

**THE CITY OF THE VILLAGE OF DOUGLAS
PLANNING COMMISSION MEETING
CITY HALL – 86 W. CENTER STREET, DOUGLAS, MI
WEDNESDAY, JANUARY 9, 2019 – 7:00 PM
MINUTES**

- A. Call to Order: Chair Burdick called the meeting at 7:04 pm
- B. Roll Call: Present – Burdick, Hengan, Pattison, Barrone, Seabert, Tischleder
Absent – Kenny
Also Present – City Planner, Lisa Imus
- C. Agenda Approval: Motion by Pattison, supported by Seabert, to approve the Planning Commission Agenda for January 9, 2019 as amended with the addition of agenda item G 3, Medical Marijuana. Motion carried by voice vote.
- D. Approval of the Minutes : Motion by Seabert, supported by Barrone, to approve the Planning Commission Minutes of December 12, 2018 as submitted. Motion carried by voice vote.
- E. Written Comments: There were no written comments.
- F. Public Comment related to agenda items only (limit 2 minutes per person): There were no Public Comments.
- G. New Business:
 - 1. Site Plan Review of 174 Center St. – Site Plan review for a new district library building located in the C1 Village Center District, parcel # 03-59-600-006-00. The proposed new building is approximately 9,140 sq. ft., with construction due to begin in March of 2019.
 - a. Presentation by Applicant – Planning Commissioners requested information regarding bike rack placement, parking area lighting, and landscape buffering between the pool area of neighboring condo building.
 - b. Declare Public Hearing Open – Motion by Tishleder, supported by Seabert, to open the Public Hearing. (7:26 pm). Motion carried by voice vote.
 - c. Public Comments – There were no comments.
 - d. Declare Public Hearing closed – Motion by Pattison, supported by Seabert, to close the Public Hearing. (7:28 pm). Motion carried by voice vote.
 - e. Planning Commission review and consideration of a motion to approve/conditionally approve/deny/ table the request for Site Plan Approval at 174 Center St. (PP# 03-20-022-024-00).

Discussion between the Applicant and Planning Members focused on the placement of a bike rack, a visual screen on the north side of the property, the parking area in front of the proposed building, lighting of the parking spaces, and the bump out lighting in regards to two trees. Overall the members of the Planning Commission were pleased with the proposed plan.

Motion by Pattison, supported by Heneghan, to approve the Site Plan for a new district library building located in the C1 Village Center District, parcel# 03-59-600-006-00, commonly known as 174 Center Street with the following conditions:

1. That visual screening is added to the North of the property.
2. That a bump with lighting be moved down to the center of the front parking area.
3. That a bike parking area be added.

Motion carried by unanimous roll call vote of members present.

2. Housing and Retail Market Analysis: Imus presented an update on the city contracted LandUSA data that will be collected. The data collection should take an estimated 3 months to complete.
 3. Medical Marijuana: Imus reported that Choice Labs has approached City Council requesting an Ordinance change that requires a 90 day video storage requirement. Planning members were in agreement that a 30 day video storage requirement is sufficient.
- H. Unfinished Business: There was no unfinished business.
- I. Hear from the Audience: No audience.
- J. Commissioner Comments: Seabert was pleased with the plan, Pattison was pleased with the recently published sculpture sign she saw in the press, and Barrone reported on a car heading north on the bike path.
- K. Adjournment: Motion by Pattison, supported by Barrone, to adjourn the meeting. Motion carried by voice vote. (8:45 pm)