

**AGENDA**  
**THE CITY OF THE VILLAGE OF DOUGLAS**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**DOUGLAS CITY HALL COUNCIL ROOM**  
**86 W. CENTER STREET, DOUGLAS, MI**  
**Monday, September 17, 2018**  
**7:00 P.M.**

- 1. Call to Order – Mayor**
- 2. Roll Call – City Clerk**
- 3. Pledge of Allegiance – Mayor**
- 4. Consent Calendar**
  - A. Approval of Agenda for September 17, 2018
  - B. Approval of Regular City Council Meeting Minutes of September 4, 2018
  - C. Approval of Committee of the Whole Work Session of September 4, 2018Motion to approve the consent calendar as presented (or may be amended by council) – roll call vote
- 5. Approval of Invoices**
  - A. Motion to approve invoices dated September 17, 2018 in the amount of \$40,322.80- roll call vote
- 6. Appointments/Resignations/Proclamations/Presentation**
  - A. Motion to appoint Rob Naumann as the “At Large” member of the Kalamazoo Lake Harbor Authority
  - B. Motion to reappoint Marie Muha to another term as the Douglas representative on the Interurban Transit Authority Board. (term ending September 2022)
  - C. Motion to appoint Neal Seabert to the City Planning Commission to fill unexpired term To April 30, 2019. – voice vote
- 7. Public Communications**
  - A. Verbal (Limit of three (3) minutes on agenda items only)
  - B. Written Communications
    1. Communication from Cyndy Stannard, Peach Street RE: Request for water and sewer service
    2. Communication from Jeff and Linda McIntyre, McVea Drive RE: McVea Special Assessment District
    3. Douglas City Police Department Chief’s Report for August 2018
- 8. Unfinished Business**

None
- 9. New Business**
  - A. Motion allowing Knights of Columbus permission to collect at certain locations within the City of Douglas on October 5, 6 and 7, 2018. – voice vote
  - B. Motion to approve Resolution No. 32-2018 to file a concurrence with petitioners’ request for declaratory ruling regarding MDEQ’S lead and copper rules – roll call vote  
(Full text available in office of City Clerk)

Agenda  
September 17, 2018

- C. Motion to approve Resolution No. 33-2018 opting out of the Publicly Funded Health Insurance Contribution Act of 2011 – roll call vote
- D. Motion to approve Resolution No. 34-2018 authorizing Manager LeFevere to cast the City of Douglas vote for the Michigan Municipal League Liability and Property Pool Board of Directors – roll call vote

**10. Reports**

**A. Commission / Committee / Board Reports - Imus**

- 1. Planning Commission – Imus
- 2. Kalamazoo Lake Sewer and Water Authority – LeFevere
- 3. Kalamazoo Lake Harbor Authority – Greenwood
- 4. Downtown Development Authority – Lion
- 5. Fire Board-Mooradian, Miller
- 6. Community Recreation – Seabert

**B. Staff Reports**

- 1. **Community Development / Planning / Zoning** – Imus
- 2. **Finance / Budget** – Carpenter
  - a. Revenue & Expenditure Report for month ended August 2018
- 3. **Manager's Report / Comments** – LeFevere
  - a.) Water Line Policy

**11. Public Communications** – Verbal (Limit of three (3) minutes on general business of the City)

**12. Council Comments**

**13. Mayor's Report / Comments** - Anderson

**14. Adjournment** – voice vote

**Please Note** – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Jean E. Neve, City Clerk, at (269) 857-1438, or [jneve@ci.douglas.mi.us](mailto:jneve@ci.douglas.mi.us) to allow the City to make reasonable accommodations for those persons.

CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN

Posted this 14th day of September, 2018

THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING MINUTES OF THE CITY COUNCIL  
Tuesday, September 4, 2018  
DOUGLAS CITY HALL COUNCIL ROOM  
86 W. CENTER STREET, DOUGLAS, MI  
7:00 PM

- 1. **Call to Order** – Mayor Anderson called the meeting to order at 7:00 p.m.
- 2. **Roll Call** – Members present: Anderson, Harvath, Lion, Mooradian, Miller, Seabert  
Members absent/excused: Greenwood  
Also present: City Manager LeFevere, City Clerk Neve, Finance Director Carpenter,
- 3. **Pledge of Allegiance** – Mayor Anderson
- 4. **Consent Calendar**
  - A. Approval of Agenda for September 4, 2018
  - B. Approval of Regular Council Meeting Minutes of August 20, 2018

Motion by Seabert with support from Lion to approve the consent calendar as amended.  
Item #6B will be removed. Resolutions No. 30-2018 and 31-2018 will be added as Item #9D and #9E.  
Motion carried unanimously by roll call vote.

- 5. **Approval of Invoices**  
Motion by Harvath with support from Seabert to approve invoices dated September 4, 2018 in the revised amount of \$49,447.03.  
Motion carried unanimously by roll call vote.

- 6. **Appointments/Resignations/Proclamations** - Anderson
  - A. Certificate of Recognition to Floyd Fleming for receiving the most votes for "Most Beautiful" flower bed.
  - B. Motion to appoint Mark Klungle as the member-at-large representative to the Kalamazoo Lake Harbor Authority Board. **Item deleted.**

- 7. **Public Communications**
  - A. Verbal (Limit of three (3) minutes on agenda items only)
    - 1. Erin Wilkinson, Saugatuck, asked Council to consider providing five items listed in letter 7B-5 for the 20<sup>th</sup> anniversary Halloween Parade.
  - B. Written Communications
    - 1. Interurban Transit Authority Board Meeting Minutes of July 17, 2018
    - 2. Saugatuck Public Schools Art A Loan
    - 3. Communication regarding Schultz Park Drive  
Riverview/Crest neighborhood commented on dangerous encounters with boat trailers coming out of Schultz Park.  
DPW will look at additional signage and/or consider road widening.
    - 4. City of Douglas Tree Board Meeting Minutes of August 28, 2018
    - 5. Communication from Erin Wilkinson RE: Halloween Parade  
City has always provided for Police, Fire, and DPW services, liability insurance, Port-o-potties, barricades and a merchandise tent in the past and will continue to do so this year. DPW can provide additional 20 barricades.

6. Letter from the City of Saugatuck to Friends of Blue Star Trail dated August 27, 2018  
RE: Blue Star Trail Engineering Feasibility Study
7. Complaint by Susan Lovejoy RE: 144 Lakeshore Drive  
Ms. Lovejoy has provided photos of the property asking that the disarray be addressed.  
City Attorney will be involved before any action can be taken.
8. Douglas City Police Department July Activity Report  
Communications noted as received and filed.

**8. Unfinished Business**

- A. Second and Final Reading of Ordinance No. 04-2018  
Motion by Lion with support from Seabert to adopt Ordinance No. 04-2018 amending the City of Douglas Zoning Ordinance and Zoning Map to establish the Furrows Development Planned Unit Development Project at 64 Wiley Road.  
Planner Imus indicated the expectation that sidewalk be installed across Wiley Road frontage will be discussed further.  
Motion carried unanimously by roll call vote.

**9. New Business**

- A. Discussion with Bud Baty and Sally Winthers RE: New Bike Rack program  
BIKE DOUGLAS – functional, playful bicycle racks to enhance Douglas' public spaces.  
The plan will develop rack designs that celebrate and identify Douglas' unique places.  
Proposed nine rack locations where unique steel racks will be installed and functional all year round.
- B. Motion by Seabert with support from Harvath to approve Resolution No. 28-2018 accepting a proposal from Edgewater Resources for assistance with acquisition process for Point Pleasant Marina.  
Motion carried unanimously by roll call vote.
- C. Motion by Seabert with support from Lion to approve Resolution No. 29-2018 accepting a proposal from Lakeshore Environmental, Inc. for Phase I Environmental Site Assessment at Point Pleasant Marina.  
Motion carried unanimously by roll call vote.
- D. Motion by Seabert with support from Lion to adopt Resolution No. 30-2018 appointing Finance Director David Carpenter a Municipal Employees' Retirement System of Michigan (MERS) voting delegate.  
Motion carried unanimously by roll call vote.
- E. Motion by Miller with support from Lion to adopt Resolution No. 31-2018 approving a lot split at 2930 Blue Star Highway (PP#03-59-020-003-00)  
Motion carried unanimously by roll call vote.

**10. Reports**

- A. **Commission / Committee / Board Reports**
  1. Planning Commission-Imus  
Commission will send a purchase agreement that changes 11 Chestnut Street to condos to the City Council meeting on September 17<sup>th</sup>.  
Continued work on the Food Truck ordinance and 3<sup>rd</sup> – story setbacks in the C-2 district.

2. Kalamazoo Lake Sewer and Water Authority-LeFevere  
No meeting.
3. Kalamazoo Lake Harbor Authority – Greenwood  
No report.
4. Downtown Development Authority – Lion  
Will meet Tuesday, September 11<sup>th</sup>.  
The last summer Social was very well attended.  
Ribbon cutting / Dock dedication at Wade's Bayou went well.
5. Fire District Board – Miller, Mooradian  
Board has been tracking issues with changes to the International Fire Code by Saugatuck Township.  
Also doing wage study.
6. Community Recreation – Seabert  
Bridgewalk was well attended considering the weather. T-shirts are still available for \$20.

**B. Staff Reports**

1. **Community Development / Planning / Zoning - Imus**  
Three total medical marijuana facilities applications have been accepted. Will be reviewing for any deficiencies before send on to Fire Chief, Police Chief, City Manager and City Attorney. After all reviews the applications go on to the State.  
Continuing to see new home permits and many renovations. Answering lots of questions and dealing with numerous concerns on various issues.
2. **Finance / Budget - Carpenter**  
Would like a motion to confirm establishing a Douglas Marina Fund.  
Motion by Mooradian with support from Seabert to approve the proposed budget amendment to establish the Douglas Marina Fund – Fund 594.  
Motion carried unanimously by roll call vote.
3. **City Clerk - Neve**  
Received very large FOIA request from "Emily" at United Impact Group, LLC. Nearly every municipality in Michigan has received the same request for copies of the November 8, 2016 voted ballots and copies of all absentee ballot envelopes. At this time no one is sure who "Emily" is or for what purpose she has for the ballots. The absentee envelopes with the voters name, address and signature on them is a big concern for providing her with this information. This FOIA will be time consuming and expensive to put together. "Emily" will be required to provide at least 50% of costs up front.
4. **Manager's Report / Comments – LeFevere**  
Recent storms have again caused erosion of the road on Harbor Lake Drive. Will be working with the homeowner associations and property owners to solve problems.  
Finishing punch list on Blue Star Highway bike path project. Will be making some changes at three intersections to accommodate accessibility. Looking toward putting together small committee to put together areas of concern. Seabert and Mooradian volunteered to work with staff.  
Douglas Harbor Authority has been active in the past 2 weeks with organizational meetings.

- 11. Public Communications - Verbal** (Limit of three (3) minutes on general business of the City)  
Susan Lovejoy, Lakeshore Drive, asked about the Haworth property.  
Manager LeFevere responded it is still being marketed to developers. MDEQ is working toward TCE cleanup while there is also PCB contamination which is a Federal issue. Haworth is pursuing buyers.

Jerry Donovan, DDA, asked that we consider designating handicapped parking spots at Wade's Bayou.

After meeting with Erin Wilkinson on the Halloween events, Bill Underdown and I thought everything was handled and moving forward. Then at the next meeting the first thing that Erin said was that the GLO Party was being moved to Saugatuck.

**12. Council Comments**

Mooradian: Have been concerned about accounting for the Glo Party and parade.

Harvath: Are there plans for future docks at Wade's?  
Have concerns with the Blue Star /bikepath curbs.

Seabert: Thank you all the flower bed volunteers  
Glad to see the DPW cleanup weeds along Blue Star path. Looking forward to seeing alteration/improvements on Blue Star.

**13. Mayor Report / Comments - Anderson**

Thanks to Jerry Donovan for being the one-man floatilla to Wade's Bayou after the Bridgewalk.  
And thank you to Neal and Floyd for the volunteering.

**14 Adjournment – Meeting adjourned at 8:35 p.m.**

Respectfully submitted by:

Jean E. Neve, CMC  
City of the Village of Douglas Clerk

Approved by: \_\_\_\_\_  
Linda Anderson, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 4, 2018, I further certify that the meeting was duly called and that a quorum was present.

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Jean E. Neve, City Clerk

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Date

DRAFT

THE CITY OF THE VILLAGE OF DOUGLAS  
Monday, September 4, 2018  
Committee of the Whole Work Session  
DOUGLAS CITY HALL COUNCIL ROOM  
86 W. CENTER STREET, DOUGLAS, MI  
6:00 p.m.

1. **Call to Order** – Mayor Anderson called the meeting to order at 6:00 p.m.
2. **Roll Call** – Members present: Anderson, Harvath, Lion, Miller, Mooradian, Seabert  
Members absent/excused: Greenwood  
Also present: Manager LeFevere, Treasurer Carpenter, City Clerk Neve
3. **Public Communication** (Limit of three minutes on agenda items only)
4. **New Business**
  - A. Discussion of City of Douglas Code of Ordinances, Chapter 50. Water Service, Section 50-71 Water Use  
Manager LeFevere reminded council of the 2016 resolution approving the Capital Improvement Plan for Kalamazoo Lake Sewer and Water Authority.  
Draft of Statement of Policy was discussed. Chapter 50 states: Connection to the system as defined by Ordinance requires a single connection per premises;
    - A. Each and every house shall have a single service connection.  
Each and every separate building used by business purposes shall have a separate connection.
    - C. No connection through which water may pass from one property to another shall be constructed, though ownership of both properties may be the same.

All existing connections to the water system regardless of how or when they were approved or installed that so not conform to Chapter 50 are deemed to be non-conforming connections. All current non-conforming connections to the system may be continued until a conforming connection is available.  
Need to find a way to attach a notice to the property of an assessment but not burden with a lien. Buyers should be aware of anything pending on a property. When a well fails owner will not be allowed to put in a new well but pay the assessment in full and connect to water main. Some questions still remain to be discussed.
5. **Council Comments**  
No comments.
6. **Adjournment** – Meeting adjourned at 6:55 p.m.

