

**MINUTES**  
**THE CITY OF THE VILLAGE OF DOUGLAS**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**DOUGLAS CITY HALL COUNCIL CHAMBERS**  
**86 W. CENTER STREET, DOUGLAS, MI 49406**  
**Monday, April 15, 2019**  
**7:00 PM**

1. Call to Order: Mayor Anderson called the meeting to order at 7:00 PM
2. Roll Call: Present – Anderson, Harvath, Lion, Miller, Mooradian, North, Seabert  
Absent- None  
Also present – William LeFevere, City Manager. Lisa Imus, City Planner.
3. Pledge of Allegiance- Led by Mayor Anderson
4. Consent Calendar
  - A. April 15, 2019 Agenda
  - B. April 1, 2019 Meeting Minutes

*Motion by Harvath, with support from Seabert, to approve the consent calendar as presented.*  
*Motion carried by unanimous roll call vote.*
5. Approval of Invoices
  - A. Invoices for April 15, 2019 in the amount of \$56,086.89

*Motion by Harvath, with support from Lion, to approve the invoices for April 15, 2019 in the amount of \$56,086.89. Motion carried by unanimous roll call vote.*
6. Appointments/Resignations/Proclamations/Presentations – None
7. Public Communications
  - A. Verbal (Limit of three (3) minutes on agenda items only)
  - B. Written Communications
    1. Burmeister-Welcome! egrcf.org
    2. MML Women’s Leadership Summit
    3. Spring Lake Art in the Park
    4. David Carpenter APT US&C Certified Public Funds Investment Manager (CPFIM) Certification – Council congratulated Mr. Carpenter.
8. Unfinished Business- None
9. New Business
  - A. Dr. Tim Travis RE: May 7<sup>th</sup> Special School Election.  
Dr. Travis reviewed the proposed upgrades to the elementary and high school.
  - B. Dean Kapinga gave an update on Allegan County courts, the retirement of Marty Mendel, Meals on Wheels program, Safe Harbor, and a county increase in felonies.
  - C. Attorney Steven Brown RE: FOIA Request.

Mr. Brown addressed the council on a previously submitted FOIA which he believed did not contain all the materials he requested. Mr. Brown will be sent the previously reviewed material on a jump drive.

- D. Resolution 16-2019 Resolution Requesting Disbursement of Funds held in trust by KLSWA for the City of the Village of Douglas (as revised on 4-15-2019).

*Motion by Harvath, with support from Seabert, to approve Resolution 16-2019 Resolution requesting disbursement of funds in the amount of \$534,893.70, held in trust by KLSWA for the City of the Village of Douglas. Motion carried by unanimous roll call vote.*

- E. Resolution 17-2019 Resolution to Establish a Schultz Park Playground Ad-Hoc Committee.

*Motion by Harvath, with support from Seabert, to approve Resolution 17-2019 Resolution to establish a Schultz Park playground ad-hoc committee with the intent to research costs and raise funds to build a new community playground at Schultz Park. Motion carried by unanimous roll call vote.*

- F. Resolution 18-2019 Approving a Letter of Understanding with the Douglas Base Ball Club.

*Motion by Mooradian, with support from Lion, to approve Resolution 18-2019 Approving a letter of understanding with the Douglas Base Ball Club for services provided by the Douglas Dutchers. Motion carried by unanimous roll call vote.*

- G. Frank Walsh – Candidates for City Manager

*Motion by Lion, with support from North, to approve Consultant Frank Walsh candidate selection of five (5) applicants for the position of City of Douglas Manager and to approve an interview date and schedule to be submitted by Mr. Walsh. Motion carried by unanimous roll call vote.*

## 10. Reports

- A. Commission / Committee / Board Reports

1. Planning Commission – Did not meet
2. Kalamazoo Lake Sewer Water Authority – Did not meet
3. Kalamazoo Lake Harbor Authority – Did not meet
4. Downtown Development Authority – Lion  
Merchant members requested a cable channel; other DDA business included the painting of Adirondack chairs to be auctioned off at socials, Derby Days, and Community Pride. Lion reported Mike Alto has resigned from the DDA and a replacement will need to be found.
5. Fire Board – Mooradian / Miller  
There are staffing needs and building needs and the department is in need of fire fighters.
6. Community Recreation – Did not meet
7. Douglas Harbor Authority – Did not meet
8. Douglas Brownfield Authority – Harvath  
Do care has been completed on the building, as of yet turned over to the Brownfield Authority. A meeting with the Attorney has been set to discuss the Barker letter of understanding.

- B. Staff Reports

1. Community Development / Planning / Zoning – Imus

The Housing Market Analysis study is complete. Three violations were issued and the city has heard back from all three.

2. Finance / Budget – Carpenter  
Revenue Expenditure Report
  3. Manager’s Report / Comments – Update presented on bids for the water assessments. There will be an install of a handrail for the sidewalk along Water Street, between South and Randolph. An opinion column “Here’s a secret: Things cost money. That money comes from taxes” written by Ned Staebler, President of Tec Town Detroit and Vice President for economic development at Wayne State University was passed out. Also discussed was a proposed addition to the Douglas Council Rules (Article IV:B – Remote Attendance)
  4. Police Report – Chief Kent  
Call volume is steady, phase 1 of the lien report audit was a success, and it may be nearing the time to add an officer to the staff.
11. Public Comments – Verbal (Limit of three (3) minutes on general business of the City)
12. Council Comments –  
**Lion** requested informational update on the Housing & Marketing Study.  
**Harvath** expressed interest in where the City was on the road projects, the schedule for Wade’s Bayou “T” dock installation, and requested information on when the trees will be removed from the Blue Star Hwy. bike path.  
**Seabert** was pleased that volunteers are interested in the Schultz Park playground area, would like to know how the DPW could improve on the leaf/brush program, expressed displeasure on the length of time the lawyers have taken in regards to signs, and questioned when the buoys were set to go into the water.  
**North** commended Mr. Carpenter on his achievement.
13. Mayor’s Report / Comments – Mayor Anderson reported that Ronna Alexander has shown an interest in starting a City Environmental Group.
14. Closed Session  
*Motion by Harvath, with support from Seabert, to enter into Closed Session (8:55 PM) in accordance with the provisions of Section 8 of the Open Meeting Act to consider City Attorney written options. Motion carried by unanimous roll call vote.*  
  
*Motion by Lion, with support from Seabert, to end the Closed Session and return to the regular meeting at (9:30 PM). Motion carried by unanimous roll call vote.*
15. Adjourn – (9:30 PM) Motion by Seabert, with support from Lion, to adjourn.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Linda Anderson, Mayor

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Pamela Aalderink, City Clerk