will be at the next meeting.
4. DDA – Lion: Authority revisited and re-evaluated committee goals. A newsletter will be coming out soon.
5. Fire Board – Miller: Year-end review numbers were shared. Under influence drivers number went up, due to Medical Marijuana. Saugatuck Township Fire Dept. has the largest call volume in Allegan County. The Fire Dept. audit went well.
6. Community Recreation – Seabert: Meeting next Monday
7. Douglas Harbor Authority – LeFevere: Meeting on Tuesday, January 22nd

B. Staff Reports
1. Community Development/Planning/Zoning – Imus: Michigan Coastal Society has obtained a liquor license.
2. Finance/Budget – Carpenter: Welcomed new Council Member North. Complemented Council on their good stewardship with city funds.
3. Manager's Report – LeFevere: None
4. Interim Chief of Police – Kent: Went over the year-end report.

11. Public Communications – Verbal (Limit of (3) minutes on general business of the City: None

12. Council Comments: Council requested information on the Deputy Clerk search, welcomed new Council and Planning Commission members, expressed gratitude for the work the Dept. Public Works did for the Women's March, and inquired if the city had guidelines for snow removal.

13. Mayor's Report/Comments – Anderson: Welcomed new members.

14. Closed Session

Motion by Lion, with support from Seabert, to go into closed session in accordance with the provisions of Section 8 of the Open Meeting Act to consider City Attorney opinion. Motion carried by unanimous roll call vote. (8:30 P.M.)
Motion by Seabert, with support from Harvath, to end the closed session and return to the regular meeting. Motion carried by unanimous roll call vote. (8:55 P.M.)

Motion by Lion, with support from Seabert, to approve Resolution 05-2019. Motion carried by unanimous roll call vote.

15. Adjournment – *Motion by Seabert, with support from Lion, to adjourn. Motion carried by voice vote. (9:05 P.M.)*

MINUTES
THE CITY OF THE VILLAGE OF DOULGAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
MONDAY, FEBRUARY 4, 2019- 7:00 PM

1. Call to Order: Mayor Anderson called the meeting to order at 7:00 PM

2. Roll Call: Present – Anderson, Harvath, Lion, Miller, Mooradian, Seabert
North (via conference phone)
Absent – None
Also Present- City Manager LeFevere, City Treasurer Carpenter, City Planner Imus
City Clerk Aalderink

3. Pledge of Allegiance: Led by Mayor Anderson

4. Consent Calendar
   A. February 4, 2019 Agenda
   B. January 21, 2019 Meeting Minutes
   C. January 21, 2019 Closed Session Minutes
   Motion by Seabert, with support from Lion, to approve the Consent Calendar as presented. Motion carried by unanimous roll call vote.

5. Approval of Invoices
   Motion by Harvath, with support from Seabert, to approve the amended invoices in the amount of $56,951.64. Motion carried by unanimous roll call vote.

6. Appointments/Resignations/Proclamations/Presentations – None

7. Public Communications
   A. Verbal (Limit of three (3) minutes on agenda items only)
   B. Written
      i. Allegan County Drain Commissioner –
      ii. Interurban Pension Report

8. Unfinished Business
   A. Motion by Miller, with support from Lion, to remove from the table and approve Resolution 04-2019 Participation In and Cost Sharing For Master Metering Project –Funding would come from the Sewer Water fund. Council concerned with who would do the monitoring of the project. *Motion carried by unanimous roll call vote.*

9. New Business
   A. *Motion by Lion, with support from Mooradian, to approve Resolution 06-2019 Creating And Providing For The Operation Of A Brownfield Redevelopment Authority For The City Of The Village Of Douglas Pursuant To And In Accordance With The Provisions Of Act 381 Of The Public Acts Of The State Of Michigan Of 1996, As Amended.* The City Attorney recommends the establishment of a City Brownfield Authority. A TIF will be established following the public hearing, 14 days following the public hearing the board members will be appointed. *Motion carried by unanimous roll call vote*.

B. *Motion by Seabert, with support from Harvath, to approve Resolution 07-2019 An Agreement Regarding The Use Of Wade's Bayou Park And Facilities (Running Rivers, Inc.)* Council discussed the possibility of putting the city leased property up for bid in the near future. *Motion carried by unanimous roll call vote*.

C. *Motion by Seabert, with support from Mooradian, to approve Resolution 08-2019 An Agreement Regarding The Use And Rental Of The Barrel* (Michael White). Council concerned with water and electrical charges for usage. Council was in agreement to monitor utilities for this year and re-evaluate for next year. *Motion carried by unanimous roll call vote.*

10. Reports
    A. Commission / Committee / Board Reports
        1. Planning Commission – No report
        2. Kalamazoo Lake Sewer and Water Authority – Budget was finalized last week. LeFevere is concerned that every few years the fees are raised. The water agreement is 20 years old. Council members requested the Authority head come to the next meeting to explain the raise in costs and why the Authority should have a 100% surplus.
        3. Kalamazoo Lake Harbor Authority – No report
        4. Downtown Development Authority – No report
        5. Fire Board – No report
        6. Community Recreation – No report
        7. Douglas Harbor Authority – No report

    B. Staff Reports
        1. Community Development/ Planning / Zoning – The 5 year Park & Rec Plan was submitted. My Coast liquor license is being reworked. A group of community members would like to redo Schultz Park play area.
        2. Finance / Budget – Carpenter is pleased with where the City sits financially.
        3. Manager's Report / Comments – Council members received an Asset Management Plan for the streets, this will be a discussion topic at the Monday, February 11th workshop meeting.

11. Public Communications –
        1. Allegan County Clerk Genetski distributed the 2017 Annual Report for the County Clerk Office.

12. Council Comments – Both Seabert and Harvath complemented the Dept. of Public Works on the job they have done with the city streets. Miller voice his concern with the sidewalk Ordinance. Lion would like to look at a system to salt the sidewalks.

13. Mayor's Report / Comments – Anderson announced the DDA sign committee will meet in city hall.

14. Adjournment – Motion by Seabert, with support from Harvath, to adjourn at 8:25 PM

Respectfully submitted by:

Pamela Aalderink,, CMC
City of the Village of Douglas Clerk

Approved by:

Linda Anderson, Mayor Date:

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on February 4, 2019 , I further certify that the meeting was duly called and that a quorum was present.

Pamela Aalderink, City Clerk **Date**

Minutes

THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
Monday, February 18, 2019 - 7:00 PM

1. **Call to Order:** By Mayor Anderson

2. **Roll Call:** Present - Anderson, Harvath, Lion, Miller, Mooradian, Seabert
   Present by conference call - North
   Also present - City Manager LeFevere, City Planner Imus, City Treasurer Carpenter, and City Clerk Aalderink

3. **Pledge of Allegiance:** Led by Mayor Anderson

4. **Consent Calendar:**
   A. February 18, 2019 Agenda
   B. February 4, 2019 Meeting Minutes
   Motion by Harvath, with support from Seabert, to approve the consent calendar. Motion carried by unanimous roll call vote.

5. **Approval of Invoices:**
   A. *Motion by Harvath, with support from Seabert, to approve the invoices dated February 18, 2019 in the amount of ~~$33,043.90~~ $35,433.78 as amended. Motion carried by unanimous roll call vote.*

6. **Appointments/Resignations/Proclamations/Presentations** - None

7. **Public Communications:**
   Fred Royce – Expressed concerns with language in the Food Truck ordinance.
   Kim Busscher - Concerned with agenda item 9E regarding 2930 Blue Star Hwy Easement
   Dean Kappinga - Presented County updates

8. **Unfinished Business:**
   A. Public Hearing -
   Motion by Seabert, with support from Mooradian, to open the public hearing for Resolution No. 06-2019 to establish a City Brownfield Redevelopment Authority (7:20)
   LeFevere updated members on the process involved in the formation of a Brownfield Redevelopment Authority, as well as explained how an Authority would assist with the Haworth site.
   Motion by Seabert, with support from Harvath, to close the public hearing. (7:25)

9. New Business:
   A. Resolution No 09-2019 Lot Consolidation of 281 & 285 Crest St.
   Motion by Seabert, with support from Harvath, to approve Resolution No 09-2019 Lot Consolidation of 281 & 285 Crest St. Motion carried by unanimous roll call vote.

B. Resolution No 10-2019 Campbell Road (revised 02-18-2019) : Resolution to establish a request for funding, designate an agent, attest to the existence of funds and commit to implementing a maintenance program for the rehabilitation and resurfacing of Campbell Road funded by the transportation economic development fund category B program.
Motion by Seabert, with support from Miller, to approve Resolution 10-2019 Campbell Road. Motion carried by unanimous roll call vote.

C. Ordinance No 02-2019 Amending Title XI with addition of provisions for Mobile Food Vending Units - Food Trucks.
Public Hearing date set for March 4, 2019 City Council meeting.

D. Ordinance No. 01-2019 Amending Title XI Chapter 113 Medical Marihuana Licensing and Title XV Land Usage, Chapter 153 camera storage.
Public Hearing date set for March 4, 2019 City Council meeting.

E. 2930 Blue Star Highway Easement Request for Consideration
Imus: In 2012, 2948 Blue Star Highway (pp# 59-020-003-10) and 2930 Blue Star Highway (pp# 59-020-003-00) were split into 2 parcels. A 50' easement was established along the southern boundary of 2930 Blue Star Highway. In 2018, 2930 Blue Star Highway was split again into 2930 Blue Star Highway (pp# 59-020-003-01) and 2936 Blue Star Highway (pp# 59-020-003-02). Another 50' easement was required along north line of the existing 50' easement of 2930 Blue Star Highway (pp# 59-020-003-01) to ensure the newly created lots would have adequate street frontage and road right-of-way. The owner, Dave Hulst, has requested that both the 2012 50' easement and the 2018 50' easement be removed and, in place, a new easement be established 66' wide and run the entire length of the southern boundary of 2930 Blue Star Highway (pp# 59-020-003-01) and 2936 Blue Star Highway (pp# 59-020-003-00). This request would allow for both of the lots created in 2018 adequate road frontage, as well as access to an easement that can facilitate a standard sized road. All of three of the parcels – 2948, 2930 and 2936 Blue Star Highway would share access to the easement.
Motion my Harvath, with support from Seabert, to eliminate the two previously required 50' wide easements along the southern boundary of 2930 Blue Star Highway and 2936 Blue Star Highway, and replace them with a 66' wide easement for ingress, egress, utilities & signage along the entire southern boundary of 2930 Blue Star Highway (pp# 59-020-003-01) and 2936 Blue Star Highway (pp# 59-020-003-02). This easement is to be shared by 2930 Blue Star Highway (pp# 59-020-003-01), 2936 Blue Star Highway (pp# 59-020-003-02), and 2948 Blue Star Highway (pp# 59-020-003-10).

10. Reports:

A. Commission /Committee /Board Reports
   i. Planning Commission - No meeting
   ii. Kalamazoo Lake Sewer and Water Authority - No meeting
   iii. Kalamazoo Lake Harbor Authority - No meeting
   iv. Downtown Development Authority - Lion: Sign committee met. DDA has applied for a Summer Grant. The CVB Director is now on the DDA.
   v. Fire Board - Mooradian: Calls continue to increase & the portable emergency sign grant was approved.
   vi. Community Recreation - No meeting
   vii. Douglas Harbor Authority - Meeting on February 26th

B. Staff Reporting

i. Community Development / Planning / Zoning - Imus: A new plotter has been received, Winterfest is next weekend, 680 Center St is challenging where the bike path has been installed.

ii. Finance / Budget - Carpenter reported the city is in good condition

-Revenue & Expenditure Report

-2018 Tax Disbursement

iii. Manager's Report - LeFevere addressed the Haworth deal is moving forward, there are a few title glitches that are being looked into, the city may request an extension on the due diligence date. Point Pleasant has received the final signature and the title work should be received in a few days, the next step is to conduct the appraisal.

iv. Police Report - No felonies have been filed.

11. Public Communications - None

12. Council Comments:
Miller - What are the benefits of the Haworth Building?
Seabert - Gay Pride week approaching.

13. Mayor Comments:
Part 2 of the Council Workshop will be March 4, 2019 at 4:00 PM and continue to the beginning of the Council meeting that evening.

14. Adjournment: Motion by Seabert, with support from Harvath, to adjourn at 8:30 PM

Approved by: _____ Date: _____
Linda Anderson, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on [ ], I further certify that the meeting was duly called and that a quorum was present.

_____ _____

Pamela Aalderink, City Clerk **Date**

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
Monday, March 4, 2019
7:00 PM

1. Call to Order: Meeting called to order by Mayor Anderson at 7:00 PM

2. Roll Call:
   Present – Anderson, Harvath, North, Lion, Miller
   Absent- Mooradian, Seabert
   Also present- City Manager LeFevere, City Planner Imus, City Treasurer Carpenter, and City Clerk Aalderink

3. Pledge of Allegiance: Mayor Anderson led the Pledge of Allegiance

4. Consent Calendar
   A. March 4, 2019 Meeting Agenda
   B. February 11, 2019 Workshop Meeting Minutes
   C. February 18, 2019 Council Meeting Minutes
   Motion by Lion, with support from Harvath, to approve the Consent Calendar as presented. Motion carried by unanimous roll call vote.

5. Approval of Invoices
   A. Invoices dated March 4, 2019 in the amount of ~~$98,356.34~~ $ 113,895.61
   Motion by Harvath, with support from Lion, to approve the invoices dated March 4, 2019 in the amount of $113,895.61. Motion carried by unanimous roll call vote.

6. Appointments/Resignations/Proclamations/Presentations
   A. Appoint Cathy North to fill the vacancy on the Kalamazoo Lake Harbor Authority (term ending 11, 2019) & the Douglas Harbor Authority (term ending 11, 2020).
   Motion by Harvath, with support from Lion, to appoint Cathy North to the Kalamazoo Lake Harbor Authority and the Douglas Harbor Authority. Motion carried by voice vote.

7. Public Communications
   A. Verbal (Limit of three (3) minutes on agenda items only) - None
   B. Written Communications- None

8. Unfinished Business
   A. Public Hearing for Ordinance 01-2019 Marihuana Licensing and Camera Storage.
   Motion by Harvath, with support from Miller, to open the public hearing.
   Public Comments- No comments.
   Motion by Harvath, with support from Miller, to close the public hearing.

Motion by Miller, with support from North, to approve the proposed amendments to Ordinance No. 01-2019 Title XI – Business Regulations, Chapter 113 of the Medical Marihuana Licensing, Section 12A and an Ordinance to amend Title XV- Land Usage, Chapter 153 of the Zoning Ordinance, Section 15.43 1e(1) in regards to Camera Storage used in safety/security plans. Motion carried by unanimous roll call vote.

