



AGENDA
THE CITY OF THE VILLAGE OF DOUGLAS
DOUGLAS HARBOR AUTHORITY
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
Tuesday, June 23, 2020 - 7:00 P.M.

1. **Call to Order:** By Chair
2. **Roll Call:** City Clerk
3. **Election of 2020 Officers:**
 - A. Move to nominate Chair
 - B. Move to nominate Vice-Chair
 - C. Move to nominate Treasurer
 - D. Move to nominate SecretaryMotion to accept nominations for office as appointments. – Roll Call
4. **Consent Calendar:**
 - A. June 23, 2020 Meeting Agenda
 - B. November 26, 2019 Meeting MinutesMotion to approve the consent calendar as presented. – Voice Vote
5. **Public Comments:**
 - A. Verbal (Limit of three (3) minutes on agenda items only)
 - B. Written Communications
6. **Unfinished Business:**
 - A. 2020 Douglas Harbor Authority Meeting Calendar – Discuss revision of meeting dates/times per 11/26/19 minutes.
Motion to meet during open water season and change meeting time to 6:00 P.M. – Roll Call
 - B. 42° N Rowing Club: Floating Docks – Discussion Item
 - C. Aquatic Weed Treatment – Discussion Item
 - D. Bridge Clearance Signage – Discussion Item
 - E. Boat Lifts Unlimited – Discussion Item
7. **New Business:**
 - A. Point Pleasant Marina -Update
8. **Reports:**
 - A. Authority Members
 - B. Staff
9. **Public Comments:** (Limit of 3 minutes)
10. **Authority Member Comments:**
11. **Adjourn:**

THE CITY OF THE VILLAGE OF DOUGLAS
DOUGLAS HARBOR AUTHORITY
DOUGLAS CITY HALL COUNCIL ROOM
86 W, CENTER STREET, DOUGLAS, MI
TUESDAY, NOVEMBER 26, 2019-7:00 P.M.
MINUTES – **DRAFT**

1. Call to Order: By Chair Van Loon at 7:00 P.M.
2. Roll Call: Present- VanLoon, Anderson, Donovan, LaBombard
Absent-Pattison, North, Hurley
3. Consent Calendar:
 - A. November 26, 2019 Agenda
 - B. October 22, 2019 Meeting Minutes
Motion by Anderson with support from Donovan to approve the Consent Calendar as presented. Motion carried by unanimous voice vote.
4. Public Comments
 - A. Verbal
Craig Anderson, 300 Riverview Dr- concerned about use of funds for aquatic weed control. Weed growth changes year to year and believes chemicals will have a minimal affect due to flows and currents. Anderson would rather see funds used for dredging.
 - B. Written Communications: None
5. Unfinished Business
 - A. Aquatic Weed Update
Motion by Anderson with support from Donovan to make a recommendation to the City Council to enter into an agreement with Aquatic Doctors for aquatic invasive species weed control in the Kalamazoo River contingent on a presentation by Aquatic Doctors and examining the flows and currents issue. Motion carried by unanimous voice vote.
Members in agreement that they would like to do a trial application. Adjacent property owners would need to give permission.
 - B. 42 N Rowing Club: Floating Dock System
Jim Spurr was unable to attend meeting. Spurr will do a presentation at later meeting.
Members agree that the city would not contribute funds towards this floating dock system.
6. New Business
 - A. Project List
LaBombard compiled a project list and will check off items once they've been completed.
Members would like a bridge clearance sign added to project list.
 - B. 2020 Meeting Schedule
LaBomabard would like more of the meetings to be during open water season and possibly change meeting time to 6:00 P.M. Authority will discuss more at January organizational meeting.

7. Reports

A. Authority Members: None

B. Staff: None

8. Public Comments

Craig Anderson, 300 Riverview Dr- commented on the bridge clearance sign issue on the I-196 bridge, clearance varies on each side. Anderson would like more signage info for kayakers upriver.

9. Authority Member Comments: None

10. Adjourn

Motion by Anderson with support from LaBombard to adjourn the meeting. Motion carried by unanimous voice vote. Meeting adjourned at 7:30 P.M.

