



Freedom of Information Act Request for Information

The Village of Friendliness—Since 1870

I hereby request the following documents under the Freedom of Information Act P.A. 442 of 1976 as amended. Note: Individuals may request a copy of a document if it is NOT exempt as specified in the Freedom of Information Act.

Date: _____

TO BE COMPLETED BY PERSON ORIGINATING REQUEST:

Name: _____

Street Address: _____ City: _____ Zip: _____

Cell Phone: _____

I request to:

- Visually Inspect
- Receive Photocopies
- Copy By Hand

I request the following specific records or information (detailed description):

Date Range of request _____ thru _____

I understand that the City of Douglas may charge fees to cover the cost of providing this information.

Signature _____

Date _____

FOR INTERNAL USE ONLY

CITY OF DOUGLAS

Approved Conditional Approval Denied

Rationale _____

Fee Paid _____

Signature _____

Date _____

FOIA071221CC