Respectfully submitted by:

Jean E. Neve, CMC  
City of the Village of Douglas Clerk



Approved by: \_\_\_\_\_  
Linda Anderson, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a Committee of the Whole Work Session held on September 4, 2018. I further certify that the meeting was duly called and that a quorum was present.

\_\_\_\_\_  
Jean E. Neve, City Clerk

\_\_\_\_\_  
Date

#5

09/14/2018

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
EXP CHECK RUN DATES 07/01/2017 - 10/01/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due
8435					
35365	ALL IN ONE CLEANING COMMERCIAL CLEANING- 101-265.000-802.000 CONTRACTUAL 101-301.000-802.000 CONTRACTUAL	09/11/2018 DAVE	09/18/2018	195.00 130.00 65.00	195.00
AUGUST 2018					
35330	ALLEGAN CO TREASURER AUGUST 2018 MOBILE HOME TAX 101-000.000-221.001 DUE TO OTHER GOVERNMENTAL UNIT	09/07/2018 DAVE	09/18/2018	217.50 217.50	217.50
3966					
35361	BURNETT & KASTRAN PROFESSIONAL SERVICES-POLICE 101-301.000-801.000 CONTRACTUAL ATTORNEY	08/31/2018 DAVE	09/18/2018	270.00 270.00	270.00
3963					
35364	BURNETT & KASTRAN PROFESSIONAL SERVICES - POLICE 101-301.000-801.000 CONTRACTUAL ATTORNEY	07/31/2018 DAVE	09/18/2018	180.00 180.00	180.00
851005884-00001					
35341	CHEMICAL BANK ACCOUNT/NOTE NUMBER 00851005884-00001 DAVE 101-915.000-991.000 PRINCIPAL 101-915.000-995.000 INTEREST	08/31/2018 DAVE	09/18/2018	1,522.00 1,349.34 172.66	1,522.00
9/18-10/17					
35347	COMCAST COMCAST - 486 WATER 101-265.000-851.000 TELEPHONE	09/05/2018 DAVE	09/18/2018	152.96 152.96	152.96
202340248727					
35342	CONSUMERS ENERGY STREET LIGHTS-100000276475 101-463.000-925.000 STREET LIGHTS	08/31/2018 DAVE	09/18/2018	2,021.72 2,021.72	2,021.72
202340248721					
35343	CONSUMERS ENERGY TRAFFIC LIGHTS-100000276152 101-463.000-925.000 STREET LIGHTS	08/31/2018 DAVE	09/18/2018	10.53 10.53	10.53
03-59-017-110-10					
35348	CORELOGIC OVERPAYMENT #03-59-017-110-10 130-000.000-277.000 REFUNDS/OVERPAYMENTS	09/12/2018 DAVE	09/18/2018	1,048.07 1,048.07	1,048.07
03-59-016-008-00					
35349	CORELOGIC OVERPAYMENT #03-59-016-008-00 130-000.000-277.000 REFUNDS/OVERPAYMENTS	09/12/2018 DAVE	09/18/2018	2,911.81 2,911.81	2,911.81
03-59-810-016-00					
35350	CORELOGIC OVERPAYMENT #03-59-810-016-00 130-000.000-277.000 REFUNDS/OVERPAYMENTS	09/12/2018 DAVE	09/18/2018	249.79 249.79	249.79
03-59-800-036-00					
35351	CORELOGIC OVERPAYMENT #03-59-800-036-00	09/12/2018 DAVE	09/18/2018	6.09	6.09

	130-000.000-277.000	REFUNDS/OVERPAYMENTS			6.09	
03-59-016-089-50						
35352	CORELOGIC		09/12/2018	09/18/2018	6,651.77	6,651.77
	OVERPAYMENT 03-59-016-089-50		DAVE			
	130-000.000-277.000	REFUNDS/OVERPAYMENTS			6,651.77	
03-59-150-038-00						
35353	CORELOGIC		09/12/2018	09/18/2018	5,735.86	5,735.86
	OVERPAYMENT #03-59-150-038-00		DAVE			
	130-000.000-277.000	REFUNDS/OVERPAYMENTS			5,735.86	
12694						
35319	GMS		08/15/2018	09/18/2018	988.50	988.50
	FERTILIZER-BEERY FIELD, SPRINKLER REPAIRS		DAVE			
	101-751.000-802.000	CONTRACTUAL			988.50	
2436						
35340	JABBERDESIGN		09/04/2018	09/18/2018	89.00	89.00
	AUGUST 2018 MOBILE APP		DAVE			
	225-728.000-742.000	DDA SMARTPHONE APP			89.00	
2418						
35363	JABBERDESIGN		09/14/2018	09/18/2018	89.00	89.00
	2018 MOBILE APP		DAVE			
	225-728.000-742.000	DDA SMARTPHONE APP			89.00	
5/30-9/4						
35317	JEAN E NEVE		09/04/2018	09/18/2018	333.61	333.61
	MILEAGE REIMB/MEALS		DAVE			
	101-260.000-861.000	MILEAGE REIMBURSEMENT			226.18	
	101-260.000-740.000	SUPPLIES			107.43	
OCT 2018						
35359	KELLEY ZIESEMER		09/13/2018	09/18/2018	4,118.00	4,118.00
	ASSESSING SERVICES - OCTOBER 2018		DAVE			
	101-180.000-803.000				4,118.00	
3904						
35356	LATITUDE ENGINEERING & SURVEYING		09/11/2018	09/18/2018	150.00	150.00
	482 SUMMERGROVE-WATER/SEWER CONNECTI		DAVE			
	101-401.000-806.000	CONTRACTUAL ENGINEERING			150.00	
03-59-800-013-00						
35354	LERETA		09/12/2018	09/18/2018	3,225.96	3,225.96
	OVERPAYMENT #03-59-800-013-00		DAVE			
	130-000.000-277.000	REFUNDS/OVERPAYMENTS			3,225.96	
03-59-800-047-00						
35355	LERETA		09/12/2018	09/18/2018	323.32	323.32
	OVERPAYMENT #03-59-800-047-00		DAVE			
	130-000.000-277.000	REFUNDS/OVERPAYMENTS			323.32	
INVOICE #03						
35362	MARCIA BRADLEY		09/12/2018	09/18/2018	495.00	495.00
	DDA PR COORDINATOR		DAVE			
	225-728.000-725.003	DDA ADMINISTRATION			495.00	
87578						
35318	MENARDS-HOLLAND		08/29/2018	09/18/2018	26.96	26.96
	BULBS, PLATES		DAVE			
	101-265.000-740.000	SUPPLIES			26.96	
493624						
35339	MINER SUPPLY CO., INC.		08/31/2018	09/18/2018	774.10	774.10
	MISC CLEANING SUPPLIES		DAVE			
	101-265.000-740.000	SUPPLIES			144.10	
	101-301.000-740.000	SUPPLIES			130.00	
	101-751.000-740.000	SUPPLIES			500.00	
190367739001						

35331	OFFICE DEPOT	08/22/2018	09/18/2018	27.99	27.99
	STORAGE BOXES	DAVE			
	101-260.000-740.000	SUPPLIES		27.99	
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189400647001					
35332	OFFICE DEPOT	08/22/2018	09/18/2018	59.68	59.68
	COFFEE, MISC OFFICE SUPPLIES	DAVE			
	101-260.000-740.000	SUPPLIES		2.58	
	101-265.000-740.000	SUPPLIES		57.10	
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190367845001					
35333	OFFICE DEPOT	08/24/2018	09/18/2018	49.99	49.99
	LEXAR 8GB USB 10 PK	DAVE			
	101-260.000-740.000	SUPPLIES		49.99	
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952136509001					
35334	OFFICE DEPOT	08/24/2018	09/18/2018	24.49	24.49
	BILLING ID #14719857/SUPPLIES	DAVE			
	101-260.000-740.000	SUPPLIES		24.49	
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952944359001					
35335	OFFICE DEPOT	08/24/2018	09/18/2018	107.79	107.79
	BILLING ID #14719857/SUPPLIES	DAVE			
	101-301.000-740.000	SUPPLIES		107.79	
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993585459001					
35336	OFFICE DEPOT	08/24/2018	09/18/2018	(5.00)	(5.00)
	BILLING ID #14719857/SUPPLIES	DAVE			
	101-260.000-740.000	SUPPLIES		(5.00)	
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952316457001					
35337	OFFICE DEPOT	08/24/2018	09/18/2018	207.53	207.53
	BILLING ID #14719857/SUPPLIES	DAVE			
	101-260.000-740.000	SUPPLIES		130.24	
	101-265.000-740.000	SUPPLIES		77.29	
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952944867001					
35338	OFFICE DEPOT	08/24/2018	09/18/2018	8.99	8.99
	BILLING ID #14719857/SUPPLIES	DAVE			
	101-301.000-740.000	SUPPLIES		8.99	
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194412556001					
35344	OFFICE DEPOT	08/28/2018	09/18/2018	97.91	97.91
	TONER CARTRIDGE, PAPER, PLATES	DAVE			
	101-265.000-740.000	SUPPLIES		3.79	
	101-260.000-740.000	SUPPLIES		94.12	
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D395309					
35327	OVERISEL LUMBER CO.	08/08/2018	09/18/2018	3.15	3.15
	ANT KILLER	DAVE			
	101-463.000-740.000	SUPPLIES		3.15	
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D399062					
35328	OVERISEL LUMBER CO.	08/27/2018	09/18/2018	0.35	0.35
	FASTENERS	DAVE			
	101-463.000-740.000	SUPPLIES		0.35	
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D399459					
35329	OVERISEL LUMBER CO.	08/28/2018	09/18/2018	5.99	5.99
	GORILLA TAPE	DAVE			
	101-301.000-740.000	SUPPLIES		5.99	
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10702627					
35346	PLUNKETT COONEY	09/05/2018	09/18/2018	4,474.27	4,474.27
	ATTORNEY FEES	DAVE			
	101-210.000-801.000	CONTRACTUAL ATTORNEY		1,951.77	
	101-401.000-801.000	CONTRACTUAL ATTORNEY		2,522.50	
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204486					
35358	PRINTING SYSTEMS, INC	09/11/2018	09/18/2018	177.73	177.73

ELECTION ENVELOPES		DAVE		
101-191.000-740.000	SUPPLIES		177.73	
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5054368415				
35345 RICOH USA, INC		09/01/2018	09/18/2018	54.01
POLICE COPIER IMAGE CHG		DAVE		54.01
101-301.000-942.000	LEASE- COPIER		54.01	
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5054447354				
35357 RICOH USA, INC		09/06/2018	09/18/2018	330.06
CITY HALL COPIER 13325841 IMAGES		DAVE		330.06
101-265.000-942.000	LEASE- COPIER		330.06	
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65102246809				
35325 SHELL		09/05/2018	09/18/2018	1,092.15
POLICE GAS - AUG 2018		DAVE		1,092.15
101-301.000-860.000	GAS & OIL		1,092.15	
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65102253809				
35326 SHELL		09/05/2018	09/18/2018	1,319.17
DPW GAS - AUG 2018		DAVE		1,319.17
660-903.000-860.000	GAS & OIL		1,319.17	
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OCT 2018				
35360 WILLIAM F. LEFEVERE		09/13/2018	09/18/2018	500.00
TRAVEL/PHONE - OCTOBER 2018		DAVE		500.00
101-170.000-851.000	TELEPHONE		100.00	
101-170.000-861.000	MILEAGE REIMBURSEMENT		400.00	
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# of Invoices:	43 # Due: 43	Totals:	40,327.80	40,327.80
# of Credit Memos:	1 # Due: 1	Totals:	(5.00)	(5.00)
Net of Invoices and Credit Memos:			40,322.80	40,322.80

--- TOTALS BY FUND ---

101 - GENERAL FUND	18,177.96	18,177.96
130 - CURRENT TAX RECEIVING	20,152.67	20,152.67
225 - DDA FUND	673.00	673.00
660 - EQUIPMENT RENTAL FUND	1,319.17	1,319.17

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	20,370.17	20,370.17
170.000 - MANAGER	500.00	500.00
180.000 - ASSESSING	4,118.00	4,118.00
191.000 - ELECTION	177.73	177.73
210.000 - ATTORNEY	1,951.77	1,951.77
260.000 - CLERK/TREASURER	658.02	658.02
265.000 - BUILDING & GROUNDS	922.26	922.26
301.000 - POLICE	1,913.93	1,913.93
401.000 - PLANNING & ZONING	2,672.50	2,672.50
463.000 - GENERAL STREETS & ROW	2,035.75	2,035.75
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	673.00	673.00
751.000 - PARKS & RECREATION	1,488.50	1,488.50
903.000 - EQUIP. REPAIRS & MAINTENANCE	1,319.17	1,319.17
915.000 - DEBT SERVICE	1,522.00	1,522.00

**Jean Neve**

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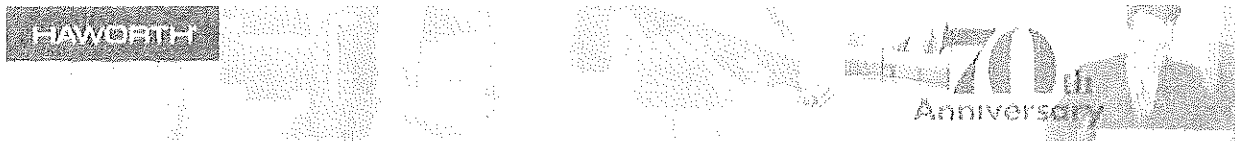
**From:** Pam Aalderink  
**Sent:** Thursday, September 13, 2018 2:15 PM  
**To:** Jean Neve  
**Subject:** FW: Monday's Council Agenda

**From:** Lisa Greenwood [<mailto:Lisa.Greenwood@Haworth.com>]  
**Sent:** Thursday, September 13, 2018 1:57 PM  
**To:** Pam Aalderink  
**Cc:** William F. LeFevere; Linda Anderson  
**Subject:** Monday's Council Agenda

Pam – will you please add the below topic to the council meeting agenda for Monday night? Thank you!