**CITY OF THE VILLAGE OF DOUGLAS
2020 MEETING SCHEDULE**

	CITY	PLANNING	DDA	ZBA	KLHA	DHA	DBRA
	COUNCIL	COMMISSION					
JANUARY	6, 20	8	13	28	21 (D)	28	9
FEBRUARY	3, 17	12	10	25	18 (S)	25	13
MARCH	2, 16	11	9*	24	17 (D)	24	12
APRIL	6, 20	8	13	28	21 (S)	28	9
MAY	4, 18	13	11	26	19 (D)	26	14
JUNE	1, 15	10	8	23	16 (S)	23	11
JULY	6, 20	8	13	28	21 (D)	28	9
AUGUST	3, 17	12	10	25	18 (D)	25	13
SEPTEMBER	8*, 21	9	14	22	15 (S)	22	10
OCTOBER	5, 19	14	12	27	20 (D)	27	8
NOVEMBER	2, 16	11	9	24	17 (S)	24	12
DECEMBER	7, 21	9	14	22	15 (D)	22	10

City Council meetings are held on the 1st and 3rd Monday of each month at 7:00 p.m.

Planning Commission meetings are held on the 2nd Wednesday of each month at 7:00 p.m.

ZBA - Zoning Board of Appeals meetings are held on the 4th Tuesday of each month, as needed, at 7:00 p.m.

DDA - Downtown Development Authority meetings are held on the 2nd Monday at 3:00 p.m.

KLHA - Kalamazoo Lake Harbor Authority meetings alternate between Saugatuck City (S) and Douglas (D) on the 3rd Tuesday of each month, as needed, 7:00 pm

DHA - Douglas Harbor Authority meetings are held on the 4th Tuesday of each month at 7:00 p.m.

DBRA - Douglas Brownfield Redevelopment Authority meetings are held on the 2nd Thursday of each month at 1:00 pm

*September City Council meeting will be rescheduled due to Labor Day Holiday

All meetings are held at the Douglas City Hall - 86 W. Center Street - unless posted.

**March 9 the chamber rooms is unavailable.*



Dear 2020 Aquatic Doctors Lake Management, Inc. client,

City of Douglas

We look forward to working with you and your neighbors in the care of you lake or pond. We tentatively plan to treat your waters on the following dates. Please keep in mind *theses dates may change slightly*, certain weather conditions can prevent us from proficiently applying the necessary chemicals.

1. Thursday June 25
2. Friday August 7
3. _____
4. _____
5. _____
6. _____
7. _____

8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____

It is very important to remember these dates are determined early in the spring. To try and predict exactly what dates your body of water will need to be managed, is like trying to predict the weather, not that easy. We do make accurate predictions based on past experience, and traditional summer patterns. Please feel free to call and make changes through out the summer. We are prepared to make adjustments to the schedule. Please call 616.365.1698 if you feel treatment dates need to be postponed or moved up to keep the property looking great.

******Enclosed is a notice that each property owner within 100' of the treatment area must receive. You can complete this notification procedure by soliciting funds, handout flyers or through your local newspaper or newsletter. This notice must be circulated at least seven days in advance of the treatment.******

If you have any questions or problems with the proposed treatment dates, please contact us as soon as possible to avoid any delays. Thank you

**** Dates may also be affected by permits, and the timely manner the DEQ issues them....***

Sincerely,

R Schuhl

M.T. Ryan Schauland
President

Aquatic Doctors Lake Management, Inc.

PO Box 150247 Grand Rapids MI 49515 Office: (616) 365 1698 Fax: (501) 647 3041 www.aquaticdoctors.com



NOTICE NOTICE NOTICE NOTICE NOTICE NOTICE

PLEASE TAKE THE TIME TO READ THIS: IT IS FOR YOUR INFORMATION!!!

The property owners in this area are planning to have the waters in this area chemically treated for control of lake weeds and/or algae. This notice is being circulated at least 7 days in advance of the treatment in accordance with Department of Natural Resources procedures. A permit for the treatment has either been secured or will be secured from the DNR before the work is begun.

We treat each lake according to a schedule or season plan worked out with either your lake association, lake board or residents on the lakes and prior reviews. Due to the uncertainty of weather please watch your shoreline for the posting of the 14X11 inch yellow signs, particularly in May and early June. The signs will indicate the date of the treatment, the chemicals used, and the restrictions as to the use of the water for swimming, watering lawns, and the consumption of fish taken from these waters.

In the event that you see us spraying and signs are not posted you will know we have not treated your area or any area in which restrictions will be applied to your property.

We anticipate using one or more of the chemicals listed below. Please read the restrictions. Again, these restrictions with their respective chemicals will be found on the restriction signs on day of treatment.

