

THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE PLANNING COMMISSION
DOUGLAS CITY HALL- 86 W. CENTER STEET, DOUGLAS, MI
WEDNESDAY, JULY 15, 2018- 7:00 P.M.
MINUTES

1. **Call to Order:** Chairperson Burdick called the meeting to order at 7:00 P.M.
2. **Roll Call:** Members present: Burdick, Barrone, Kenny, Heneghan, Pattison, and Tischleder. Members absent: None. Also present: Imus. It was announced that a resignation was received from long time Planning Commission Member Kay Sapita. The resignation was accepted with regrets.
3. **Agenda Changes/Additions/Deletions** - Motion by Kenny, with support from Barrone to approve the Agenda of July 11, 2018 as presented. Motion carried by unanimous voice vote.
4. **Approval of Minutes** - Motion by Tischleder with support from Pattison to approve the Minutes of Wednesday, June 13th, 2018 as amended. Motion carried by unanimous voice vote.
5. **Written Communications: None**
6. **Public Comment: None**
7. **New Business:**
 - A. **11 E Chestnut – Approval of Condominium Plan:** The property is currently being used as a multi-family rental. A new prospective owner would like to convert it into 6 condominiums (it currently has 5 units). Kenny, supported by Pattison, made a motion to table the project until the site plan for the 6th until can be provided. Additionally, the motion included the need to amend the master deed to allow a minimum of 30 day rental for condo unit, that the final site plan must meet all building, fire and zoning requirements, and the three lots must be combined into one lot before approval. Motion passed unanimously by voice vote.
8. **Unfinished Business:**
 - A. **Blue Star Corridor Plan:** The Planning Commission would like to work on several overlay districts, including one for the Blue Star Corridor. Chairman Burdick asked each Planning Commission member to review the goals of the Master Plan and the Blue Star Corridor Plan and select 5 to 10 items that they would like to see prioritized for the Blue Star Corridor or in other areas throughout the City. After reviewing the selected improvements, a consultant will be brought in to help determine the best way to accomplish the goals. Items to be included are parking to the rear of buildings on Blue Star and restrictions on gated communities.
9. **Hear from the Audience: None**
10. **Commissioner Comments** – Chairperson Burdick asked that a resolution be created to honor Kay Sapita and her years of service. It was suggested that any required traffic study for projects should be completed in the summer months to best reflect a worst case scenario in traffic, perhaps even perform one as the City for developers to use to meet restrictions. It is felt that traffic may warrant a stop light at Blue Star and Wiley. There was concern mentioned about Douglas Beach being reserved on July 4th weekend, which was seen as an unfriendly gesture to many residents wanting to use the beach. Additional concerns regarding Westshore not mowing their walking paths and Haworth not mowing the weeds around the building were expressed.
11. **Adjournment** - Motion by Kenny with support from Pattison to adjourn meeting. Meeting adjourned at 8:12 P.M.