B. Public Hearing for Ordinance No. 02-2019 Title XI- Mobile Food Vending Units

Motion by Harvath, with support from Miller, to open the public hearing.

Public Comments- None

Motion by Harvath, with support from Miller, to close the public hearing.

Council questioned the number of vendor spaces that would be available and the location of the spaces. Members would like to see more ordinance language and less arbitrary decisions, thus eliminating the possibility of setting staff up for arbitrary decision making that would not stand up to a challenge.

Motion by Harvath, with support from Miller, to table Ordinance No. 02-2019 amendments pending additional information on allowable vendor locations as well as more ordinance language and less arbitrary decision making ability. Motion carried by unanimous roll call.

C. Resolution No. 12-2019 – Resolution to create and provide for the operation of a Brownfield Redevelopment Authority.

Motion by Harvath, with support from Lion, to approve Resolution No. 12-2019 – Resolution to create and provide for the operation of a Brownfield Redevelopment Authority for the City of the Village of Douglas Pursuant to and in accordance with the provisions of Act 381 of the Public Acts of the State of Michigan of 1996, as amended. Motion carried by unanimous roll call vote.

D. Resolution No. 13-2019 – Brownfield Authority Appointments

Motion by Miller, with support from Harvath, to appoint the following individuals to serve on the City of Douglas Brownfield Authority:

Greg Harvath	*Term Expires – February 29, 2020*
William LeFevere	*Term Expires – February 28, 2021*
Matt Balmer	*Term Expires – February 28, 2022*
Robert Sapita	*Term Expires – February 28, 2022*

Motion carried by unanimous roll call vote.

9. New Business

A. Request to Declare Property as Surplus

Motion by Miller, with support from Harvath, to declare the following property as surplus:

Five (5) Glock Model 23 .40 Cal. Handguns

One (1) 2013 Ford AWD Police Utility Vehicle

Motion carried by unanimous roll call vote.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – No report
2. Kalamazoo Lake Sewer and Water Authority- LeFevere spoke on the GIS Agreement that will allow for shareable data.
3. Kalamazoo Lake Harbor Authority- No report
4. Downtown Development Authority- No report

5. Fire Board- Mooradian/Miller- No report
6. Community Recreation- No report
7. Douglas Harbor Authority- Anderson reported the Kalamazoo Vintage rowing club has approached the city to request a special dock installation and the use of Wade's Bayou for their club. Point Pleasant will begin the boat slip rental season until the city is ready to take over, and maps showing safe routes for human powered crafts will be tailored for Douglas and distributed to visitors.

B. 1. Community Development / Planning / Zoning- Imus reported receiving Water/Sewer requests have been from the Lakeshore area. Currently there are storm water issues with Meadow Argus, and signage for the Saugatuck Center for the Arts Film Festival.
2. Finance / Budget – Carpenter reported the investment report will be available at the next meeting, tax season has been completed and disbursements made.
3. Manager's Report / Comments – No report

11. Public Communications-
Kim Bale spoke regarding the Saugatuck Expo.
Alex Fink addressed the Food Truck Ordinance and suggested a food truck area to calm the division between brick and mortar businesses and food truck vendors.
Tom suggested food truck vendors consider breakfast and lunch menus.

12. Council Comments- None

13. Mayor's Report / Comments- None

14. Adjournment by voice vote.

Approved: _____ Date:_____
Linda Anderson, Mayor

Approved:_____ Date: _____
Pamela Aalderink, City Clerk

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
Monday, March 18, 2019
7:00 PM

1. **Call to Order**: Mayor Anderson called the meeting to order at 7:00 pm

2. **Roll Call**: Present- Anderson, Harvath, Lion, Miller, Mooradian, North, Seabert
   Absent – None
   Also present – City Manager LeFevere, City Treasurer Carpenter, and City Planner Imus

3. **Pledge of Allegiance**: Led by Mayor Anderson

4. **Consent Calendar**
   A. Agenda – March 18, 2019
   B. Minutes – March 4, 2019
   Motion by Harvath, with support from Seabert, to approve the consent calendar as presented. Motion carried by unanimous roll call vote.

5. **Approval of Invoices**
   A. Invoices dated March 18, 2019 in the amount of $~~59,388.74.~~ $73,573.92.
   Motion by Harvath, with support from Seabert, to approve the invoices dated March 18, 2019 in the amount of $73,573.92 as amended. Motion carried by unanimous roll call vote.

6. **Appointments/Resignations/Proclamations/Presentations**
   A. Suzanne Dixon appointment to Douglas Brownfield Authority – Term ending March 2021.
   Motion by Lion, with support from Mooradian, to appoint Suzanne Dixon to the Douglas Brownfield Authority for a term ending March 2021. Motion carried by voice vote.
   B. Bruce Stewart appointment to Planning Commission – Term ending April 2020.
   Motion by Harvath, with support from Seabert, to appoint Bruce Stewart to the Planning Commission for a term ending April 2020. Motion carried by voice vote.

7. **Public Communications**
   A. Verbal (Limit of three (3) minutes on agenda items only)
   David Setzke, owner of Koi Holdings LLC, requested the city opt in for adult use of marijuana sales and provisioning centers.
   B. Written Communications - None

8. **Unfinished Business** - None

9. **New Business**:

A. 2019 Application for Fireworks by Steve Truex.

Motion by Chair to approve the 2019 Application for Fireworks by Steve Truex as presented. Motion carried by voice vote.

B. Resolution 14-2019 – Recreational Marijuana Moratorium

Motion by Miller, with support from Harvath, to approve Resolution 14-2019 – Recreational Marijuana Moratorium for a period not lasting more than 6 months. Motion carried by unanimous roll call vote.

C. Resolution 10-2019 – Resolution to rehabilitate and resurface a portion of Campbell Rd.

Motion by Harvath, with support from Seabert, to approve adjusting the funding dollar amount to rehabilitate and resurface a portion of Campbell Road. Motion carried by unanimous roll call vote.

D. Resolution 15-2019 – Resolution approving the donation of property between Haworth, Inc. and the City of the Village of Douglas.

Motion by Seabert, with support from Harvath, to approve Resolution 15-2019 Donation of property between Haworth, Inc. and the City of the Village of Douglas.

The closing date on the donation of the building located at 200 Blue Star Highway will be Friday, March 29, 2019. There is currently no timeline on when the city will hand the property over to the Brownfield Redevelopment Authority.

Motion carried by unanimous roll call vote.

10. **Reports**

A. Commission / Committee / Board Reports

1. Planning Commission – Imus reported that Planning Commission remains in support of Food Trucks, supports Form Base as an overlay, and would like a meeting with Council.
2. Kalamazoo Lake Sewer and Water Authority- LeFevere reported the meter project hit a snag due to the location of pipes at different levels, and there is continued work on the GIS Agreement. Council wished to know if Daryl was invited to attend a meeting and requested a data collection be done to justify costs.
3. Kalamazoo Lake Harbor Authority- No meeting
4. Downtown Development Authority- Lion reported the DDA has been busy collecting Merchant input, sponsoring & endorsing the SCA, and working with the Adirondack project. Other events to watch for are the Derby Days, Community Pride Day, Gymnastic, and Bike & Brew event.
5. Fire Board- Mooradian/Miller reported call volume is up 40%
6. Community Recreation- No report
7. Douglas Harbor Authority- No report

B. Community Development / Planning / Zoning- Imus

1. Finance / Budget – Carpenter is currently working on the next budget.

2. Manager's Report / Comments – LeFevere reported he will try to get a meeting together for Council members to meet Mr. Walsh and there is also a new conference phone system in the council chambers.

11. **Public Communications**- None

12. **Council Comments**-
Harvath was appalled by the PASER report and stated Council needs to get this right. Mooradian is looking forward to meeting with Mr. Walsh. Believes some form of Food Truck safety should be built into the resolution. The city should not automatically go with Barker, but instead should consider others as well.

13. **Mayor's Report / Comments -** Anderson agreed with Mooradian and believes Republic Services for recycling has confusing information on their website. She would like a representative to attend a council meeting. Also of interest is streaming council meetings, perhaps the city should look into this option.

14. **Adjournment –** Motion by Harvath, with support from Seabert, to adjourn the meeting. Motion carried by voice vote. (8:25 PM)

Approved: _____ Date:_____
Linda Anderson, Mayor

Approved:_____ Date: _____
Pamela Aalderink, City Clerk

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
Monday, April 1, 2019
7:00 PM

1. Call to Order by Mayor Anderson at 7:00 PM

2. Roll Call: Present – Anderson, Harvath, Lion, Miller, Mooradian, North, Seabert
   Also Present – City Manager LeFevere, City Treasurer Carpenter

3. Pledge of Allegiance led by Mayor Anderson

4. Consent Calendar
   A. April 1, 2019 Agenda
   B. March 18, 2019 Workshop Minutes
   C. March 18, 2019 Council Minutes
   D. Agenda Addition- Unfinished Goals item #8

   Motion by Harvath, with support from Seabert, to approve the Consent Calendar as amended. Motion carried by unanimous roll call vote.

5. Approval of Invoices
   A. Invoices date April 1, 2019 in the amount of $87,455.91

   Motion by Harvath, with support from Seabert, to approve the April 1, 2019 invoices in the amount of $88,253.91 as amended. Motion carried by unanimous roll call vote.

6. Appointments / Resignations / Proclamations / Presentation
   A. Appoint Election Inspectors for May 7th Special Election

   Motion by Harvath, with support from Miller, to appoint the following individuals to the May 7th Special Election: Chair Jean Neve, Inspectors Tarue Pullen, Greg Harvath, Martha Hoexter, Skip & Louise Pattison, Renee Waddell, Erica Baarman, Sam Phillippe, Alexa Urquhart, Donna St. Andre'. Motion carried by unanimous roll call vote.

   B. Re-Appointments to Planning Commission

   Motion by Lion, with support from Miller, to re-appoint the following individuals to Planning Commission: Neal Seabert, Louise Pattison, Timothy Buszka, Robert Kenny. Motion carried by voice vote.

7. Public Communications
   A. Verbal (Limit of three (3) minutes on agenda items only)
   B. Written
      1. Douglas Dutchers Base Ball Team
      2. Elected Officials Academy
      3. Allegan County Parks, Recreation, & Tourism

8. Unfinished Business

A. Unfinished Goals – Mooradian attended a Civil Discourse session at the MML Conference and believes it would be a great addition to our community; Douglas could lead the way for other communities. She would be willing to head up a committee that would speak at local schools and within the community.

9. New Business

A. Resolution 16-2019 Request for Disbursement of Funds held in Trust by KLSWA
Motion by Harvath, with support from Seabert, to approve Resolution 16-2019 Requesting Disbursement of Funds held in Trust by KLSWA. Motion carried by unanimous roll call vote.

B. The Kindness Rock Project – Sally Branderhorst request to spread positivity through painted rocks and would like council to approve a spot to place rocks painted with positive saying in the city. Sally currently has a Facebook page named "Douglas Rocks with Kindness". Council members thought this would be a positive move forward and directed Lisa Imus to work with Sally Branderhorst.

C. Schultz Park Playground – Anna Gregg would like to form an Ad-Hoc committee to begin fund raising for a new playground and adult activity area at Schultz Park. Her initial estimate for equipment is $150,000. Councilwoman Lion volunteered to sit on the committee.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – No report
2. Kalamazoo Lake Sewer Water Authority – No report
3. Kalamazoo Lake Harbor Authority – No report
4. Downtown Development Authority – No report
5. Fire Board – No report
6. Community Recreation – No report
7. Douglas Harbor Authority – There is continued discussion on the possibility of integrating 42° Vintage Rowing Club into Wade's Bayou. LeFevere has spoken with the Engineers and the city would need to give up approximately 4 slips in order to accommodate the rowing club.

B. Staff Reports

1. Community Development / Planning / Zoning – No report
2. Finance / Budget – Carpenter went over the budget report.
3. Manager's Report / Comments – The date for the Haworth signing has been set, currently the city is working with the DEQ on how best to demolition the building. PM Environmental is the current company working on obtaining grants. Utilities are slated to be shut off.
4. DPW Report – Director Vogel updated those present on the Beach opening, new hand dryers installed in restrooms, and trash receptacle placement.

11. Public Communications – Verbal (Limit of three (3) minutes on general business of the

City)

12. Council Comments
Seabert thanked the city for allowing him to attend the MML Conference, believing it was a great chance to get to know the other members of council on a more personal level. Also the Community Pride Event is moving forward.
Harvath thanked Anna for her volunteerism on Schultz Park. He enjoyed the MML Conference as well, and extended his thanks to the Director of Public Works for attending this meeting.
Lion had questions about the Haworth building and lack of lighting.
Miller reported speaking with Walsh regarding the Manager search.
Anderson was in full agreement on the MML Conference, she will be attending the Community Pride Event and also likes the Kindness Rock project and Schultz Park Play area plans.

13. Mayor's Report / Comments

14. Adjournment – Motion by Harvath, with support from North, to adjourn the meeting. (8:15 PM)

Approved by: _____ _____
Linda Anderson, Mayor Date

Approved by: _____ _____
Pamela Aalderink, City Clerk Date

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
Monday, April 15, 2019
7:00 PM

1. Call to Order: Mayor Anderson called the meeting to order at 7:00 PM

2. Roll Call: Present – Anderson, Harvath, Lion, Miller, Mooradian, North, Seabert
   Absent- None
   Also present – William LeFevere, City Manager. Lisa Imus, City Planner.

3. Pledge of Allegiance- Led by Mayor Anderson

4. Consent Calendar
   A. April 15, 2019 Agenda
   B. April 1, 2019 Meeting Minutes

Motion by Harvath, with support from Seabert, to approve the consent calendar as presented. Motion carried by unanimous roll call vote.

5. Approval of Invoices
   A. Invoices for April 15, 2019 in the amount of $56,086.89

Motion by Harvath, with support from Lion, to approve the invoices for April 15, 2019 in the amount of $56,086.89. Motion carried by unanimous roll call vote.

6. Appointments/Resignations/Proclamations/Presentations – None

7. Public Communications
   A. Verbal (Limit of three (3) minutes on agenda items only)
   B. Written Communications
      1. Burmeister-Welcome! egrcf.org
      2. MML Women's Leadership Summit
      3. Spring Lake Art in the Park
      4. David Carpenter APT US&C Certified Public Funds Investment Manager (CPFIM) Certification – Council congratulated Mr. Carpenter.