<u>Chemical</u>	<u>Restrictions</u>
Diquat	Swimming or bathing: 1 day Household uses, non-crop irrigation, livestock watering: 3 days Fish consumption: 0 days
2,4-D	Swimming or bathing: 1 day Household uses, non-crop irrigation, livestock watering: 3 weeks (Post "indefinite" per DNR ruling) Fish consumption: 0 days
Triclopyr	Swimming or bathing: 1 day Household uses, non-crop irrigation, livestock watering: 120 days Fish consumption: 0 day
Aquathol K Hydrothol 91	Swimming or bathing: 1 day Household uses, non-crop irrigation, livestock watering: 0 days Fish consumption: 0 days
Copper Sulfate Chelated Copper	No restrictions

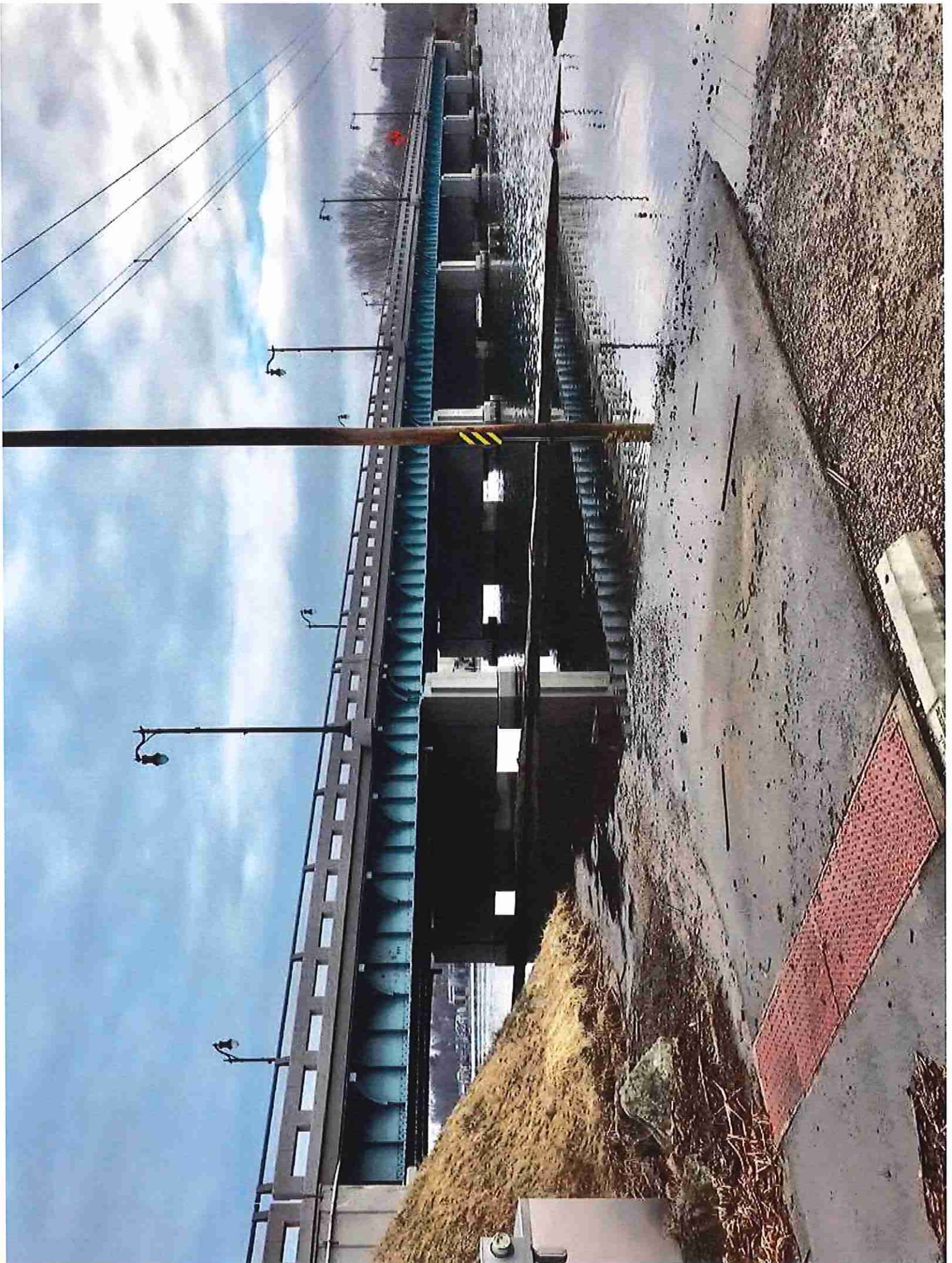
When more than one chemical is used the strictest, longest limits will be posted. These restrictions are designed to allow the safe use of these chemicals. Please do not encourage anyone to use the waters while these restrictions apply.

