



MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
AUGUST 3, 2020– 7:00 P.M.
MEETING HELD BY ZOOM

Per Executive Order issued by the Governor, this meeting was attended and cast through Zoom. Closed Captioning was available for those who would require it. The City of Douglas remote meeting policy and guidelines were in place.

- 1. Call to Order** by Mayor Lion
- 2. Roll Call:** Donovan, Kenny, Miller, Mooradian, North, Seabert, Lion
- 3. Consent Calendar**
 - A. Agenda for August 3, 2020
 - B. Regular City Council Meeting Minutes of July 20, 2020
 - C. Approval of Invoices in the Amount of \$113,103.66
 - D. Appointments/Resignations

Motion by Seabert, with support from Kenny, to approve the consent calendar as amended. Corrections to the minutes: Mooradian requested her comment regarding the deer population be revised. Kenny requested her comments regarding Lakeshore Alliance be revised. Addition to New Business: Union St. Motion carried by unanimous roll call vote.

- 4. Public Communications**
 - A. Verbal (Limit of three (3) minutes on agenda items only)
New City Treasurer Matt Smith introduced himself. Matt will begin work with the city on August 18th.
Denise Shipley is interested in Argents experience with building seawalls and what would the liability to the city be? Also have natural options been considered.
 - B. Written Communications
- 5. Unfinished Business**
 - A. Union St. Resurfacing Project**
Nate Williams, with Prein Newhoff contacted the contractor for the Union St. project and the contractor reworked the bid with the sub-contractor which resulted in lowering the cost of the project from \$303,400 to \$241,785. Reith Riley then resubmitted the bid.
Council Comments: How soon will the project begin? Does this cost include any sidewalks along Union St.? Mr. Williams answered the project must be completed by the season ending and no sidewalks are included.

Motion by Mooradian, with support from Seabert, to award the contract to resurface Union St from Wiley Rd to Blue Star to Reith Reilly in the amount not to exceed \$241,785. Motion carried by unanimous roll call vote.
 - B. Deer Population**
Matt Vogel has received information from Saugatuck Township and will be reviewing. He will return at the next council meeting to give an update.



C. MDOT Invoice

This invoice was pulled at the previous meeting for further information. LaBombard reported the invoice was a portion of the city share owed to the State for the Blue Star Trail grant.

Motion by Seabert, with support from Kenny, to pay the MDOT invoice as received in the amount of \$3,694.60. Motion carried by unanimous roll call vote.

6. New Business

A. BSA Software

The proposal before council has been budgeted and the purchase of the BSA software will bring the city up to date on software status. Most of the expense is training, however the newly hired Treasurer has worked with this program before and may be able to train. Any training from BSA would be done via Zoom. The funds will be taken from four (4) different funds.

Council comments: This is the total cost of the software, not a monthly cost? What other modules does the city have and what are the costs? Will there be travel expenses for the training?

Motion by Mooradian, with support from Seabert, to approve the BSA Software purchase in an amount not to exceed \$26,030. Motion carried by unanimous roll call vote.

B. Master Meter Project

The master meter project was done by Kalamazoo Lake Sewer Water, the cost to the city is 57,320.00.

Motion by Seabert, with support from Kenny, to pay the invoice for the Master Meter Project in the amount not to exceed \$57,320.22. Motion carried by unanimous roll call vote.

7. Reports

A. Commission / Committee / Board Reports

1. Planning – Seabert reported Planning will be reviewing 2 land use applications and a site plan review. 100 St. Peter’s Dr. (Catholic Church) application was approved with conditions. Planning worked on updating the bylaws and they were presented to Wikar to be re-written.
2. Kalamazoo Lake Sewer Water Authority - No report
3. Kalamazoo Lake Harbor Authority- No report
4. DDA –Kenny reported meeting with Heather to discuss a do it yourself tour of Douglas.
5. Douglas Harbor Authority – No report
6. Douglas Brownfield Authority – No report
7. Fireboard – No report
8. Community Rec. – No report
9. Recycling Committee -No report

B. Staff Reports

1. Community Development / Planning / Zoning – Wikar thanked Planning for their diligent work.



- 2. Manager’s Report / Comments –The Primary Election will be tomorrow; all precautionary measures have been taken to address COVID concerns. Special assessment letters went out for the residents on First and Whittier, Mc Vea will be next. The beach revetment workshop was a good one. Would like a joint meeting with Council, Planning, and Brownfield Authority members.

8. Public Communications – No comments

9. Council Comments

Seabert Thanked the DPW for removing the Wade’s Bayou building and staff for working through the COVID.

Donovan is pleased to see Union St. work slated to begin and hoped someone would reach out to Denise Shipley regarding her concerns.

Kenny thanked the residents who attended the workshop at the beach.

North questioned if this was the week for the second treatment of Wade’s Bayou and is concerned with the crossing of Blue Star from Wiley Rd. she questioned if a traffic light would be helpful.

Mooradian learned a lot at the workshop.

Miller also appreciated the workshop and stated not everyone will be happy with the choice council makes regarding the beach.

10. Mayor’s Report / Comments –

Lion appreciated people attending the workshop and is pleased everyone could join the meeting this evening. A request was given that the City Manager reach out to Denise Shipley and asked if anyone was planning on attending the meeting referenced during the workshop.

11. Adjournment –

Meeting adjourned at 8:06 PM by Motion from Seabert, supported by Kenny. Unanimous roll call vote.

Approved by: _____
 Patricia Lion, Mayor Date

Approved by: _____
 Pamela Alderink, City Clerk Date

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on _____. I further certify that the meeting was duly called and that a quorum was present.

 Pamela Alderink, City Clerk

 Date