8. Unfinished Business- None

9. New Business
   A. Dr. Tim Travis RE: May 7th Special School Election.
      Dr. Travis reviewed the proposed upgrades to the elementary and high school.

   B. Dean Kapinga gave an update on Allegan County courts, the retirement of Marty Mendel, Meals on Wheels program, Safe Harbor, and a county increase in felonies.

   C. Attorney Steven Brown RE: FOIA Request.

Mr. Brown addressed the council on a previously submitted FOIA which he believed did not contain all the materials he requested. Mr. Brown will be sent the previously reviewed material on a jump drive.

D. Resolution 16-2019 Resolution Requesting Disbursement of Funds held in trust by KLSWA for the City of the Village of Douglas (as revised on 4-15-2019).

Motion by Harvath, with support from Seabert, to approve Resolution 16-2019 Resolution requesting disbursement of funds in the amount of $534,893.70, held in trust by KLSWA for the City of the Village of Douglas. Motion carried by unanimous roll call vote.

E. Resolution 17-2019 Resolution to Establish a Schultz Park Playground Ad-Hoc Committee.

Motion by Harvath, with support from Seabert, to approve Resolution 17-2019 Resolution to establish a Schultz Park playground ad-hoc committee with the intent to research costs and raise funds to build a new community playground at Schultz Park. Motion carried by unanimous roll call vote.

F. Resolution 18-2019 Approving a Letter of Understanding with the Douglas Base Ball Club.

Motion by Mooradian, with support from Lion, to approve Resolution 18-2019 Approving a letter of understanding with the Douglas Base Ball Club for services provided by the Douglas Dutchers. Motion carried by unanimous roll call vote.

G. Frank Walsh – Candidates for City Manager

Motion by Lion, with support from North, to approve Consultant Frank Walsh candidate selection of five (5) applicants for the position of City of Douglas Manager and to approve an interview date and schedule to be submitted by Mr. Walsh. Motion carried by unanimous roll call vote.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Did not meet
2. Kalamazoo Lake Sewer Water Authority – Did not meet
3. Kalamazoo Lake Harbor Authority – Did not meet
4. Downtown Development Authority – Lion
   Merchant members requested a cable channel; other DDA business included the painting of Adirondack chairs to be auctioned off at socials, Derby Days, and Community Pride. Lion reported Mike Alto has resigned from the DDA and a replacement will need to be found.
5. Fire Board – Mooradian / Miller
   There are staffing needs and building needs and the department is in need of fire fighters.
6. Community Recreation – Did not meet
7. Douglas Harbor Authority – Did not meet
8. Douglas Brownfield Authority – Harvath
   Do care has been completed on the building, as of yet turned over to the Brownfield Authority. A meeting with the Attorney has been set to discuss the Barker letter of understanding.

B. Staff Reports

1. Community Development / Planning / Zoning – Imus

The Housing Market Analysis study is complete. Three violations were issued and the city has heard back from all three.

2. Finance / Budget – Carpenter
   Revenue Expenditure Report
3. Manager's Report / Comments – Update presented on bids for the water assessments. There will be an install of a handrail for the sidewalk along Water Street, between South and Randolph. An opinion column "Here's a secret: Things cost money. That money comes from taxes" written by Ned Staebler, President of Tec Town Detroit and Vice President for economic development at Wayne State University was passed out. Also discussed was a proposed addition to the Douglas Council Rules (Article IV:B – Remote Attendance)
4. Police Report – Chief Kent
   Call volume is steady, phase 1 of the lien report audit was a success, and it may be nearing the time to add an officer to the staff.

11. Public Comments – Verbal (Limit of three (3) minutes on general business of the City)

12. Council Comments –
    Lion requested informational update on the Housing & Marketing Study.
    Harvath expressed interest in where the City was on the road projects, the schedule for Wade's Bayou "T" dock installation, and requested information on when the trees will be removed from the Blue Star Hwy. bike path.
    Seabert was pleased that volunteers are interested in the Schultz Park playground area, would like to know how the DPW could improve on the leaf/brush program, expressed displeasure on the length of time the lawyers have taken in regards to signs, and questioned when the buoys were set to go into the water.
    North commended Mr. Carpenter on his achievement.

13. Mayor's Report / Comments – Mayor Anderson reported that Ronna Alexander has shown an interest in starting a City Environmental Group.

14. Closed Session
    Motion by Harvath, with support from Seabert, to enter into Closed Session (8:55 PM) in accordance with the provisions of Section 8 of the Open Meeting Act to consider City Attorney written options. Motion carried by unanimous roll call vote.

    Motion by Lion, with support from Seabert, to end the Closed Session and return to the regular meeting at (9:30 PM). Motion carried by unanimous roll call vote.

15. Adjourn – (9:30 PM) Motion by Seabert, with support from Lion, to adjourn.

Approved: _____ Date: _____
Linda Anderson, Mayor

Approved:_____ Date: _____
Pamela Aalderink, City Clerk

Minutes
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
Monday, May 6, 2019
7:00 P.M.

1. Call to Order – Mayor

2. Roll Call – Present: Anderson, Harvath, Lion, Mooradian, North, Seabert
Absent/Excused: Miller
Also Present: City Manager LeFevere, City Planner Imus, City Treasurer Carpenter, City Chief of Police Kent.

3. Pledge of Allegiance – Mayor

4. Consent Calendar
A. May 6, 2019 Agenda
B. April 15, 2019 Closed Session Minutes
C. April 15, 2019 Minutes
Motion by Harvath, with support from Seabert, to approve the consent calendar as presented. Motion carried by unanimous roll call vote.

5. Approval of Invoices
A. Invoices for May 6, 2019 in the amount of $ $136,807.43.
Motion to approve the invoices for May 6, 2019 in the amount of $~~136,807.43~~ $ 139,799.82 as amended. Motion carried by unanimous roll call vote.

6. Appointments/Resignations/Proclamations/Presentation
A. Thomas Kettlewell - appointment to the Downtown Development Authority, term ending January 2023
Motion by Lion, with support from Seabert, to appoint Thomas Kettlewell to the Downtown Development Authority, term ending January 2023. Motion carried by unanimous roll call vote.

B. John Leben - appointment the Downtown Development Authority, Term ending January 2023
Motion by Harvath, with support from Lion, to appoint John Leben to the Downtown Development Authority, term ending January 2023. Motion carried by unanimous roll call vote.

7. Public Communications
A. Verbal (Limit of three (3) minutes on agenda items only)
B. Written Communications
1. Gene Van Orden Re: Patrol Gunboat 100 USS Douglas – So noted
2. Mary Whiteford Letter – So noted
3. Hydrant Flushing Notice – So noted
4. Interurban Minutes – So noted
5. Wendy Gronbeck Letter – So noted

8. Unfinished Business – None

9. New Business

A. Republic Services – Kerry Rattinger

Council Members explained to Mr. Rattinger that there is a general consensus the Republic Services website is confusing when looking for recycle information. There have been numerous residential complaints about the recycle program as it compared to the past waste hauler Chef. Mr. Rattinger explained the rumors going around regarding Republic Services not recycling is a misconception, Republic does indeed recycle. Currently the City of Douglas is only (1) one of (5) communities still using the recycle bags, if non recycle material is disposed of with recycle material the entire bag is considered contaminated and cannot be recycled. As far as drivers picking up waste at 4:30 in the morning, Mr. Rattinger stated he will bring in his driver supervisor and discuss the matter with the City Clerk.

B. City Manager Contract – Richard M. La Bombard

Motion by Harvath, with support from Seabert, to approve the City Manager Contract for Mr. Richard M. La Bombard as presented. Motion carried by unanimous roll call vote.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Imus reported the Planning Commission is currently working on the sign ordinance, Recreational Marijuana, and stated the Governor has requested applications begin in June.
   a. Target Market Analysis – The Housing Study
   b. Target Market Analysis – The Retail Study
2. Kalamazoo Lake Sewer and Water Authority – No report
3. Kalamazoo Lake Harbor Authority – No report
4. Downtown Development Authority – No report
5. Fire Board-Mooradian, Miller – A special meeting has been set regarding the Fire Dept. Budget.
6. Community Recreation – No report
7. Douglas Harbor Authority – Appraisals will begin on Point Pleasant Marina, when these are completed negotiations with the current owners will take place. The Dept. of Public Works has cleaned and repaired the buoys; they will go in the water around Mother's Day. There is currently a plan to address the aquatic vegetation.
8. Lakeshore Association – Pat Lion was appointed as the city representative to the Lakeshore Association. Current concerns are the late evening noise and bike rack at the Douglas Beach, the road signage along Lakeshore.

B. Staff Reports

1. Community Development / Planning / Zoning – Imus will attend a meeting regarding the Furrows this next day. A request to mend or demolition was sent to the owners of 14 Ferry St. The owners responded they were currently in discussion to sell the property and requested an additional 90 days.
2. Finance / Budget – Carpenter
3. Manager's Report / Comments – LeFevere reported the Wade's Bayou dock extension is planned for installation on July 8th. The Brownfield Bylaws and property handoff to the Authority is on hold due to the illness of the City Attorney. The property located at 66th St.

has received the permit to proceed from the DNR; however nothing can occur until after the July deadline for rattlesnake breading. A temporary structure for the property will be ordered.
The water assessments are now in the hands of the KLSWA head, Daryl VanDyke. No information has been received at this time.
The Pride Event has been given permission to use the city owned 16 acres off Wiley St. for parking.

11. Public Communications – No communication received

12. Council Comments:
Lion commented on the weekend ribbon cutting ceremony and heard from numerous children who enjoyed the Douglas Derby Days.
Harvath expressed dismay at how the public was not more informed about the Republic trash recycling steps.
Seabert has heard positive responses to the forward move within the city. Also noted was the rehab of the Post Office flowerbed that will take place.
Cathy thanked council for allowing her to attend the New Elected Official conference in Traverse City. Pleased with the Water St. fencing installation and looking forward to the Ground breaking of the new Library.

13. Mayor's Report / Comments – Anderson expressed her pleasure with the opening of businesses and is looking forward to Memorial Day.

14. Adjournment – Meeting adjourned at 8:15 by voice vote.

Approved: _____ Date: _____
Linda Anderson, Mayor

Approved: _____ Date: _____
Pamela Aalderink, City Clerk

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
May 20, 2019 – 7:00 P.M.

1. Call to Order by Mayor Anderson at 7:00 P.M.

2. Roll Call: Present – Anderson, Harvath, Lion, Miller, Mooradian, and Seabert.
   Absent & Excused – North
   Also Present – City Manager LeFevere, City Treasurer Carpenter, and City Planner Imus.

3. Pledge of Allegiance – Mayor

4. Consent Calendar
   A. May 20, 2019 Agenda
   B. May 6, 2019 Meeting Minutes
   C. May 13, 2019 Budget Workshop Minutes

   Motion by Seabert, supported by Mooradian, to approve the consent calendar as presented. Motion carried with unanimous roll call vote.

5. Approval of Invoices
   A. Invoices for May 20, 2019 in the amount of $ ~~94,953.30~~ $ 101,530.00.
   Motion by Harvath, supported by Seabert, to approve the Invoices for May 6, 2019 in the amount of ~~$94,953.30~~ $101,530.00 as amended. Motion carried by unanimous roll call vote.

6. Appointments/Resignations/Proclamations/Presentation

7. Public Communications
   A. Verbal (Limit of three (3) minutes on agenda items only)
      David Jankovich questioned why residents of Douglas had to pay to launch their boats.
      Sara Donovan, request Council consider installing sidewalks along Union Street from the Blue Star Hwy. to Center St.

   B. Written Communications
      i. Thank you note from Dutchers Base Ball
      ii. MML Loss Control Achievement Awards
      iii. Ronna Alexander RE: Republic Recycle Program
         Resident believes Republic does not have a readily available printed list to clarify what they take or do not take in regards to recycle material. She provided (3) three alternatives that she believes would better suit the community.
         Council members discussed the current contract, the possibility of exchanging recycle containers for the currently used yellow bags, and enforcement of the noise ordinance when drivers arrive earlier than 7:00 a.m.
      iv. National Multiple Sclerosis Society
      v. State of Michigan RE: Receipt of Baseline Environmental Assessment

8. Unfinished Business

A. Resolution No. 19-2019 Resolution Approving Conveyance to Brownfield Redevelopment Authority of Real Property.
Motion by Harvath, supported by Seabert, to approve Resolution No. 19-2019 a Resolution of Council Approving Conveyance to Brownfield Redevelopment Authority of Real Property Commonly known as 200 Blue Star Highway, Douglas, Michigan. Motion carried by unanimous roll call vote.

B. Resolution No. 20-2019 Resolution Adopting Amended City of the Village of Douglas Council Rules.
Motion by Harvath, supported by Seabert, to approve Resolution No. 20-2019 a Resolution to Adopt Amended City of the Village of Douglas Council Rules. Motion carried by unanimous roll call vote.

C. Target Market Analysis – Housing & Retail Discussion:
Imus has heard concerns regarding the Market Analysis presentation in regards to big box stores. The presenter was not stating the area is in need of big box stores, however she was stating if not careful the area could see them. The design suggested was smaller units with living space above retail. Currently there is a developer and real estate agent interested in the plan as well as working with the city to implement the idea. Imus will set a meeting date for Council and Planning Commission to go over the Market Analysis together.

9. New Business

A. 2019-20 Budget – Continue Discussion
Carpenter implemented changes from last Budget session into the proposed budget. An increase to planting materials, the Comcast WI fi quote, park repairs and reserve funding were added. LeFevere confirmed the go ahead from Council on hiring a 5th DPW employee and requested the new Police vehicle be ordered as it would take 90 days to arrive. The bids have gone out for the DPW building and removal of the Wade's Bayou building. The idea of establishing a compensation committee was presented to council.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Imus reported the Planning Commission had opted out of recreational marijuana until more details from the State are received. Other items being worked on by Planning are the Housing & Retail Analysis and the Sign Ordinance.

2. Kalamazoo Lake Sewer Water – The master metering project is about 2/3 of the way completed.

3. Kalamazoo Lake Harbor Authority – No Report

4. Downtown Development Authority – Lion reported the budget has been finalized, gave an update of the events, and informed everyone present that Josh Albright from the CVB has left his position.

5. Fire Board – Miller reported the Fire Board has proposed a .2% increase to pay for the new employee. There is currently a resident of Douglas who phones for assistance frequently and the Dept. is attempting to deal with the issue through cost recovery.

6. Community Recreation – No report

7. Douglas Harbor Authority - No report

B. Staff Reports

1. Community Development / Planning / Zoning – Imus updated those present on the Barrel refinishing project. There will be a need for scaffolding and the project will be time consuming.

