

Good Afternoon Everyone.

This is the City Manager's week in review for the week of November 2, 2020.

Election – Tuesday's election went very well. Thanks go out to all the volunteers who gave their personal time to oversee a smooth election process. Volunteers started early and stayed late to help with the record turnout of voters. Thanks also to City Clerk – Pam Aalderink for all her efforts. Preparation for this election started back in August. Pam put in a 20-hour workday on election day and earned a much-deserved day off on Wednesday. Thanks Pam and all the election workers. 94.35 percent of registered Douglas voters submitted ballots in this election. Congratulations to Pat Lion, Aaron Miller, and Neal Seabert on their re-election and welcome to the City's newest Council member Mike VanLoon.

Leaf Pickup – DPW is working on the annual leaf clean-up program. I've attached a leaf schedule for your reference. The brush collection program has concluded for the year.

Assessor – At Tuesday's City Council meeting, the City Council appointed the new City Assessor – Tom Doane. Tom will be replacing Kelley Ziesemer who has been the City's Assessor for 14 ½ years. Welcome to the City of Douglas, Tom.

Water Main Project – Paving preparations are underway in the coming week for two of the three water main projects. The Fremont – Ellis watermain project is still being worked on. I received from a resident this week a very nice compliment about the professionalism of the project's contractor.

Douglas Beach – I've received the preliminary study from the engineers about the erosion at Douglas Beach, and oversized (10-50 foot long) sandbags are being proposed as a temporary solution to slow the erosion of the bluff over the winter. We are actively seeking quotes from vendors who specialize in sandbagging, and we will bring the quotes to City Council as soon as possible. I'm arranging a meeting with Edgewater Resources next week to discuss their recommendations for City Council.

200 Blue Star Highway – This week I provided tours to small groups of City Council and City staff of the facility located at 200 Blue Star Highway. The tour focused on the contaminants onsite and the possible demolition process. The tours are important to give a better perspective of the site and the conditions that need to be managed to make it a re-developable property.

Building Team – Monday the City received responses to its request for qualifications to solicit a qualified firm to study the City's facilities and attach costs associated with blending the City Hall and the Police into one facility. The Building team met to review the RFQ and ask questions about the vendor's response. The team also discussed the future use of the old library.

Point Pleasant – Closing documents were submitted to the Michigan Natural Resource Trust Fund for the City's purchase of Point Pleasant Marina. The official closing on the sale of the property will be announced once the Trust Fund documents are reviewed and the closing is scheduled. The City received a grant to acquire the property and will pay 25 percent of the grant as a match. The goal of acquiring the property is to provide the public even greater access to the waterfront, which is part of the City's waterfront master plan.

New Council Orientation – Friday the City’s newest Council member, Mike VanLoon, was sworn into his position. He’s been set up with a City e-mail account and will go through orientation next week. Councilman VanLoon will be signed up to attend Elected Official Training with the Michigan Municipal League in the coming weeks.

Communication – City staff, with the assistance of Councilman Miller, are working on a communication tool that will enable elected officials to have full-time access to monitor the City’s project updates, future City Council agenda topics, Planning Commission agenda topics, and active construction projects.

Downtown Irrigation – City Council on Monday approved an irrigation rework project for the downtown. Kramer J of Douglas was awarded the project to convert the irrigation from drip hoses to pop-up spray heads along Center Street. The drip hose system was prone to failure and a better solution was needed to keep the downtown flower beds watered.

That is all I have for now. Have a great weekend.

Rich LaBombard
City Manager



2020 Leaf, Brush and Yard Waste Pickup Schedule

CITY OF THE VILLAGE OF DOUGLAS



The City will pick up brush and yard waste on all City streets beginning the first Tuesday in April according to the schedule below. If a large wind storm or ice event occurs, additional brush pick up will follow the event. Please remember that the City does not dispose of grass clippings from private property. You are urged to compost them or mow into your lawn. The burning of leaves and yard waste within the City is prohibited per Ordinance 90.21.

The following Guidelines Apply:

- * Material may not be placed out sooner than the weekend - three (3) days - before a scheduled pickup day. *Materials placed or left on the roadside at other times will be declared to be and constitute a nuisance in violation of City Ordinance 99.14 which is punishable as a Municipal Civil Infraction.*
- * Resident-owned tree removal by a private contractor should include arrangements for the private contractor to chip and remove all limbs and brush.
- * Leaves must be un-bagged and separated from Tree Limbs, Brush or Yard Waste.
- * Stack all material neatly **behind** the curb on your own property and out of the paved portion of the road – do not stack Material in the street. Yard Waste must be separated from Tree Limbs, Leaves and Brush.
- * Quantity Limit. The pickup - *per property/per scheduled pickup date* - for Brush and Yard Waste combined may not exceed the amount that can be loaded on a one-ton dump truck. Visualize a pile 6 by 10 feet and 4 feet high.


Yard Waste. Will only be picked up from April 7th to June 9th. Yard Waste is: brush trimmings and branches under six inches. Yard waste does not include leaves.

Tree Limb and Brush Collection. We pick up only until the end of September: tree limbs under six (6) inches in diameter and six (6) feet in length.

Fall Leaf Pickup. Fall leaf pickup will begin in October. Due to weather and leaf fall variables pickup days may be scheduled thru November as weather allows.

We Will Not Pick Up: Tree stumps, tree limbs larger than six (6) inches in diameter or longer than 6 feet, garbage, pet waste, GRASS CLIPPINGS, bricks, lumber or construction materials, any quantity of combined Materials - per property/per pickup date – that exceeds what can be loaded on a one ton dump truck.

The City of Douglas will not collect or remove brush or tree parts produced by commercial contractors. Brush and tree parts produced by commercial contractors must be removed from the property by the contractor or by the owner or occupant of the property. Such brush and tree parts may not be placed at or near the curb or street right-of-way, except temporarily as may be necessary in the course of the work which produced the brush and tree parts.





CITY OF THE VILLAGE OF DOUGLAS



2020 LEAF, BRUSH AND YARD WASTE PICK UP SCHEDULE

<u>MONTH</u>	<u>EAST of Blue Star</u>	<u>WEST of Blue Star</u>	<u>Materials</u>
April	Tuesday, 7th Tuesday, 21st	Tuesday, 14th Tuesday, 28th	Leaves, Brush & Yard Waste
May	Tuesday, 5th Tuesday, 19th	Tuesday, 12th Tuesday, 26th	Leaves, Brush & Yard Waste
June	Tuesday, 2nd Tuesday, 16th	Tuesday, 9th Tuesday, 23rd	Brush & Yard Waste Only Brush Only
July	Tuesday, 7th Tuesday, 21st	Tuesday, 14th Tuesday, 28th	Brush Only
August	Tuesday, 4th Tuesday, 18th	Tuesday, 11th Tuesday, 25th	Brush Only
September	Tuesday, 1st Tuesday, 15th	Tuesday, 8th Tuesday, 22nd	Brush Only
October	Tuesday, 6th Tuesday, 20th	Tuesday, 13th Tuesday, 27th	Leaves Only
November	Tuesday, 3rd	Tuesday, 10th	Leaves Only

Due to weather and leaf fall variables, additional days may be scheduled.

