

Kalamazoo Lake Harbor Authority

Douglas & Saugatuck, Michigan

AGENDA

DOUGLAS CITY HALL

86 W Center St.

October 15, 2019 – 7:00 P.M.

1. **Call to Order:** By Chair
2. **Roll Call:** By secretary
3. **Approval of Agenda:**
 - A. Motion to approve the October 15, 2019 meeting agenda as (presented/amended).
4. **Approval of Minutes:**
 - A. Motion to approve the September 17, 2019 meeting minutes as (presented/amended).
5. **Approval of Invoices:**
6. **Public Communications:**
 - A. Written
 - B. Verbal (Limit of three (3) minutes)
7. **Unfinished Business:**
 - A. Invasive Treatment Area (per last meeting)
 - B. MTRI Grant – Township Resolution of Support
 - C. Township Resolution of Intent to join KLHA Review
 - D. Roll of KLHA
 - E. KLHA Meeting Schedule Moving Forward
8. **Public Comments** (Limit 3 Minutes)
9. **Reports:**
 - A. Committee Reports
 - i. Nautical Stakeholder Liaison Report - Peterson
 - ii. Harbor Safety Sub-Committee – Van Loon
 1. Nautical Navigation Lighting
 2. Bridge Clearance Project
 - iii. Douglas Harbor Authority – LaBombard
 - B. Staff Reports
10. **Authority Member Comments:**
11. **Adjournment:** Motion to adjourn

Kalamazoo Lake Harbor Authority

Douglas & Saugatuck, Michigan

MINUTES - Draft

SAUGATUCK CITY HALL

201 Butler St.

September 17, 2019 – 7:00 P.M.

1. **Call to Order:** By Trester at 7:00 PM
2. **Roll Call:** Present – Cathy North, Ken Trester, Robert Naumann
Absent – Mark Klungle, Mike VanLoon
Also Present – Douglas City Manager Rich LaBombard, Saugatuck City Manager Kirk Harrier, and Saugatuck Township Treasurer, Jon Helmrich and Manager, Griffin Graham
3. **Approval of Agenda:**
Motion by Naumann, with support by North, to approve the September 17th, 2019 meeting agenda as presented. Motion carried by voice vote.
4. **Approval of Minutes:**
Motion by Naumann, with support by North, to approve the July 16th, 2019 meeting minutes as presented. Motion carried by voice vote.
5. **Approval of Invoices:** No Invoices
6. **Public Communications:**
 - A. Written: None
 - B. Verbal (Limit of three (3) minutes): None
7. **Unfinished Business:**
 - A. Invasive Treatment Area (per last meeting):
Outdoor Discover Center decided against treatment of the Wades Bayou area. They felt the Milfoil weed was too far gone at this point in time to treat. Both City's are requesting quotes for next summer and will look into options for a special assessment to help fund.
 - B. Bob Schuchman MTRI Grant Presentation Follow Up:
The City of Douglas, City of Saugatuck, Saugatuck Township, Allegan County, and the Saugatuck/Douglas Chamber of Commerce have all been asked to contribute \$5,000 to help fund the sediment contamination study by Bob Schachman. A motion by Naumann, with support by North, to endorse the Saugatuck Townships contribution to complete the sediment contamination study. Motion carried by voice vote. Saugatuck Township suggested that a modular would be helpful to show what monies will get what research done for their October 2nd Township Board meeting.
 - C. Addition of Saugatuck Township to KLHA:
Saugatuck Township Board will meet on October 2nd and joining the KLHA will be on the agenda. Their board will look at the past agreement and adopt a resolution of intent. KLHA can then address the resolution of intent and once decided upon Saugatuck Township would submit a request to join.
8. **Public Comments** (Limit 3 Minutes): None

9. Reports:

A. Committee Reports

- i. Nautical Stakeholder Liaison Report – Peterson: None
- ii. Harbor Safety Sub-Committee – (LaBombard per VanLoon)
 - 1. Nautical Navigation Lighting: No Update
 - 2. Bridge Clearance ProjectDiscussed that a better option to having water level markers on the bridge would be a “Caution Low Clearance” sign instead. Lower risk of City liability.
- iii. Douglas Harbor Authority – LaBombard
Next meeting for the Douglas Harbor Authority will be on September 24th.

B. Staff Reports

Harrier would like to reevaluate the harbors responsibilities with each of our own council boards to see what they envision the KLHA doing moving forward. He suggested going to quarterly meetings.

LaBombard mentioned the appraisals for Point Pleasant were low. They have been sent to the state for evaluation.

Harrier will help facilitate the buoy removal for the City of Douglas and Saugatuck Township by getting in touch with the City of Saugatuck’s contact person.

10. Authority Member Comments: None

11. Adjournment: Motion to adjourn by North, seconded by Naumann, at 7:55 PM.

TOWNSHIP BOARD
SAUGATUCK TOWNSHIP, ALLEGAN COUNTY, MICHIGAN

Resolution No. 2019-08

Board Member Marcy, supported by Board Member Bigford moved adoption of the following resolution:

RESOLUTION OF SUPPORT FOR MICHIGAN DEPARTMENT OF NATURAL RESOURCES WATERWAYS GRANT PARTICIPATION

WHEREAS, Allegan County has been requested to apply for a grant to the Michigan DNR's waterways division for the purpose of studying the Saugatuck Harbor with the ultimate goal of identifying a natural method of removing silt buildup and preserving it for recreation boaters; and

WHEREAS, Allegan County applied for said grant and the grant has been awarded a match amount up to \$79,755 by the Michigan DNR's waterways division; and

WHEREAS, it has been determined that the sediment contamination analysis portion of the proposed project is the most critical component at this time (estimated at \$50,000 total); and

WHEREAS, Allegan County's consideration of acceptance of the grant is contingent upon:

1. All reporting requirements and any work to be conducted under the grant shall be conducted by a third part and does not place demand upon County resources to maintain compliance with the grant,
2. The County's local match portion shall not exceed the collaborative participants (City of Saugatuck, City of the Village of Douglas, Saugatuck Township, and the Saugatuck Area Chamber of Commerce) match portion up to \$20,000; and

WHEREAS, the Saugatuck Township recognizes the importance of the harbor and the challenges it faces; and

WHEREAS, Michigan Technological University has facilitated the completion of the grant application and has expressed the potential for donations and third-party funds to be available to reduce the burden of the local match for the government participants.

