

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
Monday, September 18, 2017
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Wiley called the meeting to order at 7:00 p.m.
2. **Roll Call** – Members present: Greenwood, Harvath, Lion, Mooradian, Seabert, Wiley
Members absent/excused: Anderson
Also present: City Planner Imus, Treasurer Drexler, City Clerk Neve.
3. **Pledge of Allegiance** – Mayor Wiley
4. **Consent Calendar**
 - A. Approval of Agenda for September 18, 2017
 - B. Approval of Regular Council Meeting Minutes of September 5, 2017

Motion by Mooradian with support from Seabert to approve the consent calendar as presented.
Motion carried unanimously by roll call vote.
5. **Approval of Invoices**

Motion by Greenwood with support from Seabert to approve invoices dated September 18, 2017 in the revised amount of \$64,606.16.
Motion carried unanimously by roll call vote.
6. **Appointments/Resignations/Proclamations**

None
7. **Public Communications**
 - A. Verbal (Limit of three (3) minutes on agenda items only)
 1. Jack Hartman, Water Street, made comments about speeding on Water Street and suggested rumble strips and “Hidden Drive” signs..
 - B. Written Communications
 1. Communication from Chief Kent RE: Water Street speed concerns
 2. Memo from Brian Vilmont, Prein Newhof, RE: CMAQ Grant Award

Written communications noted as received and filed..
8. **Unfinished Business**
 - A Douglas Public Marina Phase 1 Concept Plan, Cost Estimate
Council was able to see a concept sketch of the proposed Wade’s Bayou Marina.
\$160,000 is in the budget for construction. Manager LeFevere would like to arrange a visit to Benton Harbor to view a similar pier constructed at the Inn at Harbor Shores.
Project is ready to bid over the winter with construction next spring.
9. **New Business**
 - A. Motion by Greenwood with support from Harvath to allow the Knight of Columbus members to make collections at various location in Douglas for their Annual Tootsie Roll Drive.
Motion carried.

- B. Motion by Harvath with support from Seabert to adopt Resolution No. 30-2017 Opting Out of the Publicly Funded Health Insurance Contribution Act of 2011.
Motion carried unanimously by roll call vote.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Imus
Reviewing the back yard chicken ordinance one more time before sending it forward to council. A few more restrictions were added.
Planning Commission members are not ready to move forward with a marijuana ordinance yet. Members want no liability in choosing who is permitted to operate a facility. All want to wait until the state can offer more guidelines.
2. Kalamazoo Lake Sewer and Water Authority-LeFevere
The Board approved the design proposal from Fleis & VandenBrink for metering sewer system. Each municipality will fund their own system with our portion being about \$7,000 to design and up to \$50,000 for installation paid from our connection fund account.
Will be talking about draining and cleaning the elevated storage tank.
Still in process of revising Articles of Incorporation.
Questions were asked on low water pressure, spaghetti lines and the proposed special assessment districts.
3. Kalamazoo Lake Harbor Authority – Greenwood
Tuesday meeting is cancelled.
Information received from Felicia Fairchild on the Michigan Harbor Economics Study. Motion by Greenwood with support from Mooradian to contribute \$500 to grant funding for Harbor Economics Study. Motion carried with the following vote.
AYES: Greenwood, Lion, Mooradian, Wiley
NO: Harvath, Seabert
4. Downtown Development Authority – Lion, Wiley
Accounting from the Craft Beer Festival showed a profit of \$346 and the Socials cleared \$2,400.
Will begin strategic planning next month.
Conduit for speakers on Center Street were inspected and wiring installed.
Steve Teich has been appointed Chairman with John Burmeister as Vice Chair.
Talked about better communication between DDA and merchants.
5. Police Commission – Harvath, Anderson
Next meeting will be in October.
6. Fire District Board – Mooradian
Annual Open House is scheduled for October 1st.
CPR training class is September 22nd from 5:00-8:00 p.m.
Chief Janik wrote an extensive report on changes and cost recovery procedures the Township made to the International Fire Code. Still trying to show effects the changes will have on citizens.
911 system testing will be happening all over the county updating all to the same system by December 2017.
Todd Christiansen introduced tourniquet-on-person procedure.
Township still looking at early trail warning system at driveways to fire station.

7. Community Recreation – Seabert
No meeting..

B. Staff Reports

1. **Community Development / Planning / Zoning - Imus**
Zoning Board of Appeals next Tuesday will hear variance request at 3076 Lakeshore.
2. **Finance / Budget – Drexler**
 - a. Revenue & Expense Report for month ended August 31, 2017
12% expended at two months into the fiscal year. Most of the spending has occurred for the Beach to Bayou Trail within the major streets fund.
3. **Manager’s Report / Comments – LeFevere**
Saugatuck Manager Harrier sent a communication inviting council to a meeting with Representative Mary Whiteford to discuss issues important to the area on September 21st at 3:30 p.m.
The proposed bill on seasonal rentals will be coming before the House of Representatives.
Finishing up on final paperwork with the Tower Marine lawsuit.

11. Public Communications - Verbal (Limit of three (3) minutes on general business of the City)

- A. Kim Neuens, Neuens Design and Interiors, spoke on concerns with the Center Street speakers. Will draft a letter with a number of various concerns. Feels there is a breakdown between the DDA and merchants.
- B. Planner Imus indicated she has spoken with Todd Martinson regarding extending sidewalks along Ferry Street to Campbell.

12. Council Comments

Lion: Beach to Bayou Trail is happily being used. Questions when the final inspection/punch list will be done.

Seabert: Would like to see some priorities set for replacing/extending/installing sidewalks.

13. Mayor’s Report / Comments

No comments.

14 Adjournment – Meeting adjourned at 8:16 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
James I. Wiley, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 18, 2017, I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date