Motion to appoint Rob Naumann as the “At Large” representative to the KLHA, replacing Marilyn Starring. I will try to get his application to you by Monday morning.....

**Lisa Greenwood**  
Manager, BRC Business Analytics  
t: 616.393.1275 | c: 616.836.2099 | e: [Lisa.Greenwood@Haworth.com](mailto:Lisa.Greenwood@Haworth.com)  
One Haworth Center, Holland, MI 49423-9576 USA | 616.393.3000  
[haworth.com](http://haworth.com)



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Interurban Transit Authority  
P.O. Box 649, Douglas, Michigan 49406  
(269) 857-1418

July 19, 2018

Mr. William Lefevere, City Manager  
Douglas City Hall  
86 W. Center St.  
Douglas, MI 49406

Dear Mr. LeFevere;

As you may be aware, Marie Muha is currently one of your representatives on the Interurban Transit Authority Board. Her term is due to expire on October 1, 2018. Our Board terms are for four years, and the new term will be from October 1, 2018 through September 30, 2022. Marie has been our Board Secretary for the past several years, and has been an active and valuable member of the Board since her original appointment in May, 2000. She was also a former driver for the Interurban in the mid-80's, which gives her a unique understanding of how the bus service operates, as well as the needs of our passengers. This background has allowed her to bring a special perspective to our Board, and has also made her a valuable asset.

Marie has indicated to me that she is willing to continue to serve on the Board, however there is an issue that must be considered. When Marie was originally appointed to our Board she was a resident of Douglas, with a business in Douglas also. Currently, Marie resides in Fennville, however, she continues to own and operate her business in Douglas. For that reason, she continues to have a strong interest in representing both Douglas residents, as well as the business community on our Board. Naturally, this is a decision the City Council will have to decide. If you wish to speak with Marie concerning this issue she can be reached Tuesday - Saturday at her shop, Framing for Friends, at 269-857-8262.

I have every confidence that whoever the City appoints will be an asset to our Board, but it would be very helpful to our system, if you elect to appoint a new Board member, to please consider selecting an appointee who has some knowledge of our transit service. I would be happy to answer any questions, or assist you in any way necessary, if needed.

I will look forward to hearing from you regarding this matter. Thank you for your assistance in helping to maintain a strong, involved, and knowledgeable Board, at a time when we are facing many challenges, as well as experiencing many satisfying successes.

Sincerely,  
Phyllis Yff, Executive Director

**BOARD AND COMMISSION APPLICATION**

City of the Village of Douglas

1. On which Board or Commission would you like to serve? List in order preference.

A. Planning Commission

B. \_\_\_\_\_

2. Name: Nick A SERRBERT  
(first) (middle) (last)

3. Home Address/Box No.: ~~441 E~~ PO Box 441

City / Zip Douglas, Mo 64406

4. Are you a registered voter in Douglas? YES X NO \_\_\_\_\_

5. Home Phone No 268-857-8142

6. I have resided continuously in the City of Douglas since: 2000

7. Employment: NONE  
(Name of employer)

Occupation: RETIRED Business Phone: —

8. E-Mail Address: san441drive@hotmail.com

9. Please indicate any information (experience, education, community activities, organizations, etc.) which you think should be considered for your appointment to a Board or Commission. Use additional paper and include a resume if you wish.

TRAINING Class on zoning - MARCH 2018

Attend most of commission meetings

City Council member

10. Are there any reasons you may have a conflict of interest if you were appointed to a Board or Commission listed above? For example, could you or any member of your family be affected financially by decisions to be made by the board or commission for which you have applied?

YES \_\_\_\_\_ NO X



If yes, please explain \_\_\_\_\_

11. Are you presently indebted to the City of the Village of Douglas for overdue real or personal property tax, special assessment, license fee or property lien? YES \_\_\_\_\_ NO

If so, please explain: \_\_\_\_\_

12. Are you currently serving as an appointee to any other City of the Village of Douglas Board/Commission? YES  NO   
If yes, which Board/Commission? Community Rec Board.

13. Have you been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES \_\_\_\_\_ NO   
If yes, explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification. The number of convictions, nature, recentness, and relationship to the board position applied for will be evaluated and a determination will be made after a review of all relevant facts.

14. Have you reviewed the current meeting schedule of the indicated Board(s) or Commission(s) and determined that you can commit to regular meeting attendance and participation? YES  NO \_\_\_\_\_



Signature of applicant

9/15/18

Date

**Return application to:**

**City of Douglas, 86 W. Center Street, P.O. Box 757**

**Douglas, MI. 49406-0757.**

e-mail: [douglas@ci.douglas.mi.us](mailto:douglas@ci.douglas.mi.us)

Fax: 857-4751

For further information, please call the City Clerk's Office at 857-1438

Thank you for your interest in serving the City of the Village of Douglas.



#7B-1

Hello Lisa.

My name is Cyndy Stannard and I own the land at 3066 Peach St. in the Felker's development. I attended the meeting on 8/13/18 at the Douglas Town Hall. It was brought to my attention that I needed to write a formal petition to the city to request water and sewer service to my lot.

I have own the land for 27 years and at the time of purchase it was indicated that I would have these services available when I was ready to build. I am currently at the point in my life where I am now ready to start this process. As I started to investigate it came to my attention that I do not have access to water or sewer service at this time.

So I write to you and I hope the city will quickly come to a decision on how the water and sewer infrastructure will be established. It is very important for the land and home owners in the city of Douglas to have water available to all. I understand that there may be cost to me and I am prepared to do my part. The city of Douglas has my support I just request that it happen as quickly as possible.

Thank you for all your efforts to reach this goal,

Cyndy Stannard



William LeFevere, City Manager  
Kelley Zieseemer, City Assessor  
Lisa Imus, City Planner

September 14, 2018

RE: 298 McVea Drive (Lot 4, McVea Plat), Village of Douglas, Allegan County, Michigan

We are the owners of this parcel. We purchased it two years ago. Its value has always been assessed as residential land. In fact, we challenged this assessment when we paid our first property tax bill, because water was not yet available, but our challenge was denied.

In reliance on this assessment and on our understanding (based on publicly available information) that a special assessment district would be undertaken to provide public water for this block, including our property, we commissioned a design for a residential building in conformance with existing zoning and land use regulations.

We have followed the special assessment process, met with the City Manager for updates, and provided written testimony more than once. The process appears to have stalled, with no update available and no additional action scheduled for the foreseeable future.

Public information about the process has become erratic: a roll call vote appeared to be scheduled for the August 20 meeting, but we have been unable to determine exactly what happened at that meeting despite multiple calls and emails to City offices. Minutes of this meeting have not been posted on the City website. The Agenda for the most recent Council meeting, including such germane information as the date of the meeting in light of the Labor Day holiday, was not provided until the afternoon of the scheduled meeting. The only information we have been given is this, via email, from the City Manager: "(Y)ou will receive written notice of the meeting date and time when it is anticipated that the Council can or will take action." Such notice was not provided ahead of the August 20 vote (which apparently did not take place).

As described in our earlier communications on this matter, we have been unable to sign a contract with a builder owing to the continued uncertainty about basic infrastructure. We have, however, discussed the project with a potential local builder, and he has been assembling such information as is available to give us some sense of the cost if a building can be constructed in the near term. One of the options we have asked him to explore is the cost of drilling a well on the property to provide water until public infrastructure is available.

This contractor has informed us that, having discussed the issue with the local building inspector, he has been told that we would not be allowed to build a well on the property. Therefore, we are unable to use the property and its value has been, in effect, taken by the local government unless and until we are given access to basic residential infrastructure.

To be clear, our goal is to build on our property. We support the special assessment (and the maintenance and upgrading of infrastructure in general) and are happy to pay our share. Absent any information on a temporary solution and/or way forward on public water, however, we will seek to be made whole for the cost of the property, the cost of the design, the property taxes paid on this "residential" land, the costs associated with determining whether a well could be used on the property, interest, and attorneys' fees (if litigation is necessary).

Jeff and Linda McIntyre



#1B-3

# Douglas City Police Department

## Chief's Report for August Activity 2018:

	<u>August</u>	<u>YTD Total</u>
<u>Complaints Answered/Investigated:</u>	197	1,617

### Criminal Arrests/Filings:

Felony:	0	18
Misdemeanor:	3	110

Note: 9 cases are at the County Prosecutor's Office under review for charges.

<u>Warrant Arrests:</u>	3	21
-------------------------	---	----

### Traffic Enforcement:

OWI/OUID/Impaired Driving Arrests:	1	20
Traffic Stops:	106	1,051
Civil Infraction Citations:	13	240

### Community Contacts:

Personal Contacts:	1,349	11,060
Business Contacts:	412	2,633

**Types of Criminal Arrests (August):**

**OWI High Blood Alcohol Content**

**No Operator's License**

**Open Intoxicants in a Motor Vehicle**

**Out of Jurisdiction Responses (August):**

**Saugatuck City: 0**

**Saugatuck Twp.: 2**

**Ganges Twp.: 3**

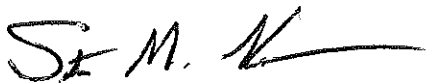
**Highlights/Events (August):**

**Attend Beery Park Family Wellness Day.**

**Department Meet, Greet, & Treats at Douglas Social.**

**Department Greet, Equipment Display, & Educational Materials at the Douglas Elementary School Open House.**

**Respectfully submitted,**



**Steven M. Kent**

**Interim Chief of Police**

**Douglas City Police Department**

#9A

# KNIGHTS OF COLUMBUS

St. Peters Council # 8687

P.O. Box 941

Douglas, Michigan 49406



30 August 2018

City of the Village of Douglas  
86 W. Center  
Douglas, Michigan 49406

Once again we are asking for your participation in the Annual Tootsie Roll Drive to aid the mentally handicapped in our immediate area. The drive now takes place around Columbus Day and this year we are asking for your permission to collect at certain locations on the streets of Douglas in our familiar yellow and red aprons on October 5th, 6th and 7th.

Over the years our members have collected tens of thousands of dollars to aid less fortunate individuals in our immediate vicinity. Several local organizations have come to depend upon our support for some of their critical needs and we try not to disappoint them. As we have stated in the past, all monies collected, except for the wholesale cost of the Tootsie Rolls, benefit the mentally handicapped. No member is paid anything: no salaries, no expenses. Our big rewards are the smiles and enthusiastic applause for our Knights when we hand out the checks to the organizations we support.

Thank you for your previous efforts on behalf of our Council and I hope to hear from you soon.

Sincerely ,

John Huyge  
Grand Knight

**CITY OF THE VILLAGE OF DOUGLAS  
COUNTY OF ALLEGAN  
STATE OF MICHIGAN**

**RESOLUTION NO. 32-2018**

**RESOLUTION TO FILE A CONCURRENCRE  
WITH PETITIONERS' REQUEST FOR DECLARATORY RULING  
REGARDING MDEQ'S LEAD AND COPPER RULES**

At a regular meeting of the City Council for the City of the Village of Douglas,  
Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the  
17th day of September, 2018 at 7:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following Resolution was offered by Councilperson \_\_\_\_\_  
and supported by Councilperson \_\_\_\_\_.

**RESOLUTION**

**WHEREAS,** The Michigan Department of Environmental Quality (MDEQ) filed  
new Lead and Copper Rules on June 14, 23018, after one year of public meetings, draft rules  
and changes, and public comment including strong opposition from water supply providers  
and municipalities; and

**WHEREAS,** the new rules add responsibility to the City to replace both public (city  
owned) and private (customer owned) lead service lines; and

**WHEREAS**, prior to the new rules, municipalities were only responsible for the water service line from the water main to the curb stop box and property owners were responsible for the water service line from the curb stop box into the house or building; and

**WHEREAS**, the estimated cost to replace one entire water service line to the meter on the interior of the building is estimated to be \$3,500 equating to a system cost that will likely exceed \$3,600,000; and

**WHEREAS**, the City believes that we should support legal efforts to amend the new rules; and

**WHEREAS**, a Request for a Declaratory Ruling on behalf of the Great Lakes Water Authority, Detroit Water and Sewage Department, and Oakland County Water Resources was filed on August 13, 2018, by Miller Canfield, Paddock and Stone, PLC, with the Michigan Department of Environmental Quality alleging that the actions of the MDEQ exceeded the scope of MDEQ's authority under state law and that the actions were arbitrary and capricious; and

**WHEREAS**, petitioners are requesting the filing of Concurrence by similarly situated municipalities in support of their position.

**NOW, THEREFORE, BE IT RESOLVED:**

That the City Council for the City of the Village of Douglas does hereby approve the submission of a Concurrence with Petitioners' Request for declaratory Ruling regarding MDEQ's Lead and Copper Rules and direct the City Attorney Phillip Erickson to submit the required paperwork.



