AGENDA
THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 20, 2022 – 7:00 P.M.

To attend and participate in this remote meeting of the City of the Village of Douglas City Council, please consider joining online or by phone.

Join online by visiting:
https://us02web.zoom.us/j/81045405732

Join by phone by dialing:
+1 (312) 626-6799
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+1 (646) 518-9805
Then enter
"Meeting ID":
810 4540 5732

Those who are hearing impaired and require additional accommodations are encouraged to contact (269) 857-1438 or clerk@ci.douglas.mi.us at least 1 week in advance to provide time to accommodate requests.

1. Call to Order – Mayor

2. Roll Call - City Clerk

3. Pledge of Allegiance – Led by Mayor

4. Consent Calendar
   - A. Approval of the Agenda for June 20, 2022
   - B. Approval of the Council Minutes of June 20, 2022
   - C. Approval of the Closed Session Minutes of June 20, 2022
   - D. Approval of Invoices in the amount of $177,239.62

   Motion to approve the Consent Calendar of June 20, 2022 – roll call vote

5. Public Communication
   - A. Verbal (Limit of 3 minutes)
   - B. Written Communications
     - i. Letter from Robert Kenny RE: Root Beer Barrel
     - ii. Letter from Mick White RE: Root Beer Barrel
     - iii. Fund The Park invitation
     - iv. Letters of support for Food Trucks

6. Unfinished Business
   - A. Resolution 24-2022 Budget Amendment FY 2021-22

   Motion to approve Resolution 24-2022 which outlines the amendments to the City of Douglas annual budget for fiscal year 2021-2022. – roll call vote

7. New Business
   - A. Native American Outdoor Sculpture Proposal – Mary Jo Lemanski Presentation (No action required)

   - B. Resolution 22-2022 4th of July Fireworks

   Motion to adopt Resolution 22-2022 approving a Special Event application from the Rotary Club of Saugatuck-Douglas for the 4th of July Fireworks display and financial support in the amount not to exceed $4,000. – roll call vote

   - C. Resolution 23-2022 Insurance Investigation

Motion to approve Resolution 23-2022 and engage Taft, Stettinius & Hollister of Indianapolis, In to provide legal services related to review of past manufacturers, successors and assigns, who operated at 200 Blue Star Highway. – roll call vote

D. Special Event Application -Cow Hill Yacht Club

Motion to approve the Special Event Application from the Cow Hill Yacht Club, a 501(c)(3) Organization, to hold a firework display on July 30, 2022, along with support from City resources. – roll call vote

E. Special Event Application – Saugatuck Douglas Garden Club

Motion to approve the Special Event Application from the Saugatuck Douglas Garden Club for a garden walk and plant sale at the Old School House on July 23, 2022, from 10:00 am to 4:00 pm. – roll call vote

F. Ordinance 04-2022 An Ordinance to Amend the Zoning Ordinance of the City of the Village of Douglas; to Repeal and Replace Chapter 98: Trees, Code of Ordinances. (Second Reading)

Motion to approve Ordinance 04-2022 Amending the Table of Content, Article 2: Definitions, Article 16: General Provisions, and create Article 20: Environmental Protection Standards, City of the Village of Douglas Zoning Ordinance; and Repeal and Replace Chapter 98: Trees, City of the Village of Douglas Code of Ordinances. – roll call vote

G. Ordinance 06-2022 An Ordinance to Amend Chapter 110: Business Licensing; Establish Mobile Food Vending Unit Temporary Business License Classification, Food Truck Permits (Second Reading)

Motion to approve Ordinance 06-2022 Amending Chapter 110: Business Licensing, Code of Ordinances, to establish Temporary Business License Classification for Mobile Food Vending Unit and Food Truck Permit, for regulation in the City of the Village of Douglas. – roll call vote

H. Ordinance 05-2022 to Amend the City of the Village of Douglas Zoning Ordinance; to Repeal and Replace Sign Ordinance 111-D (Second Reading)

Recommended City Council table the Second Reading and Public Hearing for Ordinance 05-2022. – roll call vote

8. Reports
   A. Commission/Committee/Boards
      1. Planning Commission
      2. Kalamazoo Lake Sewer Water
      3. Downtown Development Authority
      4. Kalamazoo Lake Harbor Authority
      5. Douglas Harbor Authority
      6. Douglas Brownfield Authority
      7. Fire Board
      8. Community Recreation
      9. Recycle Committee

10. Tri-Community Bike Trail Group
11. Tree Committee
12. Playground Committee

B. Staff Written Reports
1. City Manager

9. Public Communications – Verbal (Limit of 3 minutes)

10. Council Comments

11. Mayor's Report/Comments

12. Adjournment

Please Note – The City of the Village of Douglas (the "City") is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons.
CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN

MINUTES
THE CITY OF THE VILLAGE OF DOUGLAS
86 W CENTER STREET – DOUGLAS, MI
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 6, 2022 – 7:00 P.M.

1. Call to Order by Mayor Donovan at 7:00 pm

2. Roll Call: Present – Donovan, Miller, Naumann, North, Seabert, Van Loon
   Absent - Toepper

3. Pledge of Allegiance – Led by Mayor

4. Consent Calendar
   A Approve the Agenda of June 6, 2022
   B Approve the Minutes of May 16, 2022
   C Approve the Workshop Minutes of May 16, 2022
   D Approve invoices in the amount of $258,210.90
   E Reappoint Dan Urquhart as a Douglas representative to the Kalamazoo Lake Sewer Water Authority

   Motion by Van Loon, with support from Naumann, to approve the consent calendar as amended, removing Resolution 22-2022 and replace it with a letter of support. Motion carried by unanimous roll call vote of those members present.

5. Public Communication
   A Verbal
   Robert Kenny addressed the Root Beer Barrel Lease, requesting that Council not chose to extend but place it out for bid. The current lease does not come close to covering the monthly electricity.

   B Mary Fechtig, one of the owners of Isabelle's Thanked Council for their consideration of a letter submission to the State Liquor Control Board.

   C George Lucas (R) running for the 38th District, introduced himself and conveyed what is stand is on issues.

   D Michael White, Root Beer Barrel lessee, presented Council with a list of what he does with his own funds at the barrel, how difficult it is to work with no water and satisfy the Health Inspector, and other issues he has found. Built a customer base over the years and encouraged Council to review his online reviews.

   E George Dennis, resident for over 15 years and has watched the deer population grow and change course. The challenges of the deer population are not easy ones; however, the city needs to manage it, nonetheless.

   F Laura Baird, stood in support of Mr. Dennis.

6. Unfinished Business – No unfinished business to address.

7. New Business
   A. CLOSED SESSION
      Motion by North, with support from Van Loon, to enter into closed session pursuant to Section 8 (2)(c) of the Open Meetings Act for the purpose of negotiation of a collective bargaining agreement. Motion carried by unanimous roll call vote of those present.

   B. Resolution 17-2022 PA 152 Health Care Opt. Out (2/3 majority vote required) (5 of 7)

      Motion by Miller, with support from Naumann, to adopt Resolution 17-2022 PA 152 Health Care Opt. Out for the City of the Village of Douglas. Motion carried by unanimous vote of those members present.

   C. Resolution 18-2022 Adopting the 2022-23 City of the Village of Douglas Budget

      Motion by Van Loon, with support from North, to open the public hearing on the 2022-23 General Appropriations Act Budget for the City of the Village of Douglas. Motion carried by unanimous roll call vote of those members present.

      Public Comments: There were no comments

      Motion by Miller, with support from North, to close the public hearing on the 2022-23 General Appropriations Act Budget for the City of the Village of Douglas. Motion carried by unanimous roll call vote of those members present.

      Motion by Van Loon, with support from Miller, to adopt Resolution 18-2022 approving the City of the Village of Douglas Budget for 2022-23. Motion carried by unanimous roll call vote of those members present.

   D. Resolution 19-2022 Saugatuck Township Fire District (STFD) 2022-23 Budget

      Council received a presentation by Chief Janik, 2.6% mil are levied against properties, the Department is not requesting additional mils. STFD has received a $58,000 Grant.

      Motion by Miller, with support from Van Loon, to adopt Resolution 19-2022 Fire District Budget as presented. Motion carried by unanimous roll call vote of those members present.

   E. Environmental Protection Standards: Tree Ordinance - First Reading
      No action taken, second reading on June 20th

   F. PM Environmental Change Order for 200 Blue Star Highway

      Motion by Naumann, with support from North, to approve the PM Environmental Change Order No. 2 to amend the scope of work to complete the EPA forms and develop a work plan for the EPA Brownfield Cleanup Grant. Motion carried by unanimous roll call vote of those members present.

   G. Sign Ordinance - First Reading
      No action taken, second reading on June 20th

H. Business License (Food Truck) Ordinance – First Reading
No action required, second reading on June 20th

I. Republic Contract – Discussion Item
Council stated most concerns they hear pertain to the recycling or need for a second container. Some residents would like to see two pickups.

J. Root Beer Barrel Contract – Discussion Item
City Manager seeks direction from the Council as to how they would like to manage the contract upon expiration at the end of the year. Currently they have the option of extending the contract or sending out for RFP's.
Council would like to at least get a return on the electric and water invoices for the unit. The current amount paid to lease the barrel does not cover either electric or water.

K. Resolution 21-2022 160 Wiley Road – Kevin Putnam
The Lot Split that shall not have a lot width-to-depth ratio greater than 1:3; and shall meet all requirements of the R-1 Residential District zoning district.
Seabert questioned how the split effects the driveway and garage?

Motion by Van Loon, with support from Miller, to approve Resolution 21-2022 Approving Lot Split and the complete Land Division Application for the division of PPN: 03-59-016-088-00, located at 160 Wiley Road, and creation of PPN: 03-59-016-088-10 in the R-1 Residential District, in Douglas, Michigan. Motion carried by unanimous roll call vote of those members present.

L. Property and Liability Renewal – MML

Motion by North, with support from Miller, to adopt Resolution 20-2022 approving the Michigan Municipal Liability & Property Pool proposal in the amount of an annual premium of $50,841. Motion carried by unanimous roll call vote of those members present.

M. Special Event Permit – Friends of the Blue Star Trail 11th Annual Lakeshore Harvest Bike Ride.
The proposed Lakeshore Harvest Bike Ride is scheduled for Saturday, September 17th from 7:00 am to 5:00 pm. They anticipate 150 participants.

Motion by North, with support from Miller, to approve the special event application from the Friends of the Blue Star Trail and support the event with City resources for the proposed 11th Annual Lakeshore Harvest Bike Ride on September 17, 2022. Motion carried by unanimous roll call vote of those members present.

N. Specially Designated Distributor Local Government Approval

Motion to approve and authorize the mayor to prepare a letter of support for Halas, LLC to apply for a Specially Designated Distributor License through the Michigan Liquor Control Commission. Motion carried by unanimous roll call vote of those members present.

O. Specially Designated Distributor Local Government Approval

Motion by Van Loon, with support from Miller, to authorize the City Mayor to send a letter of support to the Michigan Liquor Control Commission expressing full support of Halas, LLC,

d/b/a Isabel's Market & Eatery, located at 310 Blue Star Highway, Douglas, Michigan, in their effort to obtain a Specially Designated Distributor License. Motion carried by unanimous roll call vote.

8. Reports
   A. Commission/Committee/Boards
      1. Planning Commission will hold a meeting on Wednesday, June 8th. At their last meeting, Commission held Public Hearings, approved amendment of the Planning Commission bylaws, and elected new officers.
      2. Kalamazoo Lake Harbor Authority discussed the Blue Star Navigation Lights, in which the Saugatuck Township has vowed to try to donate. Also, a no wake sub-committee was formed. Other topics, invasive species treatment, periodic drone monitoring, and determine what the white foam is near riverside park.
      3. Douglas Harbor Authority reported June 14th and 20th as the dates for aquatic weed control treatment. The rowing dock at Wade Bayou has been installed. Other topics discussed were buoy management, dust mitigation around the launches and city parks, Aquatic Hitchhikers signage, use of Dory poles to assist with Geese mitigation.
      4. Recycle Committee managed 67 pounds of hazardous waste during disposal day.

   B. Staff Report
      1. City Manager
         Thank you went out to the Community Pride organizers; the attendance for the event was high. The Union Street sidewalk project will begin in July. The Michigan Natural Trust Fund meeting will be next week.

9. Public Communications – No communication received

10. Council Comments:

North	Please with the turn out for Pride. Thanked Seabert for his work.
Seabert	Thanked all involved in the Pride event for their work and support. The committee has been considering looking at Octoberfest in the fall.

11. Mayor's Report/Comments
    Mayor Donovan expressed how pleased he was to have the budget completed.

12. Adjournment
    Motion by Nauman to adjourn the meeting, meeting adjourned by gavel at 9:28 PM

Approved this _____ day of _____, 2022

Signed: _____ Date: _____
Jerome Donovan, Mayor

Signed: _____ Date: _____
Pamela Aalderink, City Clerk

Inv Num / Inv Ref#	Vendor / Description / GL Distribution		Inv Date / Entered By	Due Date	Inv Amt
6-1-22					
43615	PAMELA AALDERINK		06/01/2022	06/20/2022	300.00
	VISION REIMBURSE				
	101-215.000-719.000	INSURANCE BENEFITS			300.00
5-31-22					
43618	ABSOPURE WATER COMPANY		05/31/2022	06/20/2022	10.60
	POLICE WATER				
	101-301.000-740.000	SUPPLIES			10.60
88412676					
43651	ABSOPURE WATER COMPANY		06/09/2022	06/20/2022	15.90
	CITY HALL WATER				
	101-265.000-740.000	SUPPLIES			15.90
827434					
43689	ACE PARKING LOT STRIPING		06/13/2022	06/20/2022	400.00
	DOUGLAS BEACH PARKING LOT RESTRIPING				
	203-463.000-802.000	CONTRACTUAL			200.00
	202-463.000-802.000	CONTRACTUAL			200.00
4118259					
43690	ACTION INDUSTRIAL SUPPLY CO		06/06/2022	06/20/2022	86.11
	STOP SIGNS				
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES			86.11
5-31-22					
43617	ALLEGAN CO TREASURER		06/06/2022	06/20/2022	230.00
	MOBILE HOME TAX				
	101-000.000-230.000	DUE TO OTHER GOVERNMENTS			230.00
6-10-22					
43647	ROBIN LYNN BELL		06/09/2022	06/20/2022	320.00
	COMMERCIAL CLEANING				
	101-301.000-802.000	CONTRACTUAL			120.00
	101-265.000-802.000	CONTRACTUAL			200.00
6-15-22					
43708	ROBIN LYNN BELL		06/15/2022	06/20/2022	50.00
	COMMERCIAL CLEANING				
	101-265.000-802.000	CONTRACTUAL			50.00
2555					
43685	BRUCE'S BLACKTOP		06/10/2022	06/20/2022	2,150.00
	SEAL COAT DOUGLAS BEACH PARKING LOT				
	101-265.000-802.000	CONTRACTUAL			2,150.00
4859					
43620	BURNETT & KASTRAN		05/19/2022	06/20/2022	408.00
	PROFESSIONAL SERVICES POLICE				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			408.00
4864					
43621	BURNETT & KASTRAN		06/01/2022	06/20/2022	36.00
	PROFESSIONAL SERVICES POLICE				

	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER		36.00
4866				
43622	BURNETT & KASTRAN	06/02/2022	06/20/2022	310.70
	PROFESSIONAL SERVICES POLICE			
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER		310.70
6-5-22				
43635	COMCAST	06/05/2022	06/20/2022	286.38
	486 WATER			
	101-463.000-851.000	TELEPHONE		286.38
6-13-22				
43696	COMCAST	06/13/2022	06/20/2022	395.26
	CITY HALL			
	101-265.000-851.000	TELEPHONE		395.26
3880				
43649	COMMERCIAL RECORD	05/31/2022	06/20/2022	1,093.00
	PUBLIC NOTICES			
	101-215.000-900.000	PRINTING & PUBLISHING		189.00
	101-701.000-900.000	PRINTING & PUBLISHING		904.00
205278953771				
43658	CONSUMERS ENERGY	06/07/2022	06/20/2022	32.70
	251 CENTER ST SIGN WEST ENTRANCE			
	101-463.000-922.000	UTILITIES		32.70
205278953772				
43659	CONSUMERS ENERGY	06/07/2022	06/20/2022	146.84
	86 CENTER ROW			
	101-463.000-922.000	UTILITIES		146.84
205278953773				
43660	CONSUMERS ENERGY	06/07/2022	06/20/2022	102.32
	198 WASHINGTON - BRIDGE LIGHTING			
	101-463.000-922.000	UTILITIES		102.32
205278953774				
43661	CONSUMERS ENERGY	06/07/2022	06/20/2022	30.91
	11 BLUESTAR HWY SIGN NORTH ENTERANCE			
	101-463.000-922.000	UTILITIES		30.91
205278953775				
43662	CONSUMERS ENERGY	06/07/2022	06/20/2022	56.92
	50 LAKE SHORE DOUGLAS BEACH			
	101-751.000-922.000	UTILITIES		56.92
10-975626				
43687	ECONO SIGNS, LLC	05/31/2022	06/20/2022	230.82
	STREET SIGNS			
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES		115.41
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES		115.41
6-8-22				
43625	ELIZABETH ENGEL	06/08/2022	06/20/2022	85.28
	PRIDE SUPPLIES			
	701-771.000-880.000	COMMUNITY PROMOTION		85.28
S104568119.001				
43679	ETNA SUPPLY CO.	05/26/2022	06/20/2022	1,000.75
	AMITY LANE DITCH			
	203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL		1,000.75
MIHOL442927				
43683	FASTENAL COMPANY	06/08/2022	06/20/2022	328.90

	TOOL FOR BIKE PATH BALLARDS/MARKERS				
	202-463.000-979.000	CAPITAL OUTLAY			328.90
62403					
43670	FLEIS & VANDENBRINK ENG., INC		06/02/2022	06/20/2022	7,180.00
	CAMPBELL RD IMPROVEMENTS				
	450-000.000-806.000	CONTRACTUAL ENGINEERING			7,180.00
20728655-1					
43624	GALLS		06/06/2022	06/20/2022	322.08
	UNIFORM REYES				
	101-301.000-750.000	UNIFORMS			322.08
6-6-22					
43665	GALLS		05/06/2022	06/20/2022	(150.50)
	RETURNS				
	101-301.000-750.000	UNIFORMS			(150.50)
156117					
43664	HOLLAND LITHO PRINTING SERVICE		05/31/2022	06/20/2022	411.95
	DOUGLAS PARK PROJ INVITES-DONATION FUNDED				
	101-751.000-979.000	CAPITAL OUTLAY			411.95
112102					
43646	HOLLAND MEDI- CENTER		06/03/2022	06/20/2022	34.25
	DRUG TESTING				
	101-463.000-802.000	CONTRACTUAL			34.25
6-10-22					
43648	KIMBERLY S HOSSINK		06/09/2022	06/20/2022	320.00
	COMMERCIAL CLEANING				
	101-301.000-802.000	CONTRACTUAL			120.00
	101-265.000-802.000	CONTRACTUAL			200.00
6-15-22					
43707	KIMBERLY S HOSSINK		06/15/2022	06/20/2022	50.00
	COMMERCIAL CLEANING				
	101-265.000-802.000	CONTRACTUAL			50.00
268782					
43673	IHLE AUTO PARTS		06/13/2022	06/20/2022	9.89
	ELECTRONIC CLEANER				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			9.89
91483					
43710	INTERURBAN TRANSIT AUTHORITY		06/14/2022	06/20/2022	96.00
	PRIDE PARKING SHUTTLE				
	701-771.000-880.000	COMMUNITY PROMOTION			96.00
486WATERMAY22					
43697	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	52.11
	486 WATER NEW BARN				
	101-265.000-922.000	UTILITIES			52.11
3100SCHULTZMAY22					
43698	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	545.30
	3100 SCHULTZ PARK DR				
	101-751.000-922.000	UTILITIES			545.30
37WASHMAY22					
43699	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	148.51
	37 WASHINGTON BATHROOMS				
	101-751.000-922.000	UTILITIES			148.51
201WASHMAY22					
43700	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	50.23

	201 WASHINGTON				
	594-597.000-922.000	UTILITIES			50.23
50LKSHRMAY22					
43701	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	74.67
	50 LAKESHORE DR BATHROOMS				
	101-751.000-922.000	UTILITIES			74.67
25MAINMAY22					
43702	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	7.17
	25 MAIN DRINKING FOUNTAIN				
	101-751.000-922.000	UTILITIES			7.17
25MAINIRRMAY22					
43703	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	429.61
	25 MAIN ST IRRIGATION				
	101-751.000-922.000	UTILITIES			429.61
455CENTERMAY22					
43704	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	38.99
	ROOT BEER BARREL				
	101-751.000-922.000	UTILITIES			38.99
86CENTERMAY22					
43705	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	52.70
	86 W CENTER				
	101-265.000-922.000	UTILITIES			52.70
47CENTERMAY22					
43706	KALAMAZOO LAKE SEWER & WATER		06/15/2022	06/20/2022	122.55
	47 CENTER				
	101-301.000-922.000	UTILITIES			122.55
201828					
43636	KERKSTRA RESTROOM SERVICE		06/07/2022	06/20/2022	900.00
	PRIDE BATHROOMS				
	701-771.000-880.000	COMMUNITY PROMOTION			900.00
201977					
43637	KERKSTRA RESTROOM SERVICE		06/09/2022	06/20/2022	175.00
	POINT PLEASANT HANDICAP				
	594-597.000-820.000	MARINA OPERATIONS			175.00
202174					
43667	KERKSTRA RESTROOM SERVICE		06/13/2022	06/20/2022	175.00
	DOUGLAS BEACH HANDICAP				
	101-751.000-802.000	CONTRACTUAL			175.00
202140					
43668	KERKSTRA RESTROOM SERVICE		06/13/2022	06/20/2022	225.00
	SCHULTZ PARK CLEANING				
	101-751.000-802.000	CONTRACTUAL			150.00
	213-753.000-958.000	MISCELLANEOUS			75.00
6-14-22					
43640	KRISTA REUTER STUDIO		06/14/2022	06/20/2022	200.00
	ART ON CENTER MUSIC				
	248-728.000-880.000	COMMUNITY PROMOTION			200.00
BYR-175033					
43694	KUBOTA OF WEST MICHIGAN		06/06/2022	06/20/2022	(779.70)
	RETURN DUPLICATE				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			(779.70)
1984					
43684	LAKESHORE OUTDOORS LLC		06/10/2022	06/20/2022	285.00

	BRUSH AND LEAF REMOVAL				
	101-463.000-802.000	CONTRACTUAL			285.00
83614					
43672	MENARDS-HOLLAND		06/14/2022	06/20/2022	69.98
	HAND TRUCK D HANDLE				
	101-265.000-740.000	SUPPLIES			69.98
3802					
43626	MICHIGAN TWP. SERVICES ALLEGAN		06/09/2022	06/20/2022	7,711.80
	MAY PERMITS				
	101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO			7,711.80
1834751					
43650	MILLER JOHNSON		06/07/2022	06/20/2022	2,003.26
	PROFESSIONAL SERVICES - LABOR				
	101-266.000-801.000	CONTRACTUAL ATTORNEY			1,102.00
	101-301.000-801.000	CONTRACTUAL ATTORNEY			901.26
00331160					
43641	MODERNISTIC		05/27/2022	06/20/2022	214.00
	CARPET CLEANING CITY HALL				
	101-265.000-802.000	CONTRACTUAL			214.00
00331163					
43642	MODERNISTIC		05/27/2022	06/20/2022	214.00
	CARPET CLEANING POLICE OFFICE				
	101-301.000-802.000	CONTRACTUAL			214.00
67639					
43693	NICK UNEMA PLUMBING & HEATING INC		06/14/2022	06/20/2022	34,800.00
	CATCH BASIN CLEANING				
	203-463.000-802.000	CONTRACTUAL			17,400.00
	202-463.000-802.000	CONTRACTUAL			17,400.00
245382673001					
43657	ODP BUSINESS SOLUTIONS		05/30/2022	06/20/2022	85.98
	BUSINESS ENVELOPES				
	101-265.000-740.000	SUPPLIES			85.98
2206-567602					
43676	OVERISEL LUMBER CO.		06/03/2022	06/20/2022	22.27
	TOOLS TO REMOVE STICKERS ON TABLES				
	101-751.000-740.000	SUPPLIES			22.27
2206-567532					
43677	OVERISEL LUMBER CO.		06/03/2022	06/20/2022	6.89
	FIX IRRIGATION ON MAIN				
	101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			6.89
2206-567089					
43678	OVERISEL LUMBER CO.		06/02/2022	06/20/2022	16.09
	FIX IRRIGATION ON MAIN				
	101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			16.09
2206-569830					
43680	OVERISEL LUMBER CO.		06/10/2022	06/20/2022	5.69
	RUST-OLEUM				
	101-463.000-740.000	SUPPLIES			5.69
2206-570598					
43688	OVERISEL LUMBER CO.		06/13/2022	06/20/2022	58.02
	UTV & OTHER VEHICLES				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			58.02
2206-569953					

43691	OVERISEL LUMBER CO.	06/10/2022	06/20/2022	69.68
	RUSTOLEUM			
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		69.68
2206-569158				
43692	OVERISEL LUMBER CO.	06/08/2022	06/20/2022	66.08
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		53.09
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		12.99
10846645				
43633	PLUNKETT COONEY	06/06/2022	06/20/2022	52.50
	PROFESSIONAL SERVICES GENERAL			
	101-266.000-801.000	CONTRACTUAL ATTORNEY		52.50
10846646				
43634	PLUNKETT COONEY	06/06/2022	06/20/2022	1,777.50
	GENERAL SERVICES SPECIALTY			
	101-701.000-801.000	CONTRACTUAL ATTORNEY		1,777.50
68032				
43628	PREIN & NEWHOF	06/06/2022	06/20/2022	1,888.00
	DOWNTOWN STREETSCAPE VISION			
	248-728.000-806.000	CONTRACTUAL ENGINEERING		1,888.00
68028				
43629	PREIN & NEWHOF	06/06/2022	06/20/2022	264.80
	WATER MAINS			
	450-000.000-806.000	CONTRACTUAL ENGINEERING		264.80
68029				
43630	PREIN & NEWHOF	06/06/2022	06/20/2022	686.00
	WILEY RD NON-MOTORIZED PATHWAY			
	202-463.000-806.000	CONTRACTUAL ENGINEERING		686.00
68030				
43631	PREIN & NEWHOF	06/06/2022	06/20/2022	5,245.42
	CAMPBELL RD & WATER STREET IMPROVEMENTS			
	450-000.000-806.000	CONTRACTUAL ENGINEERING		5,245.42
68031				
43632	PREIN & NEWHOF	06/06/2022	06/20/2022	6,286.10
	GENERAL CONSULTING			
	101-701.000-806.000	MISC UTILITY REVIEWS		678.40
	101-701.000-806.000	WESTSHORE PUD		62.00
	101-701.000-806.000	MISC PLANNING		1,205.30
	101-463.000-806.000	MISC TRANSPORTATION PLANNING		124.00
	202-463.000-806.000	ROAD RESURFACING OBSERVATION		1,900.40
	101-463.000-806.000	MISC DRAINAGE REVIEW		208.00
	450-000.000-806.000	WATER SYSTEM PLANNING		620.00
	101-701.000-806.000	80 E CENTER SURVEY		1,488.00
5-32-22				
43663	QUALITY CAR WASH	05/31/2022	06/20/2022	27.00
	CAR WASH			
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS		27.00
240-008776641				
43623	REPUBLIC SERVICES #240	05/31/2022	06/20/2022	526.75
	POLICE AND DPW REFUSE			
	101-463.000-802.003	CONTRACTUAL- REFUSE		475.00
	101-301.000-802.000	CONTRACTUAL		51.75
277599				

43674	ROLYAN BUOYS		04/10/2022	06/20/2022	4,241.18
	BUOYS				
	594-597.002-740.000	SUPPLIES			4,241.18
60819333					
43639	ROSE PEST SOLUTIONS		05/25/2022	06/20/2022	148.00
	PEST CONTROL CITY HALL				
	101-265.000-802.000	CONTRACTUAL			148.00
60819372					
43655	ROSE PEST SOLUTIONS		05/25/2022	06/20/2022	44.00
	PEST CONTROL POLICE				
	101-301.000-802.000	CONTRACTUAL			44.00
22-522					
43627	SAUGATUCK TWP FIRE DISTRICT		06/03/2022	06/20/2022	125.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			125.00
22-525					
43656	SAUGATUCK TWP FIRE DISTRICT		06/08/2022	06/20/2022	250.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			250.00
11700					
43681	SCOTT'S LANDSCAPE MANAGMENT INC		06/09/2022	06/20/2022	129.00
	BROKEN SPRINKLERS				
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			129.00
11701					
43682	SCOTT'S LANDSCAPE MANAGMENT INC		06/09/2022	06/20/2022	510.04
	MULCH FOR POINT PLEASANT				
	594-597.000-820.000	MARINA OPERATIONS			510.04
81329437					
43643	SHELL FLEET PLUS		06/07/2022	06/20/2022	1,907.56
	SHELL DPW				
	660-903.000-860.000	GAS & OIL			1,907.56
81341452					
43644	SHELL FLEET PLUS		06/07/2022	06/20/2022	1,523.24
	SHELL POLICE				
	101-301.000-860.000	GAS & OIL			1,523.24
2736					
43645	SLANT		06/03/2022	06/20/2022	275.00
	UPDATE ASSESSOR PAGE, UPDATE BROWNFIELD, ADD DDA PAGE				
	101-257.000-806.006	WEBSITE			100.00
	101-215.000-806.006	WEBSITE			75.00
	248-728.000-806.006	WEBSITE			100.00
134771-1					
43686	TAYLOR RENTAL CENTER		06/09/2022	06/20/2022	105.00
	STUMP GRINDER				
	101-265.000-802.000	CONTRACTUAL			105.00
134391-1					
43713	TAYLOR RENTAL CENTER		06/03/2022	06/20/2022	254.40
	CHAIRS AND TENTS				
	701-771.000-880.000	COMMUNITY PROMOTION			254.40
131766-1					
43714	TAYLOR RENTAL CENTER		06/03/2022	06/20/2022	1,038.80
	STAGE SET UP				
	701-771.000-880.000	COMMUNITY PROMOTION			1,038.80

78665					
43669	VC3 INC		05/31/2022	06/20/2022	384.00
	OFFICE 365				
	101-215.000-802.000	CONTRACTUAL			384.00
9908725118					
43695	VERIZON WIRELESS		06/14/2022	06/20/2022	437.80
	CITY ISSUED PHONES				
	101-215.000-851.000	TELEPHONE			43.78
	101-301.000-851.000	TELEPHONE			43.78
	101-463.000-851.000	TELEPHONE			262.68
	101-701.000-851.000	TELEPHONE			43.78
	101-101.000-851.000	TELEPHONE			43.78
111-2981073-7904208					
43652	RANDY WALKER		05/17/2022	06/20/2022	55.11
	PRIDE SUPPLIES				
	701-771.000-880.000	COMMUNITY PROMOTION			55.11
114-6846305-4041043					
43711	RANDY WALKER		05/13/2022	06/20/2022	48.72
	PRODE BOWLING TROPHYS				
	701-771.000-880.000	COMMUNITY PROMOTION			48.72
111-4754187-0456212					
43712	RANDY WALKER		05/03/2022	06/20/2022	48.75
	PRIDE SAFETY VESTS				
	701-771.000-880.000	COMMUNITY PROMOTION			48.75
M101003382					
43675	WEST MICHIGAN INTERNATIONAL		06/15/2022	06/20/2022	84,075.49
	TRUCK CHASIS				
	660-902.000-979.000	CAPITAL OUTLAY			84,075.49
4854					
43638	WMCJTC		06/06/2022	06/20/2022	87.50
	SPRING 2022 TRAINING				
	101-301.000-718.001	TRAINING FUNDS ACT 302			87.50
Purchase Card Vendor: 10071 CARDMEMBER SERVICE					
6-13-22					
43666	ADOBE ACROBAT PRO		06/13/2022	06/20/2022	210.95
	JUNE 13- JULY 12 ADOBE SUBS				
	101-172.000-740.000	SUPPLIES			36.98
	101-215.000-740.000	SUPPLIES			53.99
	101-701.000-740.000	SUPPLIES			99.99
	101-463.000-740.000	SUPPLIES			19.99
111-2414536-433805					
43616	AMAZON MARKETPLACE		06/06/2022	06/20/2022	31.90
	CITY HALL AND PD SUPPLIES				
	101-265.000-740.000	SUPPLIES			16.95
	101-301.000-740.000	SUPPLIES			14.95
112-7814358-3437041					
43619	AMAZON MARKETPLACE		06/03/2022	06/20/2022	93.39
	SUPPLIES				
	101-265.000-740.000	SUPPLIES			93.39
111-5591680-9013840					
43653	AMAZON MARKETPLACE		06/10/2022	06/20/2022	26.98
	CITY HALL SUPPLIES				
	101-265.000-740.000	SUPPLIES			26.98

111-9075669-9538603				
43654	AMAZON MARKETPLACE	06/10/2022	06/20/2022	135.94
	TREE WATERING BAGS, POLICE SUPPLIES			
	101-463.000-802.010	CONTRACTUAL FORESTRY		122.96
	101-301.000-740.000	SUPPLIES		12.98
W024163				
43715	BATTERY SOLUTIONS	06/15/2022	06/20/2022	109.95
	BATTERY BUCKET			
	101-265.000-740.000	SUPPLIES		109.95
6-4				
43716	DUNES VIEW KWIK SHOP, INC	06/04/2022	06/20/2022	6.00
	CAR WASH			
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS		6.00
6-4-22				
43717	DUNES VIEW KWIK SHOP, INC	06/04/2022	06/20/2022	9.00
	CAR WASH			
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS		9.00
6-4-2022				
43718	DUNES VIEW KWIK SHOP, INC	06/04/2022	06/20/2022	9.00
	CAR WASH			
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS		9.00
6-2-22				
43720	GRAND TRAVERSE RESORT	06/02/2022	06/20/2022	(170.00)
	REFUND			
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING		(170.00)
2-21-22				
42927	GRAND TRAVERSE RESORT AND SPA	02/21/2022	06/20/2022	0.00
	MAMC CONF LODGING			
	101-215.000-718.002	MISCELLANEOUS TRAVEL EXPENSES		1.00
6-1-22				
43614	MICH ASSOCIATION OF MUNICIPAL CLERK	06/01/2022	06/20/2022	(250.00)
	CANCELLED CLERK TRAINING			
	101-215.000-718.000	TRAINING FUNDS		(250.00)
6-3-22				
43671	MENARDS-HOLLAND	06/03/2022	06/20/2022	34.97
	DRIP REPAIR EXPANSION KIT			
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL		34.97
6-2-22				
43709	STAPLES	06/02/2022	06/20/2022	119.98
	INK			
	101-265.000-740.000	SUPPLIES		119.98
6-14-22				
43719	US POSTAL SERVICE	06/14/2022	06/20/2022	1.96
	POSTAGE			
	101-701.000-901.000	POSTAGE		1.96
Total Purchase Card Vendor: 10071 CARDMEMBER SERVICE				370.02

# of Invoices:	104 # Due: 103	Totals:	178,589.82
# of Credit Memos:	4 # Due: 4	Totals:	(1,350.20)
Net of Invoices and Credit Memos:			177,239.62

--- TOTALS BY FUND ---

101 - GENERAL FUND	29,445.66
202 - MAJOR STREET FUND	20,630.71
203 - LOCAL STREETS FUND	18,802.27
213 - SCHULTZ PARK LAUNCH RAMP	75.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY	2,188.00
450 - WATER SEWER FUND	13,310.22
594 - DOUGLAS MARINA	4,976.45
660 - EQUIPMENT RENTAL FUND	85,284.25
701 - GENERAL AGENCY FUND	2,527.06

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	13,540.22
101.000 - LEGISLATIVE	43.78
172.000 - MANAGER	36.98
215.000 - CLERK/TREASURER	625.77
257.000 - ASSESSING	100.00
265.000 - BUILDING & GROUNDS	4,407.95
266.000 - ATTORNEY	1,154.50
301.000 - POLICE	4,243.89
463.000 - GENERAL STREETS & ROW	41,592.68
597.000 - POINT PLEASANT	735.27
597.002 - DOUGLAS HARBOR AUTHORITY	4,241.18
701.000 - PLANNING & ZONING	14,347.73
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	2,188.00
751.000 - PARKS & RECREATION	2,095.36
753.000 - LAUNCH RAMPS	75.00
771.000 - COMMUNITY PRIDE	2,527.06
902.000 - DPW EQUIPMENT PURCHASES	84,075.49
903.000 - EQUIP. REPAIRS & MAINTENANCE	1,208.76

Pam Aalderink

From: Robert Kenny <rkenny@schainbanks.com>
Sent: Sunday, June 5, 2022 6:09 PM
To: Jerry Donovan; Phil Toepper; Neal Seabert; Cathy North; Robert Naumann; Michael Van Loon; Aaron Miller
Cc: Pam Aalderink; Rich LaBombard
Subject: June 6, 2022 City Council Agenda Item 7-J, Root Beer Barrel Contract – Discussion Item

TO: City Council Members and City Clerk
FROM: Bob Kenny, 3073 Peach St. Douglas, MI
DATE: June 5, 2022
RE: Root Beer Barrel Lease Discussion at Council Meeting

In 2020, the Douglas City Council granted a lease to the current Root Beer Barrel operator with an expiration date of 12/31/2022. The City and operator of the root beer barrel "upon mutual consent" can renew the lease for two one-year extensions. The discussion item on Monday's, June 6, 2022 City Council Agenda is, I presume, intended to start the discussions about either putting the lease for the Root Beer Barrell out to bid or to grant the lease extensions at the rental rates agreed upon back in 2020.

