



AGENDA
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE BROWNFIELD AUTHORITY
August 12, 2021– 1:00 P.M.

1. Call to Order – Chair
2. Roll Call - City Clerk
3. Consent Calendar
 - A. Approval of the August 12, 2021, Agenda
 - B. Approval of the Brownfield Authority Minutes of July 8, 2021

Motion by _____, with support from _____ to approve the Consent Calendar of August 12, 2021 – roll call vote

4. Public Communication
 - A. Verbal (Limit of 3 minutes)
 - B. Written Communications
5. Business
 - A. 200 Blue Star Hwy – Demolition
6. Public Comments
7. Staff Report
8. Brownfield Comments
9. Adjournment –

Motion by _____, with support from _____ to adjourn the meeting. -voice vote

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CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN

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THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE
DOUGLAS BROWNFIELD AUTHORITY
July 8, 2021 – 1:00 PM
Zoom Meeting

1. Call to Order: Chair Balmer opened the meeting at 1:00 p.m.
2. Roll Call: Present – Donovan, Dixon, Sapita, Nauman
Absent – Balmer, Fechtig
Also Present – City Manager LaBombard
Ryan from P.M. Environmental who assisted with the Grant.
3. Consent Calendar:
 - A. Approve the July 8, 2021 meeting agenda
Motion by Dixon, with support from Donovan, to approve the July 8, 2021 meeting agenda. Motion carried by unanimous roll call vote of those present.
 - B. Approve the June 10, 2021 meeting minutes
Motion by Dixon, with support from Donovan to approve the June 10, 2021 meeting minutes. Motion carried by unanimous roll call vote of those present.
4. Public Communication:
 - A. Verbal (Limit of 3 minutes) – No verbal
 - B. Written Communications – No written
5. Unfinished Business:
 - A. PM Environmental: Demolition of 200 Blue Star Highway

Presentation on proposed and cost estimate to generate asbestos abatement specifications and provide third party abatement oversight at the former Haworth Douglas Plant located at 200 Blue Star Highway. PM will prepare asbestos abatement specifications for the project, identify ACM to be removed prior to demolition, and will participate in up to two pre-construction pre-bid meetings/site walks. The proposed cost table for the work is as follows:
 1. Demolition and Abatement Specifications, pre-bid meetings/site walk, and Contractor Submittals Review and Recommendation - (\$4,500)
 2. Oversight and Air Monitoring – onsite industrial hygienist and PCM Analyst, including travel, equipment, and supplies – (\$950/day)*
 3. Project Summary Closeout Report – (\$1,500)

*Final cost will be determined based on abatement schedule



6. New Business – No new business

7. Member Comments

Brownfield members asked when they could expect the demolition to be completed? In order to claim demolition is there a need to have a State Plan in order to move to TIFF? Is air testing a part of the \$950 daily cost?

8. Public Comments – No comments

9. Staff Report

LaBombard will try to contact Mike Gurney for the purpose of attending the August meeting. The project cost will be in the \$300,000 area and Mr. Spaulding will take the lead. The RFP's will be done in tandem with the asbestos removal. Dixon asked if Mr. LaBombard felt comfortable with doing the demolition or would he rather have PM Environmental lead us?

10. Adjourn

Motion by Dixon, with support from Nauman, to adjourn. Meeting adjourned at 1:30 p.m.