YEAS: Council Members: \_\_\_\_\_

NAYS: Council Members: \_\_\_\_\_

ABSTAIN: Council Members: \_\_\_\_\_

ABSENT: Council Members: \_\_\_\_\_

**ADOPTED** this 17th day of September, 2018.

**CITY OF THE VILLAGE OF DOUGLAS**

BY: \_\_\_\_\_  
Linda Anderson, Mayor

BY: \_\_\_\_\_  
Jean E. Neve, City Clerk

**CERTIFICATION**

I, Jean E. Neve, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held September 17, 2018, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

**CITY OF THE VILLAGE OF DOUGLAS**

BY: \_\_\_\_\_  
Jean E. Neve, City Clerk

**CONCURRENCE WITH  
PETITIONERS' REQUEST FOR DECLARATORY RULING  
Re: MDEQ's Lead and Copper Rules**

NAME OF GOVERNMENTAL ENTITY	STREET ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NO. ( ) -
E-MAIL ADDRESS			
<p>On June 14, 2018, the MDEQ filed the MDEQ Lead and Copper Rules ("LCRs") with the Secretary of State.  On August 13, 2018, the Great Lakes Water Authority, Detroit Water and Sewerage Department and the Oakland County Water Resource Commissioner (the "Petitioners") timely filed their Request for Declaratory Ruling, pursuant to 2003 MR 2, R 324.81. The Petitioners challenged the validity of the LCRs, asserting that the LCRs exceed the scope of the MDEQ's authority under state law and are arbitrary and capricious.  The above stated governmental entity has reviewed the Petitioners' Request for Declaratory Relief and incorporates it by reference and concurs in its Relief Requested.</p>			
<p><b>Indicate below whether the request relates to a Statute, Administrative Rule, or an Order administered by the Department.</b></p> <p><input type="checkbox"/> Part of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, MCL 324.101 <i>et seq.</i></p> <p><input type="checkbox"/> Part of the Public Health Code, 1978 PA 368, as amended, MCL 333.1101 <i>et seq.</i></p> <p><input type="checkbox"/> Other statute:</p> <p><input checked="" type="checkbox"/> <b>Administrative Rule, R 325.10102-.11606 Title: Supplying Water to the Public (Lead and Copper Rules)</b></p> <p><input type="checkbox"/> Order No. ; Title</p>			
<p><b>Please state the specific question or request to be addressed:</b> The above stated governmental entity concurs in the Petitioners' request that:</p> <p>(1) the MDEQ issue a declaratory ruling finding that key provisions of the LCRs exceed the MDEQ's authority under the Michigan Safe Drinking Water Act ("MSDWA"), and are arbitrary and capricious, and</p> <p>(2) the MDEQ issue a declaratory ruling finding that the rulemaking record for the LCRs, Regulatory Impact Statement and Cost Benefit Analysis are incomplete, deficient and fail to provide the necessary legal support and foundation for the LCRs.</p>			
<p>Please state the actual <i>uncontested facts</i>, including your status as an interested person or your standing to request a declaratory ruling:</p> <p>Like the Petitioners, the above stated governmental entity is a supplier of water, as defined under the MSDWA, and thus has a direct interest in the scope and applicability of the LCRs and has standing to challenge the validity of the LCRs. As described in the Petitioners' Request for Declaratory Ruling, the LCRs impose a myriad of new and additional regulatory, technical and cost burdens on suppliers of water.  As such, the above stated governmental entity incorporates by reference the statements and allegations made in the Request for Declaratory Relief. Further, the above stated governmental entity concurs in the Petitioners' Relief Requested in the Request for Declaratory Ruling.</p>			
(Additional pages, maps, drawings, etc., may be attached)			
TITLE IF SIGNING FOR THE GOVERNMENTAL ENTITY		NAME OF GOVERNMENTAL ENTITY	
SIGNATURE		DATE	

Submit this Concurrence with Petitioners' Request for Declaratory Ruling and attachments to:  
EXECUTIVE DIVISION  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
525 WEST ALLEGAN STREET  
LANSING, MI 48933

Founded in 1852  
by Sidney Davy Miller

# MILLER & CANFIELD

STEVEN E. CHESTER  
TEL (517) 483-4933  
FAX (517) 374-6304  
E-MAIL [chester@millercanfield.com](mailto:chester@millercanfield.com)

Miller, Canfield, Paddock and Stone, P.L.C.  
One Michigan Avenue, Suite 900  
Lansing, Michigan 48933  
TEL (517) 487-2070  
FAX (517) 374-6304  
[www.millercanfield.com](http://www.millercanfield.com)

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POLAND: Gdynia

Warsaw • Wrocław

August 13, 2018

## VIA HAND DELIVERY

Ms. Heidi Grether  
Director  
Executive Division  
Department of Environmental Quality  
525 W. Allegan St.  
Lansing, MI 48933

Re: Request for Declaratory Ruling

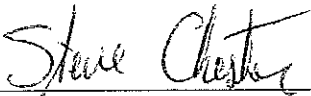
Dear Director Grether:

Enclosed for filing is a Request for Declaratory Ruling on behalf of Great Lakes Water Authority, Detroit Water and Sewerage Department, and Jim Nash in his capacity as Oakland County Water Resources Commissioner and as County Agent for the County of Oakland.

Please feel free to contact me if you have any questions regarding this letter or the enclosed Request.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: 

Steven E. Chester

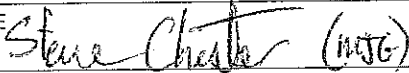
SEC

cc w/enc: ALJ Daniel L. Pulter (via hand delivery)  
Attorney General Bill Schuette (via hand delivery)



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
**REQUEST FOR DECLARATORY RULING\***

The procedural authority for a declaratory ruling is the Michigan Administrative Procedures Act, 1969 PA 306, as amended; MCL 24.201 et seq. Information requested on this form may be provided in an alternative, written format or additional pages may be attached.

NAME For list of Petitioners, see Attachment		STREET ADDRESS See Attachment	
CITY See Attachment		STATE MI	TELEPHONE NO. Attachment
E-MAIL ADDRESS See Attachment			
We (the above) request a declaratory ruling pursuant to 2003 MR 2, R 324.81 in regards to the MDEQ Lead and Copper Rules ("LCR"), which were filed with the Secretary of State on June 14, 2018.. Petitioners challenge the validity of the LCR asserting that the rules exceed the scope of the MDEQ's authority under state law and are arbitrary and capricious.			
Indicate below whether the request relates to a Statute, Administrative Rule, or an Order administered by the Department. <input type="checkbox"/> Part of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, MCL 324.101 et seq. <input type="checkbox"/> Part of the Public Health Code, 1978 PA 368, as amended, MCL 333.1101 et seq. <input type="checkbox"/> Other statute: <input checked="" type="checkbox"/> Administrative Rule, R 325.10102 - .11606 Title: Supplying Water to the Public (Lead and Copper Rules) <input type="checkbox"/> Order No. ; Title			
Please state the specific question or request to be addressed: We are requesting that the MDEQ issue a declaratory ruling finding that key provisions of the LCR exceed the MDEQ's authority under the Michigan Safe Drinking Water Act ("MSDWA"), and are arbitrary and capricious. We also request that the MDEQ issue a declaratory ruling finding that the rulemaking record for the LCR, including the Regulatory Impact Statement and Cost Benefit Analysis ("RIS"), is incomplete, deficient, and fails to provide the necessary legal support and foundation for the rules.			
Please state the actual <i>uncontested facts</i> , including your status as an interested person or your standing to request a declaratory ruling: Petitioners are suppliers of water as defined under the MSDWA and thus have a direct interest in the scope and applicability of the LCR. As described in the Attachment, the rules impose myriad new and additional regulatory, technical and cost burdens on Petitioners. As such, Petitioners have standing to challenge the validity of the LCR. For the factual Background, see the Attachment.			
TITLE IF SIGNING FOR ORGANIZATION Attorneys for Petitioners		ORGANIZATION Miller, Canfield, Paddock and Stone, PLC.	
SIGNATURE 		DATE August 13, 2018	

\*Requests regarding enforcement issues are not a proper subject for a Declaratory Ruling: 2003 MR 2, R 324.81(1).

Submit this Request and attachments to:  
 EXECUTIVE DIVISION  
 DEPARTMENT OF ENVIRONMENTAL QUALITY  
 525 WEST ALLEGAN STREET  
 LANSING, MI 48933

**CITY OF THE VILLAGE OF DOUGLAS  
COUNTY OF ALLEGAN  
STATE OF MICHIGAN**

**RESOLUTION NO. 33-2018**

**A RESOLUTION OPTING OUT OF THE PUBLICLY FUNDED  
HEALTH INSURANCE CONTRIBUTION ACT of 2011**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 17<sup>th</sup> day of September 2018, at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

**RESOLUTION**

**WHEREAS**, the City of the Village of Douglas ("Douglas") insures its employees for health purposes; and

**WHEREAS**, the "Publicly Funded Health Insurance Contribution Act" P.A. 152 of 2011 was passed by the Michigan Legislature and signed by Governor Snyder; and

**WHEREAS**, although the new law imposes a maximum that public employers may contribute to employee health care costs, it also provides a mechanism for cities and other local units of government to OPT OUT of the Act's requirements for a one (1) year period by a two-thirds vote of the City Council, allowing the City to determine, on its own, how much it contributes to employee health insurance benefits without reference to hard caps or the 80/20 plan in the Act. A new two-thirds vote would be required to extend the exemption in each subsequent year.

**NOW, THEREFORE**, be it resolved as follows:

1. The City of the Village of Douglas City Council has, by at least a two-thirds majority vote, indicated its intention to OPT OUT of the requirements of P.A. 152 of 2011.
2. All Resolutions and parts of Resolutions, insofar as they conflict with the provisions of this Resolution be hereby rescinded.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

**ADOPTED** this 17th day of September, 2018.

**CITY OF THE VILLAGE OF DOUGLAS**

BY: \_\_\_\_\_  
Linda Anderson, Mayor

BY: \_\_\_\_\_  
Jean E. Neve, City Clerk

**CERTIFICATION**

I, Jean E. Neve, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on September 18, 2017, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

**CITY OF THE VILLAGE OF DOUGLAS**

BY: \_\_\_\_\_  
Jean E. Neve, City Clerk

**PUBLIC ACT 51, SECTION 18j, MCL 247.668j**  
**Annual Certification of Employee-related**  
**Conditions**

CERTIFICATION YEAR 2018

CITY OR VILLAGE NAME City of the Village of Douglas

Beginning September 30, 2015, and annually each September 30 thereafter, certification must be made for compliance to Section 18j(1) of Public Act 51 of 1951, MCL 247.668j(1). A local road agency must certify that it has (a) developed an employee compensation plan for its employees as described OR (b) the local road agency must certify that medical benefits are offered to its employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its employees or elected public officials.

- Compliance with (1)(a)  
I certify compliance with MCL 247.668j(1)(a).  
Our compensation plan for employees meets the minimum criteria of MCL 247.668j (a)(i - iv).
- Compliance with (1)(b)  
I certify compliance with MCL 247.668J(1)(b), and as such, offer one of the following:
- I certify that medical benefits are offered to employees or elected public officials in compliance with the publically funded health insurance contribution act, 2011 PA 152; or
- I certify that the local road agency has exempted itself from the publically funded health insurance contribution act, 2011 PA 152; or
- I certify that medical benefits are not offered to employees or elected public officials.
- Non-compliance with (1)(a) or (1)(b)  
I certify that we are not in compliance with MCL 247.668j(1).  
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j(1) may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE		SIGNATURE	
PRINTED NAME William LeFevere		PRINTED NAME David G. Carpenter	
TITLE Street Administrator	DATE	TITLE Treasurer/Finance Director	DATE

**Due Each September 30**

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909, OR

Email to: [MDOT-Outreach@michigan.gov](mailto:MDOT-Outreach@michigan.gov), OR

Fax to: (517) 373-6266



**CITY OF THE VILLAGE OF DOUGLAS  
COUNTY OF ALLEGAN  
STATE OF MICHIGAN**

**RESOLUTION NO. 34-2018**

**RESOLUTION AUTHORIZING MANAGER LEFEVERE TO CAST THE CITY OF THE  
VILLAGE OF DOUGLAS VOTE FOR BOARD OF DIRECTORS OF THE MICHIGAN  
MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 3rd day of September 17r, 2018, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

**RESOLUTION**

**WHEREAS**, Manager LeFevere is an active member of the Michigan Municipal League (MML); and

**WHEREAS**, the MML Liability & Property Pool will vote to seat two members to its' Board of Director's; and

**WHEREAS**, the ballot must be voted and returned by November 9, 2018.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The City of the Village of Douglas hereby authorizes Manager Bill LeFevere to cast the vote for the election of two Board of Directors to the MML Liability & Property Pool.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

**ADOPTED** this 17th day of September, 2018.

**CITY OF THE VILLAGE OF DOUGLAS**

BY: \_\_\_\_\_  
Linda Anderson, Mayor

BY: \_\_\_\_\_  
Jean E. Neve, City Clerk

**CERTIFICATION**

I, Jean E. Neve, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held September 17, 2018, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

**CITY OF THE VILLAGE OF DOUGLAS**

BY: \_\_\_\_\_  
Jean E. Neve, City Clerk

to	Members of the MML Liability and Property Pool	from	Michael J. Forster, Pool Administrator
cc		date	September 10, 2018
		subject	2019 Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Two (2) incumbent Directors have agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 9. You may also submit your ballot online by going to [www.mml.org](http://www.mml.org). Click on *Insurance*, then *Liability and Property Pool*; the official ballot is located in the left navigation bar under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster  
Pool Administrator

We love where you live.



THE CANDIDATES  
Three-year terms beginning January 1, 2019

*Robert Clark, Mayor, City of Monroe*



Robert has more than eight years experience as a municipal official, serving as the mayor in the City of Monroe since 2010. He is a member of the Michigan Association of Mayors. Robert retired as Major, Michigan State Police after thirty years of service. He is active in several local civic organizations, including the River Raisin National Battlefield Park Foundation and Monroe County Business Development Corporation. He also serves as First Vice-Chair for the Southeast Michigan Council of Governments (SEMCOG). Robert is seeking re-election to his third term.

*Paula Zelenko, Mayor, City of Burton*



Paula has more than twenty-one years experience as a municipal official, serving as the mayor in the City of Burton since 2010. She was a member of the Burton city council from 1991 – 2000 and 2008 – 2010. From 2001 – 2006 Paula was the 50th District State Representative. She is active in several local civic organizations. Paula is seeking re-election to her third term.