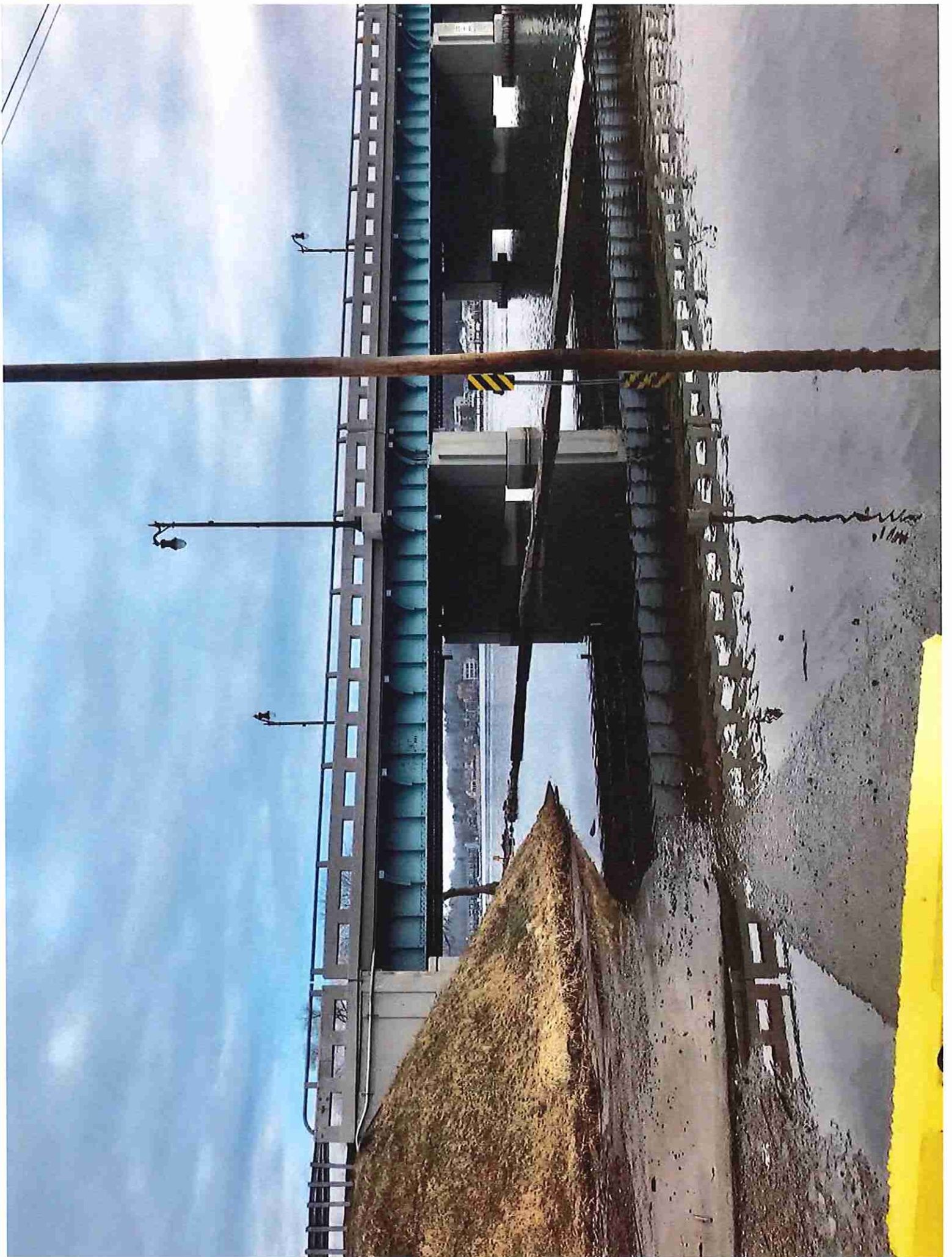
If you have any questions please contact, Aquatic Doctors Lake Management, Inc. at 616-365-1698

Aquatic Doctors Lake Management, Inc.

