



Good Afternoon,

This is the City Manager's week in review for the week of April 18, 2022.

**Spring Code Enforcement** – The annual spring code enforcement is ramping up. Yard junk, mowing, unregistered and undriveable vehicles, fences, and screenings are being monitored and enforced.

**Driveway Permits** – City Hall has received a number of calls about driveway improvements being installed without permits. Permits to construct any structure, culvert, or apron within the right of way require a zoning review. To ensure drainage isn't being impeded, appropriate drive surfaces should be installed using asphalt, concrete, or pavers, with minimum dimensions and setback from intersections being met.

**City Council Workshop** – City Council met for a workshop to go over the fourth and final capital improvement strategic planning sessions and started the ranking process for capital improvement projects proposed for the next fiscal year.

**City Council Regular Meeting** – At the regular City Council meeting on Monday, City Council heard a number of presentations and approved several items of business followed by a closed session per the open meetings act for the negotiation of a collective bargaining agreement.

- Presentation from Dean Kappinga of Allegan County Board of Commissioners
- Presentation from Lisa Mize of the Convention and Visitor's Bureau
- Presentation from Garnet Lewis regarding the Hazardous Waste Collection
- Held a public hearing and approved a motion ordering the construction of sidewalk at 333 Blue Star Highway
- Approved additional engineering fees for the Campbell Road water main and resurfacing project
- Approved a public inspection records policy for the assessing office per PA 660 of 2018

**Campbell Road Progress** – The contractor for Campbell Road has brought on additional crews to complete the service line installation from the new water main. Crews are also verifying service line material type and replacing any service line that is lead or galvanized. The service line replacement is required by the state's lead and galvanized service line replacement program. The City is required to have all lead and galvanized services replaced throughout the City over the next 20 years for a minimum of five percent per year to be replaced.

**Paving Projects** – We've received word from Michigan Paving that they plan to get started with finishing up the resurfacing projects that were not completed last fall. The largest project to be finished is the resurfacing of Blue Star Highway between the Blue Star bridge south to Center Street. There will also be some reworking of the Union Street intersection, curb, and guardrails to improve the flow of the intersection and to prepare for the installation of a sidewalk on Union Street. This work will require a daytime detour of Blue Star Highway in early May. A public notice is posted on the City's website, constant contact, Facebook, and the community board at City Hall. The City has coordinated the closure with emergency services.

**Crack Fill / Chip Seal** – Crack fill and chip seal is anticipated to begin sometime in May. The crack fill and chip seal projects are intended to prolong the life of the existing pavement to reduce replacement costs. We will inform the community when we have a formal date. Only selected streets will receive the treatments. A public notice is posted on the City’s website, constant contact, Facebook, and the community board at City Hall and shows the location of streets proposed for treatment.

**Douglas Harbor Authority** – The Authority met and received updates on ongoing waterfront, marina, and parks projects.

**Kalamazoo Lake Harbor Authority** – The Authority met and received updates on navigational lighting, buoy installation, and aquatic weed management. They also held their annual organizational meeting and elected officers.

**School Superintendent** – I had a meeting with the school super intendent to discuss properties along Blue Star Highway and received an update about the school construction projects.

**Clean Up Collection Days** – May 2 through May 5 will be the annual bulk trash pick up event. See the attached flier.

**Household Hazardous Waste Day** – May 24<sup>th</sup> is proposed drop off day for the household hazardous waste day. The event will be held at the Saugatuck Department of Public Works at 3338 Blue Star Highway. See the attached flier.

That is all I have for now.

Rich LaBombard  
City Manager



CITY OF DOUGLAS  
CLEAN UP COLLECTION DAYS  
MAY 2 @ 6:30 am – MAY 5 @ 2:30 pm

**BULK TRASH PICK-UP RULES**

- THE PICK-UP IS LIMITED TO 3 CUBIC YARDS PER DWELLING UNIT - APPROXIMATELY EQUAL TO A PICKUP TRUCK BED.
- SMALLER ITEMS NEED TO BE PLACED IN CLEAR, HEAVY-DUTY PLASTIC BAGS OR OPEN CONTAINERS. MUST BE ABLE TO SEE EACH ITEM TO DETERMINE IF IT QUALIFIES FOR PICKUP.
- ALL ITEMS MUST WEIGH LESS THAN 50 POUNDS.
- ITEMS TO BE PLACED AT CURB NO EARLIER THAN APRIL 30.
- ITEMS PLACED OUT AFTER MAY 5 WILL NOT BE PICKED UP. ADDITIONAL PICK-UPS WILL NOT BE SCHEDULED.
- DO NOT BLOCK THE ROADWAY.

**Acceptable items for pick up:**

- Mattresses - **must have a cover**
- Furniture
- Toys
- Appliances (i.e., refrigerators, air conditioners)  
*Freon must be removed, and the item must be tagged by a licensed facility showing that the freon has been removed. Please remove refrigerator doors or wire shut for safety reasons.*
- Home fixtures *and other items that are not considered hazardous*
- Small amounts of building materials *such as doors (limit 2) and fencing- material needs to be cut down small enough to fit into the truck (4 FT long and bundled and tied) and be lifted by one person.*
- Latex paint - *paint must be dried in containers (use sawdust or kitty litter)*
- Small car parts
- Manageable bundles and containers.  
*Workers are not allowed to unload vehicles or trailers.*

**Unacceptable items for pick up:**

- **NO Black Trash Bags - clear bags only.**  
*Items must be visible*
- **NO Windows or glass**
- **NO Large plastic or metal drums**
- **NO Concrete**
- **NO Large pieces of metal**
- **NO Yard Waste**
- **NO Liquid waste or hazardous waste**
- **NO Tires or tires on rims** *(may be acceptable if cut up into flat pieces)*
- **NO Non-latex paints and varnishes**
- **NO Motor oil, batteries, and solvents**
- **NO Regulated medical waste**
- **NO Free-flowing liquid** *that has not been solidified*
- **NO Large car parts** *such as engine blocks, bodies, oversized hoods, and doors*
- **NO Building demolition material** – *Large volumes of demolition debris that would normally require a construction-style dumpster cannot be taken.*

Contact the Department of Public Works with questions 269-857-2763



In partnership with the Rotary Club of Saugatuck-Douglas, Saugatuck Township Fire District and generous donors.