#10B-2

09/14/2018 REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	YTD BALANCE	2018-19 AMENDED BUDGET	AVAILABLE	% BDGT USED
		08/31/2017 NORM (ABNORM)	MONTH 08/31/18 INCR (DECR)	08/31/2018 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	CURRENT REAL PROPERTY TAX	347,012.56	313,861.38	521,650.45	2,029,400.00	1,507,749.55	25.70
101-000.000-424.000	MOBILE HOME TAX	42.00	42.50	93.50	500.00	406.50	18.70
101-000.000-446.000	INTEREST & PENALTIES: DELQ TAX	0.00	0.00	0.00	3,000.00	3,000.00	0.00
101-000.000-447.000	TAX COLLECTION FEES	10,186.49	8,845.08	14,800.58	75,000.00	60,199.42	19.73
101-000.000-450.000	BUSINESS LICENSE FEES	105.00	0.00	60.00	1,500.00	1,440.00	4.00
101-000.000-451.000	CATV FRANCHISE FEES	3,394.18	0.00	0.00	13,000.00	13,000.00	0.00
101-000.000-452.000	METRO ACT	0.00	0.00	0.00	5,000.00	5,000.00	0.00
101-000.000-478.000	BUILDING FEES	5,717.00	3,428.00	3,578.00	80,000.00	76,422.00	4.47
101-000.000-478.001	ROAD CUT FEES	0.00	0.00	0.00	100.00	100.00	0.00
101-000.000-478.002	PLANNING & ZONING FEES	1,050.00	10,300.00	10,675.00	5,000.00	(5,675.00)	213.50
101-000.000-478.003	RENTAL INSPECTION FEE	250.00	250.00	1,750.00	3,000.00	1,250.00	58.33
101-000.000-480.000	DPW- RESIDENT SERVICES	0.00	0.00	0.00	250.00	250.00	0.00
101-000.000-545.000	LAW ENFORCEMENT TRAINING	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-000.000-547.000	GRANTS: HWYS & STREETS(CO.)	0.00	0.00	0.00	135,000.00	135,000.00	0.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	35,000.00	35,000.00	0.00
101-000.000-574.000	STATE REVENUE: SALES TAX	0.00	0.00	0.00	109,000.00	109,000.00	0.00
101-000.000-579.000	STATE REVENUE: LIQUOR LICENSE	0.00	0.00	0.00	7,500.00	7,500.00	0.00
101-000.000-603.000	POLICE ADMINISTRATION FEE	3,333.34	0.00	0.00	0.00	0.00	0.00
101-000.000-656.000	ORDINANCE FINES - POLICE	738.87	685.05	1,453.65	7,000.00	5,546.35	20.77
101-000.000-656.001	ORDINANCE FINES - CIVIC	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-000.000-657.000	SAUGATUCK REIMB FOR POLICE	88,041.66	0.00	0.00	0.00	0.00	0.00
101-000.000-657.001	SAUGATUCK REIMBURSE SEASONAL	3,312.38	0.00	0.00	0.00	0.00	0.00
101-000.000-664.000	INTEREST INCOME	1,509.87	11,086.95	16,581.02	25,000.00	8,418.98	66.32
101-000.000-667.001	WADE'S BAYOU PARK RENTAL	440.00	25.00	100.00	2,000.00	1,900.00	5.00
101-000.000-675.000	OTHER REVENUE	214.00	25.00	108.00	5,000.00	4,892.00	2.16
101-000.000-675.002	OTHER REV - ELECTION REIMBUR	300.00	0.00	0.00	0.00	0.00	0.00
101-000.000-675.025	ROOTBEER BARREL STAVES	1,850.00	0.00	0.00	0.00	0.00	0.00
101-000.000-679.001	REIMBURSE FROM STATE	5,633.41	0.00	0.00	265,000.00	265,000.00	0.00
101-000.000-682.000	INSURANCE REIMBURSEMENTS	0.00	0.00	0.00	5,000.00	5,000.00	0.00
101-000.000-687.000	UNION ST RAMP	3,409.35	927.85	2,837.60	8,500.00	5,662.40	33.38
101-000.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED ASSETS	0.00	0.00	0.00	200,000.00	200,000.00	0.00
101-000.000-698.225	FROM DDA FUND-PROJECT REPAY	0.00	0.00	0.00	5,020.00	5,020.00	0.00
101-000.000-698.509	FROM SCHULTZ PARK-HARBOR	0.00	0.00	0.00	2,500.00	2,500.00	0.00
101-000.000-699.509	FROM SCHULTZ PARK-ADMIN OVERHE	0.00	0.00	0.00	2,000.00	2,000.00	0.00
Total Dept 000.000		476,540.11	349,476.81	573,687.80	3,031,270.00	2,457,582.20	18.93
TOTAL REVENUES		476,540.11	349,476.81	573,687.80	3,031,270.00	2,457,582.20	18.93

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Expenditures</b>							
<b>Dept 101.000 - LEGISLATIVE</b>							
101-101.000-703.000	WAGES	300.00	0.00	0.00	8,500.00	8,500.00	0.00
101-101.000-722.000	WORKERS COMPENSATION	21.54	7.64	20.74	50.00	29.26	41.48
101-101.000-725.000	TRAINING FUNDS	0.00	0.00	0.00	2,000.00	2,000.00	0.00
101-101.000-725.002	MISCELLANEOUS TRAVEL EXPENSES	0.00	0.00	0.00	2,000.00	2,000.00	0.00
101-101.000-740.000	SUPPLIES	0.00	0.00	0.00	750.00	750.00	0.00
101-101.000-740.005	SUPPLIES - RECEPTIONS	0.00	0.00	0.00	500.00	500.00	0.00
101-101.000-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	500.00	500.00	0.00
101-101.000-862.000	RECORDING CLERK	0.00	0.00	0.00	200.00	200.00	0.00
101-101.000-864.000	POSTAGE	0.00	0.00	0.00	50.00	50.00	0.00
101-101.000-900.000	PRINTING & PUBLISHING	250.00	0.00	250.00	2,500.00	2,250.00	10.00
101-101.000-908.000	DUES/FEES/PUBLICATIONS	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-101.000-955.000	COUNCIL EXPENSE	0.00	30.00	30.00	1,000.00	970.00	3.00
<b>Total Dept 101.000 - LEGISLATIVE</b>		<b>571.54</b>	<b>37.64</b>	<b>300.74</b>	<b>19,050.00</b>	<b>18,749.26</b>	<b>1.58</b>
<b>Dept 170.000 - MANAGER</b>							
101-170.000-702.000	SALARIES	12,769.24	9,794.62	13,050.78	88,270.00	75,219.22	14.79
101-170.000-719.000	INSURANCE BENEFITS	4,922.85	2,335.79	4,683.75	30,600.00	25,916.25	15.31
101-170.000-720.000	PAYROLL TAXES	976.84	749.30	998.40	7,104.00	6,105.60	14.05
101-170.000-721.000	MERS BENEFITS	1,906.13	1,149.21	1,915.35	10,592.00	8,676.65	18.08
101-170.000-721.001	457 CONTRIBUTION	3,176.91	1,915.38	3,192.30	17,654.00	14,461.70	18.08
101-170.000-722.000	WORKERS COMPENSATION	72.86	30.55	82.95	200.00	117.05	41.48
101-170.000-725.000	TRAINING FUNDS	0.00	0.00	0.00	1,500.00	1,500.00	0.00
101-170.000-725.002	MISCELLANEOUS TRAVEL EXPENSES	0.00	0.00	0.00	1,500.00	1,500.00	0.00
101-170.000-740.000	SUPPLIES	0.00	0.00	0.00	500.00	500.00	0.00
101-170.000-802.006	EMPLOYMENT SCREENING	0.00	0.00	0.00	2,000.00	2,000.00	0.00
101-170.000-851.000	TELEPHONE	200.00	100.00	200.00	1,200.00	1,000.00	16.67
101-170.000-861.000	MILEAGE REIMBURSEMENT	800.00	400.00	800.00	4,800.00	4,000.00	16.67
101-170.000-863.000	MEETINGS	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-170.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	500.00	500.00	0.00
101-170.000-908.000	DUES/FEES/PUBLICATIONS	0.00	0.00	0.00	750.00	750.00	0.00
101-170.000-910.000	RELOCATION EXPENSES	0.00	0.00	0.00	2,000.00	2,000.00	0.00
<b>Total Dept 170.000 - MANAGER</b>		<b>24,824.83</b>	<b>16,474.85</b>	<b>24,923.53</b>	<b>170,170.00</b>	<b>145,246.47</b>	<b>14.65</b>
<b>Dept 180.000 - ASSESSING</b>							
101-180.000-740.000	SUPPLIES	0.00	15.38	15.38	500.00	484.62	3.08
101-180.000-802.000	CONTRACTUAL	235.00	0.00	235.00	800.00	565.00	29.38
101-180.000-802.005	WEB SITE- BS&A	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-180.000-803.000	CONTRACTUAL CONSULTANT	8,076.00	4,118.00	8,236.00	49,425.00	41,189.00	16.66
101-180.000-807.000	BOARD OF REVIEW	100.00	150.00	150.00	1,000.00	850.00	15.00
101-180.000-864.000	POSTAGE	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-180.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	1,100.00	1,100.00	0.00
<b>Total Dept 180.000 - ASSESSING</b>		<b>8,411.00</b>	<b>4,283.38</b>	<b>8,636.38</b>	<b>54,825.00</b>	<b>46,188.62</b>	<b>15.75</b>
<b>Dept 191.000 - ELECTION</b>							
101-191.000-703.000	WAGES	0.00	1,048.00	1,048.00	3,000.00	1,952.00	34.93
101-191.000-726.000	EXPENSES	0.00	104.23	104.23	1,000.00	895.77	10.42
101-191.000-740.000	SUPPLIES	0.00	99.71	99.71	1,000.00	900.29	9.97
101-191.000-802.000	CONTRACTUAL	0.00	0.00	0.00	500.00	500.00	0.00
101-191.000-864.000	POSTAGE	0.00	0.00	0.00	100.00	100.00	0.00
101-191.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	500.00	500.00	0.00
<b>Total Dept 191.000 - ELECTION</b>		<b>0.00</b>	<b>1,251.94</b>	<b>1,251.94</b>	<b>6,100.00</b>	<b>4,848.06</b>	<b>20.52</b>
<b>Dept 210.000 - ATTORNEY</b>							
101-210.000-801.000	CONTRACTUAL ATTORNEY	4,760.84	1,823.00	1,823.00	30,000.00	28,177.00	6.08
<b>Total Dept 210.000 - ATTORNEY</b>		<b>4,760.84</b>	<b>1,823.00</b>	<b>1,823.00</b>	<b>30,000.00</b>	<b>28,177.00</b>	<b>6.08</b>
<b>Dept 214.000 - AUDITOR</b>							
101-214.000-802.000	CONTRACTUAL	0.00	0.00	0.00	9,000.00	9,000.00	0.00
101-214.000-803.000	CONTRACTUAL CONSULTANT	0.00	0.00	0.00	2,500.00	2,500.00	0.00
<b>Total Dept 214.000 - AUDITOR</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,500.00</b>	<b>11,500.00</b>	<b>0.00</b>
<b>Dept 260.000 - CLERK/TREASURER</b>							
101-260.000-702.000	SALARIES	25,811.21	19,570.50	26,025.56	171,129.00	145,103.44	15.21
101-260.000-719.000	INSURANCE BENEFITS	11,838.26	6,331.79	16,229.77	77,885.00	61,655.23	20.84
101-260.000-720.000	PAYROLL TAXES	1,963.84	1,485.67	1,975.66	14,500.00	12,524.34	13.63
101-260.000-721.000	MERS BENEFITS	5,484.45	2,032.65	2,032.65	27,300.00	25,267.35	7.45
101-260.000-722.000	WORKERS COMPENSATION	144.84	61.10	165.90	400.00	234.10	41.48
101-260.000-725.000	TRAINING FUNDS	0.00	0.00	0.00	1,500.00	1,500.00	0.00
101-260.000-725.002	MISCELLANEOUS TRAVEL EXPENSES	0.00	97.39	97.39	2,000.00	1,902.61	4.87