I am requesting that the City Council not extend the lease until you consider the following statement found in the Handbook for Municipal Officials published by the Michigan Municipal League:

"Public office is a public trust. Elected officials are merely hired hands, delegated power from the public, obliged to exercise that power as the public's trustees. We owe a duty of loyalty to the public interest. Actions or influences tending to undermine that loyalty are destructive to the public's confidence in government. We all should care about that."
From the Handbook for Municipal Officials published by the Michigan Municipal League (publication date indicated as 2015)

I feel that the best way to protect the public trust is to put out for bid every sale and lease of city property. I do want my City Council members to seek the highest responsible bidder for land that Council members are managing for us - the owners by virtue of our being residents. The Root Beer Barrel is a unique property and bids may have a wide range of proposed rental rates and information. And when the bids are in, I want to trust that the City Council members have sufficient information to make a well-thought-out decision in determining what constitutes the highest responsible bidder.

An April 23, 2020 Commercial Record article, published after the lease was granted to the current Root Beer Barrel operator, referred to a letter from an attorney apparently hired by one of losing bidders who offered to pay a much higher rent. That letter indicated that the Root Beer Barrell electric utility bill, paid by the City, based on then-current electric rates, would amount to $1,205.00. The first year's rent was only $750.00. In fact, under the extension provision of the lease, the rent for 2023 is only $900 and for 2024 it is set at only $950.00. The extension rents don't look like they will even cover the City's electricity bill. That article went on to indicate then-market-rate rental rates for the 150 square foot barrel would range between $2,250 to $4,146 not including utilities. After the lease was signed the city then extended water to the site.

Clearly the root beer barrel is not a typical commercial property. But without putting this lease out to bid, how will Council members know whether or not rents that were proposed 3 years ago are still reasonably "today." To fail to put this issue through a bid process, would in my opinion, not be fulfilling your duty to the residents in your position as protectors of the public trust.

Thank you.
Bob Kenny
3073 Peach Street

Pam,
Please put this in the next available City Council Agenda packet. We were out of town and I did not have enough time to meet the June 6th Agenda packet deadline.
Thanks Pam.

RECEIVED
JUN 09 2022
BY:

JUNE 9th, 2022

I would like to take a minute of your time and add a few things I feel are of importance. Here is a copy of the 3 minutes' public communication I did at the City Council meeting on June 6th. I also had a health inspection on June 7th 2022 and here is the copy of that with NO violations which I think council should see. I was a little disappointed that I was not informed that this would be on the agenda for discussion and was glad I found out at last minute and was able to do 3 minutes. I feel like I made some important points and hopefully Council understands that this isn't all about money. I did not Tourist trap the barrel I have kept same prices for 5 years because it is not all about money to me. I have noted in the three min communication prices for most part are from $2.95 to $4.95 also noted was sum of expenses that I took on that as the vendor, the big cost being the sanding and varnishing of the barrel.

I understand that a few concerned citizens from the community think the annual payment is too low as at the June 6th meeting there was a gentleman from zoom that voiced his concern. Although his bark maybe louder doesn't mean he is right as he has no idea how much out of pocket expense I have occurred and I would hope the Council and City manager would now have a better understanding of sum of the extras I have paid for.

We have work hard to make the barrel busy with consistently providing great food and great service.

I would like to sit down with council and come up with an agreement for the 2-year option on lease 2023/2024 that everyone is happy with and I do believe that can be done quite easily.

I thank everyone for taking some time and reading this and if you have any questions I am always available.

I have been in this town for 30 years and I love my community and anything I can do to help make it better I am all for.

Thank you

FOOD SERVICE ESTABLISHMENT EVALUATION REPORT

Allegan County

HEALTH DEPARTMENT

(As delegated under PA 92 of 2000, as amended, by the Michigan Department of Agriculture & Rural Development)

Based on an evaluation this day, the items marked below are violations of the Michigan Food Law, PA 92 of 2000, as amended. Violations cited in this report shall be corrected within the time frames specified below, but within a period not to exceed 10 calendar days for priority or priority foundation items (§8-405.11) or 90 days for core items (§8-406.11). Failure to comply with this notice may result in license suspension and/or other legal action. You have the right to appeal any violations listed.

ESTABLISHMENT NAME	LICENSE NUMBER	DATE
The Root Beer Barrel	FST0303210079	6/7/22 1105 AM/PM
ADDRESS	**CITY/TOWNSHIP**	**STATE / ZIP CODE**
455 Center St	Douglas	MI
PERSON IN CHARGE	**TITLE**	**ESTABLISHMENT TELEPHONE**
Mick White		( )

EVALUATION TYPE

- ☐ ROUTINE
- ☐ FOLLOW UP
- ☐ PRE-OPENING
- ☐ COMPLAINT
- ☐ FOODBORNE ILLNESS
- ☑ OTHER 1st pd inspection

	YES	NO	N/A
NON-SMOKING	☐	☐	☐
LICENSE POSTED	☐	☐	☐
MANAGER CERTIFIED	☐	☐	☐
WATER SAMPLE TAKEN	☐	☐	☐
ANTI-CHOKING POSTER	☐	☐	☐
ON-SITE WATER/SEWER	☐	☐	☐

PRIORITY (X)	PRIORITY FOUNDATION (X)	CORE (X)	REPEAT (X)	VIOLATION DESCRIPTION / REMARKS / CORRECTION SCHEDULE
				Notes: No violations Noted
				Prep Cooler 37°F
				R/T @ 34°F
				Jaine Marie (cold) 32°F
				8 PIC's on-site @ time of inspection

PERSON IN CHARGE (Name and Title)

INSPECTOR (Name and Title) Rebecca Long, REHS

This signature does not imply agreement or disagreement with any violation noted.

JUNE 6th City Council meeting 3-minute Verbal Public Communication

For those that do not know I am Michael White and I am the lease holder on the Root Beer Barrel. It was brought to my attention late last night by a friend that the root beer barrel contract was up for discussion on the June 6th agenda. Although wasn't notify I thought it I should come down here and give my 3 minutes.

I would like to start out by saying I would hope the Council would award the extension of 2 years as I believe the requirements and a satisfactory performance has been met. Every summer for the past 4 years I come down to City Hall and ask 3 questions. Any comments, concerns, complaints? I have been told no every year.

I take being the Steward of the barrel very serious and I believe it shows in my work.

I would like to highlight some things to the council that may help in making the decision to honor the extension:

I have not raise my prices at all sense day 1 (although prices on product have increased quite a bit) I never wanted it to feel like a Tourist Trap and wanted prices to reflex on the old feeling of the past of good food with inexpensive prices.

I could have used a .17cent hotdog with ketup and mustard packages outside of the barrel instead I use a .98 cent all beef jumbo hotdog.

I have built this customer base up one customer at a time. We see many tourists eating there two to three during their stay here as they tell us we are the most affordable place around with good food and drinks.

My menu has many items that keep our customers coming back from sundaes to strawberry shortcake to mac and cheese. Pulled pork and chicken salad and even a vegetarian brat and of course the jumbo all beef hotdog and root beer on tap.

I encourage the Council to go on line and look at the reviews and see that about 98% are excellent and above.

My Facebook page "The root Beer Barrel" has almost 3,000 followers.

My first year when the city contacted me to see if I could do something out at the barrel was in July of 2018 and I met with the Health Inspector to see what it would entail. We opened up Aug.5th and had a short season. 2019 was about learning how to really run a root beer barrel. 2020 Covid hit and we survived that challenge as it also ran into the 2021 season as well. Now here we are 2022 with a full season feeling normal and ready to everything I have learned to use.

Running a barrel with no water and passing health inspections is no easy task and I ask the Council to take that into consideration. One needs to be on their A-Game and after 30 plus years in the restaurant business I feel I am the perfect fit for such a challenging endeavor that shouldn't just be passed to anyone.

In 2018 Friends of the Barrel came out and showed us how to lightly sand and varnish the barrel which must be done every year. In 2019,2020,2021 I have sanded and varnished the barrel myself with the help of a friend at a cost of $480 in materials and $600 in Labor.

I pay for the garbage removal for the park at about $600 a season.

I payed for the fan ventilation that the Friends of Barrel put on the roof in 2019 to the tune of $300

I have payed for all electric upgrades in 2018 myself as the barrel had 1 plug.

I paid for one of the porty johns last year at $500

I gave free floats to the interurban riders when the new bus was introduced in 2021.

All Emts, Firefighters and police get a few drink when they purchase their meal.

I have feed for free all debt inmates from the Allegan county jail when they come out and do lawn care which they appreciate so much.

I feed all the drivers that delivery items to the barrel for free as companies are having a hard time keeping drivers and it's my way of showing them how much they are appreciated.

I pay $500 a year to someone to come out and weed and water all the great plants and flowers we have out there.

I pay to keep insurance on the property 12 months of the year

I have invested appx. $30,000 in this business and it takes a while to recoup that. MY prices for the most part rage from $2.95 to $4.95. I have to sell a lot hotdog to keep up and make sure I am not in the red. The profit margin in any restaurant is thin.

I have a good repor with the Health Inspector which without her this would never happen.

Vic Bella from the Friends of the Barrel informed me last week he is willing to write or talk to the city regards of his support for me and the barrel.

At the end of the day I have figured out how to get a health inspection passed with no running water and I am taking bathroom breaks in a party john and breathing in dust and dirt forma dirt/gravel driveway all day long. Working 15 hours a day in heat that is so hot inside of a wooden structure. It is the hardest job I have ever had and also the most rewarding challenging fun job I have had.

I do believe if Council wants to renegotiate the price I pay for season 2023 and 2024 we can do that without putting it up for bid. I am reasonable and understand the price the City came up with may be little low.

I encourage all City Council members, the Mayor and the City Manager to come spend a few hours at the Barrel to really see how much work, dedication and time it takes to set up work and close down the barrel every day.

Last but least just a reminder I have worked very hard to get the lines long and the barrel on the map as a "must stop destination". I would hope the Council would recognize what a gem they have in me as we move forward. At 52 I need to know what and where my life is going to be and I am hoping it is at the Barrel and if not I wish you good luck and success. Thank you Michael white

The Douglas Park Project

CORDIALLY INVITES YOU TO

FUND THE PARK

Thursday, July 14 | VIP 5:00pm, General Admission 5:30pm

Ivy House | 3291 Blue Star Hwy. Saugatuck, MI 49453

LIVE MUSIC BY NATE HOLLEY | LOCAL FOOD & BEVERAGES

LIVE & SILENT AUCTION | COCKTAIL ATTIRE

VIP PACKAGES & SPONSORSHIP OPPORTUNITIES AVAILABLE

SCAN QR CODE BELOW
TO BUY TICKETS AT
WWW.EVENTBRITE.COM

Pam Aalderink

From: Tim Ketelhut <tketelhut@gmail.com>
Sent: Wednesday, June 15, 2022 2:59 PM
To: Pam Aalderink
Subject: Food Trucks

Hi Pamela,
I would like to express my support for allowing food trucks in douglas. There continues to be no places to eat lunch in the downtown area creating a problem to attract more visitors. Because zero to very few restaurants are open, I do not see the implementation of food trucks taking customers from existing restaurants. I truly hope the city council approves the use of food trucks in the Downtown Douglas area. Thank you for your time and consideration.

Best Regards,
Tim Ketelhut

Dear Council,

My name is Kimberly Bale and I own Borrowed Time along with my husband Robert Mayo. I'm writing in support of the DDA's recommendation to allow Food Trucks in Downtown Douglas. We believe diversifying the downtown with different food offerings will only help draw people into the commercial district, which is always a good thing. With relatively low overhead costs, Food Trucks can often provide unique food offerings at a fraction of the price of a full-service restaurant, providing guests with an affordable lunch option and a different experience than already exists in our small downtown. We see this enhancing the towns current offerings, potentially bringing energy and activity to the downtown in the daytime.

Other lakeside cities and towns have figured out how to properly license Food Trucks so they can coexist alongside restaurants in a way that positively impacts surrounding businesses and the local economy. It feels like it's beyond time for Douglas to give it a chance and see if the benefits outweigh the concerns. We encourage the Council to consider the DDA's recommendation and give Food Trucks an opportunity to operate in our downtowns.

Sincerely,
Kimberly Bale
Borrowed Time
22 E. Center St.

Pam Aalderink

From: Maria Stanton <stanton@umich.edu>
Sent: Wednesday, June 15, 2022 3:25 PM
To: Pam Aalderink
Subject: In support of Downtown Douglas food trucks

Good afternoon Pamela Aalderink,

I am writing to express my wholehearted support of having food trucks in downtown Douglas. As I am sure you know, there are no establishments open for lunch in downtown Douglas, and this limits greatly the number of tourists (and residents) who head to Douglas to shop our downtown businesses.

The food truck vendors being available during the day, while all restaurants are closed, would in no way negatively impact them.

I hope you will vote yes to have food trucks in Douglas during the day; it will have nothing but a positive impact and bring more people to our beautiful city.

Regards,
Maria Stanton

2 Cider Hill Lane
Douglas

--
Maria Stanton | Retired
University of Michigan
Email: stanton@umich.edu

Pam Aalderink

From: David R. Mason <david.mason1136@gmail.com>
Sent: Wednesday, June 15, 2022 3:41 PM
To: Pam Aalderink
Subject: Food trucks

Please allow food trucks in downtown Douglas.

David R Mason
160 Garden Terrace, C
Douglas, Mi 49406

Sent from my iPhone

Pam Aalderink

From: Margaret Mason <margiemason43@gmail.com>
Sent: Wednesday, June 15, 2022 3:42 PM
To: Pam Aalderink
Subject: Food trucks

Pamela Aaderink Please allow food trucks in downtown Douglas .
Thank you, Margaret Mason 160 Garden Terrace C , Douglas Mi

Sent from my iPad

Pam Aalderink

From: layne postilion <laynepostilion@gmail.com>
Sent: Wednesday, June 15, 2022 3:46 PM
To: Pam Aalderink
Subject: Food Trucks in Douglas

Hello City of Douglas!
My name is Layne Postilion and I am the owner of Endora Bohemian in downtown Douglas. I am writing to you in support of the Food Truck Initiative that has been proposed. It is my belief that this is a fantastic idea to bring more people to our town and further establish our growing reputation as a food destination in our own right. Currently, the lunch options are limited. It is my experience that customers are looking for more options and typically leaving downtown Douglas and going to Saugatuck to get those needs met. Food trucks will not only put us on the radar of people who might otherwise not have come to Douglas, but improve retention of customers that are already here. It would be great if there was something new and exciting to offer that you can only get HERE, in Douglas. Like Pop-Up Shops, food trucks and their temporary status creates a sense of urgency that is propelled by social media and I personally love the potential in that as well. Thank you for your time and all you do for us!

Sincerely,
Layne Jones Postilion
Endora Bohemian

36 Center St.
Douglas Mi. 49406
312-882-6438

Pam Aalderink

From: Rachel McDuffee <mcduff32@yahoo.com>
Sent: Wednesday, June 15, 2022 3:48 PM
To: Pam Aalderink
Subject: Food truck, Letter of Support

To Whom This May Concern-

I am a resident in Douglas, and I am writing to express my full support for allowing food trucks into the City of the Village of Douglas.

I believe the food trucks would provide local businesses and the community with more opportunities for potential revenue, food options, as well as assist with engaging further community involvement.

I appreciate your time and consideration regarding this matter.

Best Regards,
Rachel McDuffee
37 Randolph
Douglas, Mi 40406

Sent from my iPhone

Pam Aalderink

From: Cindy Engel <cindyengel@live.com>
Sent: Wednesday, June 15, 2022 4:06 PM
To: Pam Aalderink
Subject: Food truck

Hi Pam.
Please inform city council that Dana and I are in favor of the food truck idea for downtown until 4pm.
Thank you.

Cindy Engel and Dana White
171 Union St
Douglas, MI 49406

Sent from my iPad

Pam Aalderink

From: brackettandcompany@gmail.com
Sent: Wednesday, June 15, 2022 4:07 PM
To: Pam Aalderink
Subject: Good Truck

Hi all, my name is Lincoln Brackett. I own Brackett And Company. And the other two spaces in my building. I have owned my spaces for 18 years in downtown Douglas. On the corner of Spring and Center Street. I am very much in favor of the food trucks. Every day I see people pull in to town looking for someplace to have lunch and drive away and do not come back. Having no place to eat lunch in Douglas is killing us. Douglas is going to dry up and blow away. We need to do something. And I think a food truck is heading in the right direction!! I am in favor of food trucks! Thank you, Lincoln Brackett

Sent from my iPhone

Pam Aalderink

From: Patricia Hawco <patricia.hawco@yahoo.com>
Sent: Wednesday, June 15, 2022 5:40 PM
To: Pam Aalderink
Subject: Fw: Food Trucks in Douglas

See below.

Sent from Yahoo Mail for iPhone

Begin forwarded message:

On Wednesday, June 15, 2022, 4:02 PM, Patricia Hawco <patricia.hawco@yahoo.com> wrote:

> We are writing to express our support for the approval for Food Trucks in Douglas, Mi.
>
> We believe this will benefit the community and bring much needed business to downtown Douglas,
>
> Thank you
>
> James and Patricia Hawco
> 150 Center Street unit E
> Douglas, Mi
> 616-293-4657
>
> Sent from Yahoo Mail for iPhone

Pam Aalderink

From: The Ostaps <foxcreek@mc.net>
Sent: Wednesday, June 15, 2022 7:35 PM
To: Pam Aalderink
Subject: Food Trucks for Downtown Douglas

At recent City Council meetings there has been discussion about mobile food vending for the city. We would like to express our support for such an amenity for our shopping area. Convenient "fast" food service would be an asset for town visitors and shoppers. We moved from out of state and have heard that similar similar food additions to our former city this summer have been a positive draw to the town.

Thank you.

Gene & Melinda Ostap
Harbor Lake Drive
Douglas

Sent from my iPad

Pam Aalderink

From: Hannah Nendick-Mason <hknmason@yahoo.com>
Sent: Wednesday, June 15, 2022 9:18 PM
To: Pam Aalderink
Subject: Food trucks

Hi Pamela
I'm not sure why tomorrow is a deadline for this, but I support the idea of having food trucks at lunch time in downtown Douglas. We are short of lunch places around here!
Hannah Mason
97 Randolph St

Sent from my iPhone

MEMORANDUM

To: **Richard LaBombard**
City Manager

From: **Matthew Smith**
Treasurer

Date: **June 20, 2022**

Subject: **Budget Amendment**
Fiscal Year 2021-2022
Resolution No. 24-2022

Throughout the year, revenue and expenses of the various City funds are continually monitored and compared to the approved budget. From time to time, budgets require amending due to unanticipated expenses.

Some of the items noted that required amendments were:

- Allocation of public works employees and related equipment rental.
- The EPA grant applied for was not received in the current fiscal year which lowered revenues and expenditures in that fund
- The Wiley Road non-motorized path expenses were billed by the State and the grant received was given by the State so the way the project was billed was net of the grant money resulting in no grant revenue and lower project expenses on the fund statements.
- Estimated MRE tax revenues were underestimated in the Blue Star Corridor Fund
- Several water/sewer fund budgeted items were not completed and moved to the next fiscal year.

I recommend City Council adopt Resolution 24-2022 which outlines the amendments to the City of Douglas annual budget for fiscal year 2021-2022.

City of the Village of Douglas
Proposed Budget Amendment
FY 2021-2022

	Current Budget	Increase	Decrease	Proposed Amended Budget
GENERAL FUND				
Legislative	$ 23,263	$ -	$ 7,401	$ 15,862
Manager	173,653	-	4,879	168,774
Clerk/Treasurer	330,010	1,080	-	331,090
Auditor	9,300	-	-	9,300
Assessing	62,453	-	1,411	61,042
Election	7,451	1,665	-	9,116
Building & Grounds	141,929	5,244	-	147,173
Attorney	20,000	-	4,197	15,803
Police	678,796	25,562	-	704,358
Street & Right of Way	396,860	-	95,992	300,868
Planning & Zoning	337,850	-	37,009	300,841
Water and Sewer Project	-	-	-	-
Parks & Recreation	397,221	49,028	-	446,249
Community Promotions	40,000	-	16,858	23,142
Insurance Bonds	38,315	-	-	38,315
Debt Service	-	-	-	-
Transfers Out	809,832	-	76,100	733,732
TOTAL GENERAL FUND	3,466,933	82,579	243,847	3,305,665
Less: Transfers Out	(809,832)	-	(76,100)	(733,732)
** TOTAL EXPENDITURES	2,657,101	82,579	167,747	2,571,933
Revenue/Transfers In	3,227,896	66,861	-	3,294,757
Less: Transfers In	(4,500)	-	-	(4,500)
** TOTAL REVENUES	3,223,396	66,861	-	3,156,535
Surplus/(Deficit)	(239,037)			(10,908)
MAJOR STREET FUND EXPENSES	1,294,584	-	299,288	995,296
Revenue/Transfers In	936,026	-	258,125	677,901
Surplus/(Deficit)	(358,558)			(317,395)
LOCAL STREET FUND EXPENSES	991,902	-	130,800	861,102
Revenue/Transfer In	432,435	46,459	-	478,894
Surplus/(Deficit)	(559,467)			(382,208)
SCHULTZ PARK FUND EXPENSES	8,500	-	1,653	6,847
Revenue/Transfer In	25,100	6,106	-	31,206
Surplus/(Deficit)	16,600			24,359
BROWNFIELD REDEVELOPMENT AUTHORITY FUND EXPENSES	250,600	-	87,768	162,832
Revenue/Transfer In	250,600	-	165,600	85,000
Surplus/(Deficit)	-			(77,832)
HARBOR AUTH. FUND EXPENSES	1,000	-	200	800
Revenue/Transfer In	1,000	-	1,000	-
Surplus/(Deficit)	-			(800)
DDA FUND EXPENSES	120,225	-	11,007	109,218
Revenue/Transfer In	34,616	-	800	33,816
Surplus/(Deficit)	(85,609)			(75,402)
BLUE STAR CORRIDOR EXPENSES	-	-	-	-
Revenue/Transfer In	56,001	84,907	-	140,908
Surplus/(Deficit)	56,001			140,908
WATER & SEWER FUND EXPENSES	453,820	-	100,499	353,321
Revenue/Transfers In	74,643	-	22,990	51,653
Surplus/(Deficit)	(379,177)			(301,668)
DOUGLAS MARINA FUND EXPENSES	289,583	-	109,850	179,733
Revenue/Transfer In	207,500	18,013	-	225,513
Surplus/(Deficit)	(82,083)			45,780
EQUIP. RENTAL FUND EXPENSES	370,228	-	3,659	366,569
Revenue/Transfers In	319,503	27,919	-	347,422
Surplus/(Deficit)	(50,725)			(19,147)

Explanation: YEAR END BUDGET ADJUSTMENT FOR FISCAL YEAR ACTIVITY

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 24-2022

RESOLUTION AMENDING THE BUDGET OF THE 2021/2022 GENERAL APPROPRIATIONS ACT (Various Funds)

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 20th day of June, 2022, at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, and Chapter IX of the City Charter, the City Council of the City of the Village of Douglas adopted a General Appropriations Act to establish and approve of the City's budget for the fiscal year commencing July 1, 2021 and ending June 30, 2022.

WHEREAS, the City Manager and City Treasurer have recommended that said budget be amended based on new information now available;

WHEREAS, the City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary;

WHEREAS, the City Council is authorized by the City Charter to transfer appropriation balances, and to make additional appropriations during the fiscal year that do not exceed the amount of

actual and anticipated revenues, and unreserved fund balances and working capital balances, as estimated in the budget.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of the Village of Douglas ("Douglas") does hereby amend the adopted and approved budget for fiscal year 2021/2022 by amending the various appropriations and interfund transfers as set forth in Exhibit A to this Resolution.

2. Any increases in funds appropriated for expenditures and interfund transfers shall be made from the unreserved fund balances or working capital balances of the various funds comprising the adopted and approved fiscal year 2021/2022 budget.

3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 20th day of June, 2022

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held June 20, 2022 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Pamela Aalderink, City Clerk

Outdoor Sculpture Proposal
Douglas Michigan
Jason Quigno
Seven Grandfathers

An outdoor public sculpture that celebrates the Native American culture.
Maryjo Lemanski and The City of Douglas will facilitate the purchase of the sculpture
$4000 seed money to sculptor from SDFAI for the outdoor sculpture installation
Budget $25,000
Funding $20,000 raised, grants and local donors
Location Saugatuck Douglas History Center
Installation and Dedication July 27?

Purpose

The SDFAI (Saugatuck Douglas Fennville Arts Initiative) successfully completed first year and met most of their goals. Over 8,800 hundred residents and visitors attended or participated in events and exhibits focused on Native American and Latino culture, community photographers and an installation by site lab.
The Saugatuck community experienced the initiative by attending events and exhibits.
The lack of an initiative in Saugatuck was due to many factors including a receptive host organization.

The year SDFAI is committed to bringing an outdoor sculpture to the three communities focused on diversity.
Fennville continues to focus on Latino art and culture.
Douglas will be the site for an outdoor sculpture celebrating the Native Americans (Potawatomi) whose land we live on.
Saugatuck has been selected to feature African art and culture by installing a sculpture from the Amazwi African Art Gallery.

The Native American Culture of the Anishinaabe people was celebrated in 2021 with an exhibition at the SDHC curated by Jason Quigno.It featured contemporary art created by artists who live in the area or who are Anishinaabe. The exhibit was well received with trained docents who toured the largest number of visitors to the SDHC for an exhibit. Over $50,000 of artwork was sold for the artists with no commission in respect for the creators and the Native American culture. The Native American SDFAI culminated with a day long event entitled "The Creative Spark" with Potawatomi artists, musicians, dancers and chefs.

Placement

Jason Quigno placed one of his sculptures in the front of the SDHC. It has sold and will be moved to a prominent collector's home shortly. It was discussed at that time that the circular space where his sculpture was installed would be an ideal place for a permanent Quigno sculpture. Discussions are ongoing with the History Center board and Jason Quigno in regard to the placement of the sculpture.
A subsequent meeting with John Cleese, a landscape architect. John proposed a plan that would place the Quigno sculpture on a pedestal to the right of the sidewalk that enters the museum.

Seven Grandfathers

Jason's sketch for this piece is a contemporary totem that would represent 7 grandfathers and their teachings which speak to the values and traditions of the native people that inhabited this area of Michigan. The sculpture will bring a continual presence of the ancestors whose land we currently live on.

The design of the piece is made of up 7 square forms that are stacked in a column. Each square created a radial movement that begins in the center. The circular form in the middle is open so they would connect on the outside and on the inside. It speaks to the same way with nature and humans as we are all connected in so many ways.

The sculptures not only represents the 7 Grandfather's teachings but it also represents how we are all connected through their teachings.This sculpture is based on Anishinaabek teachings but it is contemporary in design and will speak to all ethnicities. The 8'x1'x1' work will be made from Indiana limestone and will be placed on a black granite base. Through out the day as light hits the sculpture it will reflect cast shadows and add to the 3 dimensionality of the work.

Jason Quigno

Anishinaabe, Mukwa Ndodem, Contemporary Stone Sculptor from the Great Lakes.

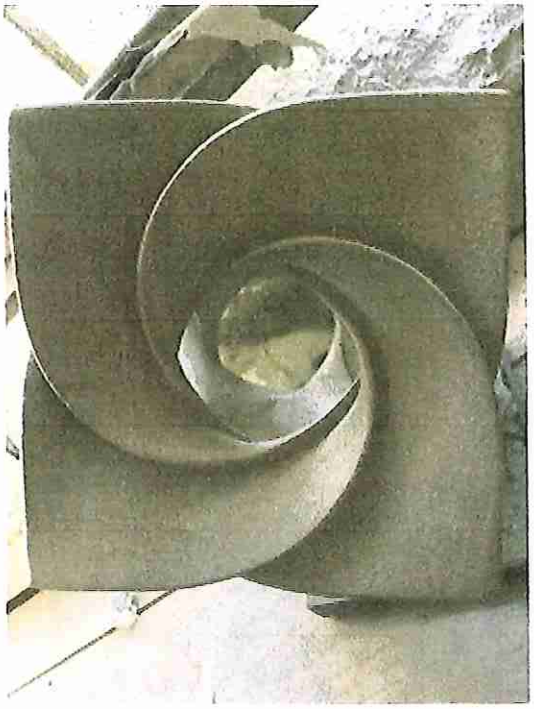
I work in all types of stone: soapstone, alabaster, limestone, marble, basalt, and granite. I love the process of taking a raw, dense block of stone and transforming it into a balanced and harmonious object.

