

AGENDA
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE BROWNFIELD AUTHORITY
THURSDAY, JANUARY 13 – 1:00 P.M.

1. Call to Order – Chair
2. Roll Call - City Clerk
3. Organizational Meeting
 - A. Election of Chair – Led by Clerk
 - B. Election of Vice-Chair – Led by Chair
 - C. Election of Secretary/Treasurer – Led by Chair
3. Consent Calendar
 - A. Approval of the agenda for January 13, 2022
 - B. Approval of the Brownfield Minutes for December 9, 2021

Motion to approve the Consent Calendar of January 13, 2022– roll call vote

4. Public Communication
 - A. Verbal (Limit of 3 minutes)
 - B. Written Communications
5. Unfinished Business
6. New Business
 - A. Adopt 2022 Meeting Schedule

Motion to adopt the 2022 Meeting Schedule for the Douglas Brownfield Authority (as presented/as amended). – roll call vote

7. Reports
 - A.
11. Adjournment – voice vote

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons.

CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN

Posted this 11th day of January, 2022

To attend and participate in this remote meeting of the City of the Village of Douglas Brownfield Authority, please consider joining online or by phone.

Join online by visiting:

<https://zoom.us/j/89184379528>

Join by phone by dialing:

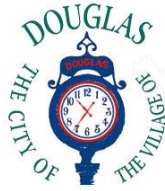
+1 (312) 626-6799

-or-

+1 (646) 518-9805

Then enter
“Meeting ID”:

891 8437 9528



THE CITY OF THE VILLAGE OF DOUGLAS
WORSHOP MEETING OF THE
DOUGLAS BROWNFIELD AUTHORITY
December 9, 2021 – 1:00 PM
Zoom Meeting

*If attending this meeting in person please wear a mask

1. Call to Order:
Called to order by Chair Balmer at 1:00 P.M.
2. Roll Call: Present – Donovan, Dixon, Sapita, Balmer (joined by Zoom)
Present – LaBombard, Naumann (in person)
Absent – Fetchig

Per Brownfield bylaws Section 10. Participation by Communication Equipment.

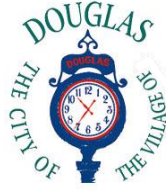
A member of the Board or of a committee designated by the Board may participate in a meeting by means of conference telephone or similar communication equipment providing all persons participating in the meeting can hear each other and providing that a quorum of the Authority is physically present at the posted meeting place, any votes taken shall be by roll call.

For this meeting no official action by members of the Board may be taken.

3. Consent Calendar:
 - A. Approve the September 9, 2021 meeting agenda – No action taken
 - B. Approve the August 12, 2021 meeting minutes – No action taken
4. Public Communication:
 - A. Verbal (Limit of 3 minutes) – No verbal communication received
 - B. Written Communications - No written communication received
5. Unfinished Business: No unfinished business
6. New Business
 - A. Presentation by Adam Patton and Ryan Hijuchi

The members of the Board were updated on the status of the grant for cleanup of 200 Blue Star Hwy. Submittal was in on time, it will take roughly a few months for the review of all grant requests submitted, sometime in May or June the City should know if the grant was received. All feedback from the public was submitted with the grant application. Currently the property is under demolition, the EPA will review the site and is aware the demolition is under way. Upon EPA approval of the Administrative Plan the demolition material on the north wall will be disposed of, until this time it will be wrapped and appropriately marked for hazardous materials.

Member Comments:



Dixon questioned if the city had any offsite obligation for cleanup, mentioning West Shore Development flow into the stream. She was informed by Adam Patton that the flow and any exacerbating to the contamination would be the 3rd party responsibility.

7. Member Comments

Chair congratulated Mr. Donovan on becoming City Mayor.

Mr. LaBombard thanked Ryan and Adam for attending this meeting and for their help.

8. Adjourn

Motion by Dixon, with support from Naumann, to adjourn the meeting. Meeting adjourned by voice vote. (1:22 p.m.)

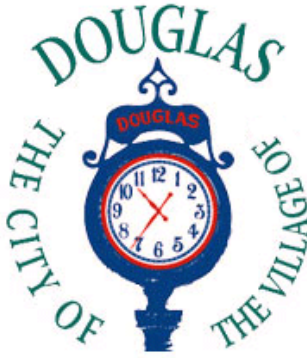
Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 13, 2022. I further certify that the meeting was duly called and that a quorum was present.

Pamela Aalderink, City Clerk

Date

MEMORANDUM



To: Douglas Brownfield Authority Board
From: City Manager
Date: January 13, 2022
Subject: Participation By Remote Equipment

The question of all members meeting remotely had been raised following the last meeting. Per the Brownfield Authority bylaws

Section 10 Participation by Communication Equipment

“A member of the Board or of a committee designated by the Board may participate in a meeting by means of conference phone or similar equipment providing all persons participating in the meeting can hear each other and providing that a quorum of the Authority is physically present at the posted meeting place, any votes taken shall be by roll call.”

The bylaws do not state the number of meetings a member must attend in person, merely that a physical quorum shall be present to conduct business.

It is a suggestion that the Authority discuss possible adoption of a meeting schedule that conforms to the current schedules of members.