

**THE CITY OF THE VILLAGE OF DOUGLAS**  
**REGULAR MEETING MINUTES OF THE CITY COUNCIL**  
**Monday, April 16, 2018**  
**DOUGLAS CITY HALL COUNCIL ROOM**  
**86 W. CENTER STREET, DOUGLAS, MI**  
**7:00 PM**

1. **Call to Order** – Mayor Anderson called the meeting to order at 7:00 p.m.
2. **Roll Call** – Members present: Anderson, Greenwood, Harvath, Lion, Miller, Mooradian, Seabert  
Members absent/excused: None  
Also present: City Manager LeFevere, City Clerk Neve, Finance Director Carpenter,  
Planner/Community Development Director Imus
3. **Pledge of Allegiance** – Mayor Anderson
4. **Consent Calendar**
  - A. Approval of Agenda for April 16, 2018
  - B. Approval of Regular Council Meeting Minutes of April 2, 2018
  - C. Approval of Committee of the Whole Meeting Minutes of April 2, 2018
  - D. Approval of Closed Session Meeting Minutes of April 2, 2018Motion by Harvath with support from Seabert to approve the consent calendar as presented.  
Motion carried.
5. **Approval of Invoices**  
Motion by Mooradian with support from Lion to approve invoices dated April 16, 2018 in the revised amount of \$23,028.38  
Motion carried unanimously by roll call vote.
6. **Appointments/Resignations/Proclamations**
  - A. Motion by Greenwood with support from Seabert to approve the appointment of Renee Waddell to act as election inspector (if needed) at the May 8, 2018 Special School Election.  
Motion carried.
7. **Public Communications**
  - A. Verbal (Limit of three (3) minutes on agenda items only)  
No comments were heard.
  - B. Written Communications
    1. Comcast Channel Lineup Changes
    2. Communication dated April 11, 2018 to Saugatuck City Council RE: Out of Jurisdiction Response and Mutual AidCommunications noted as received and filed.
8. **Unfinished Business**
  - A. Continued discussion of Special Assessment Districts  
As council continues to look at specifics of the proposed special assessment districts many possibilities were discussed. Arguments could be made for adding a charge on everyone's usage bills but the new developments that have recently put in water mains with correct connections may feel they should not have to pay to correct incorrect connections. Would like to hear from the Fire Department on the benefits from more hydrants and larger water lines. It would be nice to know where the lines are undersized and the specific State standards that are required. More discussion is expected at the May 7<sup>th</sup> meeting.

- B. Update from City Manager on Council Goals  
Council reviewed Manager LeFevere's communication of April 13<sup>th</sup> and indicated they would like to see a quarterly report on progress.

**9. New Business**

- A. Motion by Greenwood with support from Seabert to accept the construction agreement with Edgewater Resources, LLC for work at Douglas Public Marina-Phase I Deck Construction Project.  
Motion carried unanimously by roll call vote
- B. Motion by Mooradian with support from Seabert to adopt Resolution No. 16-2018 appointing members to the City of the Village of Douglas Water Improvement Tax Increment Financing Authority Board.

<u>Members Appointed</u>	<u>Term</u>
Linda Anderson	November 2018
William LeFevere	End of employment
Lisa Greenwood	November 2019
Mike VanLoon	February 2020
Jerry Donovan	January 2021
Kay Sapita	April 2019
Michael Hurley	April 2022

Motion carried unanimously by roll call vote.

- C. Motion by Greenwood with support from Seabert to approve Resolution No. 17-2018 amending the budget of the 2017/2018 General Appropriations Act (Downtown Development Authority)  
Motion carried unanimously by roll call vote.

**10. Reports**

- A. **Commission / Committee / Board Reports**
1. Planning Commission-Imus  
Site plan for the 66<sup>th</sup> Street property was approved.  
Continued work/discussion on marijuana ordinance and sign ordinance.
  2. Kalamazoo Lake Sewer and Water Authority-LeFevere  
A new system operator was hired.  
Pump #4 will have some repairs.
  3. Kalamazoo Lake Harbor Authority – Greenwood  
Will meet Tuesday, April 17<sup>th</sup> at 7:00 p.m.
  4. Downtown Development Authority – Lion  
Discussed draft of budget, talked about Socials and the Douglas App.  
Next meeting on May 8<sup>th</sup> will be held at Kismet due to the school election.
  5. Police Commission – Harvath, Anderson  
Letter was given to City of Saugatuck regarding Out of Jurisdiction Responses and Mutual Aid. Saugatuck was asked for information on how the schools are and how they will be protected in the future.  
A presentation by Allegan County Emergency Services might be interesting.

6. Fire District Board – Miller, Mooradian  
Fire District budget will be ready for approval at next council meeting.  
Suggested revisions were made to the Fire Board of Appeals.  
Emergency calls were up over the past weekend due to weather related issues.  
Department officials will be meeting with the Township and North Shore  
Development representatives.  
Fundraiser for Avery Betts, daughter of Firefighter Mike Betts, will be held April  
21<sup>st</sup>,
7. Community Recreation – Seabert  
No meeting.

**B. Staff Reports**

1. **Community Development / Planning / Zoning - Imus**  
Working with RJ Peterson on expansion at Red Dock.  
CMAQ/Blue Star project is on hold due to weather.  
Met at Allegan County on River Master Plan in conjunction with Outdoor Discovery  
Center. Will have summer meetings to target 5 acres and identify needs and treasures  
of the area. Watershed area working together is better for grants.
2. **Finance / Budget - Carpenter**
  - a. Revenue and expense Report for month ended March 31, 2018  
Have been experimenting with different forms of the report. Will be doing some  
transfers for end of year roads, major and local winter maintenance.
  - b. Budget Calendar  
May 7<sup>th</sup> a proposed budget will be distributed to council members.  
May 14<sup>th</sup> there will be a special work session for budget discussion at 6:00 pm.  
May 21<sup>st</sup> council meeting review  
June 4<sup>th</sup> Budget Public Hearing  
June 18<sup>th</sup> Adopt Budget
3. **Manager's Report / Comments – LeFevere**  
The Port City Study Group will be holding a meeting. This is a group that the City was  
asked to participate with by Felicia Fairchild.

**11. Public Communications - Verbal (Limit of three (3) minutes on general business of the City)**  
No comments were heard.

**12. Council Comments**

Lion: The DDA will approve its' budget 8<sup>th</sup>.

Harvath: Consumers still working on new poles/wiring.

Seabert: Asked if high school government classes are required to attend council meeting.  
Will the tree board be meeting this Spring?  
Suggestion for fireplace at Beery Field..

**13. Mayor's Report / Comments - Anderson**  
No comments.

**14 Adjournment** – Meeting adjourned at 9:14 p.m.

Respectfully submitted by:

Jean E. Neve, CMC  
City of the Village of Douglas Clerk

Approved by: \_\_\_\_\_  
Linda Anderson, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on April 16, 2018, I further certify that the meeting was duly called and that a quorum was present.

\_\_\_\_\_  
Jean E. Neve, City Clerk

\_\_\_\_\_  
Date