"When I create I am always pushing myself, my designs and the limits of the stone to bring out a fluid and balanced form, and to create artwork that is graceful, delicate and has a sense of movement. You don't think of stone as having these qualities but these are some of the things I strive for in my work"

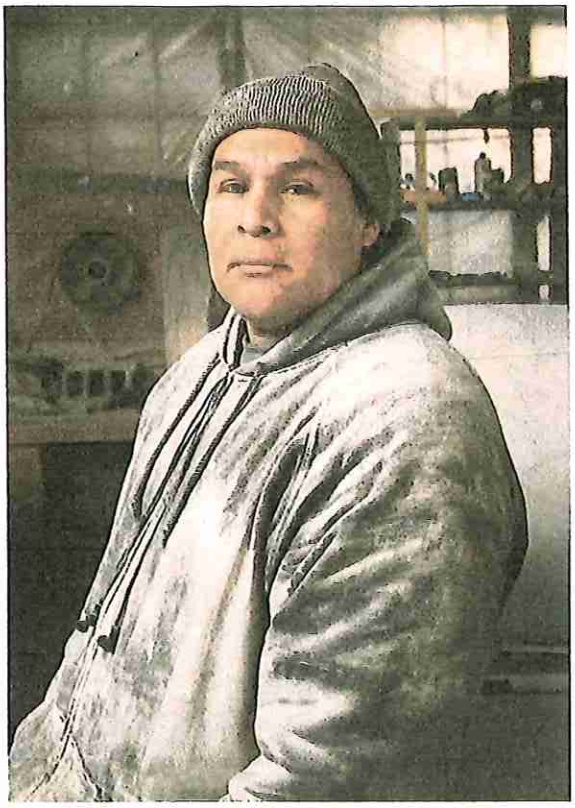
Jason Quigno can take a heavy block of hard, rigid stone and turn it into a seemingly weightless series of flowing forms, curling and interlocking with a distinct sense of movement. While he polishes the surface of certain pieces to a smooth, shiny finish, at times he chooses to expose the stone's raw texture, or to meticulously etch one side, highlighting the apparent flow of something as unyielding as stone.

Jason Quigno was inspired at a young age by the work of his uncle, and went on to take a sculpture class taught by Dennie Christy. He the apprenticed under Daniel Mena, and has since been exhibiting his work across the United States.

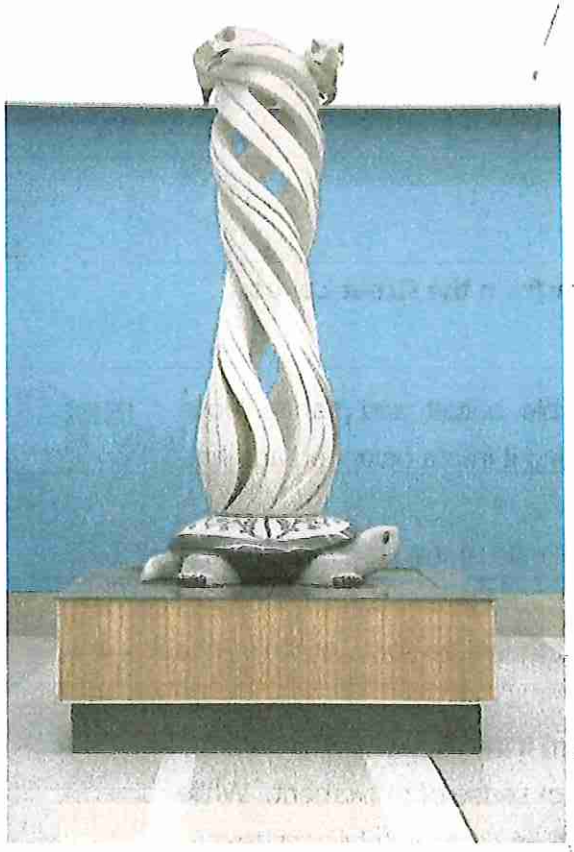
Jason is represented by LaFontsee Gallery, Grand Rapids.



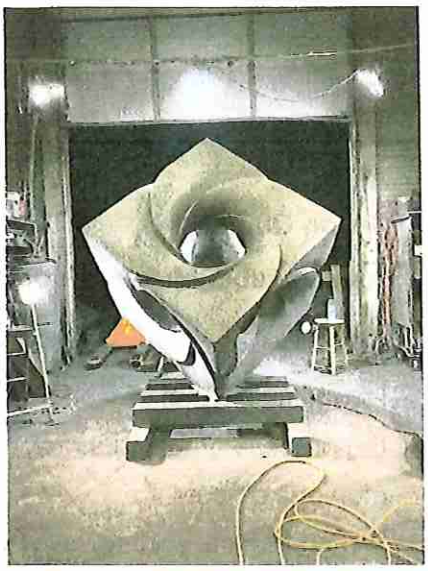
This piece above references how the new sculpture on look on the surface



Close up of form that will be repeated



Other works by Jason Quigno

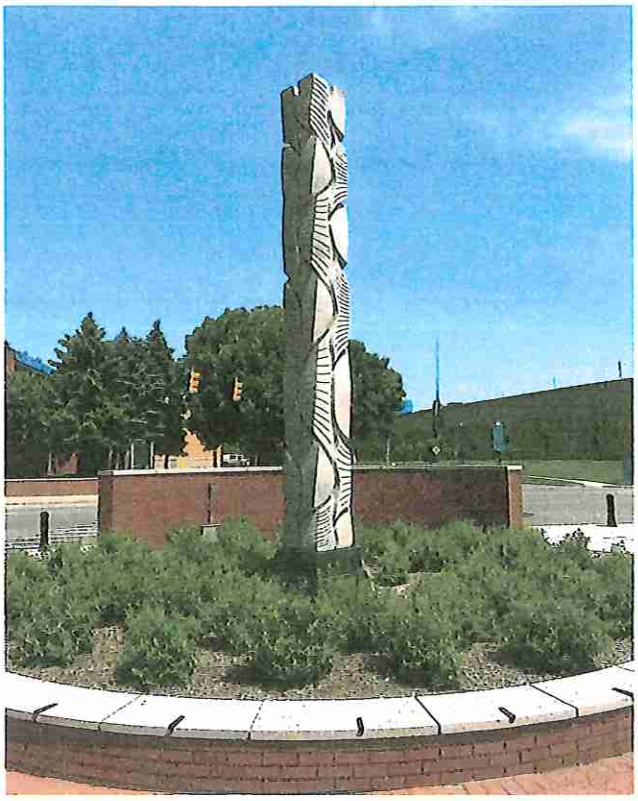


Aki

Ndodem (Earth Totem)

GVSU

Aankobiisinging Eshki-kakamigak, or Connection to Creation



New Buffalo Beach

LG LAFONTSEE GALLERIES

City of Douglas
Rich Lambombard-City Manager
86 W Center St
Douglas, MI 49406

6/9/2022

In accordance with LaFontsee Galleries' commission procedure, a signed copy of this document and a deposit in the amount of $5,000* constitutes an agreement and commitment between you (City of Douglas), and LaFontsee Galleries, representing Jason Quigno (artist), for the commission of one outdoor sculpture by Jason Quigno.
Jason Quigno, artist, is contracted to create one 96" x 12" x 12" sculpture in his usual style, from Indiana Limestone, mounted to a black granite base, per the attached design and examples. The total retail price for the sculpture is $25,000 and will include delivery and installation. This price does NOT include the 32" x 32" square concrete pad the artist will install the sculpture on, which the City of Douglas will have made separately based on instructions from the artist. The pad depth is to be determined by the frost line recommendations. The designated location for the work is on the grounds of the City of Douglas History Center, with the exact site chosen by the City of Douglas and its representatives.
The artist, Jason Quigno, will create the sculpture based on the conversation and concept design agreed upon in conversation with the City of Douglas. The initial payment of $5,000*(deposit listed above) will be paid to Jason as soon as the contract is signed and the payment is received, for the purchase of materials and to start work on the commission. At completion of the commission, a final payment of $20,000 is due after final installation. The sculpture will be completed within a 6-8 week time frame, with a goal of installation on the 27th of July, 2022. The artist has creative license and final say as to when the sculpture is finished and acceptable. The artist will retain the copyright over the work, while the City of Douglas retains physical ownership of the work. The City of Douglas must properly identify the artist as the creator of the sculpture.
This agreement binds the artist to the commitment of the creation, quality and aesthetic of the original outdoor sculpture as agreed upon by both parties, and within the timeline and confines of said agreement. Any breach of this agreement on either side will result in possible termination of the contract; but must be made in writing by both parties. The artist will be working as an independent contractor, represented by LaFontsee Galleries in that capacity.

Please sign and return one copy of this letter to begin the commission. LaFontsee Galleries appreciates this opportunity to work with you.

Sincerely,

Marlene M Guter Seykora
LaFontsee Galleries Business Manager

6-9-2022
Date

_____
Client Name

_____
Date

* All deposits are non-refundable.

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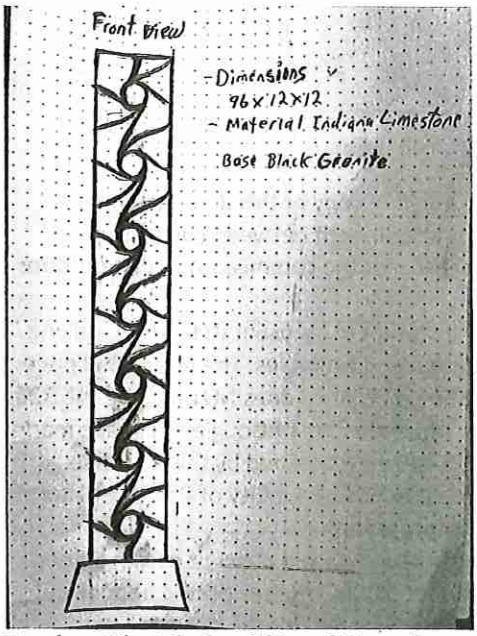
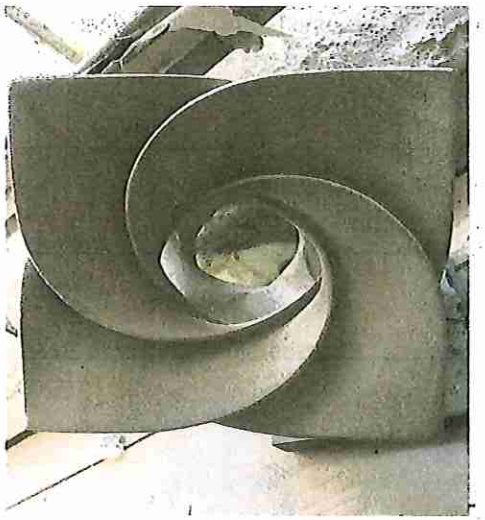
LG LAFONTSEE GALLERIES



Design Sketch for City of Douglas


Example of design on each "hole"

Sculpture example in black

LG LAFONTSEE GALLERIES
616·451·9820 www.lafontsee.us
833 Lake Drive SE Grand Rapids, MI 49506
410 Center Street Douglas, MI 49406
© LAFONTSEE GALLERIES written permission required

PART OF THE ART OF LIVING IS LIVING WITH ART

MEMORANDUM

To: City Council

From: Rich LaBombard
City Manager

Date: June 20, 2022

Subject: Special Event Application –
4th of July Fireworks
Resolution 22-2022

The City of Douglas received a Special Event Application from the Rotary Club of Saugatuck-Douglas, a 501(c)(3) organization, for a request to host a fireworks display to celebrate Independence Day. The proposed event is scheduled take place on Monday, July 4 at dusk over the Kalamazoo River. The City of Saugatuck approved the event at their regular City Council meeting on June 13, 2022 and is co-sponsoring the event.

The applicant is proposing for Night Magic Displays to use the vacant private land in between both floating docks at Safe Harbor Tower Marine to hand load the uncharged fireworks material onto a barge. Once loaded, the barge is positioned in the Kalamazoo River per instruction from the Coast Guard Auxiliary and Saugatuck Township Fire Department. Night Magic charges the fireworks material on the barge in preparation for the event and Allegan County Marine Patrol, Coast Guard Auxiliary, and the Saugatuck Township Fire Department maintain a safe perimeter zone around the barge. Based on the positioning, the barge may or may not be located within the Douglas City limits.

This event will require no volunteers, as Night Magic provides qualified personnel. However, they are requesting City resources in the form of Douglas police officers to standby for the loading of fireworks process. As part of the special event process, insurance is required from Night Magic Displays listing the City of Douglas as additional insured for the event, which they have provided (See attachments). They have also provided a letter from Safe Harbor Tower Marine stating that Cow Hill Yacht Club has permission to use their property in the fireworks process (See attachments).

There are a number of issues about the proposed event that have been evaluated and discussed with first responders and will be addressed in this communication. Those concerns being:

1. Cost of the event - The fireworks display process requires hours of planning and coordination with Douglas Police Department, Allegan County Sheriff's Department, Michigan State Police, County Emergency Management, Saugatuck Township Fire Department, AMR Ambulance and Coast Guard Auxiliary officials. In review of the special event with other law enforcement agencies, the Douglas Police Department anticipates being fully staffed for the event and will call in part time officers on the holiday to manage crowds and traffic. In addition, the Department of Public Works staff and equipment may be requested to assist with traffic control. The Police Chief will calculate the anticipated cost to the City of Douglas to support the event. According to Act 110 of 1905, local governments

"may appropriate money for the purpose of defraying the expenses of the proper observance of armistice, Independence, and Memorial/Decoration Day…".
The Rotary Club is also seeking financial support from The City of Douglas in the amount of $4,000 to help offset the cost of the fireworks display.

2. Crowd size - In the event information, the applicant provides a calculation for the anticipated number of attendees as 500 and proposes to use 20 volunteers to coordinate the event; however, discussion with area first responders anticipate 7,000 to 10,000 attendees.

3. Traffic congestion–Law enforcement anticipates a high volume of traffic entering Douglas approximately two hours prior to the event. After the event, traffic is anticipated to be heavy for approximately one hour.

Sample Motion: City Council recommends adopting Resolution 22-2022 to approve a Special Event application from the Rotary Club of Saugatuck-Douglas for the 4th of July Fireworks display and financial support in the amount of $4,000.

CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone / (269) 857-4751 fax
www.douglasmi.gov
info@douglasmi.gov

CITY COUNCIL ACTION	
Approved	
Denied	

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 60 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval.

APPLICANT/ORGANIZATION INFORMATION

Applicant/Organization: Rotary Club of Saugatuck-Douglas PH: (

Contact Name: Jim Sullivan PH:

Street Address/P.O. Box: PO Box 211

City/State/Zip Code: Douglas, MI 49406

E-mail: theloyaltycoach@gmail.com

CONTACT PERSON ON DAY OF EVENT: Pia Kealey **PH:**

EVENT INFORMATION

Name of Event: Independence Day Fireworks

Event Date(s): July 4, 2022 Anticipated Number of Attendees: 1000+

Purpose of Event: Celebrate government of, by, and for the people

Location of Event: Lake Kalamazoo/Tower Marine

Event Start & End Hours: 10-11pm

Estimated Date/Time for Set-Up: Noon-10pm

Estimated Date/Time for Clean-Up: 11pm to 1am

Estimated Number of Volunteers: Professionals only involved

EVENT DETAILS

MUSIC:

Will Music be provided during this event? ☐ Yes ☑ No

If yes, type of music proposed: ☐ Live ☐ Amplification ☐ Recorded ☐ Loudspeakers

Time music will begin: _____ end: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? ☐ Yes ☑ No

If yes, ☐ *Provide Copy of Health Department Food Service License*

ALCOHOL:

Will alcohol be served at your event? ☐ Yes ☑ No

If yes, ☐ *Provide Copy of Liquor Liability Insurance* (Listing the City as additional insured)

☐ *Provide Copy of Michigan Liquor Control License*

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

_____

NOTE: *It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)*

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way, across a street, or on City property. Which of the following signs are requested for this event?

☐ Temporary Signs: Number requested: _____ Maximum size is 2'x2'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

☐ Banner Signage: Maximum size is 14'x4'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

☐ Signage at Event Site: Location(s): _____
Description of signs: _____
(Signs at event site cannot be displayed prior to the day of the event and must be removed at the end of the event.)

Please see the City Clerk to obtain the correct application based on the event signage requested.

FIREWORKS:

Will fireworks be a part of your event? ☑ Yes ☐ No

If yes, ☑ *Provide Copy of Liability Insurance* (Listing the City as additional insured)

☑ *Council Resolution will be Required – see attached sample*

TENTS/CANOPIES/MISC:

Will tents/canopies be installed? ☐ Yes ☑ No

If yes, ☐ *Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations* (Irrigation systems are located at Beery Field and Schultz Park)

☐ *Fill out the Special Event Requirements for Tent Structures form and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.*

☐ Booths – Quantity _____
☐ Awnings – Quantity _____
☐ Portable Toilets – Quantity _____
☐ Tents – Quantity _____
☐ Tables – Quantity _____

The City of Douglas does not have tents, tables, or chairs available for rental.

MARKETING:

How do you plan to market your event? (Example: Saugatuck/Douglas Area Convention & Visitors Bureau, Local Businesses, etc.) Local Paper, emails, and street banner in Saugatuck

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment?

☐ Trash Receptacles – Quantity _____
☐ Traffic Cones – Quantity _____
☐ Fencing– Quantity _____
☐ Water
☐ Barricades – Quantity _____
☐ No Parking Signs – Quantity _____
☐ Electric
☐ Restroom Cleaning

☐ Approved ☐ Denied
☐ Approved with Conditions _____

Authorized Personnel Signature _____ Date: _____

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? ☐ Yes ☐ No

If yes, please describe & include times: _____

☐ Street Closure: (Use attached map to outline proposed closure)

Street closure date/time: _____ Street re-open date/time: _____

Parade Type: ☐ Pedestrian ☐ Vehicle
☐ Parade Route: (Use attached map to outline route)
Parade start time: _____ Parade finish time: _____

☐ Approved ☐ Denied
☐ Approved with Conditions _____

_____

Authorized Personnel Signature _____ Date: _____

APPLICANT/ORGANIZATION CHECK LIST

☑ Completed Application
☐ Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, event signage, etc.)
☑ Certificate of Insurance (listing the City of Douglas as additional insured – see sample provided)
☐ Fireworks Resolution – 60 days in advance (if applicable)
☐ Michigan Liquor Control Commission Special Event License (if applicable)
☐ Health Department Food Service License (if applicable)
☐ Requirements for Tent Structures (if applicable)
☐ Department of Public Works Authorized Personnel Signature (if applicable)
☐ Police Department Authorized Personnel Signature (if applicable)
If document(s) are missing, please explain: _____

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.

2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.

3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.

4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.

6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.

7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.

8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.

B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.

C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: James B. Sullivan Date: June 13, 2022

Signature of Applicant: James B. Sullivan Date: June 13, 2022

8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

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A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.

B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.

C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: James B. Sullivan Date: June 13, 2022

Signature of Applicant: _____ Date: June 13, 2022

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Britton-Gallagher and Associates, Inc.
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100 **FAX (A/C, No):** 216-658-7101
E-MAIL ADDRESS: info@brittongallagher.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Indemnity Insurance Co.	10851
INSURER B : Everest Denali Insurance Company	16044
INSURER C : Liberty Mutual Insurance Co	
INSURER D : Liberty Mutual Insurance Co	25035
INSURER E : Axis Surplus Ins Company	26620
INSURER F :	

INSURED 2321
Miand Inc. dba Night Magic Displays
3999 E. Hupp Rd, Building R-3-1
La Porte IN 46350

COVERAGES **CERTIFICATE NUMBER:** 1725699542 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		SI8GL01460-221	2/4/2022	2/4/2023	EACH OCCURRENCE	$ 1,000,000
	[X] COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	[ ] CLAIMS-MADE [X] OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	[ ] POLICY [X] PRO-JECT [ ] LOC							$
B	AUTOMOBILE LIABILITY			SI8CA00186-221	2/4/2022	2/4/2023	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	[X] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[X] HIRED AUTOS [X] NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
E	[ ] UMBRELLA LIAB [X] OCCUR			P-001-000243093-03	2/4/2022	2/4/2023	EACH OCCURRENCE	$ 4,000,000
	[X] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$ 4,000,000
	[ ] DED [ ] RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N	N/A		WC539S-714654-011	2/4/2022	2/4/2023	[X] WC STATU-TORY LIMITS [ ] OTH-ER	
D	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ]			WC5-34S-524913-030	2/4/2022	2/4/2023	E.L. EACH ACCIDENT	$ 1,000,000
D	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC5-34S-311836-051	2/4/2022	2/4/2023	E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Excess Liability #2			SI8EX01319-221	2/4/2022	2/4/2023	Each Occ/ Aggregate Total Limits	$5,000,000 $10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Additional insureds: The City of the Village of Douglas, The City of Saugatuck, Saugatuck-Douglas Fire District, The Rotary Club of Saugatuck-Douglas, DK Construction, Safe Harbor Tower Marine, Sun Communities, it's affiliates and subsidiaries

Waiver of subrogation applies

RESPECT TO THE JULY 4, 2022 FIREWORK DISPLAY IN SAUGATUCK MI.
WAIVER OF SUBROGATION APPLIES.

CERTIFICATE HOLDER

CITY OF THE VILLAGE OF DOUGLAS
86 W. CENTER ST.
DOUGLAS MI 49408
United States

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

2022 Application for Fireworks Other Than Consumer or Low Impact

Authority: 2011 PA 258	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to the Legislative Body of City, Village or Township Board.	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY DATE PERMIT(S) EXPIRE:

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks
- ☐ Articles Pyrotechnic
- ☑ Display Fireworks
- ☑ Public Display
- ☐ Private Display
- ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT	ADDRESS OF APPLICANT	AGE OF APPLICANT 18 YEARS OR OLDER
Night Magic Displays	3999 Hupp Road, Building R-3-1, La Porte, IN 46350	☑ YES ☐ NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Richard Wilson	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER 3999 Hupp Road, Building R-3-1, La Porte, IN 46350	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) Tony Nault	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) 5980 East Hillcrest Drive Eaton Rapids, MI 48827	TELEPHONE NUMBER (517) 410-2361
NAME OF PYROTECHNIC OPERATOR Steve Trucx	ADDRESS OF PYROTECHNIC OPERATOR 10691 Star Road Osceola, IN 46561	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER ☑ YES ☐ NO
NO. YEARS EXPERIENCE: 22 — NO. DISPLAYS: 50 +	WHERE: Saugatuck, Waterlief, Thar Rivers etc.	
NAME OF ASSISTANT	ADDRESS OF ASSISTANT	AGE OF ASSISTANT 18 YEARS OR OLDER ☐ YES ☐ NO
NAME OF OTHER ASSISTANT	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER ☐ YES ☐ NO

EXACT LOCATION OF PROPOSED DISPLAY: Kalamazoo Lake

DATE OF PROPOSED DISPLAY	TIME OF PROPOSED DISPLAY
7/4/22	10:20 PM

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage is required. Delivered to shooting site day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)	NAME OF BONDING CORPORATION OR INSURANCE COMPANY
$10,000,000	Britton-Gallagher & Associates

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
One Cleveland Center, Floor 30, 1375 East 9th Street, Cleveland, OH 44144

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
363	3 to 4 inch display shells
5	Multi shot boxes

SIGNATURE OF APPLICANT: Richard Wilson — DATE: 4/14/2022

BF3-417 (Rev 01/22)

2022 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 250

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, r age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes)

☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks

☒ Public Display ☐ Private Display

☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.

PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)

NAME OF PERSON PERMIT ISSUED TO: Steve Truex — AGE (18 YEARS OR OLDER) ☒ YES ☐ NO

ADDRESS OF PERSON PERMIT ISSUED TO: 10691 Star Road, Osceola, IN 46561

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION: Night Magic Displays

ADDRESS: 3999 Hupp Road, Building R-3-1, LaPorte IN 46350

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)

363 pcs 3 and 4 inch display shells
5 pcs multi shot boxes

EXACT LOCATION OF DISPLAY OR USE: Kalamazoo Lake

CITY, VILLAGE, TOWNSHIP: Saugatuck, Mi — DATE: 7/4/2022 — TIME: Dusk

BOND OR INSURANCE FILED ☒ YES ☐ NO — AMOUNT: $10,000,000.00

Issued by action of the Legislative Body of a

☒ City ☐ Village ☐ Township of SAUGATUCK on the 18TH, MAY day of 2022

(Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

BFS-416 (Rev 01/21)

Michigan Department of Natural Resources - Law Enforcement

MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY
Permit Number
D7-M-AL-22-79

APPLICANT: This completed and signed application must be received by the appropriate DNR office **at least 30 days prior** to the event, or the permit may not be authorized. Locations and addresses on next page.

Name of Applicant	Sponsoring Organization/Individual/Group	Name of Person in Charge of Event
Night Magic Displays	Saugatuck-Douglas Rotary Club	Steve Truex
Street Address	**Street Address**	**Street Address**
3999 Hupp Road, Building R-3-1	PO Box 211	10691 Star Road
City, State, ZIP	**City, State, ZIP**	**City, State, ZIP**
La Porte, IN 46350	Douglas, Mi 49406	Osceola, IN 46561
Email Address	**Email Address**	**Email Address**
magicpyro@aol.com	theloyaltycoach@gmail.com	steve.truex1@gmail.com
Business Telephone / **Home Telephone**	**Business Telephone**	**Business Telephone** / **Home Telephone**
(574) 298-1812 / (574) 298-1812	(614) 207-4047	( ) / (574) 404-1125
Event Date(s) (mm/dd/yyyy) If seasonal, attach proposed schedule		**Where will "Person In Charge" be during the event?**
07/04/2022		On site
Event Starting and Finishing Times		**How can "Person In Charge" be contacted during the event?**
10:20 to 10:50 PM		Cell phone (574) 404-1125

Type of Event (Check appropriate boxes)

☒ **Marine - Pursuant to Section 80164 of Act 451, P.A. of 1994, as amended.**
☐ Canoe Race ☐ Parade ☐ Hydroplane Race ☐ Offshore Race ☐ Sailboat Race ☐ Motorboat Race ☐ Water Skiing
☒ Fireworks* ☐ Swimming ☐ Raft Race ☐ Sailboard ☐ Other (Specify) _____
***Applicant must include copy of Fireworks Display Permit issued by local unit of government.**

☐ **Off-Road Vehicle (ORV) - Pursuant to Section 81122 of Act 451, P.A. of 1994, as amended.**
☐ Bike ☐ ORV ☐ Other (specify)

☐ **Snowmobile - Pursuant to Section 82119 of Act 451, P.A. of 1994, as amended.**

Location of Event - Body of Water	Township	County	Section(s)
Kalamazoo Lake ☒ Inland Water ☐ Great Lakes/Navigable Waters	Saugatuck	Allegan	

Estimated Number of Vehicles	Number of spectators (if applicable)	Number of Event Participants	Sponsor of Patrol Vessels
N/A	3,000	2	Allegan County Marine Patrol

Conditions require special law enforcement patrols?	Types of Medical Support Units (if any)	Number of Medical Support Units
☐ Yes ☒ No	Saugatuck Fire Department EMT's	1-2

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION

I hereby certify that I have read, understand, and agree to abide by the conditions contained on page 2, governing this permit in the conduct of the operations under this permit, and that the information provided is true and accurate to the best of my knowledge.

Richard Wilson — *Applicant Signature*
5/14/2022 — *Date*

APPLICANT: Submit completed and signed application to appropriate DNR office **at least 30 days prior** to event or permit may not be authorized. Locations and addresses on next page.

FOR DNR USE ONLY

Investigation Findings & Recommendations — State any problems this event may cause, special equipment the event may require, special enforcement effort that may be required, special use permits, and where they may be obtained.

This permit addresses exclusive use of a portion of the body of water and does not address firework safety. Firework safety is addressed via the permitting process with the local unit of government.

Investigating Officer (please print)	Badge Number	Signature	Date of Investigation (mm/dd/yyyy)
Lt. Cary Foster	112	C Foster	05/19/2022

AUTHORIZATION

☒ **EVENT IS AUTHORIZED** for the date(s) and time(s) specified as long as conditions are complied with prior to and/or during stated event(s). Failure to meet all specified conditions automatically invalidates this permit and may subject permittee to prosecution.

Number of Law Enforcement Patrol Boats Vehicles TBD **Type** Sheriff Marine Patrol / Local Fire Dept.

Special Conditions - See Page 2:

1☐ 2☐ 3☒ 4☒ 5☒ 6☐ 7☐ 8☒ 9☒ 10☐ 11☐ 12☒ 13☐ 14☒ 15☒ 16☒

Other

C Foster — 05/19/2022

☐ **EVENT IS NOT AUTHORIZED**

DISTRIBUTION: Original – DNR District Office Copy – Applicant, County Sheriff, DNR CO

RECEIVED
By Valerie Romanek at 12:35 pm, May 16, 2022

PR9204 (Rev. 08/12/2014)

2022 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, re age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes)

☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks

☒ Public Display ☐ Private Display

☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.

PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)

NAME OF PERSON PERMIT ISSUED TO: Steve Truex

AGE (18 YEARS OR OLDER) ☒ YES ☐ NO

ADDRESS OF PERSON PERMIT ISSUED TO: 10691 Star Road, Osceola, IN 46561

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION: Night Magic Displays

ADDRESS: 3999 Hupp Road, Building R-3-1, LaPorte IN 46350

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)

363 pcs 3 and 4 inch display shells
5 pcs Multi shot boxes

EXACT LOCATION OF DISPLAY OR USE: Kalamazoo Lake

CITY, VILLAGE, TOWNSHIP: City of Saugatuck

DATE: 7/4/2022

TIME: Dusk

BOND OR INSURANCE FILED ☒ YES ☐ NO

AMOUNT: $10,000,000.00

Issued by action of the Legislative Body of a

☒ City ☐ Village ☐ Township of SAUGATUCK on the 13TH, MAY day of 2022

BH

(Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 22-2022

A RESOLUTION TO APPROVE THE 4TH OF JULY FIREWORKS CONDUCTED BY NIGHT MAGIC AND THE ROTARY CLUB

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 20th day of June 2022, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson and supported by Councilperson .

RESOLUTION

WHEREAS, The Rotary Club of Saugatuck-Douglas will host a fireworks display to celebrate Independence Day, and

WHEREAS, The private land in between both floating docks at Safe Harbor Tower Marine will be used to load the uncharged fireworks material onto a barge which will then be positioned in the Kalamazoo River per instruction from the Coast Guard Auxiliary and Saugatuck Township Fire Department, and

WHEREAS, There has been a request for City resources in the form of Douglas Police Officer to standby for the loading of fireworks and a $4,000 donation for fireworks.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: The City Council does hereby approve Resolution 22-2022 to approve a Special Event application from the Rotary Club of Saugatuck-Douglas for the 4th of July Fireworks display and financial support in the amount of $4,000.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 20th day of June 2022

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor Date

BY: _____
Pamela Aalderink, City Clerk Date

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, June 20, 2022 in compliance with the Open Meetings

Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY:_____
Pamela Aalderink, City Clerk

To: City Council

From: Rich LaBombard
City Manager

Date: June 20, 2022

Subject: Insurance Investigation
Resolution 23 - 2022

Since the acquisition of 200 Blue Star, there has been interest in further understanding if there is a potential liable party related to the contamination of the site and if there is an opportunity to recover cleanup costs associated with those parties, their successors, or assigns. In particular, substances such as trichloroethylene (TCE) and polychlorobiphenyls (PCB) among others, are present on the site from past manufacturing activities. There may be potential to recoup some related cleanup costs from the former occupant's insurance carrier.

Taft Stettinius & Hollister, LLP (Taft) of Indianapolis was contacted based on their expertise in the subject matter and after a brief investigation they believe there may sufficient information available to explore the potential to initiate a claim. Taft proposes to provide legal services to confirm the acquisition of Chase Manufacturing by Collins & Aikman, and will review the terms of the 2005 Chapter 11 bankruptcy of Collins & Aikman. Attorney David Guevara, PhD. will provide a brief overview of the preliminary review and propose an engagement of Taft for a fee of $10,000 to continue the investigation. A past discussion with the City Attorney Plunkett & Cooney indicated that an intent to search for the former insurance company used by Chase Manufacturing would have to come from the City Council and not the Brownfield Redevelopment Authority.

Funds for this activity are available in the General Fund - Attorney account 101-266-801.

Sample Motion: I recommend City Council approve Resolution 23-2022 and engage Taft, Stettinius & Hollister of Indianapolis, IN to provide legal services related to review of past manufacturers, successors and assigns, who operated at 200 Blue Star Highway.

Taft/

One Indiana Square, Suite 3500
Indianapolis, IN 46204-4609
Tel: 317.713.3500 | Fax: 317.713.3699
taftlaw.com

David L. Guevara, Ph.D.
Direct Dial 317/713-3453
dguevara@taftlaw.com

June 8, 2022

Via Email

The Honorable Mayor Jerome Donovan
The City of the Village of Douglas
86 W. Center Street
Douglas, Michigan 49406-0757
jdonovan@douglasmi.gov

Re: Engagement of Taft Stettinius & Hollister LLP

Dear Mayor Donovan:

Thank you for selecting Taft Stettinius & Hollister LLP ("Taft") to represent The City of the Village of Douglas, Michigan, with regard to the tasks identified in the enclosed Exhibit A. This letter sets forth the terms and conditions on which Taft will provide legal services.

Client. Our client in this matter will be The City of the Village of Douglas, Michigan (the "Client"). Our representation of Client, as appropriate, shall be referred to as our "Representation" in this letter.

