



MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
April 5, 2021 – 7:00 P.M.
Held by Zoom

1. **Call to Order:** Chair Lion called the meeting to order at 7:00 p.m.
2. **Roll Call:** Present – Donovan, Miller, Mooradian, North, Seabert, VanLoon, Lion
Absent – None
Also, Present – City Manager LaBombard, City Planner Wikar, City Treasurer Smith,
City Clerk Aalderink
3. **Consent Calendar**
 - A. Approval of the April 5, 2021 Agenda
 - B. Approval of the City Council Minutes of March 15, 2021
 - C. Approval of Invoices in the amount of \$146,958.46
 - D. Appointments / Resignations / Proclamations
 - (i) Phone resignation by Jeff Greenwood

Agenda changes: Removed agenda item 6B Running Rivers Contract, addition of Larry Gammons communication regarding the Pride Garden. Correction in minutes, addition of “motion carried unanimously by roll call vote”.

*Motion by Seabert, with support from Mooradian, to approve the Consent Calendar as amended.
Motion carried by unanimous roll call vote.*

4. **Public Communication**
 - A. Verbal (Limit of 3 minutes)

Demetria, resident, applauded city council for their resolution declaring a local state of emergency. Believed a positivity rate of greater than 17% in the State of Michigan is serious.
Tracey Shafroth addressed the speeding along Water St., she was under the impression the limit was 15 mph.
Scott Habermehl addressed the Larry Gammons letter later in the meeting.

Mooradian pulled the Shafroth letter, and the Anderson let for discussion.
North pulled the Gammons letter for discussion
 - B. Written Communications
 - (i) Linda McIntyre – Downtown Douglas 2021
 - (ii) Seventh Day Adventist – Family Health and Education Resource ministry
 - (iii) Everyday People Café, Wild Dog Grille, Borrowed Times, Alley’s all-American Diner,

- The Cove – Social Districts.
- (iv) Jocelyn Benson – Certificate of Recognition
 - (v) Tracey Shafroth – Various Issues
LaBombard went over the speed limit study conducted by the Douglas Police. The 15-mph yellow sign is a precautionary sign, the speed limit on Water St. is 25 mph. Council questioned if the speed study was dependent on the time of year.
 - (vi) Anderson Zoning Letter
 - (vii) Larry Gammons – Pride Garden
North requested a meeting with Mr. Gammons be scheduled.

5. Unfinished Business

6. New Business

- A. Ordinance 01-2021 Amending the Zoning Ordinance of the City of the Village of Douglas – 1st Reading – Public Hearing

Wikar explained the proposed amendment to the City of the Village of Douglas Zoning Ordinance is being brought to City Council by the Planning and Zoning Administrator acting as the “Applicant”. The amendment is maintenance to the Zoning Code of Ordinance.

Motion by Seabert, with support from VanLoon, to open the public hearing. Motion carried by roll call vote.

Public Comments:

Trevor McCoy, 55 Ferry St., expressed his concern regarding 30 Hamilton St and the future of his home and neighboring homes. Requested the city keep the residents in mind when deciding what can be built on 30 Hamilton.

Wikar read the Anderson letter into the record.

Motion by Seabert, with support from North, to close the public hearing. Motion carried by unanimous roll call vote.

- B. Running River contract pulled from the agenda
- C. Resolution 04-2021 Public Works Mutual Aid and Assistance Agreement between the City of Douglas and City of Saugatuck.

City Manager LaBombard – Post COVID thinking regarding the possibility that all or even half of the Department of Public Works would be inflicted with the virus, this agreement would cover the continued delivery services of the DPW. Both cities would care for their own city first and then assist the other city.

Motion by North, with support from Van Loon, to approve Resolution 04-2021 authorizing the execution of a Public Works Mutual Aid and Assistance Agreement between the City of Douglas and the City of Saugatuck. Motion carried unanimously by roll call vote.

- D. Special Event Permit Application for Saugatuck Douglas Fennville Arts Initiative

Maryjo Lemanski will be bringing in Paul Amenta, a nationally known artist, on July 17th from 7-10 P.M.

Motion by Seabert, with support from North, to approve the Special Event Permit for the Saugatuck Douglas Fennville Arts Initiative following the guidance of the Michigan Department of Health and Human Services requirements for outdoor gathering. Motion carried by unanimous roll call vote.

E. Resolution 11-2021 Lot Line Adjustment Certification

Wikar – This is a resolution certifying an approved lot line adjustment (333 Blue Star Highway), (435 Blue Star Highway), applicant Ethan Del Stone (Koi Holdings, LLC)

Motion by Seabert, with support from Donovan, to approve Resolution 11-2021, a Resolution Certifying an Approved Lot Line Adjustment, and the approved Land Division Application for the exempt division of 333 Blue Star Highway, to permit deed of the lesser resulting part to 435 Blue Star Highway. Motion carried by unanimous roll call vote.