THEREFORE BE IT RESOLVED, Saugatuck Township intends to participate in the grant and cost sharing through the following formula:

Donations and other third part funds (direct or in-kind) received shall be considered collective and shall reduce the overall local grant match, any remaining local match balance shall be equally split among the County of Allegan, City of Saugatuck, City of the Village of Douglas, Saugatuck Township, and the Saugatuck Area Chamber of Commerce; and

BE IT FURTHERE RESOLVED Saugatuck Township shall allocate an amount not to exceed \$5,000; and

BE IT FURTHERE RESOLVED upon the collection of the local match consistent with the formula outlined above Saugatuck Township supports the County's acceptance of the grant and related agreement; and

BE IT FINALLY RESOLVED that should the local match collected not reach the full amount required to complete the scope of work, Michigan Technological University shall submit a modified proposal to best leverage all funds for consideration by each government participant.

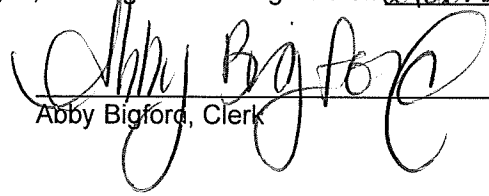
YEAS: Board Members Osman, Aldrich, Bigford, Marcy

NAYS: Board Members

ABSENT: Board Members Helmrich

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Township Board of the Township of Saugatuck, Allegan County, Michigan, at a regular meeting held on ~~October~~ October 2, 2019.



Abby Bigford, Clerk

TOWNSHIP BOARD
SAUGATUCK TOWNSHIP, ALLEGAN COUNTY, MICHIGAN

Resolution No. 2019-09

Board Member Marcy, supported by Board Member Aldrich, moved adoption of the following resolution:

**RESOLUTION OF INTENT TO CONSIDER JOINING THE KALAMAZOO LAKE
HARBOR AUTHORITY**

WHEREAS, on or about November 15, 2011, the City of Saugatuck and the City of the Village of Douglas Michigan (the "Cities") entered into an Interlocal Agreement (the "Agreement") that established the Kalamazoo Lake Harbor Authority (the "Authority"); and

WHEREAS, the Agreement allows adding additional parties using a specified procedure; and

WHEREAS, the Township wishes to promote the restoration, maintenance, preservation, and future development of Kalamazoo Lake waterways, channels; harbor, marina, and waterfront area; and

WHEREAS, to further those objectives, the Township may wish to join the Authority provided it can do so consistent with the conditions in this resolution; and

WHEREAS, the Township understands that joining the Authority would not obligate the Township or its taxpayers to monetarily support the Authority; and

WHEREAS, because the Township's general operating millage is only .4117 mills, the Township typically funds all but its most essential government functions through extra-voted special millages approved by the electors in the Township or through special assessments accepted by the owners of the assessed properties; and

WHEREAS, the Township Board may choose to monetarily support Authority projects either through a line item in the Township's approved general fund budget or through a revenue stream specifically approved for such purposes; and

WHEREAS, the Township envisions assisting the Authority through in-kind contributions such as efforts by Township staff and volunteers, noting that past Township contributions have included significant efforts to develop the Tri-Community Master Plan (which includes planning for the harbor and waterfront areas) and efforts to prepare an easement through a Township park to assist in the dredging of the harbor; and

WHEREAS, the Township understands that membership in the Authority may assist the Authority in obtaining certain grants such as those from Michigan Natural Resources Trust Fund, which consider the level of participation among the communities adjoining a body of water that is the subject of the grant application; and

WHEREAS, the Township wishes to confirm its understandings and to obtain other needed assurances and clarifications before becoming a party to the Agreement.

Now, it is therefore resolved that:

1. The Township Board will consider entering into the Agreement and joining the Authority if:
 - A. The entry fee described in Section 9.01 of the Agreement is fully waived.
 - B. The specific requirements for the opinion of legal counsel described in Section 10.04 of the Agreement are, after further explanation by the Authority, acceptable to the Township Board.
 - C. The Agreement is amended to clarify the following:
 - i. No special assessments against the Township or any property within the Township can be levied without prior approval of the Township Board.
 - ii. The Authority may not capture tax increment revenues from any property within the Township without prior approval of the Township Board. (The amendment should further clarify what

approvals are needed in order to capture tax increment revenues from property that lies within one of the parties).

iii. The Authority may not levy or require the levy of any tax by or within the Township without prior approval of the Township Board.

iv. The Authority may not issue debt without prior approval of the Township Board.

2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

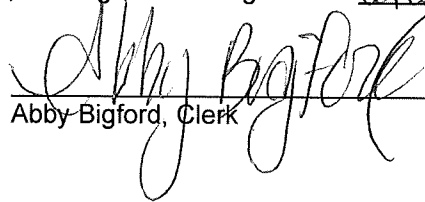
YEAS: Board Members Bigford, Marcy, Aldrich, Osman

NAYS: Board Members 0

ABSENT: Board Members Helmrich

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Township Board of the Township of Saugatuck, Allegan County, Michigan, at a regular meeting held on October 2, 2019.



Abby Bigford, Clerk