

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
Monday, September 17, 2018
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Anderson called the meeting to order at 7:00 p.m.
2. **Roll Call** – Members present: Anderson, Greenwood, Harvath, Lion, Mooradian, Miller, Seabert
Members absent/excused: None
Also present: City Manager LeFevere, City Clerk Neve, Finance Director Carpenter,
3. **Pledge of Allegiance** – Mayor Anderson
4. **Consent Calendar**
 - A. Approval of Agenda for September 17, 2018
 - B. Approval of Regular Council Meeting Minutes of September 4, 2018
 - C. Approval of Committee of the Whole Work Session Minutes of September 4, 2018Motion by Greenwood with support from Lion to approve the consent calendar as presented.
Motion carried unanimously by roll call vote.
5. **Approval of Invoices**

Motion by Greenwood with support from Seabert to approve invoices dated September 17, 2018 in the revised amount of \$45,560.06
Motion carried unanimously by roll call vote.
6. **Appointments/Resignations/Proclamations - Anderson**
 - A. Motion by Lion with support from Seabert to appoint Rob Naumann as the at-large member of the Kalamazoo Lake Harbor Authority.
Motion carried.
 - B. Motion by Greenwood with support from Seabert to reappoint Marie Muha to another term as the Douglas representative on the Interurban Transit Authority Board (term ending September 2022).
Motion carried.
 - C. Motion by Greenwood with support by Miller to appoint Councilperson Neal Seabert to the City Planning Commission to fill an unexpired term to April 30, 2019.
Motion carried.
7. **Public Communications**
 - A. Verbal (Limit of three (3) minutes on agenda items only)
 - 1.) Phyllis Yff, Interurban Transit Authority Director, thanked council for reappointing Marie Muha to the Transit Authority Board.
Tuesday trips to and from Holland are continuing on a trial basis.
 - 2.) Sarah Donovan, Union Street, spoke to recommend Sarah Lestat for a full-time position with the City.
 - 3.) Sarah Lestat, DPW employee, spoke remarking how much she loves working for Douglas, would really like a full-time position and believes she makes and can continue to make a difference.in the City.
 - B. Written Communications
 - 1.) Communication from Cyndy Stannard, Peach Street RE: Request for water and sewer service

- 2.) Communication from Jeff and Linda McIntyre, McVea Drive RE: McVea Special Assessment District
- 3.) Douglas City Police Department Chief's Report fro August 2018
Communications noted as received and filed.

8. Unfinished Business

None

9. New Business

- A Motion by Lion with support from Seabert to allow the Knights of Columbus permission to collect for their annual Tootsie Roll drive at certain location within the City of Douglas on October 5, 6 and 7, 2018.
Motion carried.
- B. Motion by Greenwood with support from Mooradian to approve Resolution No. 32-2018 filing a concurrence with petitioners' request for declaratory ruling regarding MDEQ's lead and copper rules.
Motion carried unanimously by roll call vote.
- C. Motion by Seabert with support from Lion to approve Resolution No. 33-2018 opting out of the Publicly Funded Health Insurance Contribution Act of 2011.
Motion carried unanimously by roll call vote.
- D. Motion by Seabert with support from Greenwood to approve Resolution No. 34-2018 authorizing Manager LeFevere to cast the City of Douglas vote for the Michigan Municipal League Liability and Property Pool Board of Directors.
Motion carried unanimously by roll call vote.

10. Reports

A. Commission / Committee / Board Reports

1. Planning Commission - Imus
September meeting was cancelled due to no quorum. Next regular meeting is October 10th. Marijuana applicants would like a special meeting October 3rd to review applications.
2. Kalamazoo Lake Sewer and Water Authority-LeFevere
No meeting.
3. Kalamazoo Lake Harbor Authority – Greenwood
Meeting Tuesday, September 18th in Saugatuck. Two new members will be in attendance.
Outdoor Discovery Center will be spraying phrapmites for the next two weeks.
Will try to find out what spray they are using.
4. Downtown Development Authority – Lion
Will be holding a merchant communication workshop with businesses.
Review of food trucks.
Suggestion made that Community Recreation/Parks and Rec take over the Socials.
Kid's Entrepreneur Fair will be delayed until Spring.
Sign Committee will be placing a large red arrow on top of entry sign temporarily until new signage is obtained.
Looking at community wide WI-FI.

5. Fire District Board – Miller, Mooradian
Chief Janik thanked Manager LeFevere for working with him on the bike path. Fire Board of Appeals has been established and will meet on Wednesday to hear an appeal.
6. Community Recreation – Seabert
No meeting but asked for a schedule of when Community Recreation uses Beery Field and Schultz Park.

B. Staff Reports

1. Community Development / Planning / Zoning - Imus

Building permits have been down a bit during 2018. Construction at Swingbridge is set to start on the next two units. The Furrows will begin in the spring. Developer will not be doing a boardwalk along Wiley Road but will do the grading, cut, fill and paving at time of construction.

2. Finance / Budget - Carpenter

- a. Revenue and Expenditure Report for month ended August 2018.

Summer tax collection went very well with the due date being Friday the 14th. Investments are earning at a better rate of interest.

3. Manager's Report / Comments – LeFevere

a. Water Line Policy

In the continued discussions on how to move forward with the three currently proposed Special Assessment districts it seems that the only language missing is to provide for the deferment of assessment fees for “non-hardship” situations. Language can be added to Chapter 94.26 Deferred Payments. Questions remain on what constitutes “a change in Ownership” and properties that are being used for income generating rentals.

Another walk through of the Blue Star CMAQ grant corridor project is scheduled for Wednesday.

We have received a go ahead for the 66th Street DPW property and may begin work on a culvert by the end of the month.

11. Public Communications - Verbal (Limit of three (3) minutes on general business of the City)

- . No comments were heard.

12. Council Comments

Seabert: Curious to know the cost of the Halloween Parade.
Very happy to learn about the bike rack project.
Have been working on wreaths for holiday lighting.
The DDA sign committee meets tomorrow .
Feels the DPW should consider Sarah very seriously.

Greenwood: Sarah is an excellent employee and ambassador to the community.
127 Water Street property is listed for \$300,000.
Council members are again receiving communication from a community member requesting one-on-one meetings.

Miller: DPW needs someone like Sarah with a passion for the job and attention to detail.

Lion: Pleased with responses to the dog park.
Would like to have Matt Vogel come into council meeting to introduce himself.
Also would like to know costs for the Halloween Parade.
Hopes the City can move forward with community WIFI.

Mooradian: Traits of a person sometime go further and speak louder than required talents.

13. Mayor Report / Comments - Anderson
Nothing further.

14 Adjournment – Meeting adjourned at 9:05 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Linda Anderson, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 17, 2018, I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date