2. Finance / Budget – Carpenter

3. Manager's Report / Comments

11. Public Communications – None
12. Council Comments

Mooradian asked about the sidewalks discussed on Union and Harbor Rd. She will finish out her term on the Fire Board.

Lion spoke with school members who reported wooden playground structures are being removed from play areas. She hopes the individuals who would like to donate play equipment at Schultz Park are aware of this.

Seabert gave an update on the Center St. planting schedule and reminded everyone present that the Pride Event will be next weekend.

13. Mayor's Report / Comments - Anderson
14. Closed Session

Motion by Mooradian to go into Closed Session in accordance with the provisions of Section 8 of the Open Meeting Act for the purpose of discussing Police Negotiations – Motion carried with a unanimous yes vote of those present. Motion by Harvath, with support from Seabert, to end the closed session and return to the regular meeting at 8:40 P.M. – roll call vote

15. Adjournment – by Chair Anderson at 9:04 P.M.

Approved by: _____ _____
Linda Anderson, Mayor Date

Approved by: _____ _____
Pamela Aalderink, City Clerk Date

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
June 3, 2019 – 7:00 P.M.

1. Call to Order by Mayor Anderson at 7:01 P.M.

2. Roll Call: Present – Anderson, Miller, Lion, Mooradian, Harvath, Seabert, North
   Absent – None
   Also present – City Manager LeFevere, City Treasurer Carpenter, and City Clerk Aalderink

3. Pledge of Allegiance – Mayor

4. Consent Calendar
   A. June 3, 2019 Meeting Agenda (addition of item 14)
   B. May 20, 2019 Meeting Minutes
   C. May 20, 2019 Closed Session Meeting Minutes
   Motion by Harvath, with support from Seabert, to approve the June 3, 2019 agenda as amended. Motion carried by unanimous roll call voice.

5. Approval of Invoices
   A. Invoices dated June 3, 2019 in the amount of $~~40, 974.16~~ $49,905.74
   Motion to approve the June 3, 2019 invoices in the amended amount of $49,905.74. Motion carried by unanimous roll call vote.

6. Appointments/Resignations/Proclamations/Presentation
   A. Reappoint Paul Marineau to the Board of Review – Term ending Jan 1, 2022
   Motion by Harvath, with support from Seabert, to reappoint Paul Marineau to the Board of Review, term ending Jan 1, 2022. Motion carried by unanimous roll call vote.

   B. Reappoint Keith Charak to the Tree Board – Term ending Jan 1, 2021
   Motion by Harvath, with support from Seabert, to reappoint Keith Charak to the Tree Board, term ending Jan 1, 2021. Motion carried by unanimous roll call vote.

7. Public Communications
   A. Verbal (Limit of three (3) minutes on agenda items only)
   Ronna Alexander addressed the installation of recharging stations. Consumers Power is offering a $5,000.00 rebate for each recharging station installed. She would like to request permission to work with Lisa Imus on submitting an application to Consumers Power for the recharging stations.

   B. Written Communications
      1. Notification of State Operating License Determination
      2. Interurban Meeting Minutes
      3. MML Convention

8. Unfinished Business
   A.

9. New Business

A. Public Hearing for the 2019-20 Proposed Budget

Motion by Lion, with support from Harvath, to open the public hearing on the 2019-20 General Appropriations Act Budget for the City of the Village of Douglas. Motion carried by unanimous roll call vote.

City Treasurer Carpenter informed those present that the tax millage for the city will not be going up.

Motion by Lion, with support from Seabert, to close the public hearing on the 2019-20 General Appropriations Act Budget for the City of the Village of Douglas. Motion carried by unanimous roll call vote.

B. Saugatuck Township Fire District Proposed Annual Budget – FY 2019-20

Mooradian presented an update on the budget; a request of an additional .2 mills has been added as a means of funding a new individual.

Motion by Harvath, with support from Mooradian, to approve the Saugatuck Township Fire District Proposed Annual Budget for FY 2019-20 as presented. Motion carried by unanimous roll call vote.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – No report
2. Kalamazoo Lake Sewer Water – No report
3. Kalamazoo Lake Harbor Authority – No report
4. Downtown Development Authority – Lion thanked everyone that attended the Pride Event. Member Leben has resigned. There seems to be inconsistent posts related to the date of the first social, Lion will follow up.
5. Douglas Harbor Authority – No report
6. Douglas Brownfield Authority- The DBA has not made a decision to take the Haworth building pending further information at the request of Suzanne Dixon. The next meeting will be Thursday, June 13th at 1:00 p.m.
6. Fire Board – No report
7. Community Recreation – No report

B. Staff Reports

1. Community Development / Planning / Zoning – No Report
2. Finance / Budget – Carpenter stated minor updates were made to the DDA budget.
3. Manager's Report / Comments – The *Draft* contract for the cemetery has been received and will be addressed by the incoming City Manager, Saugatuck has questions and has yet to approve it.

11. Public Communications – None

12. Council Comments

Miller thanked Seabert for weeding the Blue Star Hwy. He questioned why the bathrooms were not open on Memorial Day weekend. The head of the DPW stated these doors can be locked from the inside while an individual is leaving; the DPW has been on a wait list for lock changes.

Lion requested an update on Point Pleasant, currently the city is waiting for the 1st appraisal to come in. Seabert was thanked for his work in the Pride Event.

Seabert thanked the office staff for their assistance in the Pride Event. Over 700 individuals attended the event. He also questioned why water was not at the Barrel yet.

Harvath thanked everyone who attended the Pride Event and the City for support.

13. Mayor's Report / Comments - Anderson commented on a great Pride Event and Wade's Bayou is beautiful.

14. Closed Session
Motion by Lion, supported by Harvath, to go into closed session. Motion carried by unanimous roll call vote. (8:35 P.M.)

15. Adjournment – Motion by Seabert, with support from Harvath, to adjourn. Motion carried by voice vote.

Approved by: _____ _____
Linda Anderson, Mayor Date

Approved by: _____ _____
Pamela Aalderink, City Clerk Date

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER ST. – DOUGLAS, MI
June 19, 2019 – 7:00 P.M.

1. **Call to Order** by Mayor Anderson at 7:00 P.M.

2. **Roll Call:**
Present – Anderson, Harvath, Seabert, North, Miller, Lion, and Mooradian.
Also Present – City Manager LaBombard, City Manager LeFevere, City Clerk Aalderink, City Treasurer Carpenter, City Planner Imus, City Assessor Ziesemer, and Chief of Police Kent.

3. **Pledge of Allegiance** led by Mayor Anderson.

4. **Consent Calendar**:
A. June 19, 2019 Meeting Agenda
B. June 3, 2019 Meeting Minutes
C. June 3, 2019 Closed Session Minutes
Motion by Harvath, with support from Seabert, to approve the Consent Calendar. Motion carried by unanimous roll call vote.

5. **Invoices**:
A. June 19, 2019 Invoices in the amount of $~~106,817.83~~
Motion by Harvath, with support from Seabert, to approve the June 19, 2019 invoices in the amount of . Motion carried by unanimous roll call vote.

6. **Appointments / Resignations / Proclamations / Presentations – None**

7. **Public Communication**
A. Verbal (Limit of three (3) minutes on agenda items only)
Michael Burmeister of Button Gallery request to be allowed the use of the building located at 200 Blue Star Hwy as a community mural paint project. He explained that due to the impending demolition of the site it would be a great place to display mural art.
LeFevere cautioned that prior to any approval the Public Art Policy should be reviewed.
Anderson instructed Burmeister to keep in contact with Imus.

B. Written Communication
1. Thank you – Douglas Pride Committee
2. Friends of the Blue Star Trail
3. Siegfried Crandall PC
4. SDABA Free Event

8. **Unfinished Business**
A. Republic Recycle Push Carts
A letter to Council Members by Kerry Rattinger (Municipal Relationship Manager) reiterated the recycle bag program and how much of the recyclables were actually recovered in the sorting process. Mr. Rattinger proposed the following in lieu of the yellow recycle bags:

- Each residence would be issued a 95-gallon recycling cart. This cart is the same size as the current trash carts but would have a different colored lid.
- Recycling pickup would be once only 4 weeks. This has proven to be successful in other municipalities, and limits the wear and tear on the roads, as well as the carbon footprint.
- There will be NO additional charge for this service.
- Should a resident need an additional cart due to the volume of recyclables they have, carts will be available for rent for $3/mo.

Council Members requested Mr. Rattinger attend the next council meeting on July 3, 2019 to discuss additional recycle pickup times.

B. Water Main Special Assessment Districts

LeFevere explained to those present that the second RFP came back with one (1) bid, and that bid exceeded the amount that was approved by Council. The project for this reason cannot proceed without starting the process over again. LeFevere suggested putting the project out for bid again and in the meantime base coat Fremont St. Also there is a build that has started, with the expectation of water; the city should now think about a temporary line until the project goes forward. Mooradian requested a written statement of this information be submitted to council and that all residents within the assessment district be notified of where the project stands.

C. Compensation Committee

LeFevere reviewed P.A. 1909 and made the decision the city does not need a compensation committee.

D. Charge Point Options

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
July 1, 2019 – 7:00 P.M.

1. **Call to Order** by Mayor Anderson at 7:00 P.M.
2. **Roll Call**: Present – Anderson, Harvath, Seabert, North, Miller, Lion, Mooradian
   Also Present- City Manager LaBombard, City Treasurer Carpenter, City Planner Imus.
3. **Pledge of Allegiance** – Led by Mayor Anderson

4. **Consent Calendar**
   A. Approval of Agenda for July 1, 2019
   B. Approval of Regular City Council Meeting Minutes of June 17, 2019
   Motion by Mooradian, supported by Seabert, to approve the consent calendar for July 1, 2019 as presented. Motion carried by unanimous roll call vote. (Yes) Anderson, Harvath Seabert, North, Miller, Lion, Mooradian. (No) None.

5. **Approval of Invoices**
   A. Approval of Invoices dated July 1, 2019 in the amount of $~~136,375.48~~ $138,621.35.
   Motion by Harvath, supported by Seabert, to approve the invoices dated July 1, 2019 in the amount of $138,621.35 as amended. Motion carried by unanimous roll call vote. (Yes) Harvath, Seabert, North, Miller, Lion, Mooradian, Anderson. (No) None

6. **Appointments/Resignations/Proclamations/Presentation** – None

7. **Public Communications**
   A. Verbal (Limit of three (3) minutes on agenda items only)
   3064 May St. Resident – Addressed non-compliant yard management and weed control for neighboring parcels.

   B. Written Communications
      1. Interurban Transit Authority Minutes
      2. KLSWA 2018 Water Quality Report
      3. Mary Whiteford – LeFevere Retirement Letter

8. **Unfinished Business**
   A. Republic Services, Kerry Rattinger – Mr. Rattinger addressed the recycle issues as they relate to cost and contamination. Members of council made attempts to determine best ways to recycle and not contaminate. The recycle bins would be the best alternative to the bag system currently in place, however recycle pick up would be once a month. LaBombard questioned what it would take to have a twice a month pick up. Following a brief discussion it was determined LaBombard would look into the contract. This item will appear on the next agenda.

   B. 2nd Reading – Ordinance Amendment 02-2012 / Amending meeting compensation for the Mayor – roll call vote
   Anderson requested council members allow her to abstain from conversation and vote.

Motion by Seabert, supported by North, to approve amending Ordinance 02-2012: Compensation for the Mayor. Motion carried by roll call vote. (Yes) Seabert, North, Miller, Lion, Mooradian, Harvath. (No) None. (Abstain) Anderson.

9. New Business

A. Commission / Committee / Board Reports

1. Fireworks – The State has passed legislation allowing local municipalities to better regulate fireworks. Chief Kent believes the current ordinance is not efficient and needs to be updated.
2. City Logo – LaBombard presented the question of a new logo to the council. The logo currently on the business cards has three (3) different versions. Council would like further information before making a decision.
3. Ricoh Copier – Treasurer Carpenter reported the lease to the current copier has expired. He has determined the best financial way to address another copier would be to purchase one.

Motion by North, supported by Seabert, to direct City Treasurer Carpenter to purchase a new copier for city hall offices. Motion carried by unanimous voice vote. (Yes) North, Miller, Lion, Mooradian, Anderson, Harvath, Seabert. (No) None.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Imus reported she is currently seeking someone to train the new Planning members. Also there may possibly be another developer interested in the Furrows property.
2. Kalamazoo Lake Sewer and Water- (No Report)
3. Kalamazoo Lake Harbor Authority – North reported the buoys are in place, the Authority discussed the lights on the bridge and the submerged pilings at Naughton's Marina.
4. Downtown Development Authority- Lion. DDA will have a float in the 4th Parade.
5. Douglas Harbor Authority – Anderson reported the Authority discussed the same points as the KLHA.
6. Douglas Brownfield Authority – (No Meeting)
7. Fire Board – Mooradian, Miller (No Meeting)
8. Community Recreation – Seabert (No Meeting)

B. Staff Reports

1. Community Development / Planning / Zoning – Imus went over the most recent information regarding the play area at Schultz Park. There are three (3) designers involved: Mid State, Sinclair, and Penchura.
2. Finance / Budget – Carpenter reported taxes have been mailed.
3. Manager's Report / Comments – LaBombard reported cars have been parking on the spoils area, which is fragile with a clay overlay protecting the PCB's. He also thanked everyone for a great welcome.

11. Public Communications – Ronna Alexander was surprised that recycling was not being done by Republic, "this is a complete breach of contract" in her opinion. Alexander requested council look into using Arrow Waste.

12. Council Comments

Seabert extended a welcome to new city manager LaBombard. He would like to have information on when the bike trail along Blue Star Hwy will be completed and requested the building at 200 Blue Star Hwy. be weeded.

Harvath surprise that Rattinger openly admitted Republic Services does not recycle the bags used in the bag recycle program.

Mooradian ~~also is bothered by the Republic recycle program~~, Republic should stand up and honor the contract they purchased, including the recycle program, either use the bags or bins.

Lion addressed the water at Schultz Park Dog Park and questioned what was being done to keep geese away from Wade's Boyou.

Miller would like an update on the property located at the corner of Ferry and Center.

13. Mayor's Report / Comments –

Anderson stated there is a lot on the cities plate and believes the city logo can wait a while.

14. Adjournment –

Motion by Seabert, with support from Harvath, to adjourn the meeting. Motion carried by voice vote. (Adjourned @ 8:50 P.M.)