F. Resolution 12-2021 Wayfinding Process Outline, Williams & Works

Wikar – The wayfinding system will advance and achieve a number of goals of the Our Douglas Vision Master Plan and Downtown District Development Plan & Tax Increment Financing (TIF) Plan.

Motion by Mooradian, with support from North, to approve Resolution 12-2021 and Wayfinding Process Outline, with William & Works of Grand Rapids, Michigan for engaging in public participation and developing a Wayfinding Plan for bidding and construction. Motion carried 6-1 by roll call vote.

*Yes – Donovan, Mooradian, North, Seabert, Van Loon, Lion
No – Miller*

G. Resolution 14-2021 Allegan County Drain Commission Amity Drain Maintenance

The Allegan County Drain Commissioner has authority to expend \$5,000 per mile in any one year of maintenance of the drain. When estimated expenditures exceed \$5,000, the funds cannot be expended until approved by Resolution of the local governing body. The anticipated cost for the maintenance will be approximately \$6,900 with the amount above \$5,000 authorized by the County Commissioner levied as a special assessment, as allowed by law.

Motion to Seabert, with support from Donovan, approve Resolution 14-2021 authorizing the Allegan County Drain Commissioner to expand money for maintenance and repair for Amity Lane Drain in excess of \$5,000 per mile. Motion carried by unanimous roll call vote.

H. Resolution 15-2021 Social Districts

The Downtown Development Authority has made a recommendation in support of a social district concept with the current boundaries of the DDA. Registered businesses would be allowed to sell drinks in marked cups and customers would have the ability to walk the social district with that drink. The city would have the means to revoke and agreement that was not upheld. A permit of approval would be certified by the Clerk.

Motion by Mooradian, with support from Miller, to approve Resolution 15-2021 resolution to consider the designation of a social district per Public Act 124 of 2020, and direct City Administration to work with the Downtown Development Authority and Convention and Visitors Bureau to develop the requirements of the social district. Motion carried by unanimous roll call vote.

7. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Will meet on the 14th of April
2. Kalamazoo Lake Sewer and Water – Conducted election of officers, performance review for the supervisor, and jobs will be posted.
3. Kalamazoo Lake Harbor Authority – Housekeeping, election of officers and getting caught up from the last meeting in October.
4. Downtown Development Authority – Addressed the budget and reviewed the next five (5) years to make a decision on how best to spend the TIF money. Approval was obtained to do a mural on the side of the grocery store building. Heather Reyes has resigned as a member of the DDA.
5. Douglas Harbor Authority – No report
6. Douglas Brownfield Authority – No report
7. Fire Board – No report
8. Community Recreation – Talked to Community Rec. Director regarding a Kickball League.
9. Recycle Committee- Discussed hazardous waste day, only allowing 20 cars every 15 minutes and will be held at the Saugatuck Dept. Public Works.
10. Tri Community Bike Trial Committee- No report

B. Staff Reports

1. Manager – There is an uptake in COVID cases within the County so City Hall will remain closed, if anyone needs assistance knock on the door and someone will open it to help. Concrete has been poured at the boat launch sites. I 196 construction has started, traffic will be diverted through Blue Star Highway. The Douglas Beach stairs should be completed by Memorial Day.

8. Public Communications – Verbal (Limit of three (3) minutes on general business of the City)

1. Tracey Shafroth – encouraged council to continue working on the Tree Ordinance. Requested a joint meeting for 200 Blue Star Highway.
2. Scott Habermehl - Has been a facilitator for many years and has concerns that things are being done behind closed doors. Playground at Beery Field is unsafe, all signage says “no”. He had seen only three (3) positive thoughts throughout this meeting. Request council walk around and talk to people.

9. Council Comments

Donovan spoke regarding Habermehl’s comments.
Miller believed this was a productive year. Annoyed when people think nothing is going well.
Mooradian felt the same, commenting the council works with the citizens.
Seabert is on the DDA and Planning and views a lot of positive projects. He does walk and talk to those in the downtown area. Regarding the Pride Garden, he stated protocol must be followed. Does not appreciate people saying council is not doing anything.

10. Mayor’s Report / Comments

Lion addressed Tracy Shafroth stating, the City Manager continues to monitor the Lakeshore regularly. Thank Mr. Habermehl for his comments. Reminded everyone that the Local State of Emergency will end when the line flattens in the county.

11. Adjournment

Motion by Donovan, with support from Van Loon, to adjourn the meeting. Meeting adjourned by voice vote.

Approved on this ____ day of _____ 2021

Signed: _____ Date: _____
Patricia Lion, Mayor

Signed: _____ Date: _____
Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on_____. I further certify that the meeting was duly called and that a quorum was present.

Pamela Aalderink, City Clerk

Date