

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
86 W. CENTER ST. - DOUGLAS, MI
NOVEMBER 1, 2021 – 7:00 PM

1. Call to Order: Meeting called to order by Mayor Pro-Temp Mooradian
2. Roll Call: Present – Donovan, Miller, Mooradian, North, Seabert, Van Loon, and Lion (who joined by zoom). Also Present – City Manager LaBombard, City Clerk Alderink, Chief of Police Kent
3. Pledge of Allegiance: Led by Mayor Pro-Temp Mooradian
4. Consent Calendar:
 - A. Approve the November 1, 2021, Agenda
 - B. Approve the October 18, 2021, Council Minutes
 - C. Approve the October 18, 2021, Closed Session Minutes
 - D. Approve Invoices in the amount of \$178,521.09
 - E. Resignations, Appointments, Proclamations

Motion by Seabert, with support from North, to approve the Consent Calendar of November 1, 2021, as amended adding agenda item 6 A - Cyber Insurance. Motion carried by unanimous roll call vote.

5. Public Communication
 - A. Verbal (Limit of 3 minutes)
 - B. Written Communications
 1. Betsy York letter re: Light Pollution
 2. Wayfinding Community Open House
6. Unfinished Business
 - A. Cyber Insurance

At the June 21, 2021, council session an inquiry was made to having cyber insurance. A quote has been obtained (see attachment) through the city's liability firm (MML). The quote is for \$2,876.00 annually and will protect the city from loss of data. It is recommended the council approve the quote and enter into agreement with Cowbell insurance.

Motion by Seabert, with support from Van Loon to table agenda item A pending further information. Motion carried by unanimous roll call vote.

7. New Business
 - A. Traffic Studies: Blue Star Highway/Wiley Road – Water Street (Discussion item only)

Concerns regarding large truck traffic on Water Street between Wiley and South Street were brought to the city as a complaint. The study investigated the existing traffic classification,

Speed, and volume. Data collected includes the speeds, number and types of vehicles that pass the point of concern.

Nate Williams, Prien & Newhoff engineer, reviewed the findings with council. Currently there is no need for any kind of traffic control.

Concerns from residents regarding the safety of Blue Star and Wiley St. intersection, particularly during peak tourist season, were received by the city. A traffic study was completed, and it was determined the traffic volumes were sufficient to warrant a signal, however this does not mean a signal is needed.

B. 200 Blue Star Demolition

The city contracted with PM Environmental, the goal being to remove hazardous waste from the facility and demolish the structure above grade to remove the blight. A pre-bid walk-through of the site included nine interested contractors on September 30th. Six responded with Melching Demolition coming in as low bid at \$77,800.00. A review of the low bidder's reference and experience was conducted and meets the city's expectations. Wayne Krup, PM Environmental, stated the company has worked with Melching before and were a pleasure to work with.

Motion by Donovan, with support from VanLoon, to accept the recommendation of the Douglas Brownfield Redevelopment Authority and award a contract to remove hazardous material, operate within the time frame of the RFP, and demolish the above grade structure located at 200 Blue Star Hwy. to Melching Demolition of Norton Shores, Michigan in an amount not to exceed \$77,800. Motion carried by unanimous roll call vote.

C. Point Pleasant Trust Fund Grant Declaration and Notice

The Declaration and Notice describes the property being acquired, imposes restrictions on the use of the property, and declares that the owner is placing notice on records as confirmation of its obligations in the project agreement that the property acquired will be maintained for public outdoor recreation. No expenditures are required for this activity.

Motion by Seabert, with support from Miller, to adopt the Declaration and Notice for the acquisition of Point Pleasant Marina per the Michigan Dept. of Natural Resources Trust Fund Project Agreement.

D. Budget Amendment (Discussion item only)

Budget amendment to date lend a perspective to increases in project costs. The amendments were presented to council and LaBombard anticipates there will be additional environmental monitoring for removal of 200 Blue Star Hwy. When discussion of putting the Union Street sidewalk off until the spring, North wished to go on record as being in favor of not putting off the project.

8. Reports

- A. Planning will hold their next meeting on November 10th and will be reviewing 30 Hamilton, the sign ordinance, and the Centre St. PUD.
 - B. Kalamazoo Lake Sewer Water Authority had located a property in Douglas that has placed a driveway over one of the pipes. They are requesting residents do not build over the sewer lines. There were some increases in pay for employees.
 - C. Recycling Committee was selected as a recipient of the Recycling Quality Grant in the amount of \$5,000., bags designed by Ronna Alexander are currently being sold at the grocery store in Douglas.
9. **Manager's Report**
LaBombard reported the fencing along the highway will be replaced by the State soon. Judy Anthrop expenditures could not be located, a sign will be placed on the building. Should be paving down Wiley St. soon.
10. **Council Comments**
Members Thanked Mooradian for her leadership and work on various committees. She will be missed. Erin Wilkinson was thanked for her work on the Halloween Parade.
11. **Mayor's Report**
Mayor Pro-Temp Mooradian believed the candidate forum went well. The parade was fantastic. She expressed that it will be difficult to leave after so many years of being on council. Giving some advice to the council, Mooradian stated she believed council was making a mark.
12. Motion by Seabert, with support by Donovan, to adjourn the meeting. Meeting adjourned by voice vote. (8:45 PM)