Approved by: _____ _____

Linda Anderson, Mayor Date

Approved by: _____ _____

Pamela Aalderink, City Clerk Date

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
86 W CENTER ST., DOUGLAS, MI
July 15, 2019 - 7:00 P.M.

1. Call To Order: Called to order at 7:00 p.m. by Mayor Anderson.

2. Roll Call: Present - Anderson, Harvath, Seabert, North, Miller, Lion, Mooradian.
   Also Present - City Manager LaBombard, City Planner Imus, City Clerk Aalderink

3. Approval of the Agenda:
   Motion by Harvath, with support by Seabert, to approve the July 15, 2019 agenda as presented. Motion carried by roll call vote. *(Yes) Harvath, Seabert, North, Miller, Lion, Mooradian, Anderson. (No) None.*

4. Consent Agenda:
   A. Approve the Agenda for July 15, 2019
   B. Approve the Minutes for July 1, 2019 (as amended)
   C. Approve the Invoices date July 15,2019 in the amount of $58,982.30
   Motion by Lion, with support from Seabert, to approve the consent agenda. Motion carried by unanimous voice vote.

5. Public Communication:
   A. Verbal (Limit of three (3) minutes on agenda items only)
   Ronna Alexander took the liberty to contact Arrow Waste, they recycle using bins and service this area.
   B. Written:
      1. Notice of Public Hearing Publication
      2. State of Michigan Notice of Hearing
      3. Memorandum from City Clerk

6. Unfinished Business:
   A. Republic Services:
   Copies of the Republic service contract and several documents related to the contract were on hand for council review. The City attorney will determine if there was a breach of contract between the city and Republic, a determination will be brought to Council at the next session. For more information on how to recycle properly residents can visit the DEQ webpage.

7. New Business:
   A. Resolution NO 27-2019 Appointing MERS Voting Delegate Rich LaBombard.
   Motion by Harvath, with support from Seabert, to appoint Rich LaBombard as the city MERS Voting Delegate for the 2019 Conference in Traverse City. Motion carried by roll call vote. (Yes) Seabert, North, Miller, Lion, Mooradian, Anderson, Harvath. (No) None.

8. Reports:
   A. Commission / Committee / Board Reports
      1. Planning Commission
      2. Kalamazoo Lake Sewer and Water Authority - Sewer lines will be

televised and cleaned, each line will be reviewed on a 5 year cycle. The Authority bylaws are being reviewed by one Douglas and one Saugatuck KLSWA representative. A special meeting of the Authority has been called for August12, discussion will be the funding of the sewer cleaning.

3. Kalamazoo Lake Harbor Authority has been looking at lighting on the bridge and invasive weed control.

4. Downtown Development Authority socials are doing well, they are currently operating in the black. The July 25 social will host a kickball event and dance contest. Adirondack chairs will be auctioned off at the last social, some of the proceeds will be donated to the Schultz Park Playground committee. The MCACA Grant will be submitted soon, if received, the funding will go towards street performers.

5. Douglas Harbor Authority: No report

6. Douglas Brownfield Authority discussed the sole representation of the City by P.M. Environmental, the firm will not be representing the developer. The Authority will be taking a somewhat conservative stance on 200 Blue Star Hwy. when considering cleanup work of the building or a combination of building and parcel behind the building.

7. Fire Board: Still working on an Ordinance to address frequent callers.

8. Community Recreation: No report

B. Staff Reports

1. Community Development / Planning / Zoning: Currently remodel jobs rank higher than new builds. The playground committee has chosen Sinclair, a company located in Holland, MI., to construct the Schultz Park play area. Planning Commission has allowed the removal of trees to accommodate parking in front of the new library building.

2. Finance / Budget - No report

3. Manager's Report: The SAW Grant is progressing. A discussion has taken place with a local resident regarding branding for the city. There have been a few requests to use 200 Blue Star Hwy building as storage, the baseline report states the building must remain vacant.

4. Chief Report: Year to date statistics show 1959 complaints. The individuals responsible for the breaking & entering of vehicles in the area have been apprehended.

9. Public Communications - Verbal (Limit of three (3) minutes on general business of the City) - None

10. Council Comments:
Members requested an update on the second appraisel for Point Pleasant, an update on the Ferry St. & Center building, and information on how to rid Wade's Bayou of the geese. Further comment entailed the center street flower garden water system, how the PASER report 5 yr. plan is progressing, and the addition of more rainbow crosswalks. LaBombard will contact the city engineer to determine a date of receipt for the 5 yr. plan.

11. Anderson thanked all involved with the July 4th parade, she enjoyed it.

12. Adjournment - Motion by Seabert, with support from Harvath, to adjourn. Meeting adjourned at 8:17 p.

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
AUGUST 5, 2019 – 7:00 P.M.

1. **Call to Order** by Mayor Anderson at 7:00 P.M.

2. **Roll Call**: Anderson, Harvath, Seabert, North, Miller, Lion, Mooradian
City Manager LaBombard, City Clerk Aalderink

3. **Pledge of Allegiance** – Led by Mayor Anderson

4. **Consent Calendar**
   a. Approval of August 5, 2019 Meeting Agenda
   b. Approval of July 15, 2019 City Council Meeting Minutes
   c. Approval of Invoices dated August 5, 2019 $48,267.30
   d. Reappoint Jeff Greenwood to Zoning Board of Appeals, term ending June 30, 2022
   e. Accept resignation of Planning Commission member Dave Burdick

   Motion by Seabert, with support from Harvath, to approve the Consent Calendar as presented. Motion carried by unanimous roll call vote.

5. **Public Communications**
   A. Verbal (Limit of three (3) minutes on agenda items only)
   16 Ferry St. home owner request council members hold to the demolition letter sent to owners of 14 Ferry St.
   Sarah Donovan would like to see sidewalks on Union St. from Blue Star Hwy.
   B. Written Communications
      a. Southwest Michigan Solid Waste Consortium
      b. Notice of Hearing from the State of Michigan
      c. Poet Laurette letter from Renee Waddell
      d. Allegan County Drain Commission Notice – RE: Amity Lane Drain
      e. Interurban Minutes

   Motion by North, with support from Mooradian, to nominate Jack Ridl as the official Poet Laurette to the City of the Village of Douglas. Motion carried by unanimous roll call vote.

6. **Unfinished Business**
   A. Republic Services – Recycle

   Council Members reviewed a letter from the City Attorney regarding potential breach of contract. Any change to the contract in regards to recycle bins vs. recycle bags would be at Republics cost. Council request that Republic prove that recycling is happening and must provide a recycle reporting.

   B. 14 Ferry St. – Demolition

   The interest in the home by possible investors has been retracted. The property is in extreme disarray and the investor has decided not to pursue the purchase. Mayor Anderson the building

will be bid out for demolition at the cost of the property owner and cost will be added to the taxes.

7. New Business

A. Public Hearing – Consumers Power Franchise Renewal

Motion by Seabert, with support from North, to open the Public Hearing. Unanimous roll call vote.

Motion by Seabert, with support from North, to close the Public Hearing. Unanimous roll call vote.

B. City of Douglas and Saugatuck Township Cemetery Agreement

Motion by Seabert, with support from North, to approve the Cemetery Agreement in which Saugatuck Township will provide cemetery services to residents of the City of the Village of Douglas on terms identical to those afforded to residents of the Township. The term of the Agreement shall be for three years (July 1, 2019 – June 30, 2020). Motion carried by unanimous roll call vote.

C. PM Environmental Contractual Services – Change Order

Motion by Lion, with support from Miller, to authorize change order 01 to PM Environmental contract with the City in the amount of $6,000 and authorize the City Manager to sign the change order. Motion carried by unanimous roll call vote.

D. Resolution 28-2019 MCACA Mini Grant

Motion by Lion, with support from Seabert, to approve Resolution 28-2019 in support of the application of the Michigan Council for Arts and Cultural Affairs grant in the sum of $4,000 and match the grant application with in-kind services in the amount of $4,000. Motion carried by unanimous roll call vote.

8. Reports

A. Commission / Committee / Board Reports

The painted chairs along Center St. will be auctioned at the last Social.

B. Staff Reports

1. Community Development / Planning / Zoning – Imus
2. Finance / Budget – Carpenter
3. Manager's Report / Comments

- 6975 Enterprise Dr. has been dumping illegally from a pipe from the side of the building. Currently the City Planner and City Attorney have been working on the issue. Samples taken by Kalamazoo Lake Sewer Water Authority will be tested and results received soon.
- Library building posts & beams will be erected shortly and the city has been working with the attorney on the process of taking back the building.
- City of Saugatuck is not pleased to do the bike trail; the biggest contention is the bridge.
- The State will begin taking marijuana applications in November. City is automatically opted in unless it chooses to opt out.

11. Public Communications – None

12. Council Comments

General questions by Council focused on Electric Charge Station, DDA signage update, Wade Cottage remodel dumpster, removal of staffing sign on Union St., and Manager weekly report.

13. Mayor's Report / Comments –

Pleased to attend the Michigan Mayor conference.

14. Adjournment – Motion by Seabert, with support from Lion, to adjourn the meeting. Meeting adjourned by voice vote. (8:50 PM)

Approved by: _____ _____
Linda Anderson, Mayor Date

Approved by: _____ _____
Pamela Aalderink, City Clerk Date

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
August 19, 2019 – 7:00 P.M.

1. **Call to Order** by Mayor Anderson at 7:00 P.M.

2. **Roll Call**: Present – Anderson, Harvath, Seabert, North, Lion, Mooradian
   Absent/Excused – Miller
   Also Present – City Manager LaBombard, City Clerk Aalderink, City Treasurer Carpenter, City Planner Imus, Chief Kent, and DPW Director Vogel.

3. **Pledge of Allegiance** – Led by Mayor Anderson

4. **Consent Calendar**
   A. Approval of Agenda for August 19, 2019
   B. Approval of Regular City Council Meeting Minutes of August 5, 2019
   C. Approval of Closed Session Council Minutes of August 5, 2019
   D. Approval of Invoices in the Amount of $113,114.42
   E. Appointments:
      1. Appoint Kim Neuens to DDA – Term ending January 2021
      2. Planning Commission – 1 vacancy
      3. ZBA – 1 vacancy
      4. DDA – 1 vacancy

   Invoices were pulled for discussion.
   Motion by Seabert, with support from Lion, to approve the consent calendar as presented.
   Motion carried by unanimous roll call vote.

5. **Public Communications**
   A. Verbal (Limit of three (3) minutes on agenda items only)
   B. Written Communications
      1. Lakeshore Harvest Ride
      2. Art' A Loan
      3. Saugatuck Fire Department
      4. Jean Crawford Letter – Council sent to Police Dept. for review.

6. **Unfinished Business**
   A. Poet Laurette – Jack Ridl
      Mayor Anderson presented a Proclamation of appointment as official City of Douglas Poet Laurette. Ridle entertained those present with a few readings.

   B. Republic Services – Kerry Rattinger
      Following Council discussion it was determined that the City of Douglas would move to using recycle bins and eliminate the use of the yellow bag system. Mr. Rattinger was

directed to work directly with City Manager LaBombard on any matters related to the transition.

C. Ordinance No. 04-2019 Consumers Energy Franchise

Motion by Seabert, with support from Harvath, to approve the Consumers Energy Franchise Agreement as presented. Motion carried by unanimous roll call vote.

7. New Business

A. Commission / Committee / Board Reports

1. Planning – Current Chairperson has stepped down due to health issues. Meeting discussion items: Marijuana licensing, Sign Ordinance, Form Based Code. All discussion items remain on the table for discussion.

2. Kalamazoo Lake Sewer Water Authority - Copper and Lead changes were discussed, as well as who would be responsible for testing and inventory identifying which lines were copper/lead. LaFevere suggested council act on the Prein Newhof proposal soon. The master metering project has been completed; the exception is in Douglas was the final metering will not be completed until the end of tourism season. The audit has been completed and the Authority has around 3 million on hand.

3. Kalamazoo Lake Harbor Authority- No report

4. DDA – Chairs will be auctioned at the last social. Streetscape money has been straightened out. DDA still needs two members.

5. Douglas Harbor Authority – No report

6. Douglas Brownfield Authority – No report

7. Fireboard – Frequent caller issues will be handled from the cost recovery policy. There will be no October open house this year. Mooradian addressed a recent editorial from a Fire Board member regarding the Douglas bike trail, this member was openly reprimanded by her in the meeting.

8. Community Rec. – No report

B. Staff Reports

1. Community Development / Planning / Zoning – Imus held the first sign committee meeting. Mr. Robert Kenny is now chair of Planning. 14 Ferry St. is slated for demolition.

2. Finance / Budget – City financials are well.

3. Manager's Report / Comments – A request to use 200 Blue Star building for active shooter practice was denied by council. Charging station must be installed at Beery Field.

8. Public Communications – None

9. Council Comments

Lion thanked DPW for removing goose droppings from Wade's Bayou. It is her belief that Ferry St. needs sidewalks as it is very unsafe.

Mooradian applauded the City Treasurer for his great work, and requested an update on the dumpster in front of Wade's Cottage.

North thanked Mooradian for standing up for Douglas at the Fire Board meeting.
Seabert recognized DPW crew for the work completed on the Douglas Beach.
Harvath expressed concerns with the speeding on Main St. and would like to have council begin to look into controlling the deer population.

10. **Mayor's Report / Comments –** Anderson thanked Mooradian, Bill LaFevere, and LaBombard for standing up for Douglas. Please to see the Planning Commission will be attending training.

11. **Adjournment** – Meeting adjourned at 9:05 P.M.

Approved by: _____ _____
Linda Anderson, Mayor Date

Approved by: _____ _____
Pamela Aalderink, City Clerk Date

MINUTES
CITY COUNCIL
THE CITY OF THE VILLAGE OF DOUGLAS
86 W. CENTER ST., DOUGLAS, MI 49406
SEPTEMBER 3, 2019 – 7:00 PM

1. Call to Order by Mayor Anderson at 7:00 p.m.

2. Roll Call: Present – Anderson, Harvath, Seabert, North, Miller, Lion, Mooradian.
   Also, Present – City Manager LaBombard and City Clerk Aalderink

3. Pledge of Allegiance led by Mayor

4. Consent Calendar
   A. Approval of Agenda for September 3, 2019
   B. Approval of Regular City Council Meeting Minutes of August 19, 2019
   C. Invoices dated September 3, 2019 in the amount of $53, 397.15
   D. Appoint Matthew McWeb to Planning Commission: Term end 4/30/20
   E. Knight of Columbus Tootsie Roll Drive

   Motion by Seabert, with support from North, to approve the Consent Calendar as amended (rearranging agenda items 7 A thru D). Motion carried by unanimous roll call vote.

