



MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
Monday, February 15, 2021 – 7:00 P.M.
Held by Zoom

1. Call to Order – Mayor Lion called the meeting to order
2. Roll Call – Donovan, Miller, Mooradian, North, Seabert, VanLoon, Lion
Also Present – City Manager LaBombard, City Clerk Aalderink, City Planner Wikar,
City Treasurer Smith, Dept. Public Works Director Vogel, Chief Kent.
3. Consent Calendar
 - A. Approval of the February 15, 2021 Agenda
 - B. Approval of the City Council Minutes of February 1, 2021
 - C. Approval of Invoices in the amount of \$43,449.81
 - D. Appointments / Resignations / Proclamations

Motion by Mooradian, with support from Seabert, to approve the February 15, 2021 Consent Calendar. Motion carried by unanimous roll call vote.

4. Public Communication
 - A. Verbal (Limit of 3 minutes)
Rob Longini addressed the Council on the proposed Consumers Energy Easement. Longini stated his concerns regarding the easement and loss of trees, other residents in the Crest St. area are also very concerned.
 - B. Written Communications
5. Unfinished Business
 - A. Rules for Submitting Written Comments to a Board or Commission for Placement on a Meeting Agenda.

Motion by Seabert, with support from North, to approve the rules for submitting written comments to a board or commission for placement on a meeting agenda. Motion carried by unanimous roll call vote.
6. New Business
 - A. Resolution 05-2021 a Resolution Allowing for Write-in Appeals by Resident Taxpayers

Motion by Miller, with support from Mooradian, to adopt Resolution 05-2021 a resolution allowing for write in appeals by resident taxpayers. Motion carried by unanimous roll call vote.

- B. Resolution 06-2021 a Resolution Setting an Alternate Meeting for the March Board of Review.

Motion by Seabert, with support from VanLoon, to adopt Resolution 06-2021 a resolution setting an alternate meeting Board of Review date. Motion carried by unanimous roll call vote.

- C. Resolution 07-2021 a Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test.

Assessor Doane stated the resolution would need adoption due to a change in legislation and application, these changes are small but would need council approval. Miller questioned if an individual were to apply would it be based off the current year or the previous year? Doane replied the previous year taxes.

Motion by Mooradian, with support from North, to adopt Resolution 07-2021 and send a copy of this information to area churches and Christian Neighbors. Motion carried by unanimous roll call vote.

- D. Resolution 08-2021 Budget Amendment of the 2020-21 General Appropriations Act.

City Treasurer Smith updated council on various line items in the budget that would be raised or lowered.

Motion by Mooradian, with support from Seabert, to adopt Resolution 08-2021 Budget Amendment of the 2020-21 General Appropriations Act. Motion carried by unanimous roll call vote.

- E. Resolution 09-2021 Consumers Energy Schultz Park Easement

City Manager LaBombard stated Consumers will bore under the road, with only a minimal number of trees removed. Miller asked if anything removed would be replaced. Mooradian questioned if the easement would be permanent, she received a yes answer from LaBombard.

Motion by Mooradian, with support from North to table Resolution 09-2021 pending receipt of further information on other options that would be available. Motion carried by unanimous roll call vote.

7. Reports

- A. Commission / Committee / Board Reports

1. Planning Commission – Approved Planning report from City Planner. Ordinance 111-D will be worked into the Sign Ordinance.

2. Kalamazoo Lake Sewer and Water – No report
3. Kalamazoo Lake Harbor Authority – No report
4. Downtown Development Authority – Next meeting will be February 22nd
5. Douglas Harbor Authority – No report
6. Douglas Brownfield Authority – No report
7. Fire Board – No report
8. Community Recreation – Seabert will meet via Zoom with the Dept. Head
9. Recycle Committee- Had a presentation from Battery Solution on recycling batteries
10. Tri Community Trial Committee- No report

B. Staff Reports

1. Chief Police – Presented council with 2020 Year End Report on Staffing/Service Level, Crime Reduction, Facility/Equipment, Training, Pandemic Effects on Department, First Responder Pay, Out of Jurisdiction Responses, School System Education and Interaction, Stats/types of Felony Cases, and Additional Department Programs and Services. The traffic speed indicator has been collecting data for future use.
 2. Treasurer – Taxes are due and will continue to be collected with a late fee attached until March 1st. They will then be sent to the county for collection. Clerk and Treasurer are beginning to work on BS&A for the transfer of payroll from ADP.
 3. Dept. Public Works – Snow
 4. Clerk – No May Election, Employee Handbook almost complete and will be sent to the City Manager for review, currently all signed Ordinances and Resolutions are being scanned into the share drive, all council meeting motions since 1997 to current have been entered onto an excel sheet. When these are completed all contracts and agreements will be entered into the system.
 5. Planning/Zoning – Currently working on PUD Public Hearing, Special Land Use Divisions, Amendments to the Ordinance, Rezoning, and 30 Hamilton application. A complete list will be sent to the Mayor.
 6. City Manager – Staff has been working hard. Manager is currently working on Point Pleasant closing, Beach Stairs, Facility Study, working with the playground committee, meeting with City of Saugatuck new Manager, and reminded council they have a Budget Workshop scheduled for March 6th.
8. Public Communications – No communication received
9. Council Comments
- a. Donovan was please to see the Kalico down and clean up completed.
 - b. Seabert also expressed pleasure to see the Kalico gone.
 - c. Van Loon thanked everyone for the reports and feedback.
 - d. North thanked staff and all the Police for working through COVID-19.
 - e. Mooradian was pleased to see the software cleanup.
10. Mayor’s Report / Comments
Lion inquired if staff was set with technology and software.

11. Closed Session pursuant to the provisions of Section 8 of the Open Meeting Act to consider the purchase of real property.

Motion by Seabert, with support from North, to enter closed session pursuant to the provisions of Section 8 of the Open Meeting Act to consider the purchase of real property. Motion carried by unanimous roll call vote.

Motion by Seabert, with support from Van Loon to enter from closed session and re-enter the regular meeting of council. Motion carried by unanimous roll call vote.

12. Adjournment – voice vote

Motion by Van Loon, with support from Mooradian, to adjourn the meeting. Meeting adjourned at 9:05 p.m. by voice vote.