Client Responsibilities. Client shall be candid and cooperative with us and keep us informed with complete and accurate factual information, documents, and other communications relevant to the subject matter of our Representation or otherwise reasonably requested by us.

Because it is important that we be able to contact Client at all times to consult with Client regarding our Representation, Client shall inform us, in writing, of any changes to Client's name, address, telephone number, and e-mail address. Whenever we need instructions or authorization in order to proceed with legal work on behalf of Client, we will contact Client at the latest business address we have received from Client.

Fees. The principal basis for computing our fees is generally the amount of time spent on the matter by various lawyers and legal assistants multiplied by their standard individual hourly billing rates, which may vary and be adjusted from time to time (generally, annually). Here, though, for the tasks identified in Exhibit A, there will be a flat fee of $10,000.

Costs. We will include on our statements separate charges for performing services such as photocopying, messenger and delivery service, computerized research, travel, telephone conferencing and fax charges, and search and filing fees.

Payment of Statements. Statements normally will be rendered monthly for work performed and expenses recorded on our books during the previous month. Payment is due promptly upon receipt of our statement and Client agrees to pay such amounts. We reserve the right to impose a carrying charge of 1% per month on any amounts unpaid for more than 30 days.

Advice about Possible Outcomes. Either at the commencement or during the course of our Representation, we may express opinions or beliefs concerning various courses of action and the results that might be anticipated. Any such statement made by any lawyer of our firm is intended to be an expression of opinion only, based on information available to us at the time, and should not be construed by Client as a promise or guarantee.

Termination of Engagement. You may at any time terminate our services and Representation upon written notice to Taft. Such termination shall not, however, relieve Client of the obligation to pay for all services already rendered, including work in progress and remaining incomplete at the time of termination, and to pay for all expenses incurred on Client's behalf through the date of termination.

We reserve the right to withdraw from our Representation as required or permitted by the applicable rules of professional conduct upon written notice to Client. In the event that we terminate the engagement, we will take such steps as are reasonably practicable to protect Client's interests in the above matter, and Client agrees to take all steps necessary to free us of any obligation to perform further, including the execution of any documents necessary to perfect our withdrawal. We will be entitled to be paid for all services rendered and costs or expenses incurred on Client's behalf through the date of withdrawal. If permission for withdrawal is required by a court or arbitration panel, we will promptly request such permission, and Client agrees not to oppose our request.

Conclusion of Representation; Retention and Disposition of Documents. Unless previously terminated, our representation of Client in this matter will terminate upon our sending our final statement for services rendered in the matter. At Client's request, Client's papers and property will be returned to Client upon receipt of payment for outstanding fees and costs. Our own files pertaining to the matter will be retained by Taft. These firm files include, for example, firm administrative records, time and expense reports, personnel and staffing materials, and credit and accounting records; and internal lawyers' work product such as drafts, notes, internal memoranda, and legal and factual research, including investigative reports, prepared by or for the internal use of lawyers. All such documents retained by Taft will be transferred to the person responsible for administering our records retention program. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to destroy or otherwise dispose of any such documents or other materials retained by us within a reasonable time after the termination of the engagement.

Please review this letter carefully. If it meets with your approval, sign a copy of the letter in the space provided below and return it to me so that we may begin work. Please call me if you have any questions.

Sincerely,

David L. Guevara, Ph.D.

AGREED TO AND ACCEPTED:

THE CITY OF THE VILLAGE OF DOUGLAS

By:_____

Printed:_____

Date:_____

Exhibit A

Task	**Estimated Cost**
Confirm the mergers/acquisitions leading to the Collins & Aikman Group, including the acquisition of Chase Manufacturing	$3,500
Review and understand the terms of Collins & Aikman's 2005 Chapter 11 bankruptcy and whether Douglas had knowledge at the time of the bankruptcy that would qualify as a pre-petition claim	$6,500
Total	$10,000

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 23-2022

A RESOLUTION TO APPROVE LEGAL SERVICES FOR THE PURPOSE OF REVIEWING PAST MANUFACTURERS, SUCCESSORS AND ASSIGNS WHO OPERATED 200 BLUE STAR HIGHWAY

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 20th day of June 2022, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson and supported by Councilperson .

RESOLUTION

WHEREAS, Since the acquisition of 200 Blue Star Hwy, there has been interest in further understanding if there is a potential liable party related to the contamination of the site, and

WHEREAS, Taft Stettinius & Hollister, LLP (Taft) of Indianapolis, based on their expertise in the subject matter, believe there may be sufficient information available to explore the potential to initiate a claim, and have proposed to provide legal services to review the terms of the 2005 Chapter 11 bankruptcy of Collins and Aikman for a fee not to exceed $10,000.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: That City Council does hereby approve Resolution 23-2022 and thus engage Taft, Stettinius & Hollister of Indianapolis, IN to provide legal services related to review of past manufacturers, successors and assigns, who operated at 200 Blue Star Highway.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 20th day of June 2022

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor Date

BY: _____
Pamela Aalderink, City Clerk Date

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, June 20, 2022 in compliance with the Open Meetings

Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY:_____
Pamela Aalderink, City Clerk

MEMORANDUM

To: City Council

From: Rich LaBombard
City Manager

Date: June 20, 2022

Subject: Special Event Application – Cow Hill Yacht Club – Fireworks Display

The City of Douglas received a Special Event Application from the Cow Hill Yacht Club, a 501(c)(3) organization, for a request to host a fireworks display as a part of the Venetian Festival. The proposed event is scheduled to take place on Saturday, July 30th at dusk over the Kalamazoo River.

The applicant is proposing for Night Magic Displays to use the vacant private land in between both floating docks at Safe Harbor Tower Marine to hand load the uncharged fireworks material onto a barge. Once loaded, the barge is positioned in the Kalamazoo River per instruction from the Coast Guard Auxiliary and Saugatuck Township Fire Department. Night Magic charges the fireworks material on the barge in preparation for the event and Allegan County Marine Patrol, Coast Guard Auxiliary, and the Saugatuck Township Fire Department maintain a safe perimeter zone around the barge. Based on the positioning, the barge may or may not be located within the Douglas City limits.

This event will require no volunteers, as Night Magic provides qualified personnel. However, they are requesting City resources in the form of Douglas police officers to stand by for the loading of fireworks process. As part of the special event process, insurance is required from Night Magic Displays listing the City of Douglas as additional insured for the event, which they have provided (See attachments). They have also provided a letter from Safe Harbor Tower Marine stating that Cow Hill Yacht Club has permission to use their property in the fireworks process (See attachments).

In the event information, the applicant provides a calculation for the anticipated number of attendees as 500 and proposes to use 20 volunteers to coordinate the event; however, discussion with area first responders anticipate 7,000 to 10,000 attendees.

Law enforcement anticipates a high volume of traffic entering Douglas approximately two hours prior to the event. After the event, traffic is anticipated to be heavy for approximately one hour.

I recommend City Council approve the Special Event Application from the Cow Hill Yacht Club, a 501(c)(3) Organization, to hold a fireworks display on July 30, 2022, along with support from City resources.

CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone / (269) 857-4751 fax

www.douglasmi.gov
info@douglasmi.gov

RECEIVED
APR 15 2022
BY:

CITY COUNCIL ACTION	
Approved	
Denied	

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 60 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval.

APPLICANT/ORGANIZATION INFORMATION

Applicant/Organization: Cow Hill Yacht Club 501(c)(3) PH: [redacted]

Contact Name: Jeff Slayer PH: [redacted]

Street Address/P.O. Box: PO BOX 554

City/State/Zip Code: Saugatuck, MI 49453

E-mail: jeff.slayer@yahoo.com

CONTACT PERSON ON DAY OF EVENT: Jeff Slayer **PH:** [redacted]

EVENT INFORMATION

Name of Event: Venetian Festival

Event Date(s): July 30, 2022 Anticipated Number of Attendees: Normal attendance for fireworks

Purpose of Event: Fireworks

Location of Event: Loading at Safe Harbor Tower Marine vacant land in between both floating docks, Douglas, MI (map to be provided)

Event Start & End Hours: Loading @ 2pm, end @ approx. 11:30pm

Estimated Date/Time for Set-Up: 2pm.

Estimated Date/Time for Clean-Up: 7/30/22 @ 11:30pm

Estimated Number of Volunteers: No Volunteers, Night Magic provides qualified personnel

EVENT DETAILS

MUSIC:

Will Music be provided during this event? ☐ Yes ☒ No

If yes, type of music proposed: ☐ Live ☐ Amplification ☐ Recorded ☐ Loudspeakers

Time music will begin: _____ end: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? ☐ Yes ☒ No

If yes, ☐ *Provide Copy of Health Department Food Service License*

ALCOHOL:

Will alcohol be served at your event? ☐ Yes ☒ No

If yes, ☐ *Provide Copy of Liquor Liability Insurance* (Listing the City as additional insured)

☐ *Provide Copy of Michigan Liquor Control License*

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

_____

NOTE: *It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)*

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way, across a street, or on City property. Which of the following signs are requested for this event?

☐ Temporary Signs: Number requested: 0 Maximum size is 2'x2'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

☐ Banner Signage: Maximum size is 14'x4'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

☐ Signage at Event Site: Location(s): _____
Description of signs: _____
(Signs at event site cannot be displayed prior to the day of the event and must be removed at the end of the event.)

Please see the City Clerk to obtain the correct application based on the event signage requested.

FIREWORKS:

Will fireworks be a part of your event? ☒ Yes ☐ No

If yes, ☒ *Provide Copy of Liability Insurance* (Listing the City as additional insured)

☐ *Council Resolution will be Required – see attached sample*

TENTS/CANOPIES/MISC:

Will tents/canopies be installed? ☐ Yes ☒ No

If yes, ☐ *Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations* (Irrigation systems are located at Beery Field and Schultz Park)

☐ *Fill out the Special Event Requirements for Tent Structures form and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.*

☐ Booths – Quantity _____
☐ Awnings – Quantity _____
☐ Portable Toilets – Quantity _____
☐ Tents – Quantity _____
☐ Tables – Quantity _____

The City of Douglas does not have tents, tables, or chairs available for rental.

MARKETING:

How do you plan to market your event? (Example: Saugatuck/Douglas Area Convention & Visitors Bureau, Local Businesses, etc.) Facebook, Commercial Record, Convention + Visitors, radio 92.7, Holland Sentinel

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment?

☐ Trash Receptacles – Quantity _____
☐ Traffic Cones – Quantity _____
☒ Fencing– Quantity unknown approx. 150 ft. to secure firework truck
☐ Water
☐ Barricades – Quantity _____
☐ No Parking Signs – Quantity _____
☐ Electric
☐ Restroom Cleaning

☐ Approved ☐ Denied
☐ Approved with Conditions _____

_____

Authorized Personnel Signature _____ Date: _____

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? ☒ Yes ☐ No

If yes, please describe & include times: possibly for loading fireworks. In the past it was provided at no charge.

☐ Street Closure: (Use attached map to outline proposed closure)

Street closure date/time: _____ Street re-open date/time: _____

Parade Type: ☐ Pedestrian ☐ Vehicle
☐ Parade Route: (Use attached map to outline route)
Parade start time: _____ Parade finish time: _____

☐ Approved ☐ Denied
☐ Approved with Conditions _____

_____

Authorized Personnel Signature Sim, M Date: 06/13/22

APPLICANT/ORGANIZATION CHECK LIST

☐ Completed Application
☐ Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, event signage, etc.)
☐ Certificate of Insurance (listing the City of Douglas as additional insured – see sample provided)
☐ Fireworks Resolution – 60 days in advance (if applicable)
☐ Michigan Liquor Control Commission Special Event License (if applicable)
☐ Health Department Food Service License (if applicable)
☐ Requirements for Tent Structures (if applicable)
☐ Department of Public Works Authorized Personnel Signature (if applicable)
☐ Police Department Authorized Personnel Signature (if applicable)
If document(s) are missing, please explain: _____

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.

2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.

3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.

4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.

6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.

7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.

8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.

B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.

C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

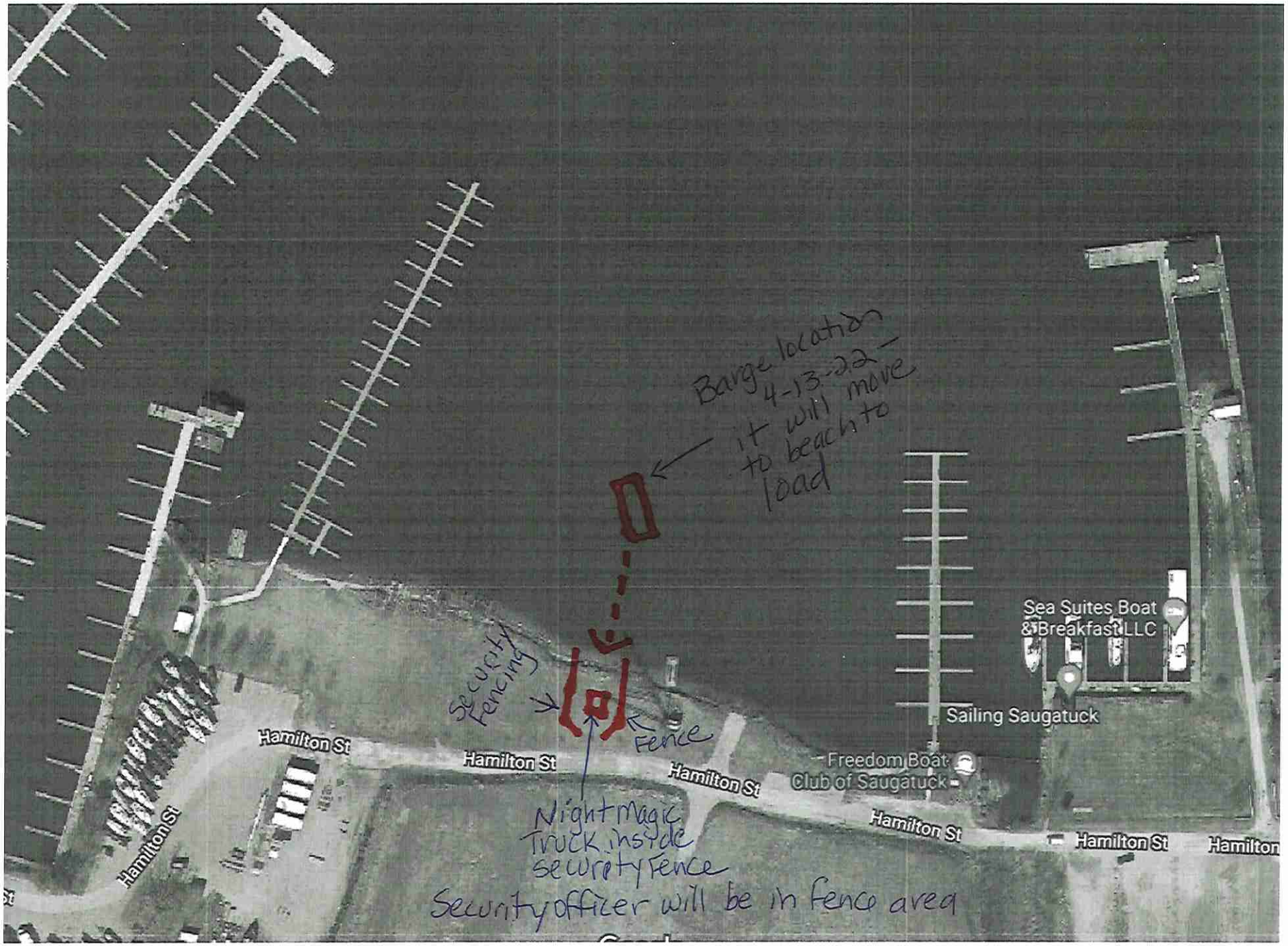
2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: Jeff Slayer, Commodore of Cow Hill Yacht Club Date: _____

Signature of Applicant: _____ Date: 4/15/22


Barge location 4-13-22 it will move to beach to load
Security Fencing
Fence
Night Magic Truck inside security fence
Security officer will be in fence area
Sea Suites Boat & Breakfast LLC
Sailing Saugatuck
Freedom Boat Club of Saugatuck
Hamilton St
Hamilton St
Hamilton St
Hamilton St
Hamilton St
Hamilton St
Hamilton

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com
INSURED 2321 Miand Inc. dba Night Magic Displays 3999 E. Hupp Rd, Building R-3-1 La Porte IN 46350	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Everest Indemnity Insurance Co. 10851 INSURER B : Everest Denali Insurance Company 16044 INSURER C : Liberty Mutual Insurance Co INSURER D : Liberty Mutual Insurance Co 25035 INSURER E : Axis Surplus Ins Company 26620 INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 159624200 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC	Y		SI8GL01460-221	2/4/2022	2/4/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS			SI8CA00186-221	2/4/2022	2/4/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
E	[ ] UMBRELLA LIAB [X] OCCUR [X] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			P-001-000243093-03	2/4/2022	2/4/2023	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000
C D D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC539S-714654-011 WC5-34S-524913-030 WC5-34S-311836-051	2/4/2022 2/4/2022 2/4/2022	2/4/2023 2/4/2023 2/4/2023	[X] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Excess Liability #2			SI8EX01319-221	2/4/2022	2/4/2023	Each Occ/ Aggregate Total Limits	$5,000,000 $10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
THE CITY OF SAUGATUCK, THE CITY OF THE VILLAGE OF DOUGLAS, SAUGATUCK-DOUGLAS FIRE DISTRICT, SAFE HARBOR TOWER MARINE, DK CONSTRUCTION, SAUGATUCK VENETIAN FESTIVAL COMMITTEE, COW HILL YACHT CLUB AND ITS' BOARD OF DIRECTORS ARE NAMED AS ADDITIONAL INSURED WITH RESPECT TO THE JULY 30, 2022 FIREWORK DISPLAY IN SAUGATUCK MI.

CERTIFICATE HOLDER

CITY OF SAUGATUCK, MICHIGAN
102 BUTLER STREET
SAUGATUCK MI 49453
UNITED STATES

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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2022 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks
- ☐ Articles Pyrotechnic
- ☑ Display Fireworks
- ☑ Public Display
- ☐ Private Display
- ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT	ADDRESS OF APPLICANT	AGE OF APPLICANT 18 YEARS OR OLDER
Night Magic Displays	3999 Hupp Road, Building R-3-1, La Porte, IN 46350	☑ YES ☐ NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER: Richard Wilson	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER: 3999 Hupp Road, Building R-3-1, La Porte, IN 46350	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT): Tony Nault	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) 5980 East Hillcrest Drive Eaton Rapids, MI 48827	TELEPHONE NUMBER (517) 410-2361
NAME OF PYROTECHNIC OPERATOR: Steve Vandenburg	ADDRESS OF PYROTECHNIC OPERATOR: 255 N Philip Road Niles, Mi 49120	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER ☑ YES ☐ NO
NO. YEARS EXPERIENCE: 40 / NO. DISPLAYS: 300+	WHERE: Saugatuck, Fruitport, Holland, WMU, etc	
NAME OF ASSISTANT	ADDRESS OF ASSISTANT	AGE OF ASSISTANT 18 YEARS OR OLDER ☐ YES ☐ NO
NAME OF OTHER ASSISTANT	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER ☐ YES ☐ NO
EXACT LOCATION OF PROPOSED DISPLAY: Kalamazoo Lake, Saugatuck, Mi		
DATE OF PROPOSED DISPLAY: 7/30/2022	TIME OF PROPOSED DISPLAY: Dusk	

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage is required. Delivered to shooting site day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)	NAME OF BONDING CORPORATION OR INSURANCE COMPANY
$10,000,000	Britton-Gallagher & Associates

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY: One Cleveland Center, Floor 30, 1375 East 9th Street, Cleveland, OH 44144

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
365	3 and 4 inch display shells
5	multi shot boxes

SIGNATURE OF APPLICANT: Richard Wilson

DATE: 3/21/2022

BFS-417 (Rev 01/22)

2022 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256

The **LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD** will not discriminate against any individual or group because of race, sex, re age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes)

☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks

☒ Public Display ☐ Private Display

☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.

PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)

NAME OF PERSON PERMIT ISSUED TO: Steve Vandenburg

AGE (18 YEARS OR OLDER) ☒ YES ☐ NO

ADDRESS OF PERSON PERMIT ISSUED TO: 255 N. Philip Road, Niles, Mi 49120

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION: Night Magic Displays

ADDRESS: 3999 Hupp Road, Building R-3-1, LaPorte IN 46350

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)

365 pcs 3 and 4 inch display shells
5 pcs Multi shot Boxes

EXACT LOCATION OF DISPLAY OR USE: Kalamazoo Lake, Saugatuck, Mi

CITY, VILLAGE, TOWNSHIP: Saugatuck

DATE: 7/30/2022

TIME: Dusk

BOND OR INSURANCE FILED ☒ YES ☐ NO

AMOUNT: $10,000,000.00

Issued by action of the Legislative Body of a

☐ City ☐ Village ☐ Township of _____ on the _____ day of

(Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

Fw: Fireworks Police Officer

1 message

Jeff Slayer <jeff.slayer@yahoo.com>
To: Bett Walters <ubettcha2@gmail.com>

Wed, May 11, 2022 at 6:24 PM

Sent from Yahoo Mail for iPad

Begin forwarded message:

On Wednesday, May 11, 2022, 5:13 PM, Brian Bussema <BBussema@shmarinas.com> wrote:

Hi Jeff,

You have my permission to line up a Douglas Police Officer to protect the fireworks truck for Venetian Weekend.

Best,

Brian Bussema
General Manager
Safe Harbor Tower Marine
O: (269) 857-2151

The information transmitted, including attachments, is intended only for the person(s) or entity to which it is addressed and may contain confidential and/or privileged material. Any non-public information in this communication, including attachments, constitutes "confidential information" under, and is subject to the terms of, any applicable nondisclosure or confidentiality agreement between Safe Harbor Marinas (or its affiliates) and the intended recipient or its principals and affiliates, as applicable. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and destroy any copies of this information.

DCOWHILL

RECEIVED MAY 26 2022 BY:

COPY

Form **990-EZ**

Short Form Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to *www.irs.gov/Form990EZ* for instructions and the latest information.

OMB No. 1545-0047

2021

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2021 calendar year, or tax year beginning , and ending

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization
COW HILL YACHT CLUB OF SOUTHWEST MICHIGAN, INC.

Number and street (or P.O. box if mail is not delivered to street address) — Room/suite
P.O. BOX 554

City or town, state or province, country, and ZIP or foreign postal code
SAUGATUCK MI 49453

D Employer identification number
20-3553749

E Telephone number
616-218-5094

F Group Exemption Number ▶

G Accounting Method: ☐ Cash ☒ Accrual Other (specify) ▶

I Website: ▶ N/A

J Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c)( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

H Check ▶ ☒ if the organization is not required to attach Schedule B (Form 990).

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, column (B)) are $500,000 or more, file Form 990 instead of Form 990-EZ ▶ $ 106,094

Part I **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)
Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	22,911
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	4
	5a	Gross amount from sale of assets other than inventory 5a		
	b	Less: cost or other basis and sales expenses 5b		
	c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	a	Gross income from gaming (attach Schedule G if greater than $15,000) 6a		
	b	Gross income from fundraising events (not including $ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000) 6b		
	c	Less: direct expenses from gaming and fundraising events 6c		
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
	7a	Gross sales of inventory, less returns and allowances 7a		
	b	Less: cost of goods sold 7b		
	c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c	
	8	Other revenue (describe in Schedule O)	8	83,179
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	106,094
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	4,171
	14	Occupancy, rent, utilities, and maintenance	14	864
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O)	16	83,392
	17	Total expenses. Add lines 10 through 16 ▶	17	88,427
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)	18	17,667
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	76,281
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	93,948

Client Copy

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990-EZ** (2021)

DAA

MEMORANDUM

To: City Council

From: Rich LaBombard
City Manager

Date: June 20, 2022

Subject: Special Event Application –
Saugatuck Douglas Garden Club

The City of Douglas has received a Special Event Application from the Saugatuck Douglas Garden Club to hold a garden walk and plant sale starting at the Old School House and touring through community gardens. This event is a fundraiser for scholarships. The proposed event is scheduled for July 23, 2022, from 10:00 a.m. until 4:00 p.m., with a set-up time of 8:30 a.m.

There will be no food or drink provided, and no request for City services. They have applied for a Temporary Sign Permit, which the Planning & Zoning administrator has approved.

I recommend City Council approve the Saugatuck Douglas Garden Club Special Event Application for July 23, 2022.

CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone / (269) 857-4751 fax
www.ci.douglas.mi.us.com
douglas@ci.douglas.mi.us

CITY COUNCIL ACTION	
Approved	_____
Denied	_____

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 60 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval.

APPLICANT/ORGANIZATION INFORMATION

Applicant/Organization: SAUGATUCK DOUGLAS GARDEN CLUB PH: _____

Contact Name: JANET RYSKAMP PH: _____

Street Address/P.O. Box: 1572 LEON Rd.

City/State/Zip Code: FENNVILLE MI 49408

E-mail: JI RYSKAMP @ YAHOO.COM

CONTACT PERSON ON DAY OF EVENT: JANET RYSKAMP PH: _____

EVENT INFORMATION

Name of Event: GARDEN WALK + PLANT SALE

Event Date(s): 7-23-22 Anticipated Number of Attendees: 200 SPREAD OUT

Purpose of Event: FUND RAISER FOR SCHOLARSHIPS

Location of Event: STARTING AT THE OLD SCHOOL HOUSE + TOURING THRU COMMUNITY GARDENS

Event Start & End Hours: 10AM TO 4PM

Estimated Date/Time for Set-Up: 8:30 - @ 7:23

Estimated Date/Time for Clean-Up: 4:00 SATURDAY 7-23

Estimated Number of Volunteers: 30 BUT SPREAD OUT

EVENT DETAILS

MUSIC:

Will Music be provided during this event? ☐ Yes ☑ No

If yes, type of music proposed: ☐ Live ☐ Amplification ☐ Recorded ☐ Loudspeakers

Time music will begin: _____ end: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? ☐ Yes ☑ No

If yes, ☐ *Provide Copy of Health Department Food Service License*

ALCOHOL:

Will alcohol be served at your event? ☐ Yes ☑ No

If yes, ☐ *Provide Copy of Liquor Liability Insurance* (Listing the City as additional insured)

☐ *Provide Copy of Michigan Liquor Control License*

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

_____

NOTE: It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way, across a street, or on City property. Which of the following signs are requested for this event?

☑ Temporary Signs: Number requested: 3 Maximum size is 2'x2'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

☐ Banner Signage: Maximum size is 14'x4'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

☐ Signage at Event Site: Location(s): Old School House
Description of signs: "GARDEN CLUB" on metal stakes
(Signs at event site cannot be displayed prior to the day of the event and must be removed at the end of the event.)

Please see the City Clerk to obtain the correct application based on the event signage requested.

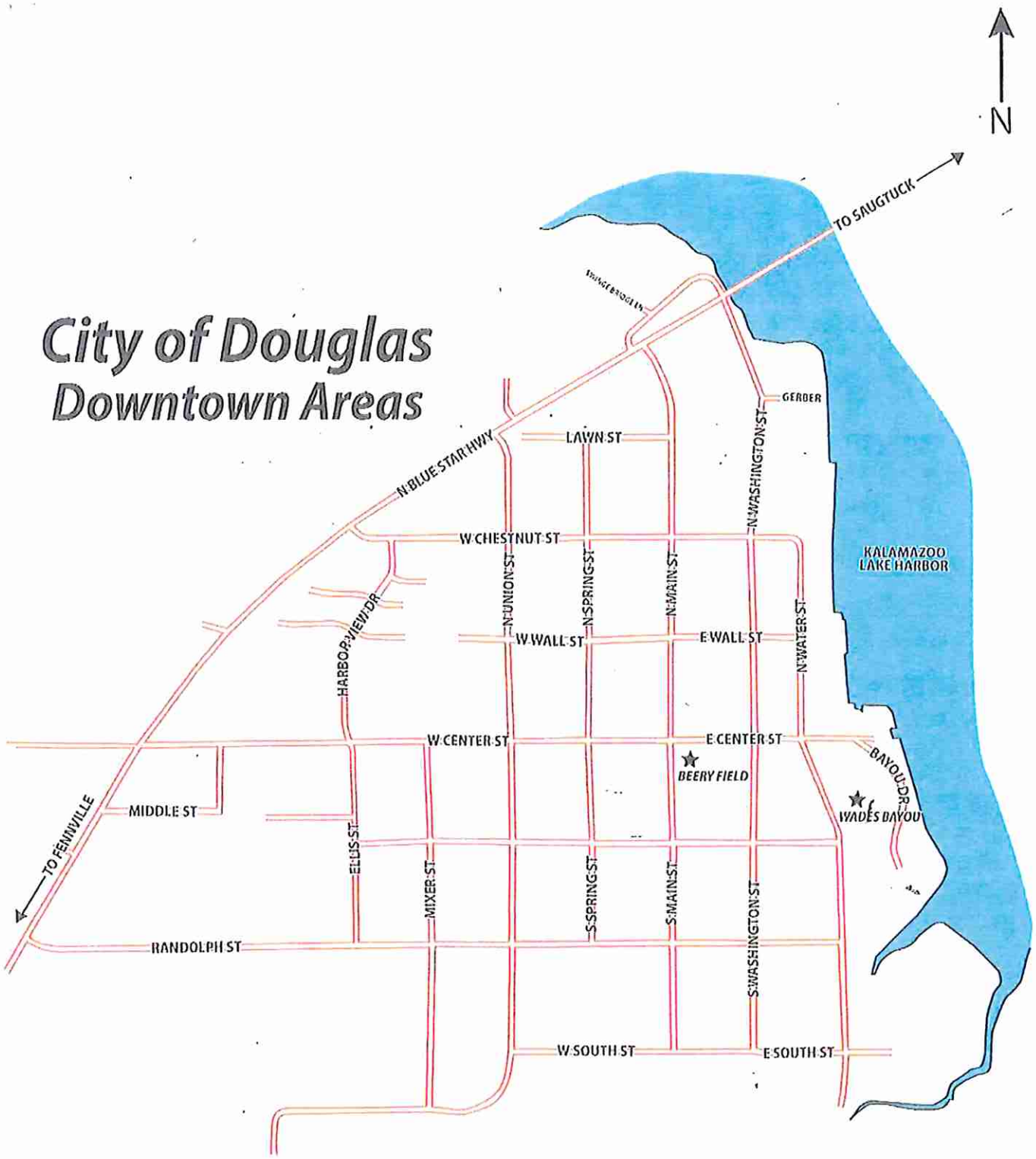
FIREWORKS:

Will fireworks be a part of your event? ☐ Yes ☑ No

If yes, ☐ *Provide Copy of Liability Insurance* (Listing the City as additional insured)

☐ *Council Resolution will be Required – see attached sample*

City of Douglas
Downtown Areas



1) Old school House parking lot.
2) the memorial garden accross the street
3) 13 Fremont Ave.

Revision 7.14.2021

CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone / (269) 857-4751 fax
www.ci.douglas.mi.us.com
douglas@ci.douglas.mi.us

APPLICATION FOR TEMPORARY SIGN PERMIT

APPLICANT INFORMTION

Applicant Name: Janet Ryskamp

Applicant Address: 1572 Leon Rd. Fennville, Mi 49408

Phone: 269-227-3178 Email: JJRyskamp@yahoo.com

Business Name & Address: Saugatuck Douglas Garden Club

SIGN INFORMTION

Permit Renewal: ☐ New Request: ☑

Proposed Sign Width: 24" Proposed Sign Height: 18"

Two Sided: Yes ☐ No ☑ Metal Stakes

☑ *Map attached showing proposed location of sign on property. All signs must be located entirely upon the property being advertised. Signs shall not be placed within the public right of way.*

☑ *Illustrated rendering or photograph of the proposed sign which includes the proposed dimensions, sign area, type of structural support, construction materials and any other defining features.*

I Janet Ryskamp *(applicant)* *hereby state that all of the above statements and all of the accompanying information are true and correct.*

Signature: Janet Ryskamp *Date:* 4-4-22

Fee: Not Applicable

OFFICE USE ONLY

APPROVED: ☐ DENIED: ☐

By: _____ Date: _____

Zoning Administrator

To: City Council

From: Nicholas Wikar
Planning and Zoning Administrator

Date: June 16, 2022

Subject: **An Ordinance to Amend the Zoning Ordinance of the City of the Village of Douglas; to Repeal and Replace Chapter 98: Trees, Code of Ordinances - 2nd Reading (Ordinance 04-2022)**

The City of the Village of Douglas City Council shall consider Planning Commission Recommendations to create Article 20: Environmental Protection Standards and amend the Table of Contents, Article 2: Definitions, and Article 16: General Provisions, of the Zoning Ordinance. Pursuant to Section 28.07, City Council considered the May 18, 2022 Findings of Fact and Planning Commission Recommendations in a first reading on June 6, 2022.

The Planning and Zoning Administrator has prepared draft amendments as recommended by the Douglas Planning Commission, and sought review by the City Attorney. City Council shall consider these proposed Zoning Ordinance amendments in a second reading and public hearing to receive public comment regarding Ordinance 04-2022; to repeal and replace existing tree provisions in Chapter 98: Trees, Code of Ordinances.

There is limited financial burden associated with legal review, publication, and codification of Ordinance amendments.