# Household Hazardous Waste Day Event

## Drop Off - May 24

### Tri-Community Recycling Committee Household Hazardous Waste Day Spring Collection Event Guidance Sheet - Spring 2022

The Annual Household Hazardous Waste (HHW) collection event will be held for residents of the City of Saugatuck, the City of Douglas, and Saugatuck Township on May 24 from 3:00 p.m. until 7:00 p.m. at the City of Saugatuck Department of Public Works Building (3338 Bluestar Highway). This community service is made possible through the Tri-Community Recycling Committee and generous support from the Rotary Club of Saugatuck/Douglas, the City of Saugatuck, the City of Douglas, Saugatuck Township, the Saugatuck Township Fire Department, and numerous private donors.

This guidance sheet provides examples of the types of materials that will be accepted, fees that will be charged if any, and special guidelines for some items. Any questions, please contact the Tri-Community Recycling committee at [glewis@saugatuckcity.com](mailto:glewis@saugatuckcity.com).

Residents **MUST** have an appointment to drop-off HHW items.  
**Sign up to participate at:** [bit.ly/nohazards](https://bit.ly/nohazards)

Registered participants will be required to drive into the DPW site from the Maple Street entrance (behind the DPW garage). If arriving on Blue Star Highway, turn west on North and south on Maple, or turn west on Old Allegan and then north on Maple. Signs and volunteers will direct vehicles to the proper entrance. **Vehicles will not be able to turn into the DPW site directly from Bluestar Highway.**

#### **PARTICIPANT CHECK-IN: Maple Street only!**

Please show the individual at this station your Driver's License so they can ensure that

you have an appointment.

**PLEASE STAY IN YOUR VEHICLE AT ALL TIMES.**

**HOUSEHOLD HAZARDOUS WASTE – free disposal**

Resident can drop-off all hazardous waste and automotive fluids for FREE.

**EXAMPLES:**

- Agricultural and landscaping chemicals such as herbicides, insecticides, pesticides, fertilizers, fungicides, etc.
- Automotive fluids such as motor oil, antifreeze, gasoline, brake fluid, carburetor and fuel injection cleaners, gasoline starter fluids, etc.
- Cleaners and solvents such as drain openers, oven cleaners, metal cleaners and polishes, grease and rust solvents, etc.
- Building/remodeling materials such as paint thinners, oil-based paint, strippers and removers, adhesives, wood preservatives, etc.
- Rechargeable batteries such as Nickel Cadmium, Nickel Metal Hydride, Lithium, and Small sealed lead batteries, or small “button” batteries as they contain small amounts of mercury and silver.
- Household (alkaline) batteries.
- Compact fluorescent lights, fluorescent lights, PCB light ballasts, transformers, capacitors, electric lamps, etc.
- Spent fuel such as kerosene, propane (cylinders and tanks), etc.
- Unwanted or expired over-the-counter or prescription medications.
- Smoke detectors.
- Other miscellaneous substances such as photographic chemicals, swimming pool chemicals, mercury or mercury-containing items, and any known or unknown substances that fall into hazardous material classifications such as acids, bases, flammables, oxidizers, halogenated/non-halogenated solvents; aqueous liquids; liquids containing heavy metals, cyanide, sulfide, and other chemicals that may be corrosive.

**RESIDENTIAL ELECTRONIC WASTE – free disposal**

Resident can bring most electronic items for FREE. Some items may require a fee. (See “fee required” items below.)

Computer peripherals, e.g., CPUs, printers, scanners, laptop, projector, etc. FREE!  
Other consumer electronics, e.g., fax machines, desktop copiers, audio/stereo equipment, VCR, DVD, cell phone and other telecommunications devices, video camera, etc. FREE!

**HOUSEHOLD & ELECTRONIC HAZARDOUS WASTE – fee required!!!!**

We will collect the fees for the following items:

- Televisions - \$20/each – any size
- Computer monitors = \$20/each – any size
- Car batteries - \$20/each
- Small a/c unit (containing freon) - \$20/each
- Dehumidifiers (containing freon) - \$20/each
- TVs - \$50/each

**DO NOT BRING LIST:**

- Latex paint. Latex paint is water based, which means it is not hazardous. It is not

accepted through this program in order to control costs as it can be donated or landfilled. For usable paint in quantities of 1 gallon or more, consider donating it to Habitat for Humanity. It can be disposed of with household waste as long as it is completely dried out. Recommended drying methods are to simply remove the lid and let the can sit. To speed up drying time, mix cat litter, saw dust or pour paint into a box with either material. Once the paint is dry, throw everything out with household trash.

- Acrylic paint
- Major appliances – no LARGE appliances please
- Microwave ovens
- Large air conditioners
- Kitchen items - such as blenders, toasters, bread makers, etc.
- Radioactive material
- Explosives
- Ammunition
- Tires
- Asphalt
- Ceiling tiles
- Roofing shingles
- Building supplies
- Trash
- Debris

**PLEASE STAY IN YOUR VEHICLE AT ALL TIMES**

**To donate:**

**Donations to help subsidize this event are gladly accepted. Checks can be made payable to: The City of Saugatuck. Please write HHW Day in the memo line.**