5. Public Communication
   A. Verbal (Limit (3) minutes on agenda items only)
   B. Written Communications
      1. Michigan gas Utilities
      2. Interurban

6. Unfinished business
   A. Ordinance 3-2019: Offenses Against Public Safety (Second Read)
      Changed made will bring the ordinance into State compliance. Upon approval copies of the Ordinance will be sent out to all registered rental property owners.

   Motion to approve Ordinance 3-2019: Offenses Against Public Safety as presented. This Ordinance shall become effective (20) days following the publication date in the local paper. Motion carried by unanimous roll call vote.

7. New Business
   A. Douglas Halloween Parade for Adults
      The even organizer requested the BBQ truck not be present during the parade unless they are charged a vendor fee. The organizer also requested additional port-o-potties, use of Haworth parking area for shuttle service and coverage of liability through the city insurance. City Manager LaBombard recommended council not allow the request, a use of this kind would or could cause the city insurance to rise.

   Motion to continue support of the Douglas Halloween Parade with an in-kind contribution of staff, equipment, and resources for the 2019 event and further recommend the City require

non-profit status from the organization for support in future years. Motion carried by roll call vote.

B. 66th Street Site Work
This project had gone out for bid twice with no bids received. Clark Construction approached the city with a proposal that was satisfactory. The following list is a description of the work to be completed:

- All work shall be performed in accordance with MDTS for construction unless noted otherwise.
- Site clearing and grubbing shall consist of removal of all trees, brush and other vegetative material (as indicated on the drawing). Material maybe shredded and left on-site in a stockpile at a location determined by the City. Material not shredded shall be removed from the site.
- Existing topsoil shall be removed from all areas proposed for the gravel drive, proposed gravel surface, and proposed 44' x 66' storage shelter. Topsoil shall be stockpiled on-site at a location determined by the City and may be used for surface restoration outside of the wetland area.
- Existing topsoil in the wetland area under the proposed embankment fill shall be removed, stockpiled on-site, and utilized to restore the embankment side slopes prior to placement of the specified wetland edge seeding.
- Contractor shall place 6" thick, MDOT CLII sand building pad, compacted in place, for proposed 44' x 66' storage shelter. Top of pad to be 6" below grade of adjacent proposed gravel area.

Motion by Seabert, with support from Harvath, to award a contract for work at 66th Street Department of Public Works site to Scott's Landscaping in the amount of $49,337.70 plus costs for labor and material bonds. Motion carried by unanimous roll call vote.

C. 5 Year Road Plan
LaBombard recommends the City formally adopt the 2019-2024 Road Fix Recommendations as submitted by Prein and Newhof.
Motion by Harvath, with support from Seabert, to adopt the 2019-2024 Road Fix Recommendations submitted by Prein and Newhof. Motion carried by unanimous roll call vote.

D. 2019 Crack Seal Project
Allegan County Road Commission can add the City of Douglas to their crack seal list. Cost range would be roughly $6,232 for approximately 1.9 miles of major and local streets, and would be completed by the fall of 2019.
Motion by Harvath, with support from Seabert, to approve $6,232 for the 2019 Crack Sealing Project to be completed by Allegan County's contractor. Motion carried by unanimous roll call vote.

8. Commission / Committee / Board Reports
A. Planning – Seabert questioned if council members supported Form Based Code. A request from Seabert went out to the Planning Director to place review of Medical Marijuana licenses on the agenda.
Fire Board – Mooradian stated the State Fire Marshall was very impressed with the new fire training facility in the township.

Seabert explained that scholarships were available to assist families with recreation equipment for school age children attending recreation programs.

B. Staff Reports
Planning Commission is currently working on signage. A Michigan Association of Planning workshop maybe scheduled for October 9th, 4-9 pm if anyone would be interested. The playground fund raising project is moving along.

9. Council Comments
Miller - requested an update on when the Ferry St. home will be demolished and if the project tracking sheet for the city was moving along. **(amended addition) Also requested was a comparison analysis on the opt in / opt out benefits of Recreational Marijuana.**
Seabert- Thanks volunteers for their work in the Center St. gardens. He addressed the Republic cart system, stating some residents do not prefer the cart system.

10. Adjournment
Motion by Harvath, with support from Seabert, to adjourn the meeting. Motion carried by unanimous roll call vote. Meeting adjourned at 8:25 pm.

Approved by: _____
Linda Anderson, Mayor

Approved by: _____
Pamela Aalderink, City Clerk

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
CITY COUNCIL MEETING
86 W. CENTER ST., DOUGLAS, MI.
SEPTEMBER 16, 2019 - 7:00 PM

1. Call to Order by Mayor Anderson at 7:00 pm

2. Roll Call: Present - Anderson, Harvath, Seabert, North, Miller, Lion, Mooradian
   Absent - None
   Also, Present - City Manager LaBombard, City Treasurer Carpenter, City Planner Imus, City Clerk Aalderink, DPW Director Vogel, and Chief Kent.

3. Pledge of Allegiance led by Mayor Anderson

4. Consent Agenda
   A. Agenda for September 16, 2019
   B. Regular City Council Meeting Minutes for September 3, 2019
   C. Closed Session Meeting Minutes of September 3, 2019
   D. Invoices dated September 3, 2019 in the amount of $41,310.97
   E. Re-appoint Charles Mason to the Library Board, Term ending Sept. 2023

Invoices were pull for discussion. September 3, 2019 meeting minutes were amended to include "Miller requested further information regarding the pros and cons of opting out of recreational marijuhana" .

Motion by Seabert, with support by Lion, to approve the Consent Agenda as amended.
Motion carried by unanimous roll call vote.

5. Public Comments
   A. Verbal

Martha Hoexter, Amity Lane - In support of current refuge contract and suggested leaving it as is for the next two years. Also commented on Union St. need for resurfacing, and addressed the Turkey and Deer population growth.

Dean Kappinga, Allegan County Commissioner - Presented those present with an update on County activity. Every two-year citizen survey was approved, intended to give Commission a closer view of their constituent's views. Individuals will now have the opportunity to map their homes prior to calling 911 to assist emergency personnel.

Fritz Royce, Lake Shore Dr. - Encouraged council to allow recreational marihuana. Also addressed was Republic Services.

Mark Erlandson, 66th St - Opposed to 66th St. Dept. of Public works plan published in Commercial Record, it was not the plan City Manager LeFevere had promised neighboring residents. Concerned with heavy truck noise early in the morning, lights, and more than one building on the parcel.

Patricia Prince, 66th St. - Opposed to the parcel proposed build, stated the land was wetland and the storage of salt may end up in the wells of surrounding residents.

Tony Goslar, 66th St. - Opposed, expressed concern with the stream running through the back of the property and questioned if surveys had been done. Questioned what type of outreach had been done to inform area property owners of the city intention for the property.

Don Askari, adjacent property owner - Addressed the other opportunities in the city for the Dept. of Public Works, why not use them.
City Manager LaBombard responded to those who spoke stating he will research all the information on the property and intent to place the Dept. of Public Works there. Also informed those present that the article and map in the Commercial Record was incorrect.

6. Unfinished Business - None

7. New Business
   A. Resolution No 29-2019 - A Resolution Opting Out of the Publicly Funded Health Insurance Contribution Act of 2011.

Motion by Harvath, with support from Seabert, to adopt Resolution No. 29-2019 A Resolution Opting Out of the Publicly Funded Health Insurance Contribution Act of 2011. Motion carried by unanimous roll call vote.

   B. Resolution No. 30-2019 - A Resolution approving participation and contribution towards the Michigan Department of Natural Resources Waterway Grant cost share for sediment contamination analysis.

Motion by North, with support from Lion, to adopt Resolution No. 30-2019 A Resolution approving participation and contribution towards the Michigan Department of Natural Resources Waterways Grant cost share for sediment contamination analysis. Motion carried by unanimous roll call vote.

   C. Ordinance 05-2019 First Reading – Addition of Chapter 114, An Ordinance prohibiting Recreational Marihuana Establishments within the City of the Village of Douglas. (No Action may be taken) (Second Reading held on Oct.7)

8. Reports
   A. Commission / Committee / Board Reports
      1. Planning Commission – Currently working on the sign ordinance which should be ready to send to council some time in October. Also discussed was recreational marihuana.
      2. DDA – Ms. Renee Waddell was presented with a certificate of appreciation for her work on Douglas Derby Day. The paint a chair project went well, members are looking into painted bird houses or benches for next year. Holiday decoration and event planning has started.
      3. Fire Board – The Saugatuck Fire Dept. has received a FEMA grant for new radio's and headsets. Every 3 years a hydrant flow test must be completed, KLSWA has not been conducting flow testing.
   B. Staff Reports
      1. Community Development / Planning / Zoning – The Zoning Board of Appeals met to review a variance request by 164 / 166 Union St. Determination for variance lot split was the frontage was 1.5 ft. short, variance was denied. There is continued interest in Felkers utilities.
      2. Finance / Budget – The revenue / expenditure report and holdings report was discussed. Currently the treasurer is transitioning into audit mode. Tax collection date has passed, a 1% late fee will be added to unpaid taxes.

3. Police Report – Chief Kent presented the August report, recapped the photos of the Douglas Night Out and Douglas Elementary Open House event attended by his officers.
4. Dept. Public Works – Vogel reported the department is in the winter transition period, work on clearing the 66th St. property has begun, and the department is down one employee.
5. City Manager – Thanked the Staff

9. Public Communication
Fred Royce, Lakeshore Dr. – Inquired about the Brownfield Redevelopment at 200 Blue Star.
Ethan, Koi Holdings – Distributed photo of the inside of his new business.

10. Council Comments
North expressed interest in marihuana materials handed out at the Planning meeting.
Seabert requested council opinion on recreational marihuana.
Harvath stated he has been inundated with recycle questions and likes the idea of using paper bags to clean the bump outs on Center St.
Mooradian addressed the overpopulation of the deer heard in town. She also struggles with the opt in / opt out issue as it relates to recreational marihuana, stating the legal fees will be high.
Lion address those in the audience stating the council always takes citizen concerns very seriously.
Miller questioned what options are available for dealing with the deer population. He also addressed the recreational marihuana issue and expressed the need to think about it more in order to prevent discrimination.

11. Mayor Comments
Mayor Anderson would like to see a rough "Draft" form of the recreational marihuana ordinance. She is also concerned with the influx of the deep population.

12. Adjournment
Motion by Seabert, with support from Harvath, to adjourn the meeting.
Meeting adjourned by voice vote at 8:30 p.m.

Date: _____

Approved by: _____
Linda Anderson, Mayor

Approved by: _____
Pamela Aalderink, City Clerk

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER ST., DOUGLAS, MI 49406
October 7, 2019 - 7:00 P.M.

1. Call to Order – Mayor Pro Temp. Harvath
2.
2. Roll Call – Present: Harvath, Seabert, North, Lion, Mooradian
   Present by conference phone: Miller
   Absent: Anderson
   Also, present: City Manager LaBombard, City Clerk Aalderink

3. Pledge of Allegiance – Mayor Pro Temp. Harvath

4. Consent Calendar
   A. Agenda for October 7, 2019
   B. Regular City Council Meeting Minutes of September 16, 2019
   C. Invoices dated October 7, 2019 in the amount of $85,443.82
   D. Appointment of November 5, 2019 Election Inspectors

   Motion by Seabert, with support from North, to approve the Consent Calendar as presented. Motion carried by unanimous roll call vote.

5. Public Communication
   A. Verbal (Limit of three (3) minutes on agenda items only)
   B. Written Communications
      1. Allegan County Health Dept. News Release
      2. In Full Swing #2, LLC Class C License Transfer of Ownership
      3. Interurban Minutes
      4. Michiana Dunes Car Club Thank you
      5. Consumers Energy Public Notice
      6. Ronna Alexander Letter Regarding Republic Services

   Council pulled Alexander letter for discussion. City Manager LaBombard was contacted by Mr. Rattinger, Republic Services. The recycle bins would be provided to residents at no additional cost for a monthly pickup service. If the city went with a bi-weekly pickup service would cost an additional $3.50 per resident. Lion reported receiving several complaints regarding the potential move towards recycle bins as opposed to the current yellow bag system. Seabert requested the receipt of monthly reports from Republic.

6. Unfinished Business
   A. Public Hearing: 2nd Reading Ordinance 05-2019 Prohibiting Recreational Marihuana Establishments Within the City of the Village of Douglas

   Motion to declare the Public Hearing Open by Lion, with support from Seabert

Motion to declare the Public Hearing Closed by Seabert, with support from Mooradian
Seabert inform those present that the city was not disallowing recreational marihuana establishment, but merely waiting for the State to set guidelines.
North felt it would be irresponsible to pass this without guidelines from the State.
Miller, understands the rules from the state are unclear but believes the risks are low in Douglas.
Motion by Seabert, with support from Mooradian, to approve Ordinance 05-2019 Prohibiting Recreational Marihuana Establishments Within the City of the Village of Douglas. Motion carried by unanimous roll call vote.

B. Gary Moore - RE: 66th Street Property (Request to be added to agenda)
Mr. Moore is a neighboring resident of the city owned 66th street property and is in opposition to the plans for use. Mr. Goslar addressed the council requesting more public outreach on what the intended plans for the property are, he neighbors the acreage and is concern how the proposed use would affect his property values. Ms. Bild also expressed concerns with property values and drainage concerns. Other neighboring property owners questioned what permits were taken out.
City Manager LaBombard will gather and review information on the proposed use and will get back to the residents.

7. New Business
   A. Douglas Saugatuck Bahamas Hurricane Relief Benefit Road Closure Request

Motion by Seabert, with support from North, to approve the request to close Main St., between Center St. and Fremont St., for the Douglas Saugatuck Bahamas Hurricane Relief Benefit. Motion carried by unanimous roll call vote.

8. Reports
   A. Commission / Committee / Board Reports
      1. Planning Commission – Currently reviewing signs and recreational marihuana.
      2. Kalamazoo Lake Sewer and Water – Authority members had a first view of the investment strategy policy. Currently the KLSWA has an estimated 3 mil of non-interest-bearing accounts. Electronic metering will be going through a technology update soon.
      3. Kalamazoo Lake Harbor Authority – Looking into invasive treatments for affected areas of the river. The Saugatuck Township will be rejoining the Authority. Meetings of the KLHA will be held less often.
      4. Downtown Development Authority – No report
      5. Douglas Harbor Authority – No report
      6. Douglas Brownfield Authority – No report
      7. Fire Board – No report
      8. Community Recreation – No report
   B. Staff Reports
      1. Community Development / Planning / Zoning – The developer on the 67 acres along Center Street will be moving along. Additionally, Planning has been working with the Swing Bridge PUD.
      2. Finance / Budget – Will present at the next meeting.
      3. Police Report – No report

4. DPW Report – Vogel reported the DNR can hire sharp shooters or allow shooters to deplete the deer population, however residents must ok entrance on private properties and may find the deceased deer in their yards until they can be removed. A study must be completed before any action would be taken.