PO Box 150247 Grand Rapids MI 49515 Office: (616) 365 1698 Fax: (501) 647 3041 www.aquaticdoctors.com

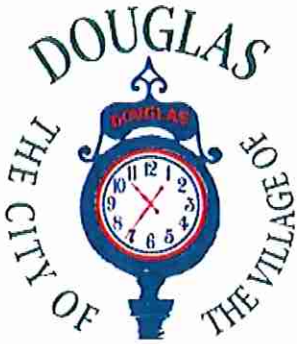








MEMORANDUM



To: Rich LaBombard
City Manager

From: Jenny Pearson
Deputy City Clerk

Date: May 12, 2020

Subject: Navigation Buoy and Anchor
Installment / Removal
Services Contract

The City of Douglas seeks to award a three-year contract for the installment and removal of the Douglas Harbor navigational buoys and anchors. The qualified contractor shall be licensed and insured and will have the responsibility to install buoys and anchors around mid-May on a date coordinated with the contractor and the Director of the Department of Public Works. Removal of said buoys and anchors shall be completed by mid-November every year and placed in a location available to the Department of Public Works for retrieval and storage.

It is the intent of the City of Douglas to award the contract to the most advantageous regarding price, quality of service, the vendor's qualifications and capabilities to provide the specified service, and other factors which the City of Douglas may consider.

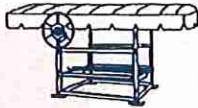
The following responses were received from two vendors interested in performing the work:

Boat Lifts Unlimited, Holland -	\$70 per buoy (approx. 20 buoys) for 2020 season (\$1400 total)
	\$70 per buoy (approx. 20 buoys) for 2021 season (\$1400 total)
	\$75 per buoy (approx. 20 buoys) for 2022 season (\$1500 total)
Old Harbor Marine, Saugatuck -	\$185 per hour (in 2019 the City paid \$2500 for barge rental and operator for the spring installation)

A recommendation from the Douglas Harbor Authority and the Kalamazoo Lake Harbor Authority was not requested because the cost of this service falls within the City Manager's administrative authority; however, City Council has to approve the award of all contracts on behalf of the City. The City of Saugatuck also uses Boat Lifts Unlimited for their annual buoy installation and removal services.

Funding for this activity is budgeted in the Douglas Marina Fund's "Contractual" activity - 594-599-802.

I recommend that City Council award Boat Lifts Unlimited of Holland, MI, a contract for a term of three years to provide the annual navigational buoy and anchor installation and removal services



BOAT LIFTS UNLIMITED INC.
SALES • INSTALLATION • REMOVAL • REPAIR
843 West 32nd St. • Holland, MI 49423
(616) 335-2473

NAME CITY OF DOUGLAS				DATE 3-13-20	
ADDRESS 86 W CENTER					
CITY		STATE		ZIP	
PHONE (HOME)		PHONE (CELL) 269 857-1438		PHONE (OTHER) RECH	
PARTS			DESCRIPTION OF WORK		AMOUNT
QTY.	DESCRIPTION	AMOUNT	ESTIMATE		
			2020 70 PER BOUY		STORAGE
			2021 70 PER BOUY		PARTS & TAX
			2022 75 PER BOUY		LABOR
					TOP FRAME
					LAND TRANSPORT
					WATER TRANSPORT
					LEG ADJUSTMENT
					RAFT
					TOTAL
			FINANCE CHARGE 18%.		

DK CONSTRUCTION, INC.

DOCKS SEAWALLS PILEDIVING

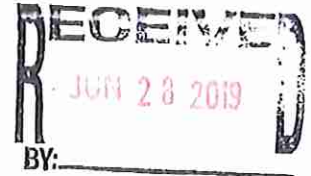
DREDGING WELDING REPAIRS

346 West 15th Street HOLLAND, MI 49423

PH-616-494-0970 FAX -616-494-0980

www.dkmarineconstruction.com

dkcons@sbcglobal.net



DATE: June 25, 2019

TO: Bill Levfrvery

FROM: Steve King

RE: Douglas City Hall
757 P.O. Box
86 Center Street
Douglas, MI 49406

597 599 802

Invoice

6/19/2019 7 am to 3:30 pm (Minus 2 hours for boat issue)

6/20/2019 9 am to 12:30 pm

Push boat, barge and operator install channel buoy markers. Installation and location of buoys to be responsibility of others.

TOTAL DUE: \$2,500.00

Thank You

Payment due upon receipt