It is recommended City Council approve Ordinance 04-2022 to:

1. **Amend the Table of Contents, Article 2: Definitions, Article 16: General Provisions, and create Article 20: Environmental Protection Standards, City of the Village of Douglas Zoning Ordinance; and**
2. **Repeal and replace Chapter 98: Trees, City of the Village of Douglas Code of Ordinances.**

CITY OF THE VILLAGE OF DOUGLAS
ALLEGAN COUNTY, MICHIGAN
ORDINANCE NO. 04-2022

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF THE VILLAGE OF DOUGLAS

An Ordinance to amend the City of the Village of Douglas Zoning Ordinance, Ordinance No. 02-2009, as amended; to create Article 20: Environmental Protection Standards for new and existing tree standards; to clarify certain provisions of the ordinance; to repeal and replace Chapter 98: Trees, et seq. (City of the Village of Douglas Code of Ordinances); and, to repeal all ordinances or parts of ordinances in conflict therewith.

THE CITY OF THE VILLAGE OF DOUGLAS DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amendment of Table of Contents. Table of Contents (pages i-vi) of Ordinance No. 02-2009 is hereby amended to correct numbering in the Ordinance; to conform with Ordinance 04-2022 and Repealer to replace Chapter 98: Trees; and to meet public need for administration of new and existing tree standards; recodifying Pages 37-39 and Pages 153-276, which shall read as follows:

Section 2.21 Definitions Beginning with the Letter "T":	**Page 37**
Section 2.22 Definitions Beginning with the Letter "U":	**Page 38**
Section 2.23Definitions Beginning with the Letter "V":	**Page 38**
Section 2.24 Definitions Beginning with the Letter "W":	**Page 38**
Section 2.25 Definitions Beginning with the Letter "X":	**Page 39**
Section 2.26 Definitions Beginning with the Letter "Y":	**Page 39**
Section 2.27 Definitions Beginning with the Letter "Z":	**Page 39**
Article 20: Environmental Protection Standards:	**Page 153**
Section 20.01 Intent and Purpose:	**Page 153**
Section 20.02 Tree Protection and Preservation:	**Page 153**
Section 20.20 Penalty:	**Page 158**
Article 21: Landscaping, Buffering, and Fencing:	**Page 159**
Article 22: [Reserved for Future Use]:	**Page 168**
Article 23: Administration and Enforcement:	**Page 170**
Article 24: Site Plan Review:	**Page 180**
Article 25: Special Use Procedures:	**Page 192**
Article 26: Special Use Standards:	**Page 197**
Article 27: Planned Unit Development Districts:	**Page 240**
Article 28: Amendments:	**Page 258**

Article 29: Zoning Board of Appeals: **Page 264**
Article 30: Interpretation, Severability, Vested Rights and Effective Date: **Page 274**
Article 31: Record of Adoption: **Page 276**

(See attached: Exhibit "A" – TABLE OF CONTENTS)

Section 2. <u>Amendment of Article 2: Definitions; Section 2.05 Definitions Beginning with the Letter "D"</u>. Section 2.05 of Ordinance No. 02-2009 is hereby amended to codify definitions in conformance with Ord. 04-2022 and Repealer of Chapter 98: Trees, §98.02 Definitions.

(See attached: Exhibit "B", Pages 1 & 2 of 5 - DESTROY, TREE; DIAMETER BREAST HEIGHT (DBH); DRIP LINE.)

Section 3. <u>Amendment of Article 2: Definitions; Section 2.07 Definitions Beginning with the Letter "F"</u>. Section 2.07 of Ordinance No. 02-2009 is hereby amended to codify definitions in conformance with Ord. 04-2022 and Repealer of Chapter 98: Trees, §98.02 Definitions.

(See attached: Exhibit "B", Page 3 of 5 – FOOTPRINT.)

Section 4. <u>Amendment of Article 2: Definitions; Section 2.17 Definitions Beginning with the Letter "P".</u> Section 2.17 of Ordinance No. 02-2009 is hereby amended to codify definitions in conformance with Ord. 04-2022 and Repealer of Chapter 98: Trees, §98.02 Definitions.

(See attached: Exhibit "B", Page 4 of 5 – PROTECTED TREE.)

Section 5. <u>Amendment of Article 2: Definitions; Section 2.21 Definitions Beginning with the Letter "T"</u>. Section 2.21 of Ordinance No. 02-2009 is hereby amended to codify definitions in conformance with Ord. 04-2022 and Repealer of Chapter 98: Trees, §98.02 Definitions.

(See attached: Exhibit "B", Page 5 of 5 – TREE; TREE PROTECTION ZONE (TPZ).)

Section 6. <u>Amendment of Article 16: General Provisions; to rename Section 16.20 "Environmental Protection"</u>. Section 16.20 of Ordinance No. 02-2009 is hereby amended in

conformance with Ordinance No. 04-2022, to be renamed and read as follows:

Section 16.20 Environmental Protection.

Section 7. Amendment of Article 20: [Reserved for Future Use]; to Create "Article 20: Environmental Protection Standards", et seq. Article 20 of Ordinance No. 02-2009 is hereby amended to recodify and clarify sections in conformance with Ord. 04-2022 and Repealer of Chapter 98: Trees. Section 20.01 shall be created to replace §98.01; Section 20.02 shall be created to replace §§98.03 through 98.09; and, Section 20.20 shall be created to replace §98.99; to read as follows:

ARTICLE 20:
ENVIRONMENTAL PROTECTION STANDARDS

Section 20.01 Intent and Purpose.

This article is intended to regulate the environmental protection standards in the city, and to preserve, protect and enhance valuable natural resources entrusted to its citizens. To protect the health, safety and welfare of its citizens, to establish standards limiting the impact upon, and ensuring the restoration of lands sufficient to safeguard the ecological and esthetic environment necessary for the city. To provide protective regulations against hazardous conditions; to establish regulations and procedures and control activities relative to environmental conditions within the public street rights-of-way of the city.

Section 20.02 Tree Protection and Preservation

This section regulates the planting and removal of trees from public street rights-of-way in the city; removal and replacement of trees; City-authorized list of acceptable trees as approved by resolution of City Council; and hazardous and diseased trees; to control erosion and prevent canopy loss.

1) Trees in the Public Right-of-Way and Public Property. The tree canopy contributes to the visual character of the city and trees are important natural resources and assets of the city. Therefore, every effort must be made to ensure that only the minimum numbers of protected trees are removed prior to construction of new structures, or alterations/additions to existing structures and in other approved circumstances. It is the intent of this section that a permit should not be granted for the removal of a protected tree where a reasonable alternative design solution exists that is consistent with the use of the property.

a) Permit Required. Zoning permit required for the purpose of planting, maintenance, and removal of trees within the public rights-of-way.

1. No tree upon any public right-of-way or public property shall be destroyed, pruned, girdled, broken, bent, wounded, or have notices or signs tacked upon without the consent of the Planning and

Zoning Administrator or under the direction of the Planning Commission.

2. Zoning review shall be required for and prior to the removal, relocation, or destruction of any tree located within any public street right-of-way; provided, however, that no such permit shall be required in order for the city to remove or otherwise affect any tree located within a public street right-of-way, and the city retains its authority with respect to public street rights-of-way, irrespective of the provisions of this article.

3. No person shall climb or walk upon the branches of a protected tree in any public right-of- way or public property while wearing spurs or other climbing attire unless such person is in the permitted act of removing or maintaining a tree.

4. No trees or shrubs shall be planted upon any public right-of-way or public property without the consent of the Zoning Administrator.

5. No trees shall be planted at public expense upon private property unless a public easement has been granted in a form acceptable to the city.

6. Limited Lighting of Trees. Trees located in the public street rights-of- way or otherwise on public property shall not be decorated with strings of lights placed or maintained on or within them, nor shall such trees otherwise be lighted by other types of lighting placed on or within the trees; provided, however, that during the annual holiday season lights in observance of the season may be placed on such trees, in a manner that will not harm or damage the trees, but they shall not be placed on the trees earlier than November 1 and they shall be removed from the trees not later than the following March 31; but provided further, that such lights placed on trees in the public street rights-of-way in observance of the annual holiday season may remain on the trees after March 31 if approved by City Council, subject to terms and conditions imposed by, and if the lights are placed only on or around the tree trunk, not the crown of the tree, and if the tree will not be harmed or damaged thereby.

b) <u>Application for permit</u>. A person seeking a tree removal permit for the removal, relocation or destruction of a tree within a public street right-of-way, shall complete a Zoning Review Application and submit the application to the Planning and Zoning Administrator. The applicant shall also prepare and submit to the Administrator, a site plan including at least the following information:

1. The tree or trees that are proposed to be removed, relocated or destroyed. Such trees shall also be identified by written description or by a photograph. The location and general description of the other protected trees within the adjacent street right-of-way that are proposed to remain undisturbed shall also be stated; and

2. A description of any grade changes or other changes within the street right-of-way that may occur as a result of the proposed tree removal, if such changes or results will have an adverse effect on any trees remaining in that part of the street right-of-way adjacent to the

applicant's property.

c) Administrative Approval. The Zoning Administrator shall grant and approve a permit for tree removal upon finding that all of the following requirements are satisfied:

1. The applicant has submitted a site plan or other information satisfactorily demonstrating that the number of trees and the particular trees proposed to be removed are the minimum number needed to be removed in order to achieve the results sought by the applicant;

2. The applicant has satisfactorily demonstrated that harm or other negative impacts to the remaining trees on that part of the street right- of-way adjacent to the applicant's property will be minimized or avoided;

3. There are no desirable, prudent or reasonably feasible alternatives whereby the desired results could be achieved, other than the removal, relocation or destruction of the trees indicated by the applicant;

4. The tree or trees proposed for removal, relocation or destruction need to be removed for at least one of the following reasons:

5. They are a safety hazard;

6. They are interfering with or obscuring the clear vision of motor vehicle drivers;

7. They are likely to injure, damage or disrupt persons, property or utility service; and/or

8. They are preventing or substantially obstructing reasonable access to a lot or parcel of land;

9. The proposed tree removal would not materially increase the risk of flooding or erosion on the property or on adjacent property, nor adversely affect a wetland or watercourse; and

10. In the case of proposed removal of a protected tree for reasonable access to an existing or proposed building or other improvement, there is no feasible alternative location for the proposed access without resulting in unnecessary hardship on the part of the applicant.

The Zoning Administrator may include reasonable terms and conditions in any permit for tree removal or may request the Planning Commission to review the application pursuant to Article 24, with site plan meeting the requirements of Section 24.02, in order to ensure that the intent of this article will be fulfilled and to minimize damage to, encroachment upon, or interference with other trees within the public street right-of-way. The members of the Planning Commission may be assisted in their official responsibilities by staff members of the city, including the City Manager, City Engineer, Superintendent of Streets, Director of the Department of Public Works and a licensed arborist referred by the City Engineer or appointed by the City Council.

d) Appeal of Denial of Permit. In the event that a permit applicant is aggrieved by the denial of a permit for tree removal, or by the approval of a permit but with conditions with which the applicant disagrees, the applicant

may appeal such action by the Zoning Administrator to the Zoning Board of Appeals, as their jurisdiction allows pursuant to Section 29.04. Any requirement decision, or determination by the Planning Commission made pursuant to this Article shall not be appealed to the Zoning Board of Appeals.

1. The applicant shall file such appeal in writing, stating the action complained of and the reasons and grounds for which the applicant believes that the action should be reversed, amended or modified.

2. The completed application for the appeal shall be filed with the Zoning Administrator, who shall forward it to the Zoning Board of Appeals. The Zoning Board of Appeals shall convene within a reasonable time to consider the appeal. Any such meeting by the Zoning Board of Appeals shall be subject to the provisions of the Michigan Open Meetings Act.

3. At a meeting, the Zoning Board of Appeals shall consider the appeal filed by the applicant pursuant to Section 29.08.

4. The decision by the Zoning Board of Appeals in such a case shall constitute the final decision by the city with respect to the permit application for the tree removal.

5. Any party aggrieved by a decision of the Zoning Board of Appeals may appeal to the circuit court pursuant to Section 29.09.

e) Tree Replacement Program. It is the intent of the city to maintain the numbers and the character of its trees; therefore, each tree lost in its public rights-of- way or public properties shall be replaced by an appropriate tree.

1. Replacement trees shall measure no less than three inches in diameter as measured from six inches above the ground level.

2. Trees lost by age, disease or by acts of nature shall be replaced as soon as possible at the discretion of the City Manager, under the direction of the Department of Public Works.

3. Where a tree is lost within the public right-of-way or public property by negligent or intentional vandalism, the person, vehicle owner, or agent responsible shall be charged for the value of an equally sized replacement. If such a replacement is not available locally, the value of the tree will be computed from the State Forestry and Shade Tree "evaluation formula" and the responsible person shall be invoiced that amount to compensate for costs of removal and planting of a replacement.

2) Tree Protection During Construction or Development.

a) While removing trees for construction or development the owner shall take all reasonably necessary precautions to protect the remaining protected trees.

b) Neither a property owner nor its agent shall cause or allow any construction or development activity to occur within the drip line of a protected tree, nor shall any solvents, building materials, vehicles, construction equipment, soil deposits, fill or other harmful materials be allowed to be placed, kept, parked or stored within the drip line of the trees.

3) Tree Removal on a Vacant Lot or Parcel. On any lot or parcel where construction or development is not proposed, a tree removal permit shall be

required prior to the removal of any protected tree in accordance with Section 22.02(1)(c).

Section 20.20 Penalty.

1) Failure of any person to comply with any of the terms, provisions, or requirements of this article shall constitute a zoning violation a municipal civil infraction upon first offense. The procedures for the issuance of municipal civil infraction citations and other matters pertaining to the issuance thereof shall be as stated in §§ 34.01 through 34.07 of the City of the Village of Douglas Code of Ordinances.

a) The fine payable upon admission or determination of responsibility by a person served with a municipal civil infraction citation, for a violation of this chapter, shall be as stated in § 34.06 of the city code.

b) The persons authorized under § 34.02 to issue municipal civil infraction citations shall be authorized to issue such citations for violations of this article.

2) Upon second offense of violation or failure to comply with any of its requirements of this article shall constitute a misdemeanor, upon conviction thereof, be fined not more than five hundred ($500.00) dollars or imprisoned for not more than 90 days, or both. Each day such violation continues shall be considered a separate offense.

a) All penalties remedies, and enforcement relative to the provisions of this Ordinance shall be in accordance with the applicable provisions this Ordinance.

b) The person upon whom notice to abate a non-permitted sign is served, shall have five (5) days from receipt of said notice to abate the same. Upon failure of the person to comply or apply to the City of the Village of Douglas, or it's designated agent in writing, the City shall proceed to abate such nuisance and shall prepare a statement of costs incurred in the abatement thereof. These costs shall then be assessed against the property owners.

(See attached: Exhibit "C" – Pages 1-5 of 5, Article 20: Environmental Protection Standards, Pages 153-158)

Section 8. Severability; Paragraph Headings. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance. The paragraph headings in this Ordinance are furnished for convenience of reference only and shall not be considered to be part of this Ordinance.

Section 9. Repealer. All other ordinances or portions of ordinances inconsistent with this Ordinance are hereby repealed.

Section 10. Publication. Within fifteen (15) days of its adoption, this Ordinance or a notice of adoption summarizing this Ordinance, as required by law, shall be published by the City Clerk in a newspaper of general circulation in the City.

Section 11. Effective Date. This Ordinance shall become effective twenty (20) days after the date of publication.

Ordinance Offered by:

Ordinance Supported by:

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED.

_____ _____

Jerome Donovan, Mayor Date

_____ _____

Pamela Aalderink, CMC, City Clerk Date

Ordinance Adoption Date: _____

Ordinance Effective Date: _____ (20 days after adoption and publication)

CERTIFICATE

I hereby certify that the foregoing Ordinance was adopted by the City Council of the City of the Village of Douglas at a meeting held on June 20, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the City Charter and the Open Meetings Act, Public Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_____

Pamela Aalderink, CMC, City Clerk

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COURT. An open space that may or may not have street access, and around which is arranged a single building or group of related buildings.

CUL-DE-SAC A cul-de-sac is a public street or private road which is open only at one end with provision for a practical turn-around meeting minimum Allegan County Road Commission standards.

Section 2.05 Definitions Beginning with the Letter "D":

dBA. A measurement for sound pressure or the relative loudness of sound in decibels as measured on a sound level meter using the A-weighting network. A decibel (dB) is a unit for measuring the volume of a sound equal to twenty (20) times the logarithm to the base ten (10) of the ratio of the pressure of the sound measured to the reference pressure, which is twenty (20) micropascals (20 micronewtons per square meter). All sound measurements shall be made on a sound level meter which meets American National Standards Institute (ANSI) specifications S1.4-1983; S1.4A-1985 or successor documents for type I or type II equipment. The sound level meter must include a peak/hold circuit when measuring impulsive sound.

DECK. An unroofed structure used for outdoor living purposes which may or may not be attached to a building and which protrudes more than four (4) inches above the finished grade.

DEED RESTRICTION. A restriction on the use of a lot or parcel of land that is set forth in the deed and recorded with the County Register of Deeds. It is binding on subsequent owners and is sometimes also known as a restrictive covenant. Unless the City has an ownership interest in the property, a deed restriction is enforced by the parties to the agreement, not by the City.

DENSITY. The number of dwelling units expressed in units per acre of land.

DESTROY, TREE. To remove (cut down) a protected tree or to perpetrate any intentional act of negligence which will cause a protected tree to decline or die within a period of two years. This shall include but not be limited to: damage inflicted upon the root system of a protected tree by the application of toxic substances, damage by the operation of equipment and vehicles, damage caused by excavation or fill within the drip line of a protected tree, or damage caused by alteration of natural physical conditions.

DIAMETER BREAST HEIGHT (DBH). A tree's diameter in inches measured four and one-half feet above the ground.

DISTRIBUTION CENTER (Warehouse): A use where goods are received and/or stored for delivery to the ultimate customer at remote locations.

DOMESTIC PET. Domesticated animals which are generally regarded as household pets, including dogs, cats, fish, birds, snakes, lizards, hamsters, spiders, frogs, turtles and dwarf pigs. Excluded are wild animals as defined in this

ordinance and animals which are native to the Michigan environment and generally regarded as wildlife such as raccoons, pheasants, squirrels, ducks, geese and deer. Also excluded are animals which are raised or produced for food, feed or fiber and generally regarded as farm animals or livestock, such as horses, sheep, goats, chickens and pigs.

DRIP LINE. An imaginary vertical line extending downward from the outermost edge of a structure or tips of a tree's branches to the ground.

DRIVE-IN ESTABLISHMENT. An establishment which by design, physical facilities, service, or by packaging procedures utilized, encourages or permits customers to receive services, obtain goods, or be entertained while remaining in their motor vehicle.

DRIVE-THROUGH. A business establishment that provides customers with the opportunity to pay for and receive goods or services without leaving their car. A drive-through establishment is distinguished from a drive-in establishment by the fact that drive-through operations involve a driveway approach that the customer uses to enter the service area, receive service and departs, while a drive-in involves parking spaces the customer parks in to receive service. A fast-food restaurant is excluded from this definition.

DRIVEWAY. A means of access for vehicles from a street or private road across a lot or parcel to a parking or loading area, garage, dwelling unit or other structure or area on the same lot, that is located and constructed in accordance with the requirements of this Ordinance or other City requirements.

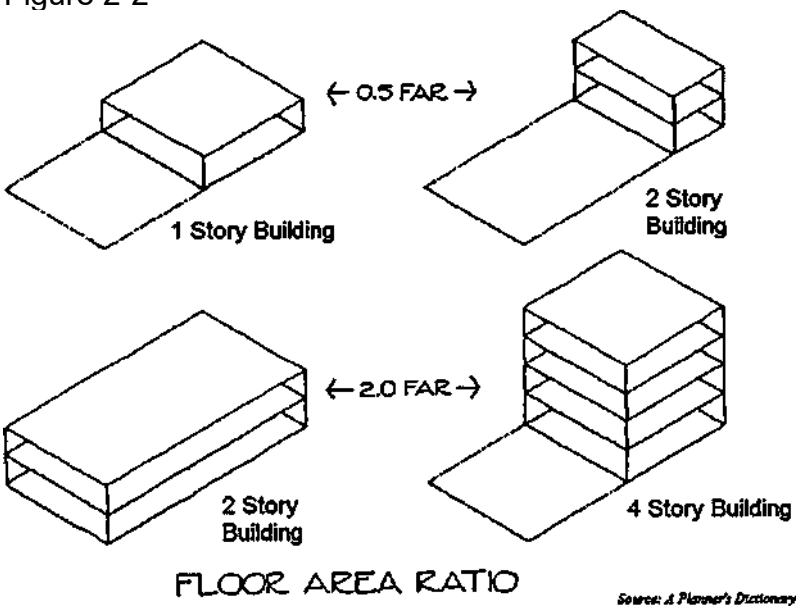
DRY CLEANING ESTABLISHMENT. An establishment or business maintained for the pickup and delivery of dry cleaning and/or laundry without the maintenance or operation of any laundry or dry-cleaning equipment or machinery on the premises.

DWELLING UNIT. A dwelling unit is any building or portion thereof having cooking facilities, which is occupied wholly as the home, residence or sleeping place for one (1) family, either permanently or transiently, but in no case shall a motor home, trailer coach, automobile chassis, tent or portable building be considered a dwelling. In case of mixed occupancy, where a building is occupied in part as a dwelling unit, the part so occupied shall be deemed a dwelling unit for the purpose of this Ordinance and shall comply with the provisions thereof relative to dwellings. A dwelling unit shall include both manufactured units (mobile homes and modular homes) and site built units.

DWELLING, EFFICIENCY/STUDIO. A dwelling unit that has only one combined living and sleeping room, said dwelling unit, however, may also have a separate room containing only kitchen facilities and also a separate room containing only sanitary facilities.

DWELLING, MULTIPLE FAMILY. A building or portion thereof, used or designed for use, by three (3) or more families living independently of each other. This definition does not include mobile homes, single family dwellings or two-family

Figure 2-2



FOOTPRINT. The ground area of a lot or parcel of land enclosed or to be enclosed by the exterior walls or perimeter of principal and accessory buildings, and any associated improvements including, but not limited to; pools, desks, patios, walks, tennis courts, driveways and utility services.

FREIGHT YARDS AND TRUCK TERMINALS. A facility for freight pick-up and/or distribution; may include intermodal distribution facilities for truck, rail and shipping transport.

FRONTAGE, LOT. The total continuous length of the front lot line.

FUNERAL HOME. A building used for human funeral services and may include facilities for embalming, performance of autopsies or other similar surgical procedures, or storage of funeral caskets and funeral urns, and funeral vehicles.

Section 2.08 Definitions Beginning with the Letter "G":

GARAGE. A building or structure, or part thereof, used or intended to be used for the parking and storage of vehicles, usually automobiles. When associated with a private residence, it is an accessory structure unless attached to the principal structure by means of connecting walls and roof or a common party wall.

GAS STATION - An establishment offering retail sales of motor vehicle fuels, oil and lubricants and may also offer minor vehicle repair and service such as replacement of tires, batteries, mufflers, brakes or starters; oil changes and engine tune ups.

GOLF COURSE/COUNTRY CLUB. Means any golf course, public or private, where the game of golf is played, including accessory uses and buildings

pay dues and meet prescribed qualifications for membership.

PRIVATE ROAD. Any right-of-way or area set aside to provide vehicular access to two or more dwellings or within a development that is not dedicated or intended to be dedicated to the City and that is not maintained by the City.

PROFESSIONAL SERVICE ESTABLISHMENT. An establishment engaged in providing assistance, as opposed to products, to individuals, businesses, industries, governments, and other enterprises, including printing, legal, engineering, consulting, and other similar services.

PROTECTED TREE. A tree that is six inches DBH or greater in size.

PROVISIONING CENTER. means a Licensee that is a commercial entity located in the City that purchases Marihuana from a grower or processor and sells, supplies, or provides Marihuana to registered qualifying patients, directly or through the patients' registered primary caregivers. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through LARA's Marihuana registration process in accordance with the MMMA is not a provisioning center for purposes of this chapter.

PUBLIC FACILITIES. Any facility, including but not limited to buildings, property, recreation areas, and roads, which are leased or otherwise operated or funded by a governmental body or public entity.

PUBLIC SEWER. A pipe located in a public right-of-way or easement which transports sewage to a sewage treatment plant that is owned by a municipality.

PUBLIC UTILITIES. Any person, firm, or corporation, municipal department, board or commission duly authorized to furnish and furnishing under federal, state, or municipal regulations to the public; gas, steam, electricity, sewage disposal, communication, telephone, telegraph, transportation or water.

PUBLIC WATER COURSE. A stream or creek which may or may not be serving as a drain as defined by Act 40 of Public Acts of 1956, as amended, being Sections 280.1 to 280.623 of the Compiled Laws of 1948: or any body of water which has definite banks, a bed and visible evidence of a continued flow or occurrence of water.

Section 2.18 Definitions Beginning with the letter “Q”

QUALIFYING PATIENT. A person who has obtained a valid registration card from the Michigan Department of Licensing and Regulatory Affairs allowing them to possess and purchase medical marijuana.

Section 2.19 Definitions Beginning with the Letter "R":

RECREATION. The refreshment of body and mind through forms of play, amusement or relaxation. The recreational experience may be active, such as

constructed, or used for instructional, practice or production purposes in graphic and performing arts, including sculpture, painting, music, photography, drama, dance, yoga and other similar pursuits

SUBDIVISION. The division of a lot, tract, or parcel of land into lots for the purpose, whether immediate or future, of sale or of building development according to the platting requirements of the Land Division Act.

SWIMMING POOL. Means any structure or container located either above or below grade designed to hold water to a depth of greater than twenty-four (24) inches, intended for swimming or bathing.

Section 2.21 Definitions Beginning with the Letter "T":

TATTO OR PIERCING PARLOR: An establishment where tattooing or skin piercing is regularly conducted whether or not it is in exchange for compensation.

TRADE SCHOOL. A school established to provide for the teaching of industrial, clerical, managerial, or artistic skills, but does not provide a complete educational curriculum for degree seeking students.

TRANSPARENCY. The ability to see through with clarity. An opening in the building wall allowing light and views between interior and exterior. Only clear or lightly tinted glass in windows, doors, and display windows shall be considered transparent. Glass Visible Light Transmittance (VLT) shall be not less than seventy (70) percent. Measured as glass area for buildings and as open area for parking structures. For single- and two-family dwellings, entrance doors of any material may be used to meet the transparency requirement for the building wall facing the street.

TREE. Any self-supporting woody plant growing upon the earth which usually provides one main trunk and produces a distinct head with many branches.

TREE PROTECTION ZONE (TPZ). The area between the line extending ten feet beyond a tree's footprint and the property line.

THEATER. A building or part of a building devoted to showing motion pictures, or for dramatic, dance, musical, or other live performances.

TOWNHOUSES. A row of three or more attached one-family dwellings, in which each dwelling has its own front entrance and rear entrance.

TRI-COMMUNITY COMPREHENSIVE PLAN. A document known as the Tri-Community Comprehensive Plan containing the future development policy and future land use map for the City of Saugatuck, Saugatuck Township and the City of the Village of Douglas, together with supporting documentation, as most recently adopted by the City of the Village of Douglas Planning Commission

ARTICLE 20:
ENVIRONMENTAL PROTECTION STANDARDS

Section 20.01 Intent and Purpose

This article is intended to regulate the environmental protection standards in the city, and to preserve, protect and enhance valuable natural resources entrusted to its citizens. To protect the health, safety and welfare of its citizens, to establish standards limiting the impact upon, and ensuring the restoration of lands sufficient to safeguard the ecological and esthetic environment necessary for the city. To provide protective regulations against hazardous conditions; to establish regulations and procedures and control activities relative to environmental conditions within the public street rights-of-way of the city.

Section 20.02 Tree Protection and Preservation

This section regulates the planting and removal of trees from public street rights-of-way in the city; removal and replacement of trees; City-authorized list of acceptable trees as approved by resolution of City Council; and hazardous and diseased trees; to control erosion and prevent canopy loss.

1) Trees in the Public Right-of-Way and Public Property. The tree canopy contributes to the visual character of the city and trees are important natural resources and assets of the city. Therefore, every effort must be made to ensure that only the minimum numbers of protected trees are removed prior to construction of new structures, or alterations/additions to existing structures and in other approved circumstances. It is the intent of this section that a permit should not be granted for the removal of a protected tree where a reasonable alternative design solution exists that is consistent with the use of the property.

- *a) Permit Required. Zoning permit required for the purpose of planting, maintenance, and removal of trees within the public rights-of-way.*
  1. *No tree upon any public right-of-way or public property shall be destroyed, pruned, girdled, broken, bent, wounded, or have notices or signs tacked upon without the consent of the Planning and Zoning Administrator or under the direction of the Planning Commission.*
  2. *Zoning review shall be required for and prior to the removal, relocation, or destruction of any tree located within any public street right-of-way; provided, however, that no such permit shall be required in order for the city to remove or otherwise affect any tree located within a public street right-of-way, and the city retains its authority with respect to public street rights-of-way, irrespective of the provisions of this article.*
  3. *No person shall climb or walk upon the branches of a protected tree in any public right-of- way or public property while wearing spurs or other climbing attire unless such person is in the permitted act of removing or maintaining a tree.*

4. *No trees or shrubs shall be planted upon any public right-of-way or public property without the consent of the Zoning Administrator.*
5. *No trees shall be planted at public expense upon private property unless a public easement has been granted in a form acceptable to the city.*
6. *Limited Lighting of Trees. Trees located in the public street rights-of-way or otherwise on public property shall not be decorated with strings of lights placed or maintained on or within them, nor shall such trees otherwise be lighted by other types of lighting placed on or within the trees; provided, however, that during the annual holiday season lights in observance of the season may be placed on such trees, in a manner that will not harm or damage the trees, but they shall not be placed on the trees earlier than November 1 and they shall be removed from the trees not later than the following March 31; but provided further, that such lights placed on trees in the public street rights-of-way in observance of the annual holiday season may remain on the trees after March 31 if approved by City Council, subject to terms and conditions imposed by, and if the lights are placed only on or around the tree trunk, not the crown of the tree, and if the tree will not be harmed or damaged thereby.*

b) *Application for permit. A person seeking a tree removal permit for the removal, relocation or destruction of a tree within a public street right-of-way, shall complete a Zoning Review Application and submit the application to the Planning and Zoning Administrator. The applicant shall also prepare and submit to the Administrator, a site plan including at least the following information:*
   1. *The tree or trees that are proposed to be removed, relocated or destroyed. Such trees shall also be identified by written description or by a photograph. The location and general description of the other protected trees within the adjacent street right-of-way that are proposed to remain undisturbed shall also be stated; and*
   2. *A description of any grade changes or other changes within the street right-of-way that may occur as a result of the proposed tree removal, if such changes or results will have an adverse effect on any trees remaining in that part of the street right-of-way adjacent to the applicant's property.*

c) *Administrative Approval. The Zoning Administrator shall grant and approve a permit for tree removal upon finding that all of the following requirements are satisfied:*
   1. *The applicant has submitted a site plan or other information satisfactorily demonstrating that the number of trees and the particular trees proposed to be removed are the minimum number needed to be removed in order to achieve the results sought by the applicant;*

2. *The applicant has satisfactorily demonstrated that harm or other negative impacts to the remaining trees on that part of the street right-of-way adjacent to the applicant's property will be minimized or avoided;*
3. *There are no desirable, prudent or reasonably feasible alternatives whereby the desired results could be achieved, other than the removal, relocation or destruction of the trees indicated by the applicant;*
4. *The tree or trees proposed for removal, relocation or destruction need to be removed for at least one of the following reasons:*
5. *They are a safety hazard;*
6. *They are interfering with or obscuring the clear vision of motor vehicle drivers;*
7. *They are likely to injure, damage or disrupt persons, property or utility service; and/or*
8. *They are preventing or substantially obstructing reasonable access to a lot or parcel of land;*
9. *The proposed tree removal would not materially increase the risk of flooding or erosion on the property or on adjacent property, nor adversely affect a wetland or watercourse; and*
10. *In the case of proposed removal of a protected tree for reasonable access to an existing or proposed building or other improvement, there is no feasible alternative location for the proposed access without resulting in unnecessary hardship on the part of the applicant.*

The Zoning Administrator may include reasonable terms and conditions in any permit for tree removal or may request the Planning Commission to review the application pursuant to Article 24, with site plan meeting the requirements of Section 24.02, in order to ensure that the intent of this article will be fulfilled and to minimize damage to, encroachment upon, or interference with other trees within the public street right-of-way. The members of the Planning Commission may be assisted in their official responsibilities by staff members of the city, including the City Manager, City Engineer, Superintendent of Streets, Director of the Department of Public Works and a licensed arborist referred by the City Engineer or appointed by the City Council.

d) *Appeal of Denial of Permit. In the event that a permit applicant is aggrieved by the denial of a permit for tree removal, or by the approval of a permit but with conditions with which the applicant disagrees, the applicant may appeal such action by the Zoning Administrator to the Zoning Board of Appeals, as their jurisdiction allows pursuant to Section 29.04. Any requirement decision, or determination by the Planning Commission made pursuant to this Article shall not be appealed to the Zoning Board of Appeals.*

1. *The applicant shall file such appeal in writing, stating the action complained of and the reasons and grounds for which the applicant believes that the action should be reversed, amended or modified.*

2. *The completed application for the appeal shall be filed with the Zoning Administrator, who shall forward it to the Zoning Board of Appeals. The Zoning Board of Appeals shall convene within a reasonable time to consider the appeal. Any such meeting by the Zoning Board of Appeals shall be subject to the provisions of the Michigan Open Meetings Act.*
3. *At a meeting, the Zoning Board of Appeals shall consider the appeal filed by the applicant pursuant to Section 29.08.*
4. *The decision by the Zoning Board of Appeals in such a case shall constitute the final decision by the city with respect to the permit application for the tree removal.*
5. *Any party aggrieved by a decision of the Zoning Board of Appeals may appeal to the circuit court pursuant to Section 29.09.*

e) *Tree Replacement Program. It is the intent of the city to maintain the numbers and the character of its trees; therefore, each tree lost in its public rights-of-way or public properties shall be replaced by an appropriate tree.*

1. *Replacement trees shall measure no less than three inches in diameter as measured from six inches above the ground level.*
2. *Trees lost by age, disease or by acts of nature shall be replaced as soon as possible at the discretion of the City Manager, under the direction of the Department of Public Works.*
3. *Where a tree is lost within the public right-of-way or public property by negligent or intentional vandalism, the person, vehicle owner, or agent responsible shall be charged for the value of an equally sized replacement. If such a replacement is not available locally, the value of the tree will be computed from the State Forestry and Shade Tree "evaluation formula" and the responsible person shall be invoiced that amount to compensate for costs of removal and planting of a replacement.*

2) *Tree Protection During Construction or Development.*

a) *While removing trees for construction or development the owner shall take all reasonably necessary precautions to protect the remaining protected trees.*

b) *Neither a property owner nor its agent shall cause or allow any construction or development activity to occur within the drip line of a protected tree, nor shall any solvents, building materials, vehicles, construction equipment, soil deposits, fill or other harmful materials be allowed to be placed, kept, parked or stored within the drip line of the trees.*

3) *Tree Removal on a Vacant Lot or Parcel. On any lot or parcel where construction or development is not proposed, a tree removal permit shall be required prior to the removal of any protected tree in accordance with Section 22.02(1)(c).*

Section 20.20 Penalty.

