



MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
86 W. CENTER ST. – DOUGLAS, MI
MARCH 21, 2022 – 7:00 P.M.

1. Call to Order: Mayor Donovan called the meeting to order at 7:00 p.m.
2. Roll Call: Present – Miller, Nauman, North, Seabert, Toepper, Van Loon, Donovan
Absent - None
Also, Present – City Manager LaBombard, City Treasurer Smith, City Clerk Aalderink
3. Pledge of Allegiance Led by Mayor
4. Consent Calendar:
 - A. Agenda for March 21, 2022
 - B. Regular City Council Meeting Minutes of March 7, 2022
 - C. Approval of the invoices in the amount of 125,576.56
 - D. Appointments/Resignations

Motion by Seabert, with support from Toepper, to approve the Consent Calendar of March 21, 2022, as amended, moving agenda item 7F to agenda item 6A. Motion carried by unanimous roll call vote.

5. Public Communication:
 - A. Verbal (Limit of three (3) minutes on agenda items only)
 1. Anna Gregg – Playground update (Not present at the meeting)
 2. Coastal Society representative thanked Council for considering use of City Right of Way for businesses again this season.
 3. Bill Schumacher was present to answer any questions regarding his rezone request.
 - B. Written - None
6. Unfinished Business:
 - A. Ordinance 03-2022 Amending the Official Zoning Map of the City of the Village of Douglas.

City council considered Planning Zoning Administrator recommendation and the petition of the applicant, with a first reading at their March 7th regular meeting, and Public Hearing on March 21, 2022. No written communications have been received by the City in response to the Application to Rezone and petition to amend the Zoning Map.

*Motion Seabert, with support from Miller, to approve Ordinance 03-2022 to amend the City of the Village of Douglas Official Zoning Map and rezone part of 25 Mixer Street, zoned C-1 Village Center District, to the R-3 Neighborhood Conservation District, located in the Downtown District, Douglas, Michigan.
Motion carried by unanimous roll call vote.*

7. New Business:

A. Siegfried Crandall P.C – Audit Presentation FY End June 30, 2021

Siegfried Crandall, PC of Byron Center, Michigan completed the annual audit which included a complete review of the financial statements of the governmental activities, business-type activities, each major fund, component units, and the collective remaining fund information for the City of Douglas for the fiscal year ending June 30, 2021.

City Treasurer Smith received high praise from the audit.

B. Edgewater Resources Presentation – Facility Development Plan Point Pleasant Marina

The City of Douglas needed a facility development plan, following the purchase of Point Pleasant Marina, to guide the redevelopment process of the once private marina into a public marina. Edgewater Resources of St. Joseph, Michigan, was hired to lead a number of community driven input meetings.

C. 2022 Temporary Outdoor Right-Of-Way Expansion

As a means of assisting Businesses during the COVID pandemic the City had allowed right-of-way in order to comply with the social distancing regulations.

Motion by North, with support from Miller, to authorize the City Administration to proceed with the application process to allow downtown business use of the City's right-of-way to expand their business from April 15, 2022, through November 2, 2022. Motion carried by unanimous roll call vote.

D. Canoe and Kayak Storage Space Rental Policy

Policy to require an application for each space, establish the rules and regulations, establish application terms, establish storage space uses, and embed into the policy additional park rules. Council brought up the need to make enclosed buildings for storage in the future.

Motion by Seabert, with support from Toepper, to approve the Canoe / Kayak Storage Space Rental Policy and make it effective upon adoption. Motion carried by unanimous roll call vote.

E. Resolution 09-2022 Tri-Community Recycling Ad Hoc Committee Extension

The goal of this committee is to focus on recycling education, recycling processes, and increased participation.

Motion by Seabert, with support from Miller, to approve Resolution 09-2022 and extend the Advisory Tri-Community Recycling Ad Hoc Committee to December 31, 2023. Motion carried unanimously by roll call vote.

8. Reports:

A. Commission / Committee / Board Reports

1. Planning: Next meeting will be April 13th
2. Kalamazoo Lake Sewer Water Authority: Required monthly reports were sent to EGLE, KLSWA continues to work with all municipalities serviced on a State mandated operational and ownership Sewer Agreement with the goal of completion by June or

July. Then they will begin similar work on a Water Agreement with a deadline of May 2023. There is a Service Operator position open, interest parties should contact KLSWA office. The 2022 Annual Budget has been finalized, water usage fee will increase by 2%, sewer base fee remained the same and sewer usage fee decreased by 5 cents per 1,000 gallons. KLSWA continues to monitor Campbell Road water main project. April 18th will be the Annual Hydrant Flushing date.

3. DDA: None
4. Kalamazoo Lake Harbor Authority: None
5. Douglas Harbor Authority: None
6. Douglas Brownfield Authority: Waiting to hear if the grant was received.
7. Fireboard: None
8. Community Recreation: None
9. Recycling Committee: None
10. Tri-Community Bike Trail: None
11. Tree Board: None

B. Staff Written Reports (full staff reports on last Monday of the month)

1. Manager: Consumers Energy is proactively replacing the Center Suspension streetlights to bracketed LED Cobra head fixtures that are located at *Full Traffic Signals*. The program is a 1 conversion, 1 for 2 conversions, or a complete removal if you no longer feel the need for the light is warranted.

9. Public Communication:

- A. Verbal (Limit of 3 minutes): None

10. Council Comments

- North Congratulated Treasurer Smith on a great audit report.
Toepper Wished to speak to someone regarding unanswered closed session questions.

11. Mayor Report Mayor Donovan thanked Treasurer Smith for his great work.

12. Adjournment

Motion by Van Loon, with support from Toepper, to adjourn the meeting. Motion carried by unanimous roll call vote. (8:10 PM)

Council went back into their work session.

Approved this 4th day of April, 2022,

THE CITY OF THE VILLAGE OF DOUGLAS

Signed: _____ Date: _____
Jerome Donovan, City Mayor

Signed: _____ Date: _____
Pamela Aalderink, City Clerk