



Good Afternoon,

This is the City Manager's week in review for the week of March 14, 2022.

**Campbell Road** – Work on Campbell Road hit a snag this week when proper notification deadlines weren't met by the contractor among other issues. The notification to shut off municipal water supply typically requires a 24-hour notice prior to shut off unless it's an emergency situation such as a line break. The City Manager of Saugatuck and I met with the project engineer and reestablished expectations for the engineering firm and the contractor based on concerns we had about the notification standards and impact on residents. The municipalities routinely issue email updates as provided by the engineering firm via an e-mail chain to the residents. Multiple notices had to be issued this week to clarify when shut-offs and boil water advisory's were planned.

**200 Blue Star** – The City and the City's Environmental Engineer have been working with the EPA Brownfield group to develop an additional sampling and analysis plan for the PCB area at 200 Blue Star to better quantify the area to be remediated. I've been following the development of the draft sampling and analysis plan. When I find out a date when additional samples will be taken, I'll communicate that.

**Demolition Debris** – Melching Demolition has committed to cleaning up demolition debris that left the site at 200 Blue Star during the demo process. Several high wind events blew insulation and other material beyond the fence onto private property. I've sent a communication to adjacent properties to let them know that demolition debris will be cleaned up.

**Point Pleasant Pool Demolition** – The pool demolition is complete, and crews are working on site grading, restoration, and seeding.

**Sewer Agreement** – I continue to review the Sewer Agreement with the goal of providing comments back to the KLSWA attorney in the next week so that discussions can move forward. Representatives from the three communities and KLSWA have been discussing needed revisions to the agreement and clarifying, roles, responsibilities, and standards.

**Strategic Planning and Budget** – The annual process has been the focus of much of my time. I met last week with City staff to go over the strategic planning documents and added additional items. Elements that make up a community's strategic plan come from many sources such as the various community master plans, asset management plans, regional goals and projects, state mandates, and local site development plans. All of these sources are reviewed to determine how to best allocate budget funds to achieve the goals of the strategic plan.

**West Centre Collective** – I had a meeting with the West Centre Collective team this week to talk about the state land bank and ability to access development funding for the project through the City's Brownfield Authority.

**Traffic Committee** – Select City staff led by the Police Chief met this week to begin to comprehensively discuss a variety of traffic related issues throughout the City. The goal of the meeting is to begin to identify areas of improvement related to traffic signage, pavement markings, and movement of traffic.

**VanDragt Dam** – I met with Mr. VanDragt briefly this week and he provided photographs from 1963 related to the construction of the dam adjacent to Wiley Road.

**DDA Sidewalk Improvement Project** – Work in the DDA has started with moving of a few trees. Three trees were moved to the public right of way near the new library. Concrete sidewalk work is planned to begin next week. Notices have been sent out to the parties impacted by the work.

**Shamrock Crawl Event** – The Douglas Park Project and Hope for Allegan County Youth are hosting a fundraiser called the Shamrock Crawl on March 19<sup>th</sup> from 12-6:00 starting at Wicks Bar in Saugatuck. Several participating bars are in Douglas. Proceeds benefit the Douglas Park Project and the youth program. Punch cards are \$30.00.

That is all I have for now.

Rich LaBombard  
City Manager