The Tree Board will work on guidelines for tree removal and replacement, there has been an influx in removal requests this year.

5. Manager's Report / Comments – City Manager LaBombard reported Campbell Rd will more likely not be completed soon due to the recent asphalt company strikes, there are thoughts of a deeper ditch along the road to see if this would reroute the water flow.

9. Public Communications – Verbal (Limit of three (3) minutes on general business of the City)
Suzanne Dixon expressed concerns with the MIRO property and the contaminants. She would like to see additional members appointed to the Brownfield Authority.

10. Council Comments
Lion remarked that she has received feedback from lodging customers who are concerned with the weeds in the river.
Mooradian believes the residents along 66th Street deserve to have a timeline and documentation regarding the proposed build on the property.
North thanked the city for allowing her to attend the recent MML conference
Seabert was in agreement with Mooradian.
Miller was especially interested in the MML speaker from Malaysia who spoke on "How to encourage community".

11. Mayor's Report / Comments – Mayor Pro Temp. Harvath stressed transparency on the 66th Street property, believing the residents deserve answers.

12. Adjournment – Motion by Seabert, with support from North, to adjourn the meeting. Motion carried by voice vote.

Please Note – The City of the Village of Douglas (the "City") is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or clerk@ci.douglas.mi.us to allow the City to make reasonable accommodations for those persons.
CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN Posted this 4th day of October, 2019.

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER ST., DOUGLAS, MI 49406
October 21, 2019 - 7:00 P.M.

1. **Call to Order** – Mayor Anderson called the meeting to order at 7:04 p.m.

2. **Roll Call** – Present: Anderson, Harvath, North, Miller, Seabert, Lion, Mooradian.
   Also, Present: City Manager LaBombard, City Clerk Aalderink, City Treasurer Carpenter, City Planner Imus, and Dept. of Public Works Director Vogel.

3. **Pledge of Allegiance** – Led by Mayor Anderson

4. **Consent Calendar**
   A. Agenda for October 21, 2019
   B. Regular City Council Meeting Minutes of October 7, 2019
   C. Closed Session Meeting Minutes of October 7, 2019
   D. Invoices dated October 7, 2019 in the amount of $149,300.38

   Motion by Seabert, with support from Miller, to approve the Consent Calendar as presented. Motion carried by unanimous roll call vote.

5. **Public Communication**
   A. Verbal (Limit of three (3) minutes on agenda items only)
   Susanne Dixon, Center St. resident and member of the Douglas Brownfield Authority requests an increase in BRA members, although she does not know why the Authority would need Council approval. She believes the last BRA meeting was a direct violation of the OMA and that the TCE'S and Arsenic are not being properly addressed at 200 Blue Star Hwy. The lack of attention to these two contaminants is a direct liability to the City.

   Dan Urquhart, Chestnut Lane resident is concerned the US Post Office and the County do not show that Chestnut Lane exists, resulting in package delivery issues.

   County Commissioner Dean reported on the State budget cuts and the effects on the County. The Emergency Management program presented the school with a two-way radio for emergency purposes. Commissioner Kappinga also addressed the Resource Recovery Program.

   B. Written Communications
   1. Allegan County Health Department Re: Recycling

   City Manager LaBombard made contact with the county to obtain information on the recycling program. Extra services such as bulk collection and hazardous waste can be

added through the county however the services are offered through Republic Waste Services.

2. Michigan Township Services Re: Permits
3. Interurban Minutes

6. Unfinished Business - None

7. New Business

A. AED For City Hall

Motion by North, with support from Miller, to authorize the City Manager to purchase two refurbished AED units, one for City Hall and one for the Department of Public Works Building. Motion carried by unanimous roll call vote.

B. Douglas Brownfield Authority Member Increase – Discussion Item

Anderson attended the last meeting of the Brownfield Authority where members were presented with a Legal Framework for 200 Blue Star Hwy. Redevelopment Project by City Attorney Erickson. Lion likes the idea of increasing the members of the Authority, stating it would open the membership to include more talent, she also is concerned with the arsenic.

8. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – No report
2. Kalamazoo Lake Sewer and Water –

Urquhart reported that lift station #10 flooded on Sept. 29th, the main water sensor had been struck by an electrical surge. KLSWA has completed 20 samples of lead and copper for the State, of these samples .674 was the highest sample taken for copper and lead content was extremely low. KLSWA puts phosphate in the water, the lead and copper contents should not be an issue for the community. Homes prior to 1980 will probably have to replace the lead seals between the main and the home.

3. Kalamazoo Lake Harbor Authority – North reported the meeting discussions were items that had been discussed for the last few meetings. No new reports.
4. Downtown Development Authority – DDA financials are well, it is noted that the DDA has fulfilled its duties with streetscape, overpayments were made in the amount of roughly $2718.00. Holiday event planning has been proceeding well.
5. Douglas Harbor Authority – No Report
6. Douglas Brownfield Authority – Closed Session with City Attorney
7. Fire Board – Fire Board is growing and the department is considering expanding the building they are currently occupying. $392,000 in Grants have been received in 5 years.
8. Community Recreation – None

B. Staff Reports

1. Community Development / Planning / Zoning – To date permits received from Michigan Township Services were reviewed.
2. Finance / Budget – Treasurer reported the city financials are in good shape. Taxes were taken in at a rate of 93.7% MI Class funds are working well.
3. Manager's Report / Comments – City Manager met with residents of the 66th St. property. Surrounding neighbors are concerned of lower property values after

the Dept. of Public works moves equipment in. They were assured that a portion of the property would only be used for storage.

4. Police Report – By Corporal Warson

9. Public Communications – Verbal (Limit of three (3) minutes on general business of the City)
Brandy Erlandson addressed the crosswalk on Randolph St., children use this crosswalk and vehicles are not stopping for foot traffic in that area. She is concerned that someone will be hit. A request to add some form of crosswalk cone during the beginning and end of the school day.

10. Council Comments
Pat Lion expressed concern with the mention of arsenic on 200 Blue Star property and would like the city to remain on top of the issue. The 66th street property looks as if everything was placed far to the back of the property and buffered.

Mooradian addressed what she believed to be a pattern of behavior regarding the bike trail. A recent article in the paper regarding the passing of a resolution by a neighboring city causes her to believe the City of Douglas has been manipulated, all of the city's council favor the bike trail. Anderson responded stating the resolution presented in Saugatuck was not the resolution that was presented by the County and that Douglas agreed with. Anderson went on to state "Douglas is by no way a part of what was passed in Saugatuck."

Miller offered to draft a small paragraph regarding the article in the press for the City to post it on all social media and place in the press.

Seabert is working on Christmas trees, flower cut outs, and looking forward to the Halloween parade.

11. Mayor's Report / Comments – Mayor Anderson thanked Greg for filling in during her absence and thanked the city for allowing council to go to the MML conference.

12. Adjournment – Motion by Seabert, with support from Harvath, to close the meeting. Motion carried by voice vote. (8:15 P.M.)

Respectfully submitted by: Pam Aalderink

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
86 W. CENTER ST., DOUGLAS, MI 49406
MONDAY, NOVEMBER 4, 2019 – 7:00 P.M.

1. Call to Order: Mayor Anderson called the meeting to order at 7:00 P.M.

2. Roll Call: Present – Anderson, Harvath, Lion, Miller, Mooradian, North, Seabert.
   Absent – None

3. Pledge of Allegiance led by Mayor

4. Consent Calendar
   A. Approval of Agenda November 4, 2019
   B. Approval of Regular City Council Meeting Minutes of October 21, 2019
   C. Approval of invoices in the amount of $41,403.72
   D. Appointments, Resignations
      Invoices were pulled for discussion.

   Motion by Harvath, with support from Seabert, to approve the Consent Calendar as presented. Motion carried by unanimous roll call vote.

5. Public Communication
   A. Verbal (Limit of (3) minutes) - None
   B. Written - None

6. Unfinished Business:
   A. EGLE Preliminary Water Service Line - Nate Williams, City Engineer
      The general burden of cost will be with the City and Kalamazoo Lake Sewer Water, some cost will be passed along to the customers. Overall the city lines look good.

   Motion by Seabert, with support from Harvath, to authorize City Manager LaBombard to enter into agreement with Prein and Newhof to complete the Water Service Line Inventory and GIS mapping. Motion carried by unanimous roll call vote.

   B. Traffic Study – Nate Williams, City Engineer
      The recent traffic study was completed using tube counters. 44% of Wiley Rd. traffic exceeded the speed limit by 5 mph., 16% of Blue Star Hwy traffic exceeded the speed limit by 5 mph., 37% of those traveling along side the Blue Star bike path exceeded by 5 mph., and on Main Street 5% of those counted exceeded the speed limit by 5 mph.

   C. Charge Point Commercial Charging Station
      Council members questioned how and what the city would charge for each vehicle use. LaBombard will obtain this information and bring back to council.

Motion by Lion, with support from Seabert, to accept the sole source quote from Westside Solutions of Jackson, Michigan and install a commercial charging station on E. Center Street adjacent to Beery Field. Motion carried by unanimous roll call vote.

7. New Business
   A. Downtown Development Authority Streetscape Payment

   Motion by Mooradian, with support from Seabert, to declare the Center Street Streetscape project paid in full and reimburse the excess payment of $2,717.00 to the Downtown Development Authority. Motion carried by unanimous roll call vote.

8. Reports
   A. Commission / Committee / Board Reports
      1. Downtown Development Authority- Nov. 23rd will be the Holiday Lighting Ceremony for the Downtown area. Reindeer and Santa will be down in front of the Police Station.
      2. Douglas Harbor Authority – 42◦ North, a vintage rowing club remains interested in using one of the docks at Wade's Bayou for their vintage rowing club.
   B. Staff Reports
      1. Community Development / Planning / Zoning
         Imus updated council on the intent to shrink wrap the Root Beer Barrel. The department has received four new site plans which will require review. Robert Kenny has shown interest in becoming a member of the Zoning Board of Appeals.
      2. Finance Report
         Finances of the City are well.
      3. Manager Report
         LaBombard met with the Friends of the Blue Star Trail. A Resolution will be presented at the next regular meeting of City Council.

9. Council Comments:

   Seabert recommended each councilperson take a tour of the new Marihuana facility on Blue Star. The DDA sign committee has narrowed down a sign which includes a digital line for events and any merchant news, because the signage is digital it will require a variance from the City. Seabert expressed concern with the Recreational Marihuana sign south on Blue Star and questioned how and where the water will be obtained. On another note Seabert was pleased to announce the elementary school children will be decorating holiday ornaments again this year. Harvath reported the lighting committee has been working towards Lakeshore with installations.

   Mooradian would like to take a strong stand on the Bike Trail, requesting a workshop to discuss what the council will be doing.

   Miller stated he has not confidence in ITRight, he questioned what the cities risk of Random Ware was. As far as the Master List, Miller would like to go through it quarterly.

   Anderson requested the standards for issuing a variance for digital signage. Imus will pass along this information to council. There are a group of citizens interested in starting a Douglas Foundation, at some point this will come before City Council. She reminded all to vote.

10. Adjournment:

    Motion by Seabert, with support from Harvath, to adjourn the meeting. Meeting adjourned by voice vote at 8:05 p.m.

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR ORGANIZATIONAL MEETING OF THE CITY COUNCIL
86 W. CENTER ST., DOUGLAS, MI 49406
MONDAY, November 18, 2019 – 7:00 P.M.

1. Swearing in newly elected Council Members by City Clerk, Jerry Donovan, Kathryn Mooradian, Cathy North.
2. Organizational Meeting (Per Section 3.6 of the City Charter)
   Motion by Lion, with support from Seabert, to nominate Linda Anderson as Mayor.
   Motion carried by unanimous roll call vote.
   Meeting turned over to City Mayor Anderson.
   Motion by North, with support from Mooradian, to nominate Pat Lion as Mayor Pro Temp.
   Motion carried by unanimous roll call vote.
3. Committee Assignments: Lion appointed to Tree Board; Donovan appointed to Douglas Brownfield Authority.

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
86 W. CENTER ST., DOUGLAS, MI 49406
MONDAY, November 18, 2019 – 7:00 P.M.

1. Call to Order: Mayor Anderson called the meeting to order at 7:05 P.M.

2. Roll Call: Pledge of Allegiance led by Mayor

3. Roll Call: Present – Anderson, Donovan, Lion, Miller, Mooradian, North, Seabert
   Absent - None

4. Consent Calendar
   i. Approval of Agenda November 18, 2019
   ii. Approval of Regular City Council Meeting Minutes of November 4, 2019
   iii. Approval of invoices in the amount of $114,779.60
   iv. Appointments, Resignations
   Appoint Robert Kenny to the Zoning Board of Appeals
   Appoint Tarue Pullen to the Saugatuck Township Fire Board
   Motion by Seabert, with support from Lion, to approve the Consent Calendar as presented.

5. Public Communication

A. Verbal (Limit of (3) minutes)
John Adams, 222 Lakeshore Dr. addressed the Blue Star Trail Resolution. A request not to approve the Resolution was presented by Mr. Adams, who proceeded to remind everyone that the $200,000 donation for the Blue Star Trail will expire on 12/31/19 if an approved route for the trail has not been presented.

B. Written
   i. FEMA Open House Invitation
   ii. Comcast Channel Organization

6. Unfinished Business:
   A. Charge Point Fees and Website
   City Manager LaBombard presented a brief introduction of the charging stations available in the area. The site informs drivers where stations are located, when they are available, and if there is a charge or if charging is free. The City of Douglas will have to decide what the charging fee will be for the new station being installed at Beery Field.
   B. SAW Grant Work: Nate Williams, Prein & Newhof
   Mr. Williams presented a summary of the work accomplished with the grant funding. First goals were set, an asset inventory was completed and rated as to what the critical factor would be in the event of a failure. The Department of Public works will be using iPads equipped with GIS, this will assist them in the field documenting the City storm drain system. Mr. Williams gave the city a rating of 3 out of 5.

7. New Business:
   A. Resolution: Blue Star Trail
   Members discussed working as a joint committee with the other municipalities to discuss how best the bike trail could be completed.

