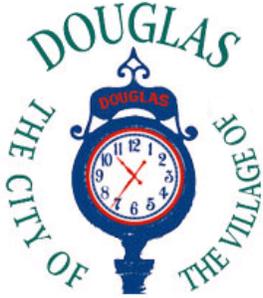


FOR IMMEDIATE RELEASE



From Douglas City Hall
Date: March 17, 2020
RE: City Closing

The City of Douglas is Taking Steps to Prevent the Spread of COVID-19

Due to the State of Emergency declared by Governor Whitmer in response to the COVID-19 (coronavirus) pandemic, to keep our staff safe, and prevent the spread of the outbreak, we are implementing a plan to reduce face-to-face interactions with the public in City buildings. As of Wednesday, March 18, 2020 City Hall and the Department of Public Works (DPW) will both be closed to the public. All customer service for City Hall and the DPW will be handled via telephone and email during normal business hours. While our methods of interaction will change temporarily, our commitment to the residents of Douglas remain consistent. All City employees intend to continue providing the high-level of service residents have come to expect. Should you need to contact the Police Department for a non-emergency, call 269-857-4339. In the case of an emergency, call 911.

Additionally, all City of Douglas visits will be by appointment only. Appointments should be made far in advance by calling or emailing the department. Many transactions can be completed by going online. City information and employee emails are available on the City's website at www.ci.douglas.mi.us

Important Contact Information:

City Hall

Monday through Friday, 8:00 A.M. – 4:30 P.M.

PH: 269-857-1438

FX: 269-857-4751

Email: douglas@ci.douglas.mi.us

A 24-hour drop box is located at 86 W Center St., Douglas, MI 49406

Mailing address is PO Box 757, Douglas, MI 49406

Department of Public Works

Monday through Friday, 6:30 A.M. - 1:30 P.M.

PH: 269-857-2763

Douglas Police Department

Monday, Tuesday, Thursday, Friday 8:00 A.M. – 5:00 P.M., Wednesdays 8:00 A.M. – 12:00 P.M.

Non-emergency PH: 269-857-4339, a non-emergency call box is located outside the lobby entrance for after hours

In case of emergency, call 911