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	YTD BALANCE	2018-19	AVAILABLE	% BDGT
		08/31/2017	MONTH 08/31/18	08/31/2018	AMENDED BUDGET	BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)	USED
101-260.000-740.000	SUPPLIES	258.33	292.46	292.46	3,000.00	2,707.54	9.75
101-260.000-802.000	CONTRACTUAL	1,607.15	905.52	1,884.89	10,000.00	8,115.11	18.85
101-260.000-802.005	WEB SITE- BS&A	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-260.000-806.006	WEBSITE-CITY	274.50	0.00	0.00	1,555.00	1,555.00	0.00
101-260.000-851.000	TELEPHONE	53.17	91.54	91.54	1,200.00	1,108.46	7.63
101-260.000-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	750.00	750.00	0.00
101-260.000-864.000	POSTAGE	649.75	522.22	522.22	3,500.00	2,977.78	14.92
101-260.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	5,000.00	5,000.00	0.00
101-260.000-908.000	DUES/FEES/PUBLICATIONS	0.00	0.00	0.00	1,500.00	1,500.00	0.00
101-260.000-977.000	EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00
101-260.000-977.005	COMPUTER SOFTWARE	0.00	0.00	0.00	12,500.00	12,500.00	0.00
Total Dept 260.000 - CLERK/TREASURER		48,085.50	31,390.84	49,318.04	335,219.00	285,900.96	14.71
Dept 265.000 - BUILDING & GROUNDS							
101-265.000-703.000	WAGES	2,265.08	2,914.74	3,578.92	23,923.00	20,344.08	14.96
101-265.000-719.000	INSURANCE BENEFITS	465.17	284.25	649.84	10,396.00	9,746.16	6.25
101-265.000-720.000	PAYROLL TAXES	158.06	219.15	269.96	2,006.00	1,736.04	13.46
101-265.000-721.000	MERS BENEFITS	296.86	89.74	89.74	2,756.00	2,666.26	3.26
101-265.000-722.000	WORKERS COMPENSATION	191.92	76.37	207.36	500.00	292.64	41.47
101-265.000-740.000	SUPPLIES	225.25	1,288.85	1,345.53	4,000.00	2,654.47	33.64
101-265.000-802.000	CONTRACTUAL	299.00	238.50	378.25	10,000.00	9,621.75	3.78
101-265.000-851.000	TELEPHONE	1,550.01	236.46	236.46	4,000.00	3,763.54	5.91
101-265.000-922.000	UTILITIES	1,068.28	713.47	713.47	12,000.00	11,286.53	5.95
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL	0.00	0.00	0.00	5,000.00	5,000.00	0.00
101-265.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	564.68	0.00	0.00	35,000.00	35,000.00	0.00
101-265.000-942.000	LEASE- COPIER	545.56	659.57	659.57	5,000.00	4,340.43	13.19
101-265.000-960.000	MISCELLANEOUS	0.00	0.00	0.00	200.00	200.00	0.00
101-265.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	200,000.00	200,000.00	0.00
Total Dept 265.000 - BUILDING & GROUNDS		7,629.87	6,721.10	8,129.10	314,781.00	306,651.90	2.58
Dept 301.000 - POLICE							
101-301.000-702.000	SALARIES	10,461.76	8,003.25	10,671.00	69,361.00	58,690.00	15.38
101-301.000-703.000	WAGES	48,078.26	20,631.52	26,842.14	162,874.00	136,031.86	16.48
101-301.000-704.000	WAGES - PARTTIME	8,529.51	5,312.22	6,538.36	30,000.00	23,461.64	21.79
101-301.000-705.000	WAGES - OVERTIME	11,302.98	838.74	838.74	17,305.00	16,466.26	4.85
101-301.000-706.001	WAGES-SAUGATUCK/3RD CAR	5,507.11	0.00	0.00	0.00	0.00	0.00
101-301.000-706.002	WAGES-SAUGATUCK/OVAL BEACH	2,108.90	0.00	0.00	0.00	0.00	0.00
101-301.000-709.000	WAGES - OFFICE	7,123.01	4,491.25	5,925.25	42,986.00	37,060.75	13.78
101-301.000-713.000	HOLIDAY/SICK PAY REIMB	3,587.35	8.75	2,160.43	14,390.00	12,229.57	15.01
101-301.000-719.000	INSURANCE BENEFITS	34,148.26	13,209.87	25,731.44	67,414.00	41,682.56	38.17
101-301.000-720.000	PAYROLL TAXES	8,142.50	3,015.34	4,072.26	23,160.00	19,087.74	17.58
101-301.000-721.000	MERS BENEFITS	13,342.83	3,979.49	2,907.32	37,681.00	34,773.68	7.72
101-301.000-722.000	WORKERS COMPENSATION	3,769.80	763.73	2,073.66	5,000.00	2,926.34	41.47
101-301.000-725.000	TRAINING FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-301.000-725.001	TRAINING FUNDS - ACT 302	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-301.000-725.002	MISCELLANEOUS TRAVEL EXPENSES	0.00	0.00	0.00	250.00	250.00	0.00
101-301.000-740.000	SUPPLIES	995.43	319.63	342.24	2,500.00	2,157.76	13.69
101-301.000-750.000	UNIFORMS	868.64	135.26	135.26	2,250.00	2,114.74	6.01
101-301.000-750.001	UNIFORMS - SAUGATUCK	978.95	0.00	0.00	0.00	0.00	0.00
101-301.000-801.000	CONTRACTUAL ATTORNEY	0.00	510.00	510.00	5,000.00	4,490.00	10.20
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTE	760.00	0.00	0.00	5,000.00	5,000.00	0.00
101-301.000-802.000	CONTRACTUAL	1,853.00	175.60	254.60	6,500.00	6,245.40	3.92
101-301.000-810.001	ATTORNEY-GENERAL MATTERS	0.00	0.00	0.00	750.00	750.00	0.00
101-301.000-851.000	TELEPHONE	720.14	271.04	271.04	3,500.00	3,228.96	7.74
101-301.000-860.000	GAS & OIL	4,739.14	1,090.93	1,090.93	10,000.00	8,909.07	10.91
101-301.000-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	100.00	100.00	0.00
101-301.000-864.000	POSTAGE	0.00	0.00	0.00	200.00	200.00	0.00
101-301.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	250.00	250.00	0.00
101-301.000-908.000	DUES/FEES/PUBLICATIONS	0.00	0.00	0.00	200.00	200.00	0.00
101-301.000-913.000	INSURANCE (LIABILITY/AUTO)	25,694.00	0.00	18,982.00	15,000.00	(3,982.00)	126.55
101-301.000-922.000	UTILITIES	1,010.29	659.48	659.48	7,500.00	6,840.52	8.79
101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL	77.08	0.00	0.00	3,000.00	3,000.00	0.00
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS	488.10	98.15	144.65	10,000.00	9,855.35	1.45
101-301.000-942.000	LEASE- COPIER	297.00	266.34	481.63	3,600.00	3,118.37	13.38
101-301.000-960.000	MISCELLANEOUS	0.00	0.00	0.00	100.00	100.00	0.00
101-301.000-977.000	EQUIPMENT	121.00	0.00	0.00	7,500.00	7,500.00	0.00
Total Dept 301.000 - POLICE		194,705.04	63,780.59	110,632.43	555,371.00	444,738.57	19.92
Dept 401.000 - PLANNING & ZONING							
101-401.000-702.000	SALARIES	9,373.20	7,170.51	9,560.68	62,144.00	52,583.32	15.38
101-401.000-703.000	WAGES	0.00	0.00	0.00	4,000.00	4,000.00	0.00
101-401.000-719.000	INSURANCE BENEFITS	2,659.49	1,489.50	3,006.65	16,709.00	13,702.35	17.99
101-401.000-720.000	PAYROLL TAXES	717.04	525.15	708.00	5,105.00	4,397.00	13.87

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	YTD BALANCE	2018-19 AMENDED BUDGET	AVAILABLE	% BDGT USED
		08/31/2017	MONTH 08/31/18	08/31/2018		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)	
101-401.000-721.000	MERS BENEFITS	2,029.09	851.55	851.55	11,180.00	10,328.45	7.62
101-401.000-722.000	WORKERS COMPENSATION	49.76	22.91	62.21	150.00	87.79	41.47
101-401.000-725.000	TRAINING FUNDS	375.00	455.00	455.00	1,000.00	545.00	45.50
101-401.000-725.002	MISCELLANEOUS TRAVEL EXPENSES	176.02	0.00	0.00	600.00	600.00	0.00
101-401.000-740.000	SUPPLIES	31.00	(180.91)	(180.91)	750.00	930.91	(24.12)
101-401.000-801.000	CONTRACTUAL ATTORNEY	3,780.84	956.06	956.06	20,000.00	19,043.94	4.78
101-401.000-802.000	CONTRACTUAL	125.00	775.00	775.00	15,000.00	14,225.00	5.17
101-401.000-802.005	WEB SITE- BS&A	0.00	0.00	0.00	750.00	750.00	0.00
101-401.000-803.000	CONTRACTUAL CONSULTANT	0.00	0.00	0.00	45,000.00	45,000.00	0.00
101-401.000-804.000	CONTRACTUAL BUILDING INSPECTIO	5,150.80	2,950.20	2,950.20	65,000.00	62,049.80	4.54
101-401.000-806.000	CONTRACTUAL ENGINEERING	731.00	13,506.26	13,806.26	10,000.00	(3,806.26)	138.06
101-401.000-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	500.00	500.00	0.00
101-401.000-862.000	RECORDING CLERK	200.00	100.00	100.00	1,600.00	1,500.00	6.25
101-401.000-864.000	POSTAGE	0.00	0.00	0.00	50.00	50.00	0.00
101-401.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	750.00	750.00	0.00
101-401.000-908.000	DUES/FEES/PUBLICATIONS	0.00	0.00	0.00	750.00	750.00	0.00
101-401.000-977.000	EQUIPMENT	0.00	0.00	0.00	250.00	250.00	0.00
101-401.000-977.005	COMPUTER SOFTWARE	0.00	0.00	0.00	5,000.00	5,000.00	0.00
Total Dept 401.000 - PLANNING & ZONING		25,398.24	28,621.23	33,050.70	266,288.00	233,237.30	12.41
Dept 463.000 - GENERAL STREETS & ROW							
101-463.000-703.000	WAGES	14,858.86	13,480.81	18,994.64	83,730.00	64,735.36	22.69
101-463.000-706.000	WAGES - SEASONAL	0.00	0.00	0.00	500.00	500.00	0.00
101-463.000-719.000	INSURANCE BENEFITS	14,827.74	3,341.02	16,532.92	36,386.00	19,853.08	45.44
101-463.000-720.000	PAYROLL TAXES	1,195.79	1,036.23	1,460.25	7,020.00	5,559.75	20.80
101-463.000-721.000	MERS BENEFITS	2,775.81	1,084.83	1,084.83	9,647.00	8,562.17	11.25
101-463.000-722.000	WORKERS COMPENSATION	1,013.54	381.87	1,036.84	2,500.00	1,463.16	41.47
101-463.000-740.000	SUPPLIES	439.00	148.43	250.35	7,000.00	6,749.65	3.58
101-463.000-740.002	EXTERIOR SUPPLIES	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-463.000-740.003	BANNERS	500.00	0.00	0.00	3,000.00	3,000.00	0.00
101-463.000-740.004	BENCHES	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-463.000-741.000	PLANTING MATERIALS	0.00	0.00	0.00	2,500.00	2,500.00	0.00
101-463.000-750.000	UNIFORMS	1,303.24	1,172.82	1,172.82	2,750.00	1,577.18	42.65
101-463.000-802.000	CONTRACTUAL	332.00	803.00	803.00	10,000.00	9,197.00	8.03
101-463.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	0.00	0.00	0.00	10,000.00	10,000.00	0.00
101-463.000-802.003	CONTRACTUAL- REFUSE	443.81	557.24	557.24	3,500.00	2,942.76	15.92
101-463.000-802.007	LANDSCAPING SERVICES	0.00	0.00	0.00	3,500.00	3,500.00	0.00
101-463.000-802.010	CONTRACTUAL FORESTRY	300.00	0.00	600.00	20,000.00	19,400.00	3.00
101-463.000-806.000	CONTRACTUAL ENGINEERING	0.00	3,257.50	3,257.50	15,000.00	11,742.50	21.72
101-463.000-851.000	TELEPHONE	482.20	337.66	490.58	4,500.00	4,009.42	10.90
101-463.000-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	150.00	150.00	0.00
101-463.000-900.000	PRINTING & PUBLISHING	0.00	120.70	120.70	300.00	179.30	40.23
101-463.000-908.000	DUES/FEES/PUBLICATIONS	0.00	0.00	0.00	500.00	500.00	0.00
101-463.000-922.000	UTILITIES	841.58	472.16	472.16	7,500.00	7,027.84	6.30
101-463.000-925.000	STREET LIGHTS	3,679.75	2,073.33	4,140.76	22,500.00	18,359.24	18.40
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	0.00	0.00	0.00	100.00	100.00	0.00
101-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	7,740.24	0.00	0.00	50,000.00	50,000.00	0.00
101-463.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	271,000.00	271,000.00	0.00
101-463.000-979.011	CAPITAL OUTLAY-DRAINS	0.00	0.00	0.00	38,163.00	38,163.00	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		50,733.56	28,267.60	50,974.59	613,746.00	562,771.41	8.31
Dept 751.000 - PARKS & RECREATION							
101-751.000-703.000	WAGES	8,923.85	5,149.34	6,670.63	23,923.00	17,252.37	27.88
101-751.000-706.000	WAGES - SEASONAL	0.00	0.00	0.00	5,000.00	5,000.00	0.00
101-751.000-713.000	HOLIDAY/SICK PAY REIMB	0.00	0.00	0.00	500.00	500.00	0.00
101-751.000-719.000	INSURANCE BENEFITS	4,137.92	1,430.01	3,777.97	10,396.00	6,618.03	36.34
101-751.000-720.000	PAYROLL TAXES	814.61	416.33	558.54	2,006.00	1,447.46	27.84
101-751.000-721.000	MERS BENEFITS	1,540.27	496.35	496.35	2,756.00	2,259.65	18.01
101-751.000-722.000	WORKERS COMPENSATION	219.16	91.65	248.84	600.00	351.16	41.47
101-751.000-740.000	SUPPLIES	911.80	1,737.97	1,737.97	10,000.00	8,262.03	17.38
101-751.000-741.000	PLANTING MATERIALS	0.00	0.00	0.00	600.00	600.00	0.00
101-751.000-802.000	CONTRACTUAL	1,323.00	934.23	1,284.23	6,500.00	5,215.77	19.76
101-751.000-802.007	LANDSCAPING SERVICES	154.50	0.00	0.00	7,000.00	7,000.00	0.00
101-751.000-809.000	SAUGATUCK TWP CEMETERY MAINT	0.00	0.00	0.00	7,500.00	7,500.00	0.00
101-751.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	750.00	750.00	0.00
101-751.000-922.000	UTILITIES	2,109.09	1,545.33	1,545.33	13,000.00	11,454.67	11.89
101-751.000-929.000	UNION REPAIRS & MAINTENANCE	0.00	0.00	0.00	2,000.00	2,000.00	0.00
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	0.00	569.27	569.27	1,000.00	430.73	56.93
101-751.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	4,695.01	0.00	0.00	16,000.00	16,000.00	0.00
101-751.000-977.000	EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00
101-751.000-979.000	CAPITAL OUTLAY	4,475.00	0.00	4,623.31	183,600.00	178,976.69	2.52
Total Dept 751.000 - PARKS & RECREATION		29,304.21	12,370.48	21,512.44	293,631.00	272,118.56	7.33



REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Dept 850.000 - INSURANCE & BONDS							
101-850.000-958.000	MISCELLANEOUS	25,694.00	0.00	18,982.00	15,000.00	(3,982.00)	126.55
Total Dept 850.000 - INSURANCE & BONDS		25,694.00	0.00	18,982.00	15,000.00	(3,982.00)	126.55
Dept 880.000 - COMMUNITY PROMOTIONS							
101-880.000-960.000	MISCELLANEOUS	2,500.00	2,500.00	2,500.00	5,000.00	2,500.00	50.00
Total Dept 880.000 - COMMUNITY PROMOTIONS		2,500.00	2,500.00	2,500.00	5,000.00	2,500.00	50.00
Dept 915.000 - DEBT SERVICE							
101-915.000-991.000	PRINCIPAL	2,546.82	1,343.32	2,676.92	65,530.00	62,853.08	4.09
101-915.000-995.000	INTEREST	497.18	178.68	367.08	3,646.00	3,278.92	10.07
101-915.000-995.001	CAPITAL IMPROV. BOND INTEREST	0.00	0.00	0.00	913.00	913.00	0.00
Total Dept 915.000 - DEBT SERVICE		3,044.00	1,522.00	3,044.00	70,089.00	67,045.00	4.34
Dept 966.000 - TRANSFERS OUT							
101-966.000-999.202	TRANSFER TO MAJOR STREET	0.00	0.00	0.00	132,500.00	132,500.00	0.00
101-966.000-999.203	TRANSFER TO LOCAL STREET	0.00	0.00	0.00	137,500.00	137,500.00	0.00
101-966.000-999.244	HARBOR AUTHORITY	0.00	0.00	0.00	500.00	500.00	0.00
Total Dept 966.000 - TRANSFERS OUT		0.00	0.00	0.00	270,500.00	270,500.00	0.00
TOTAL EXPENDITURES		425,662.63	199,044.65	335,078.89	3,031,270.00	2,696,191.11	11.05
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		476,540.11	349,476.81	573,687.80	3,031,270.00	2,457,582.20	18.93
TOTAL EXPENDITURES		425,662.63	199,044.65	335,078.89	3,031,270.00	2,696,191.11	11.05
NET OF REVENUES & EXPENDITURES		50,877.48	150,432.16	238,608.91	0.00	(238,608.91)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000							
202-000.000-528.000	FEDERAL GRANTS	0.00	0.00	32,101.65	0.00	(32,101.65)	100.00
202-000.000-546.000	STATE GRANT: ACT 51	12,250.35	0.00	0.00	137,000.00	137,000.00	0.00
202-000.000-546.001	SNOW REMOVAL	0.00	0.00	0.00	17,500.00	17,500.00	0.00
202-000.000-699.101	TRANSFER IN - GENERAL FUND	0.00	0.00	0.00	132,500.00	132,500.00	0.00
Total Dept 000.000		12,250.35	0.00	32,101.65	287,000.00	254,898.35	11.19
TOTAL REVENUES		12,250.35	0.00	32,101.65	287,000.00	254,898.35	11.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Expenditures</b>							
<b>Dept 463.000 - GENERAL STREETS &amp; ROW</b>							
202-463.000-703.000	WAGES	6,127.86	7,048.38	8,209.70	45,500.00	37,290.30	18.04
202-463.000-706.000	WAGES - SEASONAL	0.00	0.00	0.00	300.00	300.00	0.00
202-463.000-719.000	INSURANCE BENEFITS	2,097.92	727.06	2,339.62	19,753.00	17,413.38	11.84
202-463.000-720.000	PAYROLL TAXES	468.79	529.77	618.61	3,811.00	3,192.39	16.23
202-463.000-721.000	MERS BENEFITS	977.80	216.91	216.91	5,237.00	5,020.09	4.14
202-463.000-722.000	WORKERS COMPENSATION	1,042.98	397.14	1,078.31	2,600.00	1,521.69	41.47
202-463.000-727.000	TRAFFIC SIGNS & SERVICES	0.00	0.00	0.00	1,500.00	1,500.00	0.00
202-463.000-740.000	SUPPLIES	120.42	388.81	388.81	3,299.00	2,910.19	11.79
202-463.000-802.000	CONTRACTUAL	1,388.05	0.00	0.00	2,500.00	2,500.00	0.00
202-463.000-806.000	CONTRACTUAL ENGINEERING	0.00	0.00	0.00	10,000.00	10,000.00	0.00
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	98,775.34	0.00	32,101.65	40,000.00	7,898.35	80.25
202-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	1,515.30	0.00	0.00	16,000.00	16,000.00	0.00
<b>Total Dept 463.000 - GENERAL STREETS &amp; ROW</b>		<b>112,514.46</b>	<b>9,308.07</b>	<b>44,953.61</b>	<b>150,500.00</b>	<b>105,546.39</b>	<b>29.87</b>
<b>Dept 464.000 - GENERAL STREETS WINTER &amp; ROW</b>							
202-464.000-703.000	WAGES	0.00	0.00	0.00	12,000.00	12,000.00	0.00
202-464.000-719.000	INSURANCE BENEFITS	0.00	0.00	0.00	5,200.00	5,200.00	0.00
202-464.000-720.000	PAYROLL TAXES	0.00	0.00	0.00	1,003.00	1,003.00	0.00
202-464.000-721.000	MERS BENEFITS	0.00	0.00	0.00	1,378.00	1,378.00	0.00
202-464.000-722.000	WORKERS COMPENSATION	350.82	132.89	360.82	870.00	509.18	41.47
202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	0.00	815.00	815.00	10,000.00	9,185.00	8.15
202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	0.00	0.00	0.00	15,000.00	15,000.00	0.00
202-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	0.00	40,000.00	40,000.00	0.00
<b>Total Dept 464.000 - GENERAL STREETS WINTER &amp; ROW</b>		<b>350.82</b>	<b>947.89</b>	<b>1,175.82</b>	<b>85,451.00</b>	<b>84,275.18</b>	<b>1.38</b>
<b>TOTAL EXPENDITURES</b>		<b>112,865.28</b>	<b>10,255.96</b>	<b>46,129.43</b>	<b>235,951.00</b>	<b>189,821.57</b>	<b>19.55</b>
<b>Fund 202 - MAJOR STREET FUND:</b>							
<b>TOTAL REVENUES</b>		<b>12,250.35</b>	<b>0.00</b>	<b>32,101.65</b>	<b>287,000.00</b>	<b>254,898.35</b>	<b>11.19</b>
<b>TOTAL EXPENDITURES</b>		<b>112,865.28</b>	<b>10,255.96</b>	<b>46,129.43</b>	<b>235,951.00</b>	<b>189,821.57</b>	<b>19.55</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(100,614.93)</b>	<b>(10,255.96)</b>	<b>(14,027.78)</b>	<b>51,049.00</b>	<b>65,076.78</b>	<b>27.48</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREETS FUND							
Revenues							
Dept 000.000							
203-000.000-546.000	STATE GRANT: ACT 51	5,223.70	0.00	0.00	56,000.00	56,000.00	0.00
203-000.000-546.001	SNOW REMOVAL	0.00	0.00	0.00	12,500.00	12,500.00	0.00
203-000.000-699.203	TRANSFER IN-GENERAL FUND	0.00	0.00	0.00	137,500.00	137,500.00	0.00
Total Dept 000.000		5,223.70	0.00	0.00	206,000.00	206,000.00	0.00
TOTAL REVENUES		5,223.70	0.00	0.00	206,000.00	206,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
203-463.000-703.000	WAGES	7,306.19	3,735.48	5,181.38	41,000.00	35,818.62	12.64
203-463.000-706.000	WAGES - SEASONAL	0.00	0.00	0.00	500.00	500.00	0.00
203-463.000-719.000	INSURANCE BENEFITS	2,710.69	730.36	1,427.09	17,674.00	16,246.91	8.07
203-463.000-720.000	PAYROLL TAXES	558.92	285.76	396.37	3,410.00	3,013.63	11.62
203-463.000-721.000	MERS BENEFITS	1,212.19	235.12	235.12	4,686.00	4,450.88	5.02
203-463.000-722.000	WORKERS COMPENSATION	833.88	320.77	870.95	2,100.00	1,229.05	41.47
203-463.000-727.000	TRAFFIC SIGNS & SERVICES	0.00	0.00	0.00	400.00	400.00	0.00
203-463.000-740.000	SUPPLIES	0.00	0.00	0.00	1,000.00	1,000.00	0.00
203-463.000-802.000	CONTRACTUAL	0.00	0.00	0.00	500.00	500.00	0.00
203-463.000-806.000	CONTRACTUAL ENGINEERING	0.00	0.00	0.00	5,000.00	5,000.00	0.00
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	8,180.38	0.00	0.00	45,000.00	45,000.00	0.00
203-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	1,788.86	0.00	0.00	20,000.00	20,000.00	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		22,591.11	5,307.49	8,110.91	141,270.00	133,159.09	5.74
Dept 464.000 - GENERAL STREETS WINTER & ROW							
203-464.000-703.000	WAGES	0.00	0.00	0.00	7,200.00	7,200.00	0.00
203-464.000-719.000	INSURANCE BENEFITS	0.00	0.00	0.00	3,119.00	3,119.00	0.00
203-464.000-720.000	PAYROLL TAXES	0.00	0.00	0.00	602.00	602.00	0.00
203-464.000-721.000	MERS BENEFITS	0.00	0.00	0.00	827.00	827.00	0.00
203-464.000-722.000	WORKERS COMPENSATION	312.90	118.38	321.42	775.00	453.58	41.47
203-464.000-740.000	SUPPLIES	0.00	0.00	0.00	300.00	300.00	0.00
203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	0.00	811.75	811.75	10,000.00	9,188.25	8.12
203-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	0.00	25,000.00	25,000.00	0.00
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		312.90	930.13	1,133.17	47,823.00	46,689.83	2.37
TOTAL EXPENDITURES		22,904.01	6,237.62	9,244.08	189,093.00	179,848.92	4.89
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		5,223.70	0.00	0.00	206,000.00	206,000.00	0.00
TOTAL EXPENDITURES		22,904.01	6,237.62	9,244.08	189,093.00	179,848.92	4.89
NET OF REVENUES & EXPENDITURES		(17,680.31)	(6,237.62)	(9,244.08)	16,907.00	26,151.08	54.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 225 - DDA FUND							
Revenues							
Dept 000.000							
225-000.000-417.000	TAX INCREMENT RECAPTURE	7,430.10	3,350.15	8,381.15	25,100.00	16,718.85	33.39
225-000.000-450.001	DOWNTOWN MERCHANT CONTRIBUTIONS	0.00	0.00	0.00	2,500.00	2,500.00	0.00
225-000.000-588.002	SOCIALS DONATIONS	7,983.33	2,907.00	4,767.00	9,000.00	4,233.00	52.97
225-000.000-634.001	HALLOWEEN SALES	0.00	0.00	0.00	7,000.00	7,000.00	0.00
225-000.000-634.002	DDA SMARTPHONE APP	50.00	0.00	0.00	1,000.00	1,000.00	0.00
225-000.000-642.004	HOLIDAY HOME TOUR TICKET SALES	0.00	0.00	0.00	3,000.00	3,000.00	0.00
225-000.000-664.000	INTEREST INCOME	0.00	0.00	0.00	350.00	350.00	0.00
Total Dept 000.000		15,463.43	6,257.15	13,148.15	47,950.00	34,801.85	27.42
TOTAL REVENUES		15,463.43	6,257.15	13,148.15	47,950.00	34,801.85	27.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Expenditures</b>							
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY							
225-728.000-725.000	TRAINING FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00
225-728.000-725.003	DDA ADMINISTRATION	1,200.00	577.50	577.50	7,800.00	7,222.50	7.40
225-728.000-726.002	SOCIALS	5,823.99	1,840.00	2,745.30	6,000.00	3,254.70	45.76
225-728.000-726.005	WEBSITE	0.00	0.00	0.00	200.00	200.00	0.00
225-728.000-726.006	PROMOTIONS/MARKETING	0.00	0.00	0.00	1,500.00	1,500.00	0.00
225-728.000-726.020	PROMOTIONS/EVENTS	0.00	0.00	0.00	1,000.00	1,000.00	0.00
225-728.000-726.021	PROMOTIONS/ MERCHANTS	0.00	0.00	0.00	5,000.00	5,000.00	0.00
225-728.000-731.000	HALLOWEEN EVENTS	477.42	0.00	0.00	7,000.00	7,000.00	0.00
225-728.000-732.000	HOLIDAY PREVIEW/ LIGHT EVENT	0.00	0.00	0.00	2,250.00	2,250.00	0.00
225-728.000-742.000	DDA SMARTPHONE APP	89.00	129.00	129.00	1,100.00	971.00	11.73
225-728.000-802.001	CONTRACTUAL-PLANNING STUDY	0.00	0.00	0.00	1,000.00	1,000.00	0.00
225-728.000-802.100	BUSINESS INCENTIVE PROGRAM	0.00	0.00	0.00	5,000.00	5,000.00	0.00
225-728.000-908.000	DUES/FEES/PUBLICATIONS	0.00	0.00	0.00	300.00	300.00	0.00
Total Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		7,590.41	2,546.50	3,451.80	39,150.00	35,698.20	8.82
Dept 966.000 - TRANSFERS OUT							
225-966.000-999.101	TRANSFER TO GEN FUND-ADMIN OVH	0.00	0.00	0.00	5,020.00	5,020.00	0.00
Total Dept 966.000 - TRANSFERS OUT		0.00	0.00	0.00	5,020.00	5,020.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>7,590.41</b>	<b>2,546.50</b>	<b>3,451.80</b>	<b>44,170.00</b>	<b>40,718.20</b>	<b>7.81</b>
Fund 225 - DDA FUND:							
TOTAL REVENUES		15,463.43	6,257.15	13,148.15	47,950.00	34,801.85	27.42
TOTAL EXPENDITURES		7,590.41	2,546.50	3,451.80	44,170.00	40,718.20	7.81
NET OF REVENUES & EXPENDITURES		7,873.02	3,710.65	9,696.35	3,780.00	(5,916.35)	256.52

