

# Kalamazoo Lake Harbor Authority

Douglas & Saugatuck, Michigan

**AGENDA**  
**REGULAR MEETING OF THE KALAMAZOO LAKE HARBOR AUTHORITY**  
**86 W CENTER ST., DOUGLAS, MI**  
**Tuesday, April 19, 2022 – 7:00 p.m.**

1. **Call to Order:** By Chair
2. **Roll Call:**
3. **Approval of Agenda:**
  - A. April 19, 2022, Meeting Agenda

Motion to approve the April 19, 2022, meeting agenda as (presented/amended) – Roll call vote
4. **Approval of Minutes:**
  - A. December 21, 2021, Minutes

Motion to approve the April 19, 2022, Minutes – Roll call vote
5. **Approval of Invoices:** No invoices
6. **Public Communications:**
  - A. Written - No communication
  - B. Verbal (Limit of three (3) minutes)
7. **Unfinished Business:**
  - A. Blue Star Bridge Navigational Lighting – Status update & City Budgeting
  - B. No Wake Zone Blue Star Bridge to I-96 Bridge – Status Update
  - C. Roll of the Kalamazoo Lake Harbor Authority & How It May Impact the Douglas Harbor Authority – Discussion Item
8. **New Business:**
9. **Public Comments** (Limit of three (3) minutes)
10. **Reports:**
  - A. Committee Reports
    - i. Harbor Safety Sub-Committee - Van Loon
    - ii. Douglas Harbor Authority – LaBombard

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- B. Staff Reports
  - i. LaBombard
  - ii. Heise
  - iii. Frey

- 11. Authority Member Comments:**
- 12. Adjournment:** Motion to adjourn

# Kalamazoo Lake Harbor Authority

Douglas & Saugatuck, Michigan

Point Pleasant Marina

201 Washington Street

Douglas, MI

MINUTES - **DRAFT**

Tuesday, December 21, 2021 – 7:00 p.m.

1. **Call to Order:** By Chair (7:00 p.m.)
2. **Roll Call:** Present – Klungle (via Zoom), Naumann, North, VanLoon, Waskin  
Absent – Engle, Trester, Saugatuck City Manager Heise  
Also Present – Township Manager Frey, City Manager LaBombard, Deputy Clerk Howell
3. **Approval of Agenda:**
  - A. December 21, 2021, meeting agenda  
*Motion by North, with support from Waskin, to approve the December 21, 2021, meeting agenda as presented.*  
*Motion carried by unanimous roll call vote.*
4. **Approval of Minutes:**
  - A. October 19, 2021, meeting minutes  
*Motion by Naumann, with support from North, to approve the October 19, 2021, meeting minutes as presented.*  
*Motion carried by unanimous roll call vote.*
5. **Approval of Invoices:** None.
6. **Public Communications:**
  - A. Written - None.
  - B. Verbal – None.
7. **Unfinished Business:**
  - A. Navigational Lighting – The Douglas Harbor Authority reviewed the same information from Sargent Wagner and has determined there is no need for additional navigational lights on Blue Star Bridge. However, KLHA voted at their last meeting to pursue it, feeling that the ambient lighting on the bridge made it a little harder to see. The total cost for solar lights and installation is around \$14,400. There would probably be a 50/50 shared cost between the two cities, with the Township providing in-kind support.  
*Motion by Waskin, with support from Naumann, to recommend to the three municipalities that they consider approval of the funds needed to install the lights on Blue Star Bridge.*  
*Motion carried by unanimous roll call vote.*
  - B. No-Wake Zone Update – A request was made at the last meeting to pursue a no-wake zone between the bridges. There are already no-wake zones in place. This would be a lot of work for the municipalities and could take quite a while to achieve. In the meantime, LaBombard will investigate putting signage on docks at Schultz Park and pursue extra patrolling to see if that helps. LaBombard will take this matter to City Council in a planning session so that they're aware of it, as well.
8. **New Business:**
  - A. Seek formal motion to transfer recording duties and meeting location to Saugatuck Township starting in 2022.
    - Meeting Time, Schedule, and Location Discussion – City of Douglas has been responsible for the recording duties and meeting location for the past two years.

Frey will meet with Chair VanLoon and also the other two managers regarding meeting dates and times for the year. The Authority will meet next in April.  
*Motion by North, with support from Waskin, to formally request that Saugatuck Township take over the duties and responsibilities of the scheduling, timing, and facilitating of the meetings. Motion carried by unanimous roll call vote.*

**9. Reports:**

A. Committee Reports – None.

B. Staff Reports – LaBombard reported that the City of Douglas will be working on capital planning projects soon, including projects associated with the waterfront. This was the focus of discussion for the Douglas Harbor Authority at their meeting.

**10. Authority Member Comments:** None.

**11. Adjournment:** Motion by Naumann, with support from Waskin, to adjourn the meeting. (7:45 p.m.)