   Motion by Miller, with support from Lion, to table the Joint Blue Star Bike Trail Resolution until a time frame is available for further discussion. The City of the Village of Douglas is in support of the Bike Trail and willing to work with the City of Saugatuck and Saugatuck Township in a result focused joint committee in which a physical route of the Blue Star Trail is established. Even if a joint committee is not formed the City of Douglas will still work with the City of Saugatuck. The City of Douglas has designated two (2) councilmembers, Mooradian and Donovan, as well as the City Manager to sit on the joint committee if formed.

8. Commission/Committee/ Board Reports:
   A. Kalamazoo Lake Sewer Water Authority – LeFevere reported the KLSWA had received a legal invoice for the building on Enterprise Dr., would the City like to include the invoice in it's recoup fund? Other things the Authority are working on are meter replacements, possible software and hardware upgrades, and costs to the improvements. KLSWA is currently working with Badger Meters on the updates.
   B. DDA – Lion reminded all present that Santa and Mrs. Clause with the reindeer will be in town for the Saturday event.
   C. Fire Board – Mooradian thanked everyone for the opportunity to serve on the Board.

   B. Staff Reports:

i. Imus thanked those who attended the workshop for Planning and Zoning. It was a wonderful turnout. She reported 14 site plans were received in the office for approval, 9 were rejected.
ii. Carpenter provided council with the revenue expenditure report, also a graph dollar bill which shows residents with 100 percent homestead how taxes are distributed.
iii. Chief Kent reported the Police Department answered 100 complains, which included personal contacts, felony arrests, stolen vehicle, and one apprehended individual in a corn field.
iv. City Manager LaBombard introduced Nick Wikar who will be assisting in the Planning and Zoning Department. Wikar will be working as a intern employee.

9. Public Comments:
John Adams, Thanked Council for tabling the Resolution for the Bike Trail.

10. Council Comments:
Miller would like to see the trail continue without dragging the City of Douglas into it.
Lion welcomed Wikar and Donovan. A thank you to Mooradian for her service on the Fire Board was extended.
Mooradian welcomed Donovan, thanked Imus for her conference, and expressed a sincere want for some form of collaboration on the bike trail.
Seabert welcomed Wikar and Donovan, reminded everyone of the holiday event this weekend, and will be hanging the ornaments make by elementary students in front of City Hall.
North announced the Poet Laurette who represents the City of Douglas has been published in the New York Times.
Donovan thanked all who supported him in the most recent election.

11. Mayor:
Anderson thanked all for re-appointing her as City Mayor, it is a job she especially enjoys.

12. Adjourn:
Motion by Seabert, with support from Donovan, to adjourn the meeting.
Motion carried by unanimous voice vote. Meeting adjourned at 8:25 P.M.

Approved by: Linda Anderson

Approved by: Pamela Patterson

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on November 18, 2019 . I further certify that the meeting was duly called and that a quorum was present.

Pamela Aalderink, City Clerk

December 5, 2019
Date

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL CHAMBERS
86 W. CENTER STREET, DOUGLAS, MI 49406
December 2, 2019 – 7:00 P.M.

1. **Call to Order** by Mayor Anderson at 7:00 P.M.
Anderson announced the meeting was being recorded.

2. **Roll Call**: Present – Anderson, Donovan, Lion, Mooradian, North, Seabert
Absent/Excused – Miller
Also Present – City Manager LaBombard, City Planner Imus, City Treasurer Carpenter, and Chief Kent.

3. **Pledge of Allegiance** – Led by Mayor Anderson

4. **Consent Calendar**
A. Approval of Agenda for December 2, 2019
B. Approval of Committee of the Whole Meeting Minutes of November 18, 2019
C. Approval of Regular Council Meeting Minutes of November 18, 2019
D. Invoices in the amount of $42, 785.35
Motion by Seabert, with support from Mooradian, to approve the consent calendar as presented. Motion carried by unanimous roll call vote.

5. **Appointments / Resignations / Proclamations / Presentations**
A. Proclamation of Appreciation for Greg Harvath' s years of service to the community as a City Council person.

6. **Public Communications**
A. Verbal (Limit of three (3) minutes on agenda items only)
Phyllis Yff, Interurban Director announced the Interurban Bus Service will celebrate their 40th birthday on May 8, 2020; Interurban drivers will be using tablets rather than pen & ink to log in their work; The two-year pilot program providing rides to Holland has been a success.
Douglas representatives Mason and Erlandson updated Councilmembers on the current status of the Library building. Work will continue with the head of the construction company on site.
B. Written Communications - None

7. **Unfinished Business - None**

8. New Business

A. Auditors Report

Siegfried Crandall PC presented the year end audit report for June 30, 2019. The audit firm encountered no significant difficulties. The state of the City is well. Siegfried Crandall PC congratulated Mr. Carpenter on a job well done.

B. Resolution 32-2019 to Continue Participation in the Michigan Economic Development Corporation's Redevelopment Ready Community Program.

Planning assistant Nick Wikar has recommended the continued participation in the MEDC program.

Motion by Seabert, with support from Mooradian, to continue participation in the Michigan Economic Development Corporation's Redevelopment Ready Community Program. Motion carried by unanimous roll call vote.

C. Resolution 33 – 2019 to Designate Street Administrator

Motion by Seabert, with support from Mooradian, to designate City Manager LaBombard as Street Administrator. Motion carried by unanimous roll call vote.

D. Aquatic Weed Control

The Douglas Harbor Authority has recommended the City use the services of Aquatic Doctors for 1 year. Milfoil will take out other weeds so the treatment will concentrate on milfoil. Treatment is dependent upon the flow of the river. Once a contract/agreement has been entered into a permit will be pulled from the State. In the spring, and then late summer, a granular product will be distributed. Signage will be in place to inform the general public not to swim in the water for one (1) day. This signage will be posted on the shoreline with all permitting required.

Motion by Seabert, with support from North, to approve entering into a 1 yr. agreement with Aquatic Doctors. Motion carried by unanimous roll call vote.

E. 2918 Blue Star Hwy Sign – License Agreement

Aficannado request to place signage in the right of way. The City allows signage to be placed in the right of way with an approved license agreement in place.

Motion by Lion, with support from North, to enter into a Signage License Agreement with 2918 Blue Star Hwy. Motion carried by unanimous roll call vote.

F. Snow Removal Contract

The City utilizes professional snow removal / de-icing services within the downtown area. Bids have gone out and City Manager LaBombard has recommended City Council award a unit price contract to Scott's Landscape Management, Allegan, Michigan, for the Douglas Snow Removal Program for the remainder of fiscal year 2019 through fiscal year 2023.

Motion by Seabert, with support from Mooradian, to approve entering into a three (3) year contract with Scott's Landscape Management for snow removal, with two (2) one (1) year extensions each at the same terms and conditions of the original contract. Motion carried by unanimous roll call vote.

9. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Sign Sub Committee is currently working on the Sign Ordinance.
2. Kalamazoo Lake Sewer and Water – No report

3. Kalamazoo Lake Harbor Authority- No report
4. Downtown Development Authority- To meet the following week.
5. Douglas Harbor Authority- Main discussion was weed control.
6. Douglas Brownfield Authority- Will meet December 12th at 1:00 P.M.
7. Fire Board- No report
8. Community Recreation- No report

B. Staff Reports

1. Community Development / Planning / Zoning- There will be a sign ordinance meeting on the 10th of December. One (1) Medical Marijuana renewal application has been received. One (1) new permit for Medical Marijuana has been received. Work is being conducted on the Wellhead Protection Ordinance.
2. Finance / Budget- No report
3. Police Report- No report
4. DPW Report- No report
5. Manager's Report / Comments- Erosion is severe on the Douglas Beach, a recommendation to City Council to close off the stairway leading to the Beach. Currently leaves are still being picked up. The Special Water Main project will go out for bid over the next few months. A representative from Republic Services will be present at the next council meeting. The next meeting of the City Council will be Ugly Sweater Day!

10. Public Comments – Verbal (Limit of three (3) minutes on general business of the City

11. Council Comments-

Seabert – Pleased to see Harvath receive recognition. Thanked DPW for the tree assistance. Still more room on the lighting committee if anyone is interested.
Mooradian – Please to enter into agreement with Aquatic Doctors, also glad to get on track with Republic Services.
Lion - Requested information on the removal/demolition of the Ferry Street home. Questioned if the barrel will still be wrapped. Would like to consider a recycle drop off area.
Donovan – Thanked Phyllis from Interurban for speaking. Very concerned with the Union and Blue Star traffic problem that is dangerous and in need of immediate attention.
North – Took a tour of the Blue Star Medical Marijuana Center. Thanked Mr. Carpenter for a wonderful Audit.

12. Mayor's Report / Comments

Nice to have a good audit.

13. Adjournment

Motion by Seabert, with support from North, to adjourn the meeting.
Meeting adjourned at 8:50 P.M.

Approved by: _____ _____
Linda Anderson, Mayor Date

Approved by: _____ _____
Pamela Aalderink, City Clerk Date

THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
Monday, December 16, 2019
7:00 P.M.

1. Call to Order by Mayor Anderson.

2. Roll Call: Present – Anderson, Donovan, Lion, Miller, North, Seabert. Absent/Excused: Mooradian. Also present – City Manager LaBombard, City Clerk Aalderink, City Treasurer Carpenter, City Planner Imus

3. Pledge of Allegiance led by Mayor Anderson.

4. Consent Calendar:
   A. Approval of Agenda for December 16, 2019
   B. Approval of Regular Council Meeting Minutes of December 2, 2019
   C. Invoices in the amount of $123,2244.99
   D. 2020 City Council Meeting Schedule

   Motion by North, with support from Seabert, to approve the consent calendar as amended, addition of agenda item 8C. Motion carried by unanimous roll call vote.

5. Appointments / Resignations / Proclamations / Presentations
   A. Reappoint Patsey Ramsey and Patricia Lion to the Downtown Development Authority.

   Motion by Seabert, with support from Miller, to reappoint Patsey Ramsey and Patricia Lion to the Downtown Development Authority, Term ending January 2024. Motion carried by unanimous roll call vote.

6. Public Communications
   A. Verbal
      1. Introduction of new business located on 310 Blue Star Hwy. – Elizabeth Estes.
         A new marketplace and event room will open in the Spring, new owners are pleased to announce their new business which will feature fresh farm products, baked goods, and offer an event space.
   B. Written Communications
      1. Thank you from Friends of the Saugatuck-Douglas Library.
      2. Saugatuck Township Cemetery Report

7. Unfinished Business
   A. Republic Services – Recycling
      Council reviewed the action taken to date in reference to the recycling service in Douglas. City Manager LaBombard requested Council restate their decision regarding the recycle program. Mr. Rattinger, Republic Services representative suggests a once per month pick up and a separate can for recycling. The current contract was purchased by Republic from Chef

and is due to expire in 2021. Lion suggested the once per month pick up, advertise when and where hazardous waste would take place, identify acceptable / unacceptable recycle items and place this list on the website, also give the option of a separate container to each resident. Rattinger stated each resident would receive a calendar with the recycle pickup schedule and what items are recyclable. The earliest the recycle program would begin would be February 1, 2020.

Council suggested the City Manager work with Republic to move recycling along.

8. New Business
   A. Resolution 34-2019 Permanent Traffic Control Orders

   Motion by Seabert, with support from North, to approve Resolution 34-2019, approving a 35 MPH speed limit on Wiley Road from Schultz Park Drive to Mt. Ash Road and Blue Star Hwy. from Kalamazoo River Bridge to Wiley Road. Also approving a 45 MPH speed limit from Blue Star Hwy. from Wiley Road to 129th Avenue. Motion carried by unanimous roll call vote.

   B. Siegfried Crandall PC Professional Services

   Motion by Seabert, with support from Lion, to approve Siegfried Crandall PC Professional Services proposal with a $100 increase each year for annual auditing service for the years 2020 – 2024. Motion carried by unanimous roll call vote.

   C. DDA Sign Request at Blue Star and Center (Sign size and Electronic Element)
      1. Motion by Seabert, with support from Lion, to approve the signage size. Motion carried by unanimous roll call vote.
      2. Motion by Lion, with support from Donovan to allow for a digital sign element on the proposed signage. Motion carried by roll call vote (4 – 2) Yes votes – Anderson, Seabert, Donovan, Lion. No votes – Miller, North. Not present for vote – Mooradian.

9. Reports
   A. Commission / Committee / Board Reports
      1. Planning – Seabert is please to hear a new business will be opening at 310 Blue Star Hwy. He also reported the sign committee has been working diligently on the Sign Ordinance.
      2. Kalamazoo Lake Sewer Water Authority – LeFevere stated $15,000 has been budgeted for Badger Meter issue. Crews were called away from the master metering project but should complete the work by January or February.
      3. Kalamazoo Lake Harbor Authority – No report
      4. Douglas Development Authority – No report
      5. Douglas Brownfield Authority – Anderson reported communications with the developer continue, currently waiting on a work plan.
      6. Fire Board – No report
      7. Community Recreation – No report
   B. Staff Reports
      1. City Planner Imus is currently working with Prien & Newhoff on space and cost analysis for buildings. At the January Planning meeting Mr. Ryan Kilpatrick will be present to speak regarding affordable housing.
      2. City Treasurer Carpenter provided the Revenue / Expenditure report.
      3. City Clerk – Election costs will go up due to material costs, expecting to conduct at least 3 elections in 2020, voting equipment will go out for calibration and cleaning. Currently the city has 425 residents signed up to receive notices from the city, this could be a good way to get recycling news out.
      4. City Police Chief – Activity for November 2019 included 145 complaints, 4 felony arrests, out of jurisdiction responses and the department has started the safe kid's program with the elementary students.

5. City DPW Director – No report
6. City Manager touched on the irrigation invoice and wished everyone a Merry Christmas.

10. Public Communication
    Resident applauded the recycling decision made by Council and believes it should be taught in school.

11. Council Comments
    Donovan extended his gratitude to City Manager LaBombard.
    Miller is pleased to see Isabelle Market come to Douglas.
    North enjoyed the Blue Star Bike Trail field trip by council.
    Lion noted Douglas is forward thinking with the digital sign.
    Seabert recapped the year 2019 and wished everyone a Merry Christmas.

12. Mayor's Report / Comments
    Anderson expressed pleasure with the new business Isabelle's Market and thanked council for a wonderful year.

13. Motion by Seabert, with support from North, to adjourn the meeting. (8:45 P.M.)

Approved by: _____ Date: _____
Linda Anderson, Mayor

Approved by: _____ Date: _____
Pamela Aalderink, City Clerk