1) Failure of any person to comply with any of the terms, provisions, or requirements of this article shall constitute a zoning violation a municipal civil infraction upon first offense. The procedures for the issuance of municipal civil infraction citations and other matters pertaining to the issuance thereof shall be as stated in §§ 34.01 through 34.07 of the City of the Village of Douglas Code of Ordinances.

- *a) The fine payable upon admission or determination of responsibility by a person served with a municipal civil infraction citation, for a violation of this chapter, shall be as stated in § 34.06 of the city code.*
- *b) The persons authorized under § 34.02 to issue municipal civil infraction citations shall be authorized to issue such citations for violations of this article.*

2) Upon second offense of violation or failure to comply with any of its requirements of this article shall constitute a misdemeanor, upon conviction thereof, be fined not more than five hundred ($500.00) dollars or imprisoned for not more than 90 days, or both. Each day such violation continues shall be considered a separate offense.

- *a) All penalties remedies, and enforcement relative to the provisions of this Ordinance shall be in accordance with the applicable provisions this Ordinance.*
- *b) The person upon whom notice to abate a non-permitted sign is served, shall have five (5) days from receipt of said notice to abate the same. Upon failure of the person to comply or apply to the City of the Village of Douglas, or it's designated agent in writing, the City shall proceed to abate such nuisance and shall prepare a statement of costs incurred in the abatement thereof. These costs shall then be assessed against the property owner.*

MEMORANDUM

To: City Council

From: Nicholas Wikar,
Planning & Zoning Administrator

Date: June 16, 2022

Subject: **An Ordinance to Amend Chapter 110: Business Licensing; Establish Mobile Food Vending Unit Temporary Business License Classification, Food Truck Permits - 2nd Reading (Ordinance 06-2022)**

The City of the Village of Douglas City Council shall consider Ordinance 06-2022 and proposed amendment language prepared by the Planning and Zoning Administrator, and provided to the City Attorney for review. At the recommendation by the City of the Village of Douglas Downtown Development Authority (DDA), Council conducted a first reading on June 6, 2022.

Ordinance 06-2022 seeks to amend Chapter 110: Business Licensing, Code of Ordinances, to establish provisions that regulate the performance standards, frequency, dates/hours of operation, and location of a Mobile Food Vending Unit temporary business licensing program. If approved, Council would maintain the right to assign fee and limit the number of permits available for Food Trucks, pursuant to Ordinance 06-2022. City Council shall consider these proposed amendments and public comments, in a second reading and public hearing on June 20, 2022.

There is limited financial burden associated with legal review, publication, and codification of Ordinance amendments.

It is recommended City Council approve amendment of Chapter 110: Business Licensing, Code of Ordinances, to establish Temporary Business License Classification for Mobile Food Vending Unit and Food Truck Permit, for regulation in the City of the Village of Douglas, Michigan.

CITY OF THE VILLAGE OF DOUGLAS
ALLEGAN COUNTY, MICHIGAN
ORDINANCE NO. 06-2022

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF THE VILLAGE OF DOUGLAS

An Ordinance to amend Chapter 110: Business Licensing (City of the Village of Douglas Code of Ordinances); to create a temporary business license classification for Mobile Food Vending Units; and, to regulate and establish performance standards for Food Truck Permit in the City of the Village of Douglas, Michigan.

THE CITY OF THE VILLAGE OF DOUGLAS DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amendment of Chapter 110: Business Licensing, Code of Ordinances; to create the Section "Mobile Food Vending Unit/Food Truck, Temporary", et seq. Chapter 110 of the City of the Village of Douglas Code of Ordinances is hereby amended, to establish a temporary business license classification for Mobile Food Vending Units, and to regulate and establish performance standards for Food Truck Permit. Section "Mobile Food Vending Unit/Food Truck, Temporary", et seq., shall be created; to read as follows:

MOBILE FOOD VENDING UNIT/FOOD TRUCK, TEMPORARY

§ 110.40 DEFINITIONS.

As used in this subchapter, the following terms shall have the meanings indicated:

FOOD TRUCK. *A self-contained, motorized vehicle, identified generically as a "mobile food vending unit," which is used for the preparation and distribution or sale of food.*

MOBILE FOOD VENDING. *Vending, serving, or offering for sale food and/ or beverages from a mobile food vending unit which meets the definition of a "food service establishment" under Public Act 92 of 2000, and which may include the ancillary sales of branded items consistent with the food or vendor, such as a tee shirt that bears the name of the company, restaurant or organization engaged in mobile food vending.*

MOBILE FOOD VENDING UNIT. *Any motorized or non-motorized*

vehicle, trailer, food truck, or other device designed to be portable and not permanently attached to the ground from which food is vended, served, or offered for sale.

VENDOR. *Any individual, company, restaurant or organization engaged in the business of mobile food vending; if more than one individual is operating a single cart, food truck, or other means of conveyance, then "vendor" shall mean all individuals operating such means of conveying food.*

OPERATE. *All activities associated with the conduct of business, including setup and takedown and/or hours of operation and locations where the mobile food vending units are allowed to be open for business.*

§ 110.41 INTENT.

In the interest of encouraging vibrancy and increased economic performance of the Downtown District, this subchapter shall establish mobile food vending unit temporary business license classification permit and fee, with performance standards to operate a food truck in the City of the Village of Douglas.

§ 110.42 PERMIT REQUIRED.

No vendor desiring to operate a food truck shall engage in mobile food vending in the City of the Village of Douglas without a permit. Vendors shall not represent the granting of a permit under this subchapter as an endorsement of the City. A permit obtained under this subchapter shall not relieve any vendor of the responsibility for obtaining any other permit or authorization required by any other resolution, ordinance, statute, or administrative rule.

(A) Application for Permit. Any vendor wishing to engage in mobile food vending shall submit a completed Mobile Food Vending Unit Temporary Business License/Food Truck Permit application form to the Douglas City Clerk, who shall administer this subchapter and permit to provide temporary license for such vending. The applicant shall truthfully provide, in full, all information requested on the application form and documentation as required by this subchapter or the City of Douglas. An application for a permit shall be accompanied by a fee as defined in this subchapter.

(B) Fees for Temporary License and Permit. A temporary business license fee of $50, plus additional permit fee as prescribed The Douglas City Council shall apply to each permit obtained by vendors, by type. Douglas City Council shall establish applicable fees and reserves the ability to alter controls for the number and dates of such permits, by resolution. There shall be no proration of fees. Fees are nonrefundable once a permit has been issued by the Clerk.

(C) Permits by Type. A permit for vending shall not be issued by the Clerk unless the vending unit meets the definitions of "mobile food vending" and "mobile food vending unit" and operates in the locations or areas defined by this subchapter. Permits shall only be made available:

(1) To coincide with the hours of a City-sponsored or City-endorsed Special Event Permit Application (“Event”) in a public park or any other licensed Amusements or Entertainments on public or private property, in

accordance with Chapter 111.

(2) For a specified dates ("Durational") of no less than three (3) and no more than five (5) consecutive days, valid to operate in specific locations as designated by permit, at Wade's Bayou Memorial Park or Beery Field located in the Downtown District, between the hours of 9:00 AM and 7:00 PM. No single mobile food vending unit, food truck, nor vendor shall legally obtain or otherwise benefit from more than four (4) durational permits issued during any given six-month (180-day) period.

§ 110.43 DURATION OF PERMIT; NON-TRANSFERABILITY; EXPIRATION.

Permits issued shall be valid only for the period of time for which they are issued and exclusively for the mobile food vending unit identified on the permit. Any permit issued under this subchapter is nontransferable from vendor to vendor or from food truck/mobile food vending unit to food truck/mobile food vending unit. Temporary business license granted under the provisions of the subchapter shall expire upon the limitation of permit(s) issued and shall not exceed one-year (1- year), whichever occurs first.

§ 110.47 REQUIREMENTS.

Any vendor engaging in mobile food vending shall comply with the following requirements.

(A) Vendors shall not operate within the City of the Village of Douglas without valid permit.

(B) Evidence that the vendor has obtained public liability insurance with limits of not less than $100,000/$300,000 and property damage insurance with a limit of not less than $25,000 from a company approved by the State Commissioner of Insurance, which insurance shall insure the vendor, their employees, and agents, against liability for death or injury to persons or damages to property by reason of negligent operation by the vendor, and name the City of Douglas as an additional insured party. Such policy shall remain in full force and effect in the specified amounts during the term of this license. The evidence of insurance shall include an endorsement to the effect that the insurance company shall notify the City Clerk, in writing, at least ten (10) days before the expiration or cancellation of the policy; or be subject to immediate revocation.

(C) All permits shall be prominently displayed on the mobile food vending unit.

(D) Food service windows shall be oriented opposite of vehicular traffic and away from lanes of travel, operated so the customer service area for mobile food vending units shall be at the curb, tree lawn, or sidewalk when parked.

(E) No food shall be sold, prepared or displayed outside of the food truck or mobile food vending unit.

(F) There shall be no signage used by vendors except for what is allowed

on the vehicle, food truck or mobile food vending unit as regulated by City of Douglas sign provisions. Vendors shall not use any flashing, blinking or strobe lights or similar effects to draw attention to the food truck or mobile food vending unit; all exterior lights shall contain opaque hood shields to direct the illumination downward in compliance with the City of the Village of Douglas Zoning Ordinance.

(G) Vendors shall comply with all applicable City laws, regulations, and ordinances, including those regulating noise and loitering. Vendors shall not use music, sound amplification devices or crying out or any other audible methods to gain attention which causes a nuisance, disruption or safety hazard as determined to be in violation of the City of Douglas Code of Ordinances or Zoning Ordinance.

(H) Idling of mobile food vending unit or food truck and/or portable generators shall not be permissible.

(I) Vendors are prohibited from locating, placing, or putting personal property outside of the food truck, including but not limited to signage, dining furniture, fixtures, and equipment without Temporary Use Permit pursuant to Douglas Zoning Ordinance. This does not include waste receptacles.

(J) All service lines, staging/waiting areas, and/or waste receptacles shall not block or obstruct the free and safe movement of pedestrians on sidewalks or at curb cuts or the visibility/movement of a motorist. If a sufficient crowd gathers such that the passage of the public through a public area is blocked or obstructed, a police officer, fire official, or the Planning and Zoning Administrator may disperse that portion of the crowd that is blocking or obstructing the passage of the public. If a vendor cannot conduct business in a location without blocking or obstructing the passage of the public, those named officers of the City may cause the vendor to leave the location for the remaining hours authorized to operate but shall not constitute a revocation.

(K) Vendors shall be solely responsible to provide appropriate waste receptacles at the site of the unit, and to remove and dispose of all litter, debris and other wastes attributable to the vendor and/or customers off-site on a daily basis. Recycling of waste is preferred. Illegal use of City waste receptacles or services for waste disposal shall constitute a violation and revocation.

(L) No mobile food vending unit may be left unattended for more than two (2) hours.

(M) No mobile food vending shall exist on-site for a period greater than ninety (90) minutes prior to or after hours of operation, as authorized by permit.

(N) No vendor shall utilize any electricity or power without the prior written authorization of City Council; no power cable or similar device shall be extended at or across any street or sidewalk except in a safe manner. If unit is not self-contained and requires electric service, a permit issued by the City of Douglas Building Department is required.

§ 110.49 COMPLAINTS; APPEALS; REVOCATION OF PERMIT.

(A) The City Clerk or Zoning Administrator shall revoke the permit of any vendor engaged in mobile food vending who ceases to meet any requirement of this subchapter or violates any other federal, state or local law, ordinance or regulation; makes a false statement on their application; or conducts activity in a manner that is adverse to the protection of the public health, safety, and welfare.

(B) If a permit is denied or revoked by the Clerk, the applicant or holder of the permit may appeal to Douglas City Council. Such appeal shall be in writing. The City Council shall consider appeals and any evidence related to the appeal, and decide as to whether the denial, revocation, or complaint is valid. If the City Council determines by majority vote that the denial, revocation, or complaint is valid as supported by a preponderance of the evidence, the action of the Clerk or Zoning Administrator shall be sustained and final.

(C) Immediately upon such revocation, the Clerk shall provide written notice to the permit holder by certified mail to the address indicated on the application. The permit to operate shall become immediately null and void upon revocation.

§ 110.50 APPEARANCE TICKETS.

The Douglas Police Department or such other officials as designated by the Douglas City Council are authorized to issue and serve appearance tickets with respect to a violation of this subchapter pursuant to Michigan law.

§ 110.51 PENALTY.

A violation of this subchapter is designated as a civil infraction subject to fines as set out in §34.06 of the Douglas Code.

Section 2. Severability; Paragraph Headings. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance. The paragraph headings in this Ordinance are furnished for convenience of reference only and shall not be considered to be part of this Ordinance.

Section 3. Repealer. All other ordinances or portions of ordinances inconsistent with this Ordinance are hereby repealed.

Section 4. Publication. Within fifteen (15) days of its adoption, this Ordinance or a notice of adoption summarizing this Ordinance, as required by law, shall be published by the City Clerk in a newspaper of general circulation in the City.

Section 5. Effective Date. This Ordinance shall become effective twenty (20) days after the date of publication.

Ordinance Offered by:

Ordinance Supported by:

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED.

_____ _____

Jerome Donovan, Mayor Date

_____ _____

Pamela Aalderink, CMC, City Clerk Date

Ordinance Adoption Date: _____

Ordinance Effective Date: _____ (20 days after adoption and publication)

CERTIFICATE

I hereby certify that the foregoing Ordinance was adopted by the City Council of the City of the Village of Douglas at a meeting held on June 20, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the City Charter and the Open Meetings Act, Public Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_____

Pamela Aalderink, CMC, City Clerk

To: **City Council**

From: **Nicholas Wikar**
Planning and Zoning Administrator

Date: **June 16, 2022**

Subject: **An Ordinance to Amend City of the Village of Douglas Zoning Ordinance; to Repeal and Replace Sign Village of Douglas Sign Ordinance 111-D - 2nd Reading (Ordinance 05-2022)**

Pursuant to Section 28.07 of the City of the Village of Douglas Zoning Ordinance, City Council considered in a first reading on June 6, 2022, the Findings of Fact and Planning Commission Recommendations made April 13, 2022; to amend Article 2: Definitions and Article 16: General Provisions, and create Article 22: Signs, Flags, and Banners, to repeal and replace the Village of Douglas Sign Ordinance, Ordinance 111-D (circa 1995).

The Planning and Zoning Administrator had prepared the proposed amendments (enclosed) for City Council at the recommendation of the Douglas Planning Commission, and provided copy to the City Attorney for review. To allow additional time for the City Attorney to complete review, City Council shall consider postponement of second reading and public hearing, to be rescheduled for July 5, 2022.

There is limited financial burden associated with legal review, publication, and codification of Ordinance amendments.

It is recommended City Council table the Second Reading and Public Hearing for consideration of Ordinance 05-2022 to amend the City of the Village of Douglas Zoning Ordinance on July 5, 2022, to repeal and replace Village of Douglas Sign Ordinance 111-D.

Section 2.02 Definitions Beginning with the Letter "A":

ABANDONED CONFORMING SIGN. A sign pertaining to a business, lessee, owner, product, or activity that has not been available upon the premises where such sign is displayed for a period of one year or longer and which otherwise conforms to the requirements of this Ordinance.

ABANDONED NONCONFORMING SIGN. A nonconforming sign pertaining to a business, lessee, owner, product, or activity that has not been available upon the premises where such sign is displayed for a period of 90 days or longer.

ACCESSORY SIGN. An on-premises sign that is on an accessory structure.

ACCESSORY USE, BUILDING OR STRUCTURE. A use, building or structure *such as a shed, garage, refrigeration cooler and/or freezer, or gas pump,* which is clearly incidental to, not attached to, customarily found in connection with, devoted exclusively to, subordinate to, and located on the same lot as the principal *structure or* use *of a lot or parcel* to which it is related. *Accessory structures do not include natural features, fences, lamps, lamp posts, or free-standing signs.*

ADDRESS SIGN. A sign identifying a numerical designation commonly used to indicate the location of a building on a street or right-of-way.

ATTENDED SIGN. A non-commercial sign that is hand-held or carried by a person such as a placard, picket, or poster.

AWNING. A roof like cover that is temporary or portable in nature and that projects from the wall of a building for the purpose of shielding a doorway or window from the elements and is periodically retracted into the face of the building.

AWNING SIGN. A sign that is part of or attached to the surface of an awning.

Section 2.03 Definitions Beginning with the Letter "B":

BANNER. A flexible sign made of natural, synthetic, or plastic material used to call attention to a business, land use or product, service, or activity; however, not including pennants or flags as defined.

BILLBOARD. A sign structure advertising a service, commodity or establishment, which is not sold, produced, manufactured, or furnished at the property on which said sign is located, also known as "off-premises sign" or "outdoor advertising structure." Such sign is subject to the requirements of PA 106 of 1972, as amended, as well as to the provisions of this Ordinance. See Off-Premises Sign.

BULLETIN OR MENU BOARDS. Printed or handwritten messages that announce an event held on the premises or sample restaurant menus attached to a bulletin board in a

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weatherproof enclosure.

BUSINESS CENTER. A group of four or more contiguous businesses sharing common private parking and entrance facilities; a single building with three (3) or more tenants; a single building with multiple uses or aspects to its trade; a "plaza" type use with three (3) or more tenants; or an industrial subdivision developed as a planned complex.

Section 2.04 Definitions Beginning with the Letter "C":

CANOPY. A horizontal, roof-like shelter or structure the same as an awning, except that it is attached to a building and may be suspended, cantilevered, or pole-supported, but cannot be periodically retracted.

CANOPY SIGN. A sign that is part of or attached to the surface of a canopy.

CHANGEABLE-MESSAGE AREA. That portion of a sign that displays characters, letters, or illustrations that can be changed or rearranged without altering the face or surface of the sign. The changeable-message area shall be in a subordinate location to the fixed-message area and shall not have a white or yellow background.

CHANGEABLE MESSAGE SIGN. A sign which identifies an institution, business or organization on the premises of which it is located, and which contains the name of the institution, business or organization, or names of individuals connected with it, and general announcements of events, activities, products, prices or similar information occurring or available on the premises.

COMMERCIAL SIGN. Any sign that identifies, advertises, or directs attention to a business or is intended to induce the purchase of goods, property, or services.

COMMUNITY BANNER. A temporary banner erected over a City right-of-way, with approval by the City, identifying an event for public purpose.

COMMUNITY EVENT. A charitable, educational, or public event.

COMMUNITY-SERVICE SIGN. A temporary sign that identifies non-profit associations or corporations, including service clubs.

CONSTRUCTION SIGN. A temporary, free-standing or wall sign erected on property to advise the public of the design, construction, location, management, financing, and/or leasing of a building or buildings under construction or renovation.

Section 2.05 Definitions Beginning with the Letter "D":

DIRECTIONAL SIGN. A sign that directs the location of or route to a use or occupancy.

DIRECTORY SIGN. A sign that displays the names and locations of at least five (5)

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businesses, as well as the locations of related customer-convenience services and facilities.

DYNAMIC DISPLAY. Any characteristics of a sign that appear to have movement or that appear to change, caused by any method other than physically removing and replacing the sign or its components, whether the apparent movement or change is in the display, the sign structure itself, or any other component of the sign. This includes a display that incorporates a technology or method allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components. This also includes any rotating, revolving, moving, flashing, blinking, or animated display and any display that incorporates rotating panels, LCD or other monitors, LED lights manipulated through digital input, "digital ink" or any other method or technology that allows the sign face to present a series of images or displays.

Section 2.06 Definitions Beginning with the Letter "E":

EXTERIOR-BUSINESS SIGN. A sign located outside a building.

EXTERNALLY ILLUMINATED SIGN. A sign that is illuminated by a light source that is outside the face of the sign.

Section 2.07 Definitions Beginning with the Letter "F":

FIXED-MESSAGE AREA. That portion of a permitted sign that is used for a permanent message, such as the name of a business or organization, or its principal service or product.

FLAG. A sign made of fabric or other natural, synthetic, or plastic materials having a distinctive size, color and design used as a symbol or emblem generally displayed or mounted on a pole.

FLASHING SIGN. Any lighted or electrical sign which gives out light or varying intensities of light in sudden, intermittent bursts.

FREE-STANDING SIGN OR GROUND SIGN. A non-portable sign supported by permanent uprights or supports in the ground advertising the name of the establishment and/or goods and services available on the lot which is not attached to the principal or an accessory structure; it includes ground support and pylon signs.

Section 2.08 Definitions Beginning with the Letter "G":

GRAPHICS. Including, but not limited to, any mosaic, mural, painting, or graphic-art technique constructed, molded, painted, etched, or otherwise placed onto a building or structure.

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GROUND SUPPORT SIGN. A sign supported by upright(s) in the ground surface. See definition for Free-Standing Sign or Ground Sign.

GROUND-FLOOR WALL AREA. For purposes of this Ordinance, the ground-floor wall area is the width of the wall multiplied by an assumed standard ground- floor height of twelve (12) feet on the wall that the sign is placed, if there is a setback or variation in the building wall, the width of the wall section upon which the sign is placed is what should be used to calculate the allowable ground floor area. In no case can the total sign areas combined exceed what is allowed on the longest wall, nor can the dimensions of the longest wall be used for sign area allowance on a shorter wall.

Section 2.09 Definitions Beginning with the Letter "H":

HEIGHT, SIGN OR SIGN STRUCTURE. The vertical distance of a sign measured from the average finished grade level within ten (10) feet of the horizontal limits of the sign structure to the top of the sign structure, including any framework.

HIGHWAY ORIENTED SIGN. Any sign pertaining to a business which derives most of its business from the highway motorist.

HISTORIC SIGN. A sign located on a building or site that is determined by the City's Planning Commission to be of historic merit and significance and is an integral element to the historic character of the building or site. Particular consideration shall be given to historic signs on buildings that are listed on the National Register of Historic Places.

Section 2.10 Definitions Beginning with the Letter "I":

IDENTITY SIGN. Any sign which carries only the name of the firm, the major enterprise or the principal product offered for sale on the premises, or a combination of these.

ILLUMINATED SIGN. Any sign that has characters, letters, figures, or designs, illuminated by electric lights or luminous tubes as part of the sign.

INTERACTIVE SIGN. A sign mounted on a building wall, structure, or in a window that is interactive or utilizes touch screens to relay the sign message and is accessed or manipulated from the public right-of-way.

INTERNALLY-ILLUMINATED SIGN. A sign that is lighted by a source inside the sign face, behind the sign face, or otherwise back-lighting the sign face or message. Only letters, numerals, and logos may be of translucent material to allow internal lighting to reveal the message of the sign. The background shall be opaque. Individual internally-illuminated letters, commonly known as channel signs or dimensional lettering, are permitted.

Section 2.14 Definitions Beginning with the Letter "M":

MANSARD. A roof having two (2) slopes with the lower slope much steeper than the

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upper slope. The lower slope is oriented on a vertical axis and therefore is visible as a part of the building facade. The mansard cap is a version of this roof that often is applied to only one facade on the building, particularly one-story commercial structures. Fascia roofs and Parapet walls shall be regulated as a mansard for purposes of this Ordinance.

MARQUEE. A specialized, fixed or retractable fabric-covered awning or rigid framework shelter supported by permanent ground posts and attached to extend and project over the entrance of a business or building.

MARQUEE SIGN. Any sign attached to or hung from a marquee or other covered structure projecting from and supported by the building and extending beyond the building wall, building line or street lot line.

MONUMENT SIGN. A sign where the base of the sign structure is on the ground or a maximum of twelve (12) inches above the adjacent grade.

Section 2.15 Definitions Beginning with the Letter "N":

NEON SIGN. A sign constructed of thin, visible, molded tubes containing a gas for illumination.

NONCOMMERCIAL SIGN. A sign that is not related to or connected with trade or commerce in general.

NONCONFORMING SIGN. Any sign that does not conform to the requirements of this Ordinance.

Section 2.16 Definitions Beginning with the Letter "O":

OFF-PREMISE SIGN. Any sign other than on-premises signs located on property that displays a message pertaining to a business, service, good, activity or profession that is not located on the same property as the sign.

ON-PREMISE SIGN. A sign with a message that relates to or advertises a business, services, goods, activity, facilities, events, attractions, or profession lawfully being conducted, sold, or offered on the same premises where the sign or signs are located.

OPAQUE. A level of illumination measured directly on the surface of an interior lit sign that does not exceed three (3) foot candles.

OVERHANGING SIGN. A fixed-message sign that is affixed to any part of a building (but not as a marquee), where the sign surface is perpendicular to the building wall, and the sign is oriented toward viewing by vehicular traffic. Such signs are distinguished from projecting nameplates/signs based upon restrictions in size and height, and the type of zoning districts in which they are permitted.

Section 2.17 Definitions Beginning with the Letter "P":

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PENNANTS, SPINNERS, AND STREAMERS. A small, often triangular, tapering flag, wheel, or article of material used in multitudes and mounted-to or suspended from a device, rope, wire, or string as designed to move with the wind in a free- flying manner as a to call attention to a land use or activity.

PERMANENT SIGN. A sign of a durable material anchored or secured to a building, accessory structure, or the ground, that is not temporary and has a vertical sign face.

POLITICAL EVENT SIGN. A temporary, unattended exempt sign pertaining to an official city, school district, county, state, or federal election or referendum.

PORTABLE SIGN. A sign not permanently affixed, anchored, or secured to the ground or to a structure, including trailered signs, tripods, menu and sandwich- board signs.

PROJECTING NAMEPLATE OR SIGN. A fixed-message sign other than a flat wall sign typically indicating the name of a residence or business, which projects from and is anchored to and supported by the building or structure, perpendicular to the wall and oriented toward pedestrians in size and location.

PROMOTIONAL FLAG OR EVENT SIGN. A temporary off-premises sign, including banners and scoopers in districts zoned for commercial uses, implanted in a yard or curb lawn area advertising short-term sales, promotions, and other non-commercial community or private events.

PYLON SIGN. A display sign supported by an upright in the ground surface. See definition for Free-Standing Sign or Ground Sign.

Section 2.19 Definitions Beginning with the Letter "R":

REAL ESTATE SIGN. A temporary sign placed upon property advertising that the particular property is for sale, lease, or rent.

REMOVABLE SIGN. A temporary sign that shall be removed at the end of business hours.

RESIDENTIAL EVENT SIGN. A sign located in a district zoned for residential uses, identifying a permissible event at a residence, such as a garage sale, yard sale, birthday party, etc..

ROOF SIGN. A sign located on, mounted to or above the roof and/or the eaves of any building.

Section 2.20 Definitions Beginning with the Letter "S":

SANDWICH-BOARD SIGN. A professionally designed, custom-constructed portable sign, also known as a "tent" sign, that is displayed seasonally and temporarily at a storefront.

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SIGN. Any words, writing, lettering/letters, parts of letters, figures, numerals, design(s), pictorial representation, illustration, decoration, emblem, symbol, trade names, trademark, phrases, sentences, emblems, marks, or devices -illuminating or otherwise, and any combination thereof, intended to attract attention to or make known any place, subject, person, firm, corporation, performance, article, machine, or merchandise whatsoever; painted, printed, or constructed and displayed in any manner whatsoever out-of-doors for recognized advertising or identification purposes of an individual, a firm, an association, a profession, a business, a commodity or product, which are visible from any street and/or within three (3) feet of a window interior that attracts attention to the subject thereof is written, printed, painted, projected, constructed, illuminated. If any building, parcel of land, structure-whether supporting a sign or otherwise, in whole or in part is used as or has the characteristics of a sign (providing means for identification, advertisement, announcement, expression, or decoration) and is visible from a street, right-of-way, sidewalk, alley, park, or other public property placed or displayed upon, it shall be considered a sign.

SIGN AREA. The entire sign area, in square feet, within a circle, triangle, or parallelogram or other shaped sign face enclosing the extreme limits and maximum dimensions of the advertising representation, emblem or any figure of similar character, together with sign components including any frame or other material or other color or open spaces or voids forming an integral part of the display used to differentiate such sign from the background against which it is placed, excluding the necessary supports or uprights on which such sign is placed.

1. *Where a sign has two (2) or more faces, the area of all faces shall be included in determining the area of the sign, except that where two (2) such faces are placed back to back and are at no point more than two (2) feet from another, the area of the sign shall be taken as the area of one (1) face, if the two (2) faces are of equal area or the area of the larger face if the two (2) faces are of unequal area.*
2. *Where a sign consists solely of lettering painted on a wall, awning, canopy, or roof, any blank area which is more than ten percent (10%) of the area of the sign as otherwise computed shall be disregarded.*
3. *In the case of a sign with letters individually mounted to a wall, the total surface area shall be measured by multiplying the horizontal distance between the outer edges of the two (2) furthermost letters by the maximum vertical height of any letters in the sign.*

SIGN FACE. The portion of a sign upon, against, or through which the message is displayed.

SIGN HEIGHT. Maximum heights shall be measured from the existing grade or sidewalk to the highest edge of the sign surface or its projecting structure.

SIGN STRUCTURE. The independent supporting framework, including the sign face, if said structure and face has none of the features as described under "Sign", above. Both sides of a sign structure may be used for sign purposes, provided the sides have a one hundred

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and eighty (180)-degree, back-to-back relationship.

SIGN SUPPORTS OR UPRIGHTS. A non-illuminated structure that is used to brace, support, or hold a free-standing sign. That portion of the sign supports or uprights that exceed in surface area 60% of the total permitted sign area and is visibly parallel to the sign face shall require approval of the Planning Commission.

SWOOPER. A type of removable sign intended to act as a banner but move as a flag.

Section 2.21 Definitions Beginning with the Letter "T":

TEMPORARY SIGN. A sign not constructed or intended for long term use and which is not permanently affixed to a building, a vehicle, the ground or other structure, including but not limited to, devices such as strings of lights, balloons, flags, search lights, twirling or sandwich signs, sidewalk or curb signs, signs mounted on or affixed to trailers, motorized vehicles, or wheels of any type.

TRAILERED SIGN. A temporary or permanent sign mounted on a trailer or other wheeled device.

Section 2.22 Definitions Beginning with the letter “U”

UNATTENDED SIGN. any sign that is not hand-held or carried by a person.

Section 2.24 Definitions Beginning with the Letters "W"

WALL SIGN. A sign affixed directly to or painted on or otherwise inscribed on an exterior wall and confined within the limits thereof of any building and which projects from that surface less than fifteen (15) inches at all points.

WARNING SIGN. Any sign that alerts persons to safety hazards or potential hazards.

WINDOW AREA. The area of a window as measured by the maximum height and maximum width of the window glass, including glass windows in doors.

WINDOW SIGN. A sign that is either affixed to or within three (3) feet of a door or window interior.

