



MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
86 W CENTER ST., DOUGLAS, MI
MONDAY, February 7, 2022 – 7:00 P.M.

1. Call to Order: By Mayor at 7:05 pm
2. Roll Call: Present - Miller, North, Seabert, Toepper, Donovan
Absent – Naumann, Van Loon
3. Pledge of Allegiance: Led by Mayor
4. Consent Calendar:
 - A. Approval of the Agenda for February 7, 2022
 - B. Approval of the Council Minutes of January 17, 2022
 - C. Approval of the Council Workshop Minutes of January 17, 2022
 - D. Approval of the Council Closed Session Minutes of January 17, 2022
 - E. Approval of Invoices in the amount of \$188,603.51
 - F. Appointments / Resignations / Proclamations
 1. Library Board Resignation – Brandy Erlandson
 2. Planning Commission Appointment – Jeremiah Whitely
 3. Planning Commission Appointment – John O’Malley

Motion by Seabert, with support from Toepper, to approve the Consent Calendar of February 7, 2022. Motion carried by unanimous roll call vote of those members present.

5. Public Communication: (Limit of 3 minutes – Agenda items only)
 - A. Verbal – Brian Gerard is looking forward to working with the City on the Wade’s Bayou Kayak business.
 - B. Written Communications
 - 1 Allegan County Recycle Program – Informational item for Council review. Council will request Rosemary Graham; Allegan County Resource Recovery join the February 21st meeting to discuss the project.
6. Unfinished Business:
 - A. Wade’s Bayou Request for Proposal Service Provider

Motion by North, with support from Seabert, to accept the Downtown Development Authority’s recommendation and award a three-year contract to Third Coast Surf Shop of St. Joseph, Michigan, to provide recreation-based services at Wade’s Bayou Park located at 26 Bayou Drive. Motion carried by unanimous roll call vote of those members present.

7. New Business:

A. ~~Resolution 03-2022 A Resolution Setting the Board of Review March Meeting Schedule~~

~~Motion to approve Resolution 03-2022 setting the Board of Review March meeting schedule. — roll call vote~~

~~Agenda item moved to the next meeting of February 21st.~~

B. 1st Reading Ordinance 01-2022 - An Ordinance to Establish Procedures for Disposal of Surplus Personal Property for the City of the Village of Douglas – No Action Required

C. 1st Reading Ordinance 02-2022 – An Ordinance to Establish Procedures for Disposal of Surplus Real Property for The City of the Village of Douglas – No Action Required

D. Added Scope of Work 200 Blue Star Demolition

120' of the north wall of the former Haworth building has been identified as containing PCB material in the concrete. Melching Demolition will haul the material to an approved landfill according to the EPA work plan.

Motion by Seabert, with support from Toepper, to approve the increased scope of work outlined by Melching Demolition for the estimated amount of \$39,200. Motion carried by unanimous roll call vote of those members present.

E. Resolution 04-2022 A Resolution Certifying an Approved Lot Line Adjustment 327 Water Street; Forrester-Lee – PPN 03-59-016-108-30 and 329 Water Street - PPN 03-59-016-108-00

Motion by Seabert, with support from North, to approve Resolution 04-2022, a resolution certifying an approved lot line adjustment, and the approved Land Division Application for the exempt division of PPN 03-59-016-108-00, for transfer of the lesser resulting part to 327 Water Street PPN 03-59-016-108-30. Motion carried by unanimous roll call vote of those members present.

F. Resolution 05-2022 A Resolution Approving A Mural Program Cost Sharing Request

Motion by North, with support from Toepper, to approve Resolution 05-2022, a resolution to contribute up to \$20,000 from General Fund Community Promotions account in partnership with the Downtown Development Authority Mural Program. Motion carried by unanimous roll call vote of those members present.

8. Reports:

A. Commission/Committee/Boards

1. Planning Commission – Will hear a site plan review for 6771 Enterprise Drive, and 333 Blue Star Highway. Also on the agenda will be an Amendment to Chapter 93: Streets & Sidewalks
2. Kalamazoo Lake Sewer Water – no report
3. Downtown Development Authority – Conducted their organizational meeting & reviewed the RFP for Wade's Bayou for recommendation to Council.
4. Kalamazoo Lake Harbor Authority – no report

5. Douglas Harbor Authority – no quorum at the meeting, held a discussion meeting.
6. Douglas Brownfield Authority – no report
7. Fire Board – no report
8. Community Recreation – no report
9. Recycle Committee – reported on Grant onboarding recycling audit
10. Tree Committee – Reviewed three (3) trees

9. Staff Reports:

- A. City Manager had been contacted by Sam Cummings, DNR Trust Fund Board member who proposed a tour with the Trust Fund Board, in which the City would show how their funds have been used at Point Pleasant and 200 Blue Star Hwy. The City is working on a Utility planning and Sewer Agreement.

10. Public Communications:

- A. Verbal (Limit of 3 minutes) Demethrea Terrien – 143 harbor Court spoke regarding the Douglas Beach closure.
City Manager addressed her concerns, the stairs have been closed due to ice on the steps. Safety concerns for the citizens are top priority for the city.

11. Council Comments:

Department of Public works doing a wonderful job. Thank you to Brandy Erlandson for her work on the library board.

12. Mayor's Report/Comments: Thanked Demethrea for bringing the steps to their attention.

13. Adjournment: Motion by Seabert, with support from Toepper, to adjourn. Mayor closed the meeting at 8:30 PM

Approved on this 21st day of February, 2022

Signed: _____ Date: _____
Jerome Donovan, City Mayor

Signed: _____ Date: _____
Pamela Aalderink, City Clerk