



MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
86 W. CENTER ST. – DOUGLAS, MI
JANUARY 3, 2022 – 7:00 P.M.

1. Call to Order: Mayor Donovan called the meeting to order at 7:00 p.m.
2. Roll Call: Present – Miller, Nauman, North (present via zoom), Seabert, Van Loon, Donovan.
Also present – City Manager LaBombard, City Clerk Aalderink
3. Pledge of Allegiance: Led by Mayor Donovan
4. Consent Calendar:
 - A. Approve the January 3, 2022 Agenda
 - B. Approve the December 20, 2021 Meeting Minutes
 - C. Approve invoices in the amount of \$487,057.55
 - D. Approve the 2022 Council Meeting Schedule
 - E. Resignations, Appointments, Proclamations
 1. Appoint Greg Freeman to Douglas Harbor Authority
 2. Appoint Legislative member Cathy North to Zoning Board of Appeals
5. Public Communication:
 - A. Verbal (Limit of 3 minutes) – No verbal communication received
 - B. Written – No written communication received
6. Unfinished Business: No unfinished business
7. New Business:
 - A. Appointment of New Councilmember – Term end 11/2022

Motion by Seabert, with support from Van Loon, to approve the Consent Calendar of January 2, 2022. Motion carried by unanimous roll call vote.

Mayor Donovan went over the procedure for interviews and voting, Councilmembers would write their candidate choice on a ballot, sign it, and the ballot would then proceed to the Clerk who would read each vote aloud. Candidates would be asked seven (7) questions. Once the interview process was completed City Manager LaBombard inquired if Council would like to hold a discussion. Mayor Donovan went around the table asking if each member would like to ask a question, hearing none he called for the vote.

Candidate #1 (Demetrhea Terrien) - North (1 vote), Seabert (1 vote)

Candidate #2 (Phil Toepper) – Miller (1 vote), Naumann (1 vote)
Candidate #3 (Jeremiah Whiteley) – Van Loon (1 vote), Donovan (1 vote)

Both the City Manager and the City Clerk suggested Council have a discussion among members. Hearing no discussion, Mayor Donovan called for a second vote.

Candidate #1 (Demetrhea Terrien) – North (1 vote)
Candidate #2 (Phil Toepper) – Miller (1 vote), Naumann (1 vote), Seabert (1 vote), Donovan (1 vote).
Candidate #3 (Jeremiah Whiteley) – Van Loon (1 vote)

City Clerk administered the Oath of Office and Mr. Toepper took his seat at the Council table.

- B. Resolution 01-2022 Approving an Agreement Regarding 137 W Center Street Commercial Real estate Lease with Option to Purchase.

City Manager LaBombard reported Oxbow School of Arts had been awarded the contract for the old library building on 137 W. Center Street building. They will be using the building as office space, small retail, and plan to occupy the space most of the year.

Motion by Seabert, with support from Nauman, to approve Resolution 01-2022 and award the commercial real estate lease with option to purchase to Oxbow School of Arts. Motion carried by unanimous roll call vote.

- C. Election Bylaw Adoption – (discussion item)

City Manager LaBombard requested feedback from Council regarding the suggested changes to the way Council would vote for Mayor, Vice-Mayor, and filling a Council seat.

8. Reports:

A. Commission/Committee/Boards

1. Planning Commission – The next Planning Commission meeting has been rescheduled for January 26, 2022
2. Kalamazoo Lake Sewer Water – No report
3. Downtown Douglas Authority – Held a meeting on December 22nd with the CVB, the event calendar will be kept up to date during 2022, discussed bylaws, discussed the budget, and discussed goals for the coming year.
4. Kalamazoo Lake Harbor Authority – Held a meeting on December 21st, discussing bridge lighting and a No Wake designation between the two bridges. KLHA members are in favor of both these items which would take all three (3) municipalities to agree and fund.
5. Douglas Harbor Authority – Discussed the aquatic weed control, revisited Capital Improvement.
6. Douglas Brownfield Authority – Haworth building continues to be removed. The next meeting will be January 13 at 1:00 p.m.
7. Fire Board – No report
8. Community Recreations – No report
9. Tri-Community Recycle Committee – No report

- 10. Tri-Community Bike Trail Group – No report
- 11. Playground Committee – No report
- 12. Tree Board Committee – No report

9. Staff Report:

- A. City Manager has received a complaint regarding debris from the demolition of 200 Blue Star Hwy. The contractor will be contacted, and the debris will be picked up.

10. Public Communications: No communication received

11. Council Comments:

Welcome to new member Toepper, the other candidates were encouraged to continue their interest in Boards and Commissions. A thank you went out to the Department of Public Works. Miller continues to work with Mr. Gammons on the Pride Garden.

12. Mayor’s Report/Comments:

Mayor Donovan believed a lot of ground had been covered in 2021. A thank you to Oxbow was presented and the Mayor is looking forward to working with them.

13. Adjournment:

Motion by Seabert, with support from Van Loon, to adjourn the meeting. Meeting adjourned at 8:35 p.m.

Approved:

Signed: _____ Date: _____
Jerome Donovan, Mayor

Signed: _____ Date: _____
Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 17, 2022. I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Pamela Aalderink, City Clerk