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 244 - HARBOR AUTHORITY							
Revenues							
Dept 000.000							
244-000.000-657.244	SAUGATUCK CONTRIBUTION HARBOR	0.00	0.00	0.00	500.00	500.00	0.00
244-000.000-699.244	TRANSFER IN FROM GF	0.00	0.00	0.00	500.00	500.00	0.00
Total Dept 000.000		0.00	0.00	0.00	1,000.00	1,000.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	1,000.00	1,000.00	0.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Expenditures</b>							
Dept 790.000 - HARBOR							
244-790.000-803.000	CONTRACTUAL CONSULTANT	1,200.00	0.00	0.00	0.00	0.00	0.00
244-790.000-862.000	RECORDING CLERK	100.00	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 790.000 - HARBOR		1,300.00	0.00	0.00	1,000.00	1,000.00	0.00
<b>TOTAL EXPENDITURES</b>		1,300.00	0.00	0.00	1,000.00	1,000.00	0.00
<b>Fund 244 - HARBOR AUTHORITY:</b>							
TOTAL REVENUES		0.00	0.00	0.00	1,000.00	1,000.00	0.00
TOTAL EXPENDITURES		1,300.00	0.00	0.00	1,000.00	1,000.00	0.00
NET OF REVENUES & EXPENDITURES		(1,300.00)	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 509 - SCHULTZ PARK LAUNCH RAMP							
Revenues							
Dept 000.000							
509-000.000-476.000	LAUNCH FEES	7,690.50	3,939.15	8,051.65	15,000.00	6,948.35	53.68
509-000.000-664.000	INTEREST INCOME	0.00	0.00	0.00	100.00	100.00	0.00
Total Dept 000.000		7,690.50	3,939.15	8,051.65	15,100.00	7,048.35	53.32
TOTAL REVENUES		7,690.50	3,939.15	8,051.65	15,100.00	7,048.35	53.32

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Expenditures</b>							
Dept 750.000 - LAUNCH RAMPS							
509-750.000-703.000	WAGES	300.17	63.24	189.72	2,500.00	2,310.28	7.59
509-750.000-719.000	INSURANCE BENEFITS	72.24	54.15	357.81	1,040.00	682.19	34.40
509-750.000-720.000	PAYROLL TAXES	22.97	4.84	14.52	201.00	186.48	7.22
509-750.000-721.000	MERS BENEFITS	29.98	12.73	12.73	276.00	263.27	4.61
509-750.000-922.000	UTILITIES	0.00	32.05	32.05	600.00	567.95	5.34
509-750.000-930.000	REPAIRS & MAINTENANCE: GENERAL	0.00	0.00	0.00	250.00	250.00	0.00
509-750.000-961.000	MISCELLANEOUS	140.00	70.00	140.00	800.00	660.00	17.50
Total Dept 750.000 - LAUNCH RAMPS		565.36	237.01	746.83	5,667.00	4,920.17	13.18
Dept 966.000 - TRANSFERS OUT							
509-966.000-999.101	TRANSFER TO GEN FUND-ADMIN OVH	0.00	0.00	0.00	2,000.00	2,000.00	0.00
509-966.000-999.102	TRANSFER OUT-GENERAL FUND PARKS	0.00	0.00	0.00	2,500.00	2,500.00	0.00
Total Dept 966.000 - TRANSFERS OUT		0.00	0.00	0.00	4,500.00	4,500.00	0.00
TOTAL EXPENDITURES		565.36	237.01	746.83	10,167.00	9,420.17	7.35
Fund 509 - SCHULTZ PARK LAUNCH RAMP:							
TOTAL REVENUES		7,690.50	3,939.15	8,051.65	15,100.00	7,048.35	53.32
TOTAL EXPENDITURES		565.36	237.01	746.83	10,167.00	9,420.17	7.35
NET OF REVENUES & EXPENDITURES		7,125.14	3,702.14	7,304.82	4,933.00	(2,371.82)	148.08

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 650 - WATER &amp; SEWER FUND</b>							
<b>Revenues</b>							
<b>Dept 000.000</b>							
650-000.000-601.000	CONNECTION FEES, SEWER	0.00	5,000.00	5,000.00	25,000.00	20,000.00	20.00
650-000.000-602.000	CONNECTION FEES, WATER	0.00	4,000.00	4,000.00	20,000.00	16,000.00	20.00
650-000.000-664.000	INTEREST INCOME	0.00	0.00	0.00	250.00	250.00	0.00
<b>Total Dept 000.000</b>		<b>0.00</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>45,250.00</b>	<b>36,250.00</b>	<b>19.89</b>
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>45,250.00</b>	<b>36,250.00</b>	<b>19.89</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Expenditures</b>							
<b>Dept 000.000</b>							
650-000.000-806.000	CONTRACTUAL ENGINEERING	0.00	735.00	735.00	0.00	(735.00)	100.00
Total Dept 000.000		0.00	735.00	735.00	0.00	(735.00)	100.00
<b>TOTAL EXPENDITURES</b>							
		0.00	735.00	735.00	0.00	(735.00)	100.00
<b>Fund 650 - WATER &amp; SEWER FUND:</b>							
<b>TOTAL REVENUES</b>							
		0.00	9,000.00	9,000.00	45,250.00	36,250.00	19.89
<b>TOTAL EXPENDITURES</b>							
		0.00	735.00	735.00	0.00	(735.00)	100.00
<b>NET OF REVENUES &amp; EXPENDITURES</b>							
		0.00	8,265.00	8,265.00	45,250.00	36,985.00	18.27

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 660 - EQUIPMENT RENTAL FUND							
Revenues							
Dept 000.000							
660-000.000-664.000	INTEREST INCOME	0.00	0.00	0.00	1,500.00	1,500.00	0.00
660-000.000-673.000	SALE OF EQUIPMENT	0.00	0.00	0.00	15,000.00	15,000.00	0.00
660-000.000-679.000	REIMBUR: MAJ & LOC ST-EQ RENT	3,304.16	0.00	0.00	100,000.00	100,000.00	0.00
660-000.000-679.101	EQUIP REINBURSE-GENERAL FUND	12,999.93	0.00	0.00	100,000.00	100,000.00	0.00
Total Dept 000.000		16,304.09	0.00	0.00	216,500.00	216,500.00	0.00
TOTAL REVENUES		16,304.09	0.00	0.00	216,500.00	216,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Expenditures</b>							
Dept 902.000 - DPW EQUIPMENT PURCHASES							
660-902.000-903.000	DEPRECIATION HIGHWAY/PUB	454.45	0.00	0.00	0.00	0.00	0.00
660-902.000-979.000	CAPITAL OUTLAY	0.00	4,382.76	4,382.76	230,000.00	225,617.24	1.91
Total Dept 902.000 - DPW EQUIPMENT PURCHASES		454.45	4,382.76	4,382.76	230,000.00	225,617.24	1.91
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE							
660-903.000-860.000	GAS & OIL	1,880.59	1,152.13	1,152.13	16,000.00	14,847.87	7.20
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	(418.39)	435.79	435.79	16,000.00	15,564.21	2.72
Total Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		1,462.20	1,587.92	1,587.92	32,000.00	30,412.08	4.96
TOTAL EXPENDITURES		1,916.65	5,970.68	5,970.68	262,000.00	256,029.32	2.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
 PERIOD ENDING 08/31/2018

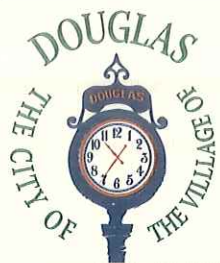
GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 660 - EQUIPMENT RENTAL FUND:							
	TOTAL REVENUES	16,304.09	0.00	0.00	216,500.00	216,500.00	0.00
	TOTAL EXPENDITURES	1,916.65	5,970.68	5,970.68	262,000.00	256,029.32	2.28
	NET OF REVENUES & EXPENDITURES	14,387.44	(5,970.68)	(5,970.68)	(45,500.00)	(39,529.32)	13.12



09/14/2018

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS  
PERIOD ENDING 08/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE 08/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	2018-19 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
TOTAL REVENUES - ALL FUNDS		533,472.18	368,673.11	635,989.25	3,850,070.00	3,214,080.75	16.52
TOTAL EXPENDITURES - ALL FUNDS		572,804.34	225,027.42	401,356.71	3,773,651.00	3,372,294.29	10.64
NET OF REVENUES & EXPENDITURES		(39,332.16)	143,645.69	234,632.54	76,419.00	(158,213.54)	307.03



TO: Mayor Anderson and Members of the City Council  
 FROM: Bill LeFevere, City Manager  
 RE: Water Line Policy  
 DATE: September 14, 2018

As we continue discussion on how to move forward with the three currently proposed Special Assessment water districts, it appears, of the variables that the Council has available to craft and tailor special assessment districts to changing situational needs around the City, we only lack ordinance language to provide for the deferment of assessment fees for “non-hardship” situations. We can provide for this with the proposed ordinance amendment below. All the other provisions we have discussed over the past few months are either available in ordinance already or are a matter of policy that can and probably will change given the circumstances and characteristic in each district.

I recommend that we add language to our existing ordinances:

**94.26 Deferred Payments.** The City Council may provide for the deferred payment of special assessments from persons **to correct for existing non-conforming connections to the system, or from** persons who, in the opinion of the Council and the Assessor, by reason of hardship are unable to contribute toward the cost thereof. In all cases, as a condition to the granting of the deferred payments, the city shall require mortgage security on the real property of the beneficiary payable on or before his or her death or in any event on the sale or transfer of the property **or for property vacant at the time of deferment, upon construction requiring connection to the system.**

We have also discussed the need to include language in ordinance to regulate the drilling of water wells in the city, and I would suggest the following language be added to our water ordinance:

**00.00 Water Wells on Private Property:** City Council approval will be required prior to applying for a permit from the Allegan County Health Department to construct a water well on private property anywhere in the City. Approval, which is at the discretion of the City Council and must include a finding that no other practical or financially feasible solution is available to secure water service to the property.

We have also discussed the need to provide a notification mechanism to alert future home owners to either a non-conforming connection or service lines that contain lead component(s) and will need to be replaced. While it may not be necessary to do this by way of an ordinance provision we should implement an appropriate method of addressing this as we develop the water system inventory and water system GIS data base over the next two years.

For the three special assessment water districts currently under consideration and based on the discussion at the last work shop, the options would be summarized as follows:

When water main construction to eliminate non-conforming connections is done by SAD, the special assessment becomes a lien against the property until paid. As provided by Ordinance, the City Council will include the options for annual installment payments and for non-hardship deferral of payment as provided for in § 94.26 with property owners in the SAD making a one-time choice between making annual installment payments or deferring payments.

For future special assessment districts whether by property owner petition or Council initiative, where the purpose is expansion of the system where there are no utilities, my understanding of the discussion would be as follows:

Owners of vacant property can request an extension or expansion of the existing system as a SAD to accommodate development of their property. If a special assessment district is formed the City Council will provide for the payment of the special assessment in annual installment payments.

The following policy language addresses the remaining issue and topics we previously discussed except that we now are defining existing water wells as conforming connections to the system.

# Statement of Policy

## Ordinance Provisions:

### Chapter 50. Water Service. Section 50.071. Water Use.

Connection to the system as defined by Ordinance requires a single connection per premises:

- (A). (1). each and every house shall have a single service connection,
- (2). each and every separate building used for business purposes shall have a separate connection.
- (C). No connection through which water may pass from one property to another shall be constructed, though ownership of both properties may be the same.

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All existing connections to the water system regardless of how or when they were approved or installed that do not conform to Section 50.071 are deemed to be non-conforming connections. All current non-conforming connections to the system may be continued only until a conforming connection is installed and available. As currently provided by Ordinance, the property owner is responsible for the cost on their own property for the connection from the water main into their house or building.

It is the policy of the City that for the health and safety and welfare of all residents of the community as well as for the improvement of the public water system and the that all non-conforming connections to the water system will be eliminated over time as petitions and resources become available to do so.

Existing water wells approved by the Allegan County Health Department that provide the only source of potable water for a single parcel are considered conforming under 50.071 (A). and may be continued until they fail at which time connection to a public water main, if available, shall be required.

City Council approval will be required prior to applying for a permit from the Allegan County Health Department to construct a water well on private property anywhere in the City. Approval, which is at the discretion of the City Council, will only be granted upon a finding that

no other practical or financially feasible solution is available to secure water service to the property.

When construction of water system infrastructure is done by Special Assessment District (SAD) under Chapter 94 of the City Code, the preferred methodology for the allocation of construction costs will be based on a front foot basis for the length of water main that runs in front of each and every property. Individual property owners will be responsible for the cost of the water main that runs in front of their property and the "water system" will be responsible for the footage that runs through intersections or along public rights-of-way.

The City and KLSWA will complete an inventory of the existing water system and based on the inventory results determine which properties have a non-conforming water connection and which properties need their water service line replaced due to lead in the service line (as defined by MDEQ). For properties with non-conforming and/or lead service lines the City will create a notification mechanism sufficient to inform prospective and/or future owners when a title search is conducted.

Replacement of lead service lines (as defined by MDEQ) will occur in accordance with MDEQ rules and will be paid for in accordance with existing City Ordinance or other legally permissible funding source available to and approved by the City Council at the time the service line replacement occurs.

The City will complete a Master Plan for build-out of both the water and sewer systems in the city and will encourage property owners to petition for the creation of special assessment districts in areas identified on the master plans that lack sewer or water infrastructure.

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## Questions

1. Need to define what constitutes "a change in ownership". What about properties that are in trusts?
2. Should properties in a SAD that are actively being used for income generating purposes (vacation and seasonal rental) be eligible for deferred assessment pay back provisions or should deferred assessment provisions be applied differently to these properties?