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Section 16.26 Sign Regulation

The following general regulations shall apply to the erection, construction, alteration or replacement of any sign pursuant to Article 22, as provided herein:

a. *Zoning Review Application and Sign Permit Application with fee required. The Planning and Zoning Administrator shall review applications for conformance with this Ordinance, and shall approve, approve with condition, or deny sign permits. Unless defined herein as an exempt sign type or unregulated change of content upon a legal sign face, no sign or sign structure shall be installed or otherwise physically altered without permit.*
b. *The construction and materials used in all signs shall conform to State Construction (Building) Code.*
c. *All signs shall be maintained in good repair in terms of structure and appearance. Any sign which is applicable to a business which has been discontinued shall be eliminated by the property owner within sixty (60) days after said discontinuance. This provision shall not apply to a conforming independent sign structure.*
d. *An electric permit, to be issued by the Building Inspector, shall be required for any electrical installation in connection with any sign installation.*

All permits issued under this Ordinance shall be void if the sign for which it is issued is not erected or placed within three (3) months from date of issuance.

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ARTICLE 22:
SIGNS, FLAGS, AND BANNERS

Section 22.01 Intent

The City of the Village of Douglas finds that signs and outdoor advertising are necessary to the commerce, health, safety, and general welfare of the public. Further it finds that failure to regulate the size, height, number, location, and construction of signs within the City of the Village of Douglas may lead to poor identification of individual - businesses, deterioration of the appearance of the City, a decline in property values, and may create safety hazards to the public. The purpose of this Article is to regulate signs and outdoor advertising in a manner which will minimize their harmful effects while permitting effective advertising and identification. It is further intended through the provisions contained herein to:

1) *Give recognition to the legitimate needs of business, industry and other activities, in attaining their identification and informational objectives.*
2) *Reflect the primary purpose of signage as being the identification of a particular user or use on a property, but not necessarily every activity or service performed thereon.*
3) *Promote signs that are visible at eye level and can be readily seen from moving vehicles with the least amount of eye distraction.*
4) *Avoid excessive property and use signing in order to give each use optimum visibility to passer-by traffic and if possible, to prevent a sign from blocking the view of another sign.*
5) *Place and size signs in such a way that scenic views are respected and visual obstructions to the natural landscape are minimized.*
6) *Protect the character of the City by encouraging the design of institutional, business, and industrial signs that reflect the City's favorable environment as a permanent and seasonal home community.*
7) *Maintain and enhance economic stability by retaining aesthetic appeal to tourists and visitors and encouraging sign design practices that will complement the City's character and natural environment.*

Section 22.02 Exempt Signs

1) *Upon determination by the Planning and Zoning Administrator, signs may be exempted from the permit requirements of Section 16.26:*
   a) *First Amendment. Sign, banner, flag, or display of symbolic, political, or other protected "free speech" message unrelated to an upcoming election.*
   b) *Political Advertising. Temporary signs related to a political candidate, office, or proposition intended for public vote in a scheduled, upcoming election.*
   c) *Government Project. Temporary signs required by Federal, State, or municipal agencies in connection with publicly subsidized or grant-funded projects and programs.*

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d) *Traffic Control. Signs approved and established by State or municipal units of government pursuant to the Michigan Manual of Uniform Traffic Control.*
e) *Historic. Sign, placard, monument, or other marker officially sanctioned and sited by national, state, or local historic agencies.*
f) *Integral. Non-commercial commemorative citation, name, or date made permanent in the construction and aesthetic of a building or structure facade.*
g) *Wayfinding. Uniform community-specific directional signs as approved, established, and maintained by municipal units of government for access to public facilities and amenities.*
h) *Street Pole Banner. Uniform seasonal community banners attached to and/or between municipal streetlighting fixtures, utility poles, and/or facilities not available for commercial or private use, lease, or hire.*
i) *Commemorative Signs. Exempt pursuant to Sec. 205d, MCL PA 218 of 2020.*

2) *At their discretion, the Planning and Zoning Administrator may consult with the City Attorney concerning matters of determination and compliance under this Section. Upon complaint, petition, or Zoning Review Application, letters of determination shall be issued and maintained in a permanent file by the Planning and Zoning Administrator.*
3) *Signs determined exempt from permit pursuant to this Section shall conform with all number, size, material, and placement limitations pursuant to Section 22.11.*

Section 22.03 Illumination of Signs:

An Illuminated Sign shall be in accordance with the provisions of this Ordinance, as well as all applicable Building and Electrical Codes. An electric permit, to be issued by the Building Inspector, shall be required for any electrical installation in connection with illumination of any sign installation.

1) *Internally-Illuminated Signs.*
    a) *Emitted light shall shine only upon the sign or upon the property within the premises and shall not spill over the property line in any direction, except by indirect reflection.*
2) *Externally-Illuminated Signs.*
    a) *An external source of light shall be of a warm, non-glare type.*
    b) *Lighting fixtures shall be directional and mounted to the sign structure to shed light toward the ground.*
    c) *The source of external illumination shall be shielded to prevent light from being directed upwards, into traffic, onto an adjacent street, and any adjoining property.*
3) *Illumination Waivers Allowed. Alternative or custom illumination design may be permissible by waiver as provided herein, subject to Planning Commission approval, pursuant to Article 24 and applicable Special Use Standards (Article 26).*
    a) *Internal-illumination signs programmed or timed to alternate, move, or fluctuate may be permissible in commercial districts when determined to not constitute a hazard or nuisance.*

b) *External-illumination signs in commercial districts may incorporate neon or simulated neon (flexible LED/fiber optic), subject to all other standards herein.*

c) *Pursuant to this Section, signs in residential districts may be externally illuminated any hour between 7:00AM - 8:00PM, unless otherwise extended by waiver.*

4) *Prohibited Sign Illumination.*

a) *An illuminated sign shall not flash, blink, or pulsate intensity.*

b) *Dynamic Display or otherwise unfiltered LCD/LED display panels are prohibited in all districts.*

Section 22.04 Signs in Residential Districts:

A single on-premise sign shall be permitted on lots in Residential Districts as defined in the Douglas Zoning Ordinance, subject to the fallowing restrictions:

a) Signs shall be permitted for any of the following purposes:

1. Sale or lease of personal property. However, such a sign shall be removed within seven (7) days of the consummation of said sale or lease or within six (6) months of the initial placement, whichever event occurs first. Such signs shall not obstruct traffic, or vision, or be hazardous to the public.
2. Identification of a use permitted by right (except for dwellings, see Section· 22.05(d)), special use permit or a nonconforming nonresidential use
3. Identification of a temporary use [of thirty (30) days or less] except as provided for temporary real estate offices in subsection b. following.

b) Signs advertising new subdivisions or, major developments may be permitted by the Planning and Zoning Administrator for no more than one (1) year.

c) Public Institutions and churches permitted in residential districts shall comply with these same provisions.

d) Identification signs for residences and for home occupations:

1. May be attached to the structure or in the front yard.
2. Shall conform to all required setbacks from the rights-of-way and all property lines.
6. The sign may announce only the name and occupation of a building occupant, or the buildings name.

e) One (1) sign per street frontage, each designating an apartment complex or building, or multiple family or group housing complex.

f) Exemptions from setback requirements in residential districts, may only be granted by the Planning and Zoning Administrator upon a written finding that compliance is impossible due to property and building configuration.

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Section 22.05 Signs in the C-1 Village Center District:

1) *Permanent, on-premises signs in the C-1 Commercial District are subject to Site Plan Approval Standards (Article 24), and applicable Special Use Standards (Article 26).*
   a) *The total number, maximum sign area, and height shall comply with the standards set forth by sign type, pursuant to Section 22.11.*
   b) *Sign faces on any portion of the structure of a building facade extending above a mansard, flat roof, or the eaves of a roof shall be considered a Roof Sign and part of the roof. No roof sign or sign structure may exceed the maximum allowable building height, total.*
   c) *A Projecting Nameplate or Sign which is attached to a building or supported to overhang, encroach upon, are placed within, or extend into a dedicated public right-of-way shall be approved by the Planning Commission for recommendation to City Council, conditional to revocable license agreement.*
2) *Legal Temporary Signs. Sandwich board signs may be used in the C-1 Village Center District for periods consistent with hours of operation and shall be removed each day at close of business. A limit of one (1) two-sided (2-sided) sandwich board sign, sign face area not to exceed the standards set forth in Section 22.11, may be used per frontage and shall not require permit or revokable license agreement, so long as they do not result in violation, nuisance, or an obstruction of streets or sidewalks.*

Section 22.06 Signs in the C-2 General Commercial & L-1 Light Industrial Districts:

1) Signs shall be permitted in Commercial and Industrial Districts as defined in the Douglas Zoning Ordinance subject to the following restrictions:
   a) Signs shall pertain exclusively to the business carried on within the building or on the premises.
   b) Signs shall be placed flat against the main building or parallel to the building on a canopy and may face only the public street or parking areas as part of the development. Signs shall not project above the roof line or cornice.
   c) Signs painted or affixed to a building shall not exceed ten (10) percent of the surface. area of the building face to which attached.
   d) Ground Support or Pylon Signs shall:
      1. Not obstruct a clear view of traffic. .
      2. Not exceed one (1) per property frontage, regardless of the number of businesses, except as provided in Section 22.06(3)(c).
   e) Changeable Message Boards: Are permitted in place of an identification sign or a freestanding sign, but the total area allotted to signs shall remain the same whether a wall sign or a freestanding sign.

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2) On-premises signs within all Commercial and Industrial zoned districts shall comply with the following requirements and restrictions:
   a) Identity sign(s) may be allowed on any exposed side of a building.
   b) Where a building is meets the required setbacks, one (1) identity sign (either pylon or ground supported) may be permitted. When located in such a manner that no part extends beyond the property lines. When the use is located on, and has clearly defined entrances on two separate street frontages, each frontage is eligible for an identity sign as provided for in this section.
   c) Gasoline service stations, motels, public or service garages, new and used car lots, garden shops, eating establishments and other similar uses which may be defined as highway-oriented or outdoor merchandising enterprises, and are located adjacent to Blue Star Highway, are permitted one (1)-identity sign (either pylon or ground supported) in addition to the allowed wall sign or building mounted sign. The pylon or ground signs provided for in this Section, however, shall not be allowed when the businesses mentioned in this Section are located in a defined "Business Center".

Section 22.07 Signs Not to Constitute a Hazard:

1) Fire Hazard: No sign shall be erected or maintained in a manner that prevents free ingress or egress from any door, window or fire escape. No sign of any kind shall be attached to a standpipe or fire escape.

2) Shear Hazard: No sign or sign structure shall be erected or maintained in unsafe manner, without compliance with applicable building code requirements. Applications for freestanding signs with faces larger than forty (40) square feet shall include wind load calculations stamped and signed by certified engineer stating that the sign can withstand winds up to 130 miles per hour, pursuant to International Building Code (IBC) Section 1609.1.

3) Traffic Hazard: No sign shall be erected at the intersection of any street in such a manner as to obstruct free and clear vision pursuant to Section 16.31; or at any location where by reason of the position, shape or color, it may interfere with, obstruct the view of or be confused with any authorized traffic sign, signal or device; or which makes use of the words "stop", "look", "danger" or any word, phrase, symbol or character in such manner as to interfere with, mislead or confuse traffic.

Section 22.08 Temporary or Portable Signs:

Any free-standing sign not permanently anchored or secured to either a building or the ground shall be considered a Temporary Sign and prohibited, unless specifically defined within Article 2 and otherwise regulated within this Section as a legal or exempt temporary sign type. Legal temporary or portable signs are permissible only in accordance with the following provisions:

1) *Off-premises temporary or portable signs advertising private/household sales or public/private may be eligible for Sign Permit in all zoning districts.*
2) *Legal temporary or portable signs that are not otherwise exempted herein shall for be permitted for a period not to exceed thirty (30) days, and conform to the maximum number, area, and height, as well as the minimum setbacks from property boundaries and rights-of-way, as provided by sign type and district in Section 22.11.*
3) *No vehicles shall be parked or displayed in such a way to be used as a sign.*
4) *Temporary signs, indicating commercial service, products, trade information or other information shall not be permissible.*
5) *Douglas residents and licensed businesses/organizations shall be exempt from Section 22.08(1).*

Section 22.09 Off-Premise Sign

Outdoor advertising structures and billboards other than those signs which exclusively advertise businesses on the premises on which they are located, are considered off-premises signs and may be permitted only by the Planning Commission following review according to the Special Use Permit process in Article 25 of the City of the Village of Douglas Zoning Ordinance.

1) Off-premises signs shall comply with the following requirements and restrictions:
    a) Off-premises signs shall be prohibited, except on those parcels of property zoned for Commercial or Industrial use which lie directly adjacent to the Blue Star Highway between the South City limits and the North City Limits, or directly adjacent to the 1-196 Expressway.
    b) Off-premises signs shall not block any permitted on-premises sign.
    c) Size and spacing requirements for off-premise signs along I-196 shall be not more than one (1) billboard or other off-premises sign shall be located per linear mile of I-196, regardless of the fact that such billboard may be located on different sides of the subject highway. Linear separation shall be limited to the boundaries of the City. V-type structures shall be considered as two billboards and a double-faced (back-to- back) structure shall be considered one (1) billboard. The required minimum distance between permitted off-premises signs shall be that distance measured on a direct line from sign to sign.
    d) Off-premise signs shall be adequately maintained. Such maintenance shall include proper alignment of structure, continued readability of structure and preservation of structure with paint or other surface finishing material. If an off-premise sign is not maintained, written notice of any disrepair shall be issued by the Planning and Zoning Administrator to the owner of said structure. If the disrepair is not corrected within thirty (30) days, said structure shall be removed at the owner's expense.

e) The off-premise sign must be constructed in such a fashion that it will withstand all wind and vibration forces which normally can be expected to occur in the vicinity.

Section 22.10 Flag Poles:

Not more than three (3) flag poles may be erected on any lot. The maximum permitted height of any flag pole is thirty-five (35) feet.

Section 22.11 Wayfinding and Municipal Directional Signs

The City of the Village of Douglas may provide space, select the theme, provide, if available, lighting for, and maintain in good condition the base structure for wayfinding or municipal non-business directional signs.

Section 22.12 Nonconforming Signs:

It is the intent of this Section to permit the continuance of a lawful use of any sign or outdoor advertising structure that may not conform with the provisions herein. Nonconforming signs and sign structures shall not be enlarged, expanded or extended without review and waiver granted by the Planning Commission. Illegal nonconforming signs and sign structures shall be gradually eliminated and terminated upon their natural deterioration or accidental destruction. The continuance of all nonconforming signs and outdoor advertising structures within the City of the Village of Douglas shall be subject to the following requirements:

1) Structural Changes: The faces, supports, or other parts of any nonconforming sign or outdoor advertising structure shall not be changed, altered, substituted, or enlarged unless the resultant changed, altered, substituted, or enlarged sign or outdoor advertising structure conforms to the provision of this Section for the use it is intended, except as otherwise provided for.
2) If a nonconforming sign is destroyed it may not thereafter be repaired, reconstructed, or replaced except in conformity with all the provisions of this Section, and the remnants of the former sign structure shall be cleared from the land or building on which it was supported. For purposes of this section, a nonconforming sign is destroyed if damaged to an extent that the cost of repairing the sign to its former stature or replacing it with an equivalent sign equals or exceeds the value (tax value if listed for tax purposes) of the damaged sign.
3) The message of a nonconforming sign may be changed so long as this does not create any new nonconformities (for example, by creating an off- premise sign under circumstances where such a sign would not be allowed). However, if the name of the business or organization changes, the face of the sign may be changed only as provided in Section 22.10(1).
4) If a nonconforming sign, other than an off-premise sign- advertises a business, attraction, or other enterprise or activity that is no longer operating or being offered or conducted, that sign and its independent supporting structure shall be

considered abandoned and shall be removed within thirty (30) days after such abandonment by the sign owner, owner of the property where the sign is located, or other party having such control over such sign.

5) Any other provisions of this Ordinance notwithstanding, all signs which are erected or are in place on the effective date of the Ordinance, but which do not comply with the provisions of this Ordinance, and signs in nonconformance with the City of the Village of Douglas sign regulations, shall demonstrate compliance and conformance with these provisions upon application for Sign Permit resultant of any desired or necessary changes, alterations, substitution, repair, replacement, and other maintenance.

6) Alteration, Erection, or Placement of Signs: No person, firm, corporation, partnership. or other legal entity, shall alter, enlarge, or erect a sign except in accordance with the provisions of this Ordinance. Nonconforming signs, however, be repaired, repainted, or improved, however, they may not be enlarged beyond their existing size.

7) Any signs existing in the public right-of-way of the City of the Village of Douglas, which do not have a revocable license agreement with the City Council, are illegal nonconforming signs and are to be removed or relocated to come into compliance with the provisions of this Ordinance.

8) The owner of any signs existing in the public right-of-way of the City of the Village of Douglas, on the effective date of this Ordinance which do not have a revocable license agreement with the City Council shall within sixty (60) days of notice by the City provide the City Council with proof of liability insurance with sufficient policy limits, naming the City of the Village of Douglas as an additional named insured thereby indemnifying the City for any liability, loss, costs, damages or expenses that may be paid by the City to persons as a result of damage to persons or their property due to the placement of the sign in the right-of-way.

9) Failure to provide this insurance, or any lapse in the coverage provided therein, or failure to enter into a revocable license agreement may result in-the City taking actions, as provided in this Ordinance and by any other lawful enforcement provisions, to abate said sign, including its immediate removal.

10) The City Council may, at its discretion, review any sign effected by this Section on a case-by-case basis to consider extenuating health, safety and public welfare factors which may cause the requirement for immediate compliance with the Ordinance to be extended.

Sign Limitations:

[RESERVED FOR FUTURE USE - TABLE OF SIGN REGULATIONS]

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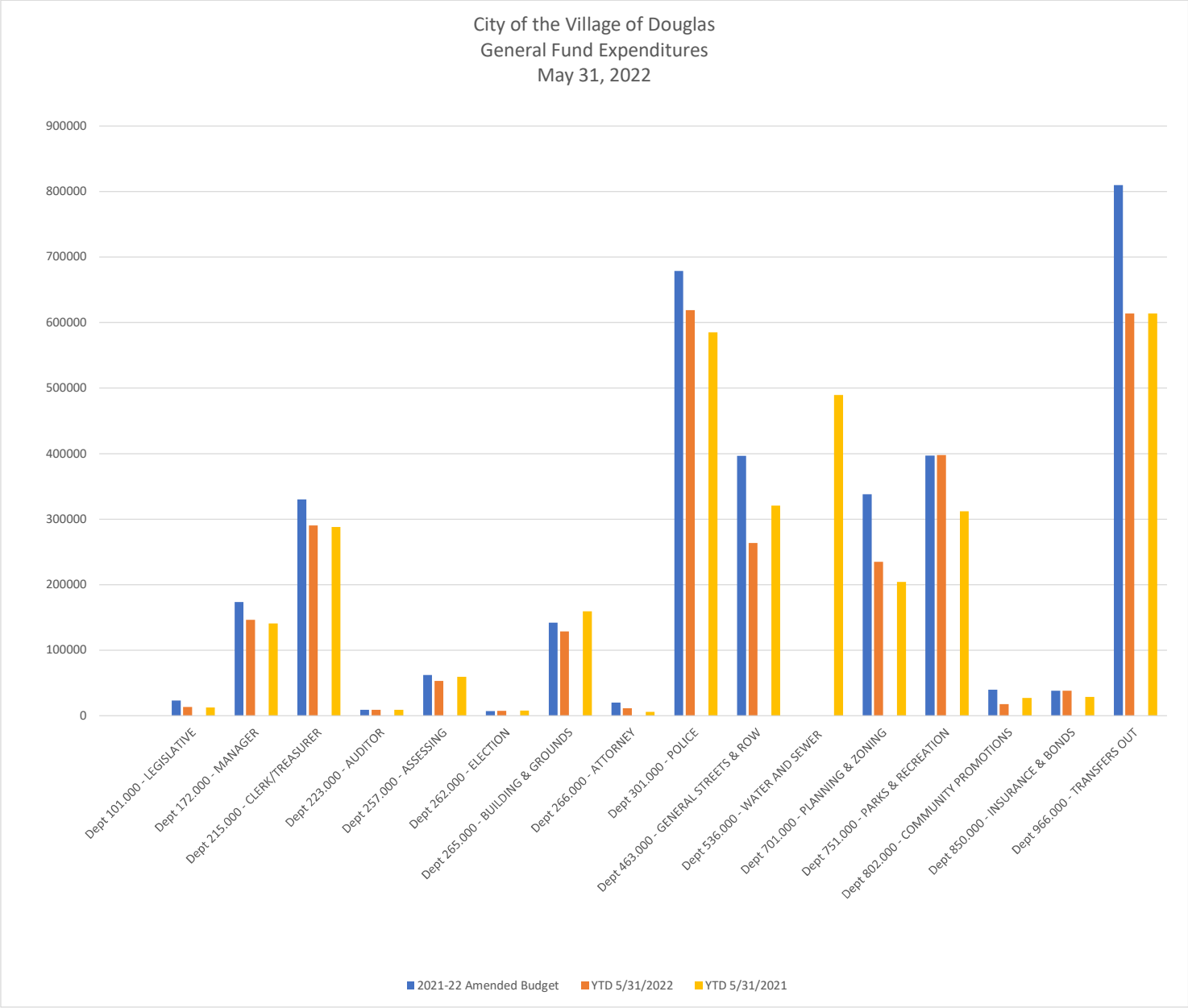
City of the Village of Douglas
Financial Holdings Summary
May 31, 2022

	Identifier	Matures	Rate	Market Value
Cash				
Huntington Bank - Common Checking				46,963.63
Huntington Bank - Payroll				33,273.44
D.A. Davidson - Cash			0.01%	19,679.73
CD's				
D.A. Davidson:				
CITIBANK	17312QY60	12/27/2022	3.35%	252,697.50
American Expr Natl Bk	02589AA28	12/4/2023	3.55%	197,012.82
Morgan Stanley Bank	61690UCK4	12/13/2023	3.50%	249,628.50
Wells Fargo Bank	949763WA0	12/28/2023	3.50%	101,477.00
				800,815.82
MBS:				
Wells Fargo Bank	949763SQ0	7/27/2022	3.15%	50,162.00
Michigan Legacy Credit Union	59452WAC2	11/9/2022	3.30%	83,732.89
Michigan Legacy Credit Union	59452WAE8	11/9/2023	3.45%	84,178.60
				218,073.49
First National Bank of MI	**4328	6/8/2022	0.45%	250,750.10
Grand River Bank	**4044	6/5/2022	0.65%	251,377.49
Grand River Bank	**4044	6/12/2022	0.65%	250,092.47
Bonds				
D.A. Davidson:				
Fedl Farm Credit Bank Bond	3133EMCQ3	10/13/2023	0.28%	243,337.50
Fedl Farm Credit Bank Bond	3133EJ5H8	1/16/2025	2.85%	150,661.50
Fedl Home loan Mtg Corp	3134GXKR4	7/15/2025	0.40%	278,670.00
Fedl Home loan Mtg Corp	3134GWUC8	12/30/2025	0.50%	183,876.00
Fed Home Loan Bank Bond Step	3130AKSV9	1/28/2026	0.25%	233,725.00
Fedl Farm Credit Bank Bond	3133ELEN0	12/18/2029	2.25%	146,668.24
				1,236,938.24
MBS:				
United States Treasury	0	6/30/2022	0.13%	249,845.00
Fed Home Loan Bank Bond Step	3130amfn7	5/26/2026	0.50%	141,975.00
Pinckney mich commnity schools	722205NW7	5/1/2028	1.84%	91,713.00
				483,533.00
Other Investments				
Michigan Class			0.79%	1,260,114.33
Total Cash & Investments				**4,851,611.74**

Fund	Cash & Investments May 31, 2022		
		Prior Month	5,064,041.12
		Prior Year	4,973,052.10
101 - General Fund	2,392,127.33		
202 - Major Street	112,512.71		
203 - Local Streets	321,859.45		
204 - Road Millage	370,796.58		
211 - Trail Fund	0.00		
213 - Schultz Park Launch Ramp	95,287.15		
243 - Brownfield Redevelopment Authority	1,036.13		
244 - Harbor Authority	5,408.21		
248 - DDA	106,351.84		
403 - Blue Star Corridor Improvement Fund	140,908.20		
450 - Water & Sewer Fund	125,170.64		
594 - Douglas Marina	146,887.81		
660 - Equipment Rental Fund	1,002,237.70		
701 - Trust and Agency	31,027.99		
703 - Current Tax Receiving	0.00		
	4,851,611.74		



Department	2021-22 Amended Budget	YTD 5/31/2022	% Budget Used	YTD 5/31/2021
Dept 101.000 - LEGISLATIVE	23,263.00	13,314.87	57.24	12,623.10
Dept 172.000 - MANAGER	173,653.00	146,458.69	84.34	141,078.78
Dept 215.000 - CLERK/TREASURER	330,010.00	290,499.88	88.03	288,336.12
Dept 223.000 - AUDITOR	9,300.00	9,300.00	100.00	9,200.00
Dept 257.000 - ASSESSING	62,453.00	53,168.71	85.13	59,813.82
Dept 262.000 - ELECTION	7,451.00	7,727.00	103.70	7,935.14
Dept 265.000 - BUILDING & GROUNDS	141,929.00	128,715.36	90.69	159,631.31
Dept 266.000 - ATTORNEY	20,000.00	11,749.21	58.75	6,012.13
Dept 301.000 - POLICE	678,796.00	618,882.20	91.17	585,347.26
Dept 463.000 - GENERAL STREETS & ROW	396,860.09	263,761.68	66.46	320,976.09
Dept 536.000 - WATER AND SEWER	0.00	0.00	0.00	489,403.57
Dept 701.000 - PLANNING & ZONING	337,850.00	234,752.85	69.48	204,343.59
Dept 751.000 - PARKS & RECREATION	397,221.00	398,040.28	100.21	312,003.42
Dept 802.000 - COMMUNITY PROMOTIONS	40,000.00	18,016.46	45.04	27,091.85
Dept 850.000 - INSURANCE & BONDS	38,315.00	38,315.00	100.00	28,762.00
Dept 966.000 - TRANSFERS OUT	809,832.57	613,732.32	75.79	613,750.00
TOTALS	3,466,933.66	2,846,434.51	82.10%	3,266,308.18

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	CURRENT REAL PROPERTY TAX	2,445,651.55	2,428,286.54	0.00	17,365.01	99.29	2,280,307.40
101-000.000-434.000	MOBILE HOME TAX	500.00	502.50	46.00	(2.50)	100.50	497.00
101-000.000-439.000	MRE TAX	0.00	0.00	0.00	0.00	0.00	28,001.32
101-000.000-445.000	INTEREST & PENALTIES: DELQ TAX	5,000.00	2,998.74	0.00	2,001.26	59.97	6,624.55
101-000.000-447.000	TAX COLLECTION FEES	93,177.82	93,177.82	0.00	0.00	100.00	85,226.20
101-000.000-453.000	SPECIAL ASSESSMENT REVENUE	92,260.03	93,132.30	0.00	(872.27)	100.95	0.00
101-000.000-474.000	INTEREST ON SPECIAL ASSESSMENTS	1,257.91	1,475.28	0.00	(217.37)	117.28	0.00
101-000.000-476.000	BUSINESS LICENSE FEES	17,000.00	6,305.00	5,070.00	10,695.00	37.09	6,480.11
101-000.000-477.000	FRANCHISE FEES	15,000.00	12,601.21	4,034.39	2,398.79	84.01	12,133.28
101-000.000-528.000	OTHER FEDERAL GRANTS	3,953.00	3,952.65	0.00	0.35	99.99	5,943.00
101-000.000-543.001	LAW ENFORCEMENT TRAINING	1,000.00	527.68	250.00	472.32	52.77	500.00
101-000.000-543.100	STATE REVENUE: LIQUOR LICENSE	7,913.00	7,912.85	0.00	0.15	100.00	17,828.80
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000.00	45,108.76	14,490.41	(108.76)	100.24	51,323.57
101-000.000-573.001	METRO ACT	7,000.00	8,273.51	8,273.51	(1,273.51)	118.19	7,674.54
101-000.000-574.000	STATE REVENUE: SALES TAX	119,327.00	110,649.00	0.00	8,678.00	92.73	82,211.00
101-000.000-581.000	COUNTY ROAD MILLAGE CNTRB	160,000.00	177,578.34	0.00	(17,578.34)	110.99	166,860.64
101-000.000-603.000	POLICE ADMINISTRATION FEE	2,000.00	1,013.10	0.00	986.90	50.66	1,944.00
101-000.000-626.001	ROAD CUT FEES	300.00	1,800.00	300.00	(1,500.00)	600.00	300.00
101-000.000-627.000	BUILDING FEES	75,000.00	51,867.00	8,283.00	23,133.00	69.16	66,716.00
101-000.000-627.001	RENTAL INSPECTION FEE	7,500.00	12,340.00	1,950.00	(4,840.00)	164.53	8,000.00
101-000.000-628.000	PLANNING & ZONING FEES	10,000.00	13,851.70	2,675.00	(3,851.70)	138.52	10,960.00
101-000.000-651.000	LAUNCH FEES	7,250.00	5,651.25	1,723.00	1,598.75	77.95	5,353.02
101-000.000-657.000	ORDINANCE FINES - POLICE	3,000.00	4,039.96	580.14	(1,039.96)	134.67	3,021.18
101-000.000-657.001	ORDINANCE FINES - CIVIC	1,000.00	100.00	0.00	900.00	10.00	0.00
101-000.000-665.000	INTEREST INCOME	0.00	(102,843.10)	8,422.73	102,843.10	100.00	2,734.00
101-000.000-667.000	RENT	0.00	4,800.00	2,400.00	(4,800.00)	100.00	0.00
101-000.000-667.001	WADE'S BAYOU PARK RENTAL	2,000.00	0.00	(2,850.00)	2,000.00	0.00	3,000.00
101-000.000-674.000	DONATIONS	78,791.00	85,943.60	4,392.00	(7,152.60)	109.08	48,268.01
101-000.000-675.000	OTHER REVENUE	10,314.00	13,785.99	670.00	(3,471.99)	133.66	9,523.74
101-000.000-675.001	REIMBURSEMENTS LOCAL GOV	7,200.00	6,098.48	157.50	1,101.52	84.70	11,202.94
101-000.000-679.001	REIMBURSE FROM STATE	0.00	0.00	0.00	0.00	0.00	22,561.06
101-000.000-698.000	INSURANCE REIMBURSEMENTS	5,000.00	12,357.49	0.00	(7,357.49)	247.15	0.00
101-000.000-699.213	TRANSFER IN SCHULTZ PARK LAUNCH	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
101-000.000-699.248	TRANSFER IN DDA	0.00	0.00	0.00	0.00	0.00	4,912.27
101-000.000-699.450	TRANSFER IN WATER/SEWER	0.00	0.00	0.00	0.00	0.00	180,000.00
Total Dept 000.000		3,227,895.31	3,107,787.65	60,867.68	120,107.66	96.28	3,134,607.63
TOTAL REVENUES		3,227,895.31	3,107,787.65	60,867.68	120,107.66	96.28	3,134,607.63
Expenditures							
Dept 101.000 - LEGISLATIVE							
101-101.000-703.000	WAGES	9,000.00	5,800.00	0.00	3,200.00	64.44	6,500.00
101-101.000-718.000	TRAINING FUNDS	4,500.00	2,127.00	0.00	2,373.00	47.27	4,142.56
101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING	4,000.00	1,046.89	0.00	2,953.11	26.17	0.00
101-101.000-722.000	WORKERS COMPENSATION	40.00	40.27	0.00	(0.27)	100.68	28.60
101-101.000-740.000	SUPPLIES	1,715.00	937.03	0.00	777.97	54.64	392.55
101-101.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	200.00
101-101.000-851.000	TELEPHONE	0.00	47.36	43.81	(47.36)	100.00	0.00
101-101.000-861.000	MILEAGE REIMBURSEMENT	750.00	756.83	0.00	(6.83)	100.91	0.00
101-101.000-900.000	PRINTING & PUBLISHING	1,000.00	595.00	0.00	405.00	59.50	189.00
101-101.000-908.000	DUES/FEES/PUBLICATIONS	1,058.00	973.00	0.00	85.00	91.97	460.00
101-101.000-958.000	MISCELLANEOUS	1,000.00	991.49	348.66	8.51	99.15	710.39

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 101.000 - LEGISLATIVE		23,263.00	13,314.87	392.47	9,948.13	57.24	12,623.10
Dept 172.000 - MANAGER							
101-172.000-702.000	SALARIES	103,280.00	91,680.27	7,944.47	11,599.73	88.77	88,202.37
101-172.000-718.000	TRAINING FUNDS	1,500.00	449.00	0.00	1,051.00	29.93	26.25
101-172.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,500.00	195.00	0.00	1,305.00	13.00	0.00
101-172.000-719.000	INSURANCE BENEFITS	14,282.00	12,978.83	0.00	1,303.17	90.88	11,247.44
101-172.000-720.000	PAYROLL TAXES	8,210.00	7,644.83	642.18	565.17	93.12	7,500.23
101-172.000-721.000	MERS BENEFITS	16,760.00	15,079.76	1,327.80	1,680.24	89.97	12,284.58
101-172.000-721.001	457 CONTRIBUTION	13,500.00	11,359.11	1,000.00	2,140.89	84.14	14,700.75
101-172.000-722.000	WORKERS COMPENSATION	221.00	220.99	0.00	0.01	100.00	113.71
101-172.000-740.000	SUPPLIES	750.00	669.89	0.00	80.11	89.32	443.95
101-172.000-802.000	CONTRACTUAL	6,000.00	0.00	0.00	6,000.00	0.00	0.00
101-172.000-813.000	MEETINGS	1,000.00	88.15	0.00	911.85	8.82	98.07
101-172.000-851.000	TELEPHONE	1,290.00	1,182.52	107.50	107.48	91.67	1,230.00
101-172.000-861.000	MILEAGE REIMBURSEMENT	4,200.00	3,850.00	350.00	350.00	91.67	4,200.00
101-172.000-900.000	PRINTING & PUBLISHING	100.00	0.00	0.00	100.00	0.00	19.49
101-172.000-908.000	DUES/FEES/PUBLICATIONS	1,060.00	1,060.34	0.00	(0.34)	100.03	1,011.94
Total Dept 172.000 - MANAGER		173,653.00	146,458.69	11,371.95	27,194.31	84.34	141,078.78
Dept 215.000 - CLERK/TREASURER							
101-215.000-702.000	SALARIES	185,685.00	165,343.84	14,509.67	20,341.16	89.05	144,299.73
101-215.000-718.000	TRAINING FUNDS	2,500.00	2,316.00	0.00	184.00	92.64	1,286.15
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,500.00	1,501.56	496.92	(1.56)	100.10	0.00
101-215.000-719.000	INSURANCE BENEFITS	57,673.00	50,418.28	0.00	7,254.72	87.42	49,669.15
101-215.000-720.000	PAYROLL TAXES	15,010.00	13,357.21	1,110.00	1,652.79	88.99	12,335.32
101-215.000-721.000	MERS BENEFITS	36,450.00	32,127.73	2,824.53	4,322.27	88.14	22,852.29
101-215.000-722.000	WORKERS COMPENSATION	308.00	308.10	0.00	(0.10)	100.03	190.11
101-215.000-740.000	SUPPLIES	4,000.00	2,261.39	116.95	1,738.61	56.53	3,958.90
101-215.000-802.000	CONTRACTUAL	12,897.00	11,393.85	197.20	1,503.15	88.34	11,175.92
101-215.000-802.009	CONTRACTUAL FINANCIAL CONSULT	0.00	0.00	0.00	0.00	0.00	8,706.05
101-215.000-806.006	WEBSITE	5,265.00	3,902.50	360.00	1,362.50	74.12	2,826.00
101-215.000-851.000	TELEPHONE	555.00	488.87	59.45	66.13	88.08	448.01
101-215.000-861.000	MILEAGE REIMBURSEMENT	250.00	271.45	119.34	(21.45)	108.58	0.00
101-215.000-900.000	PRINTING & PUBLISHING	2,500.00	2,930.00	322.00	(430.00)	117.20	2,914.68
101-215.000-901.000	POSTAGE	4,000.00	2,462.15	1,074.77	1,537.85	61.55	3,581.78
101-215.000-908.000	DUES/FEES/PUBLICATIONS	1,417.00	1,416.95	0.00	0.05	100.00	1,310.26
101-215.000-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	211.99
101-215.000-977.005	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	22,569.78
Total Dept 215.000 - CLERK/TREASURER		330,010.00	290,499.88	21,190.83	39,510.12	88.03	288,336.12
Dept 223.000 - AUDITOR							
101-223.000-802.000	CONTRACTUAL	9,300.00	9,300.00	0.00	0.00	100.00	9,200.00
Total Dept 223.000 - AUDITOR		9,300.00	9,300.00	0.00	0.00	100.00	9,200.00
Dept 257.000 - ASSESSING							
101-257.000-703.000	WAGES	50,226.00	43,850.95	3,863.52	6,375.05	87.31	22,615.68
101-257.000-718.000	TRAINING FUNDS	400.00	113.00	0.00	287.00	28.25	102.86
101-257.000-718.002	MISC TRAVEL EXPENSES-TRAINING	500.00	0.00	0.00	500.00	0.00	0.00

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Fund 101 - GENERAL FUND							
Expenditures							
101-257.000-720.000	PAYROLL TAXES	4,089.00	3,582.60	295.57	506.40	87.62	2,101.61
101-257.000-722.000	WORKERS COMPENSATION	112.00	111.61	0.00	0.39	99.65	0.00
101-257.000-740.000	SUPPLIES	500.00	41.00	0.00	459.00	8.20	115.11
101-257.000-802.000	CONTRACTUAL	1,000.00	865.00	0.00	135.00	86.50	845.00
101-257.000-803.000	CONTRACTUAL CONSULTANT	0.00	0.00	0.00	0.00	0.00	30,450.00
101-257.000-806.006	WEBSITE	1,265.00	1,302.50	0.00	(37.50)	102.96	1,261.00
101-257.000-807.000	BOARD OF REVIEW	700.00	700.00	150.00	0.00	100.00	700.00
101-257.000-813.000	MEETINGS	100.00	0.00	0.00	100.00	0.00	0.00
101-257.000-861.000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00	0.00
101-257.000-900.000	PRINTING & PUBLISHING	900.00	744.00	0.00	156.00	82.67	825.96
101-257.000-901.000	POSTAGE	639.00	611.02	0.00	27.98	95.62	544.60
101-257.000-908.000	DUES/FEES/PUBLICATIONS	450.00	175.00	0.00	275.00	38.89	252.00
101-257.000-977.005	COMPUTER HARDWARE/SOFTWARE	1,072.00	1,072.03	0.00	(0.03)	100.00	0.00
Total Dept 257.000 - ASSESSING		62,453.00	53,168.71	4,309.09	9,284.29	85.13	59,813.82
Dept 262.000 - ELECTION							
101-262.000-703.000	WAGES	1,900.00	1,900.00	0.00	0.00	100.00	3,340.00
101-262.000-740.000	SUPPLIES	340.00	756.06	9.01	(416.06)	222.37	1,970.42
101-262.000-900.000	PRINTING & PUBLISHING	130.00	130.26	0.00	(0.26)	100.20	973.00
101-262.000-901.000	POSTAGE	1,885.00	1,021.44	0.00	863.56	54.19	7.50
101-262.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	2,203.00	2,203.00	0.00	0.00	100.00	0.00
101-262.000-958.000	MISCELLANEOUS	993.00	1,716.24	0.00	(723.24)	172.83	1,644.22
Total Dept 262.000 - ELECTION		7,451.00	7,727.00	9.01	(276.00)	103.70	7,935.14
Dept 265.000 - BUILDING & GROUNDS							
101-265.000-703.000	WAGES	22,275.00	22,105.59	572.18	169.41	99.24	22,674.09
101-265.000-705.000	WAGES - SEASONAL	5,568.00	4,923.21	0.00	644.79	88.42	0.00
101-265.000-719.000	INSURANCE BENEFITS	6,261.00	6,374.89	0.00	(113.89)	101.82	4,657.42
101-265.000-720.000	PAYROLL TAXES	1,810.00	2,313.58	43.79	(503.58)	127.82	1,933.53
101-265.000-721.000	MERS BENEFITS	2,750.00	2,112.96	52.23	637.04	76.83	2,712.74
101-265.000-722.000	WORKERS COMPENSATION	475.00	474.86	0.00	0.14	99.97	282.36
101-265.000-740.000	SUPPLIES	10,000.00	8,280.29	382.24	1,719.71	82.80	17,073.49
101-265.000-802.000	CONTRACTUAL	28,438.00	20,370.10	1,849.09	8,067.90	71.63	22,330.24
101-265.000-851.000	TELEPHONE	4,500.00	3,821.14	0.00	678.86	84.91	4,690.02
101-265.000-922.000	UTILITIES	19,000.00	14,298.59	1,051.47	4,701.41	75.26	17,363.09
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL	14,305.00	20,889.31	285.78	(6,584.31)	146.03	9,415.54
101-265.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	24,700.00	20,903.66	1,048.20	3,796.34	84.63	22,618.96
101-265.000-979.000	CAPITAL OUTLAY	1,847.00	1,847.18	0.00	(0.18)	100.01	33,879.83
Total Dept 265.000 - BUILDING & GROUNDS		141,929.00	128,715.36	5,284.98	13,213.64	90.69	159,631.31
Dept 266.000 - ATTORNEY							
101-266.000-801.000	CONTRACTUAL ATTORNEY	20,000.00	11,749.21	225.00	8,250.79	58.75	6,012.13
Total Dept 266.000 - ATTORNEY		20,000.00	11,749.21	225.00	8,250.79	58.75	6,012.13
Dept 301.000 - POLICE							
101-301.000-702.000	SALARIES	78,050.00	68,499.76	6,003.64	9,550.24	87.76	67,075.65
101-301.000-703.000	WAGES	195,955.00	175,461.04	15,440.88	20,493.96	89.54	186,502.95
101-301.000-704.000	WAGES - PARTTIME	35,345.00	40,016.62	3,355.91	(4,671.62)	113.22	35,513.10

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-706.000	WAGES - OVERTIME	18,845.00	24,387.66	1,388.40	(5,542.66)	129.41	3,619.04
101-301.000-707.000	SICK PAYOUT	14,340.00	14,337.96	0.00	2.04	99.99	27,496.80
101-301.000-709.000	WAGES - OFFICE	42,355.00	33,229.66	516.61	9,125.34	78.46	36,371.80
101-301.000-718.000	TRAINING FUNDS	1,000.00	0.00	0.00	1,000.00	0.00	59.87
101-301.000-718.001	TRAINING FUNDS ACT 302	1,000.00	194.38	0.00	805.62	19.44	175.00
101-301.000-718.002	MISC TRAVEL EXPENSES-TRAINING	250.00	0.00	0.00	250.00	0.00	0.00
101-301.000-719.000	INSURANCE BENEFITS	112,101.00	102,572.26	0.00	9,528.74	91.50	98,231.15
101-301.000-720.000	PAYROLL TAXES	31,295.00	28,797.71	2,058.08	2,497.29	92.02	28,963.41
101-301.000-721.000	MERS BENEFITS	44,575.00	39,918.95	3,053.63	4,656.05	89.55	29,772.35
101-301.000-722.000	WORKERS COMPENSATION	4,486.00	4,485.68	0.00	0.32	99.99	2,828.45
101-301.000-740.000	SUPPLIES	2,000.00	1,698.47	61.64	301.53	84.92	980.51
101-301.000-750.000	UNIFORMS	3,600.00	2,010.86	659.06	1,589.14	55.86	1,817.78
101-301.000-801.000	CONTRACTUAL ATTORNEY	1,000.00	1,655.26	0.00	(655.26)	165.53	0.00
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER	6,000.00	3,456.00	348.00	2,544.00	57.60	3,048.00
101-301.000-802.000	CONTRACTUAL	6,000.00	5,012.01	617.28	987.99	83.53	6,253.42
101-301.000-814.000	INSURANCE (LIABILITY/AUTO)	13,656.00	13,656.00	0.00	0.00	100.00	11,078.00
101-301.000-851.000	TELEPHONE	5,000.00	4,302.24	437.84	697.76	86.04	3,984.22
101-301.000-860.000	GAS & OIL	12,556.00	11,775.57	1,277.94	780.43	93.78	8,623.95
101-301.000-900.000	PRINTING & PUBLISHING	250.00	46.51	0.00	203.49	18.60	880.00
101-301.000-908.000	DUES/FEES/PUBLICATIONS	500.00	182.95	115.00	317.05	36.59	192.27
101-301.000-922.000	UTILITIES	6,000.00	5,546.76	627.81	453.24	92.45	5,596.66
101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL	5,000.00	4,881.89	127.08	118.11	97.64	335.77
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS	5,500.00	12,348.73	376.38	(6,848.73)	224.52	4,127.56
101-301.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	16,700.00	15,307.93	1,391.63	1,392.07	91.66	15,308.37
101-301.000-942.000	LEASE- COPIER	2,437.00	2,234.10	203.10	202.90	91.67	2,234.10
101-301.000-977.000	EQUIPMENT	2,000.00	495.24	0.00	1,504.76	24.76	977.08
101-301.000-977.005	COMPUTER HARDWARE/SOFTWARE	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-301.000-979.000	CAPITAL OUTLAY	10,000.00	2,370.00	0.00	7,630.00	23.70	3,300.00
Total Dept 301.000 - POLICE		678,796.00	618,882.20	38,059.91	59,913.80	91.17	585,347.26
Dept 463.000 - GENERAL STREETS & ROW							
101-463.000-703.000	WAGES	88,555.00	45,870.96	3,864.83	42,684.04	51.80	70,674.55
101-463.000-705.000	WAGES - SEASONAL	5,381.00	3,859.00	144.50	1,522.00	71.72	0.00
101-463.000-718.000	TRAINING FUNDS	0.00	0.00	0.00	0.00	0.00	210.00
101-463.000-719.000	INSURANCE BENEFITS	27,030.00	17,972.82	0.00	9,057.18	66.49	28,226.18
101-463.000-720.000	PAYROLL TAXES	7,195.00	3,996.61	310.16	3,198.39	55.55	5,725.86
101-463.000-721.000	MERS BENEFITS	10,535.00	4,514.54	352.83	6,020.46	42.85	8,264.31
101-463.000-722.000	WORKERS COMPENSATION	2,855.00	2,854.82	0.00	0.18	99.99	1,834.01
101-463.000-740.000	SUPPLIES	20,000.00	3,779.35	1,004.06	16,220.65	18.90	12,775.40
101-463.000-740.002	EXTERIOR SUPPLIES	500.00	1,096.22	0.00	(596.22)	219.24	180.52
101-463.000-740.003	BANNERS	1,250.00	0.00	0.00	1,250.00	0.00	0.00
101-463.000-740.004	BENCHES	500.00	0.00	0.00	500.00	0.00	1,192.71
101-463.000-750.000	UNIFORMS	5,197.00	4,465.89	0.00	731.11	85.93	2,693.33
101-463.000-802.000	CONTRACTUAL	28,296.00	24,854.32	661.00	3,441.68	87.84	25,200.37
101-463.000-802.003	CONTRACTUAL- REFUSE	7,746.00	5,621.23	475.00	2,124.77	72.57	3,998.00
101-463.000-802.007	LANDSCAPING SERVICES	3,786.00	4,122.50	0.00	(336.50)	108.89	1,775.25
101-463.000-802.010	CONTRACTUAL FORESTRY	25,000.00	12,053.10	2,200.00	12,946.90	48.21	12,150.00
101-463.000-806.000	CONTRACTUAL ENGINEERING	6,500.00	1,027.90	0.00	5,472.10	15.81	7,755.30
101-463.000-851.000	TELEPHONE	8,589.09	7,209.06	723.30	1,380.03	83.93	7,614.74
101-463.000-900.000	PRINTING & PUBLISHING	400.00	116.00	116.00	284.00	29.00	56.00
101-463.000-908.000	DUES/FEES/PUBLICATIONS	500.00	467.95	0.00	32.05	93.59	547.27
101-463.000-922.000	UTILITIES	7,500.00	5,958.91	370.74	1,541.09	79.45	3,942.48
101-463.000-925.000	STREET LIGHTS	25,000.00	20,700.31	2,110.19	4,299.69	82.80	22,944.51
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	7,815.00	4,233.35	0.00	3,581.65	54.17	4,730.24

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Fund 101 - GENERAL FUND							
Expenditures							
101-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	56,830.00	42,661.34	4,336.67	14,168.66	75.07	45,784.65
101-463.000-979.000	CAPITAL OUTLAY	13,657.00	10,082.11	0.00	3,574.89	73.82	16,644.33
101-463.000-979.011	CAPITAL OUTLAY-DRAINS	36,243.00	36,243.39	0.00	(0.39)	100.00	36,056.08
Total Dept 463.000 - GENERAL STREETS & ROW		396,860.09	263,761.68	16,669.28	133,098.41	66.46	320,976.09
Dept 536.000 - WATER AND SEWER SYSTEMS							
101-536.000-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	489,403.57
Total Dept 536.000 - WATER AND SEWER SYSTEMS		0.00	0.00	0.00	0.00	0.00	489,403.57
Dept 701.000 - PLANNING & ZONING							
101-701.000-702.000	SALARIES	68,685.00	58,535.20	5,155.90	10,149.80	85.22	56,535.52
101-701.000-703.000	WAGES	15,400.00	2,200.00	0.00	13,200.00	14.29	3,700.00
101-701.000-718.000	TRAINING FUNDS	3,500.00	160.00	0.00	3,340.00	4.57	1,847.89
101-701.000-718.002	MISC TRAVEL EXPENSES-TRAINING	600.00	0.00	0.00	600.00	0.00	0.00
101-701.000-719.000	INSURANCE BENEFITS	11,948.00	10,332.54	0.00	1,615.46	86.48	8,726.72
101-701.000-720.000	PAYROLL TAXES	5,565.00	4,730.62	394.43	834.38	85.01	4,647.28
101-701.000-721.000	MERS BENEFITS	14,425.00	12,258.69	1,079.44	2,166.31	84.98	10,055.96
101-701.000-722.000	WORKERS COMPENSATION	143.00	143.41	0.00	(0.41)	100.29	119.58
101-701.000-740.000	SUPPLIES	1,863.00	1,408.51	24.37	454.49	75.60	1,168.19
101-701.000-801.000	CONTRACTUAL ATTORNEY	60,600.00	41,490.00	1,822.50	19,110.00	68.47	20,431.25
101-701.000-802.000	CONTRACTUAL	6,399.00	8,008.63	2,779.83	(1,609.63)	125.15	7,046.66
101-701.000-803.000	CONTRACTUAL CONSULTANT	30,000.00	14,522.67	0.00	15,477.33	48.41	(0.42)
101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO	65,000.00	45,468.80	7,302.20	19,531.20	69.95	63,423.30
101-701.000-806.000	CONTRACTUAL ENGINEERING	30,000.00	23,868.70	0.00	6,131.30	79.56	19,685.30
101-701.000-812.000	RECORDING CLERK	1,200.00	0.00	0.00	1,200.00	0.00	600.00
101-701.000-851.000	TELEPHONE	715.00	552.67	59.45	162.33	77.30	596.77
101-701.000-861.000	MILEAGE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00	0.00
101-701.000-900.000	PRINTING & PUBLISHING	4,500.00	3,896.19	420.00	603.81	86.58	4,819.35
101-701.000-901.000	POSTAGE	200.00	67.41	8.16	132.59	33.71	257.25
101-701.000-908.000	DUES/FEES/PUBLICATIONS	450.00	427.00	0.00	23.00	94.89	477.00
101-701.000-977.000	EQUIPMENT	4,907.00	3,406.81	0.00	1,500.19	69.43	36.99
101-701.000-977.005	COMPUTER HARDWARE/SOFTWARE	11,500.00	3,275.00	0.00	8,225.00	28.48	169.00
Total Dept 701.000 - PLANNING & ZONING		337,850.00	234,752.85	19,046.28	103,097.15	69.48	204,343.59
Dept 751.000 - PARKS & RECREATION							
101-751.000-703.000	WAGES	28,640.00	39,480.15	2,960.23	(10,840.15)	137.85	33,379.14
101-751.000-705.000	WAGES - SEASONAL	3,549.00	3,548.74	0.00	0.26	99.99	0.00
101-751.000-719.000	INSURANCE BENEFITS	8,050.00	12,689.73	0.00	(4,639.73)	157.64	5,618.33
101-751.000-720.000	PAYROLL TAXES	4,210.00	3,427.68	226.44	782.32	81.42	2,579.67
101-751.000-721.000	MERS BENEFITS	3,535.00	3,667.74	270.27	(132.74)	103.76	3,487.35
101-751.000-722.000	WORKERS COMPENSATION	271.00	271.21	0.00	(0.21)	100.08	306.76
101-751.000-740.000	SUPPLIES	10,000.00	8,007.07	3,682.04	1,992.93	80.07	13,020.25
101-751.000-741.000	PLANTING MATERIALS	0.00	0.00	0.00	0.00	0.00	55.12
101-751.000-802.000	CONTRACTUAL	21,977.00	14,243.22	1,304.20	7,733.78	64.81	12,619.39
101-751.000-802.007	LANDSCAPING SERVICES	7,500.00	2,461.21	0.00	5,038.79	32.82	4,407.00
101-751.000-806.000	CONTRACTUAL ENGINEERING	0.00	0.00	0.00	0.00	0.00	116.00
101-751.000-809.000	SAUGATUCK TWP CEMETERY MAINT	7,805.00	7,805.33	0.00	(0.33)	100.00	0.00
101-751.000-900.000	PRINTING & PUBLISHING	500.00	315.00	0.00	185.00	63.00	63.00
101-751.000-922.000	UTILITIES	11,000.00	10,923.93	531.01	76.07	99.31	7,099.52
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	12,932.00	8,806.45	817.33	4,125.55	68.10	9,409.90

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Fund 101 - GENERAL FUND							
Expenditures							
101-751.000-930.006	UNIONS REPAIRS AND MAINT	750.00	4,400.87	38.44	(3,650.87)	586.78	3,115.96
101-751.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	32,055.00	51,359.15	4,444.38	(19,304.15)	160.22	35,712.45
101-751.000-958.000	MISCELLANEOUS	3,683.00	1,995.00	0.00	1,688.00	54.17	4,852.72
101-751.000-977.000	EQUIPMENT	13,278.00	15,082.69	1,275.16	(1,804.69)	113.59	3,616.05
101-751.000-979.000	CAPITAL OUTLAY	227,486.00	209,555.11	0.00	17,930.89	92.12	172,544.81
Total Dept 751.000 - PARKS & RECREATION		397,221.00	398,040.28	15,549.50	(819.28)	100.21	312,003.42
Dept 802.000 - COMMUNITY PROMOTIONS							
101-802.000-958.000	MISCELLANEOUS	40,000.00	18,016.46	0.00	21,983.54	45.04	27,091.85
Total Dept 802.000 - COMMUNITY PROMOTIONS		40,000.00	18,016.46	0.00	21,983.54	45.04	27,091.85
Dept 850.000 - INSURANCE & BONDS							
101-850.000-958.000	MISCELLANEOUS	38,315.00	38,315.00	0.00	0.00	100.00	28,762.00
Total Dept 850.000 - INSURANCE & BONDS		38,315.00	38,315.00	0.00	0.00	100.00	28,762.00
Dept 966.000 - TRANSFERS OUT							
101-966.000-995.202	TRANSFER OUT MAJOR ST	83,637.13	83,637.00	83,637.00	0.13	100.00	0.00
101-966.000-995.203	TRANSFER OUT LOCAL ST	257,094.12	257,094.00	257,094.00	0.12	100.00	137,500.00
101-966.000-995.243	TRANSFER OUT BROWNFIELD	250,600.00	55,000.00	0.00	195,600.00	21.95	100,000.00
101-966.000-995.245	TRANSFER OUT TRI-COMMUNITY HARBOR AUTH	500.00	0.00	0.00	500.00	0.00	0.00
101-966.000-995.403	TRANSFER OUT BLUE STAR CORRIDOR IMP	28,001.32	28,001.32	0.00	0.00	100.00	0.00
101-966.000-995.594	TRANSFER OUT DOUGLAS MARINA	190,000.00	190,000.00	115,500.00	0.00	100.00	376,250.00
Total Dept 966.000 - TRANSFERS OUT		809,832.57	613,732.32	456,231.00	196,100.25	75.79	613,750.00
TOTAL EXPENDITURES		3,466,933.66	2,846,434.51	588,339.30	620,499.15	82.10	3,266,308.18
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		3,227,895.31	3,107,787.65	60,867.68	120,107.66	96.28	3,134,607.63
TOTAL EXPENDITURES		3,466,933.66	2,846,434.51	588,339.30	620,499.15	82.10	3,266,308.18
NET OF REVENUES & EXPENDITURES		(239,038.35)	261,353.14	(527,471.62)	(500,391.49)	109.34	(131,700.55)

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Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000							
202-000.000-528.000	OTHER FEDERAL GRANTS	141,062.47	0.00	0.00	141,062.47	0.00	0.00
202-000.000-546.000	STATE GRANT: ACT 51	166,820.00	134,800.00	14,841.41	32,020.00	80.81	120,465.13
202-000.000-546.001	SNOW REMOVAL	25,000.00	40,557.49	0.00	(15,557.49)	162.23	42,297.77
202-000.000-546.004	STATE GRANT WILEY RD	320,000.00	0.00	0.00	320,000.00	0.00	0.00
202-000.000-699.101	TRANSFER IN - GENERAL FUND	83,637.13	83,637.00	83,637.00	0.13	100.00	0.00
202-000.000-699.204	TRANSFER IN- ROAD MIL.	177,500.00	177,500.00	0.00	0.00	100.00	0.00
202-000.000-699.211	TRANSFER IN TRAIL FUND	22,007.00	22,057.10	0.00	(50.10)	100.23	0.00
Total Dept 000.000		936,026.60	458,551.59	98,478.41	477,475.01	48.99	162,762.90
TOTAL REVENUES		936,026.60	458,551.59	98,478.41	477,475.01	48.99	162,762.90
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
202-463.000-703.000	WAGES	79,550.00	58,898.10	8,782.78	20,651.90	74.04	70,281.86
202-463.000-719.000	INSURANCE BENEFITS	22,362.00	12,977.41	0.00	9,384.59	58.03	17,637.82
202-463.000-720.000	PAYROLL TAXES	6,455.00	4,592.97	671.88	1,862.03	71.15	6,068.51
202-463.000-721.000	MERS BENEFITS	9,815.00	8,514.67	1,194.04	1,300.33	86.75	7,309.31
202-463.000-722.000	WORKERS COMPENSATION	2,604.00	2,603.58	0.00	0.42	99.98	1,125.45
202-463.000-740.000	SUPPLIES	4,000.00	259.84	106.32	3,740.16	6.50	945.52
202-463.000-746.000	TRAFFIC SIGNS & SERVICES	7,500.00	2,625.53	134.84	4,874.47	35.01	2,725.63
202-463.000-802.000	CONTRACTUAL	39,000.00	11,713.12	0.00	27,286.88	30.03	6,844.86
202-463.000-806.000	CONTRACTUAL ENGINEERING	109,231.00	65,557.23	0.00	43,673.77	60.02	86,212.60
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	50,000.00	12,379.35	3,460.55	37,620.65	24.76	6,679.51
202-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	63,055.00	61,908.81	12,639.23	1,146.19	98.18	53,139.35
202-463.000-979.000	CAPITAL OUTLAY	795,237.13	260,284.56	0.00	534,952.57	32.73	9,265.31
Total Dept 463.000 - GENERAL STREETS & ROW		1,188,809.13	502,315.17	26,989.64	686,493.96	42.25	268,235.73
Dept 464.000 - GENERAL STREETS WINTER & ROW							
202-464.000-703.000	WAGES	25,455.00	34,543.53	137.63	(9,088.53)	135.70	379.89
202-464.000-719.000	INSURANCE BENEFITS	7,156.00	7,721.93	0.00	(565.93)	107.91	51.19
202-464.000-720.000	PAYROLL TAXES	2,065.00	3,179.29	10.53	(1,114.29)	153.96	29.08
202-464.000-721.000	MERS BENEFITS	3,140.00	4,259.43	12.57	(1,119.43)	135.65	75.62
202-464.000-722.000	WORKERS COMPENSATION	1,055.00	1,054.89	0.00	0.11	99.99	559.97
202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	21,504.00	15,359.13	0.00	6,144.87	71.42	4,577.76
202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	22,000.00	43,352.54	0.00	(21,352.54)	197.06	35,860.66
202-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	23,400.00	51,010.62	0.00	(27,610.62)	217.99	22,571.73
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		105,775.00	160,481.36	160.73	(54,706.36)	151.72	64,105.90
TOTAL EXPENDITURES		1,294,584.13	662,796.53	27,150.37	631,787.60	51.20	332,341.63
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		936,026.60	458,551.59	98,478.41	477,475.01	48.99	162,762.90
TOTAL EXPENDITURES		1,294,584.13	662,796.53	27,150.37	631,787.60	51.20	332,341.63
NET OF REVENUES & EXPENDITURES		(358,557.53)	(204,244.94)	71,328.04	(154,312.59)	56.96	(169,578.73)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 203 - LOCAL STREETS FUND							
Revenues							
Dept 000.000							
203-000.000-546.000	STATE GRANT: ACT 51	71,730.00	56,926.02	6,241.74	14,803.98	79.36	51,274.46
203-000.000-546.001	SNOW REMOVAL	6,111.00	20,573.63	0.00	(14,462.63)	336.67	19,720.81
203-000.000-699.203	TRANSFER IN-LOCAL ST	257,094.12	257,094.00	257,094.00	0.12	100.00	137,500.00
203-000.000-699.204	TRANSFER IN- ROAD MIL.	97,500.00	97,500.00	0.00	0.00	100.00	82,500.00
Total Dept 000.000		432,435.12	432,093.65	263,335.74	341.47	99.92	290,995.27
TOTAL REVENUES		432,435.12	432,093.65	263,335.74	341.47	99.92	290,995.27
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
203-463.000-703.000	WAGES	66,820.00	60,221.90	8,405.61	6,598.10	90.13	75,541.28
203-463.000-719.000	INSURANCE BENEFITS	18,784.00	12,745.99	0.00	6,038.01	67.86	21,046.52
203-463.000-720.000	PAYROLL TAXES	5,425.00	4,688.99	643.01	736.01	86.43	6,441.92
203-463.000-721.000	MERS BENEFITS	8,245.00	8,625.17	1,159.59	(380.17)	104.61	8,138.99
203-463.000-722.000	WORKERS COMPENSATION	2,449.00	2,448.90	0.00	0.10	100.00	1,074.45
203-463.000-740.000	SUPPLIES	1,000.00	281.11	127.59	718.89	28.11	913.59
203-463.000-746.000	TRAFFIC SIGNS & SERVICES	7,500.00	3,084.01	134.83	4,415.99	41.12	1,597.16
203-463.000-802.000	CONTRACTUAL	29,000.00	10,859.91	0.00	18,140.09	37.45	2,870.10
203-463.000-806.000	CONTRACTUAL ENGINEERING	73,947.00	54,423.60	0.00	19,523.40	73.60	33,590.38
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	8,000.00	7,114.64	785.55	885.36	88.93	4,754.13
203-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	70,810.00	56,560.54	11,098.67	14,249.46	79.88	61,841.31
203-463.000-979.000	CAPITAL OUTLAY	611,014.12	160,368.83	0.00	450,645.29	26.25	257,963.40
Total Dept 463.000 - GENERAL STREETS & ROW		902,994.12	381,423.59	22,354.85	521,570.53	42.24	475,773.23
Dept 464.000 - GENERAL STREETS WINTER & ROW							
203-464.000-703.000	WAGES	19,095.00	26,258.46	68.82	(7,163.46)	137.51	258.51
203-464.000-719.000	INSURANCE BENEFITS	5,367.00	6,076.54	0.00	(709.54)	113.22	0.00
203-464.000-720.000	PAYROLL TAXES	1,550.00	2,441.13	5.27	(891.13)	157.49	19.79
203-464.000-721.000	MERS BENEFITS	2,355.00	3,450.22	6.30	(1,095.22)	146.51	44.08
203-464.000-722.000	WORKERS COMPENSATION	865.00	864.68	0.00	0.32	99.96	280.55
203-464.000-740.000	SUPPLIES	300.00	39.78	0.00	260.22	13.26	0.00
203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	19,082.00	14,047.07	0.00	5,034.93	73.61	3,350.94
203-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	17,544.00	14,770.31	0.00	2,773.69	84.19	10,000.00
203-464.000-931.000	REPAIRS & MAINTENANCE: WINTER	0.00	0.00	0.00	0.00	0.00	268.26
203-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	22,750.00	37,556.20	0.00	(14,806.20)	165.08	21,932.52
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		88,908.00	105,504.39	80.39	(16,596.39)	118.67	36,154.65
TOTAL EXPENDITURES		991,902.12	486,927.98	22,435.24	504,974.14	49.09	511,927.88
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		432,435.12	432,093.65	263,335.74	341.47	99.92	290,995.27
TOTAL EXPENDITURES		991,902.12	486,927.98	22,435.24	504,974.14	49.09	511,927.88
NET OF REVENUES & EXPENDITURES		(559,467.00)	(54,834.33)	240,900.50	(504,632.67)	9.80	(220,932.61)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 204 - ROAD MILLAGE							
Expenditures							
Dept 966.000 - TRANSFERS OUT							
204-966.000-995.202	TRANSFER OUT MAJOR ST	177,500.00	177,500.00	0.00	0.00	100.00	0.00
204-966.000-995.203	TRANSFER OUT LOCAL ST	97,500.00	97,500.00	0.00	0.00	100.00	82,500.00
Total Dept 966.000 - TRANSFERS OUT		275,000.00	275,000.00	0.00	0.00	100.00	82,500.00
TOTAL EXPENDITURES		275,000.00	275,000.00	0.00	0.00	100.00	82,500.00
Fund 204 - ROAD MILLAGE:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		275,000.00	275,000.00	0.00	0.00	100.00	82,500.00
NET OF REVENUES & EXPENDITURES		(275,000.00)	(275,000.00)	0.00	0.00	100.00	(82,500.00)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 211 - TRAIL FUND							
Revenues							
Dept 000.000							
211-000.000-674.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	200.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00	200.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	200.00
Expenditures							
Dept 751.000 - PARKS & RECREATION							
211-751.000-995.202	TRANSFER OUT MAJOR ST	22,057.10	22,057.10	0.00	0.00	100.00	0.00
Total Dept 751.000 - PARKS & RECREATION		22,057.10	22,057.10	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		22,057.10	22,057.10	0.00	0.00	100.00	0.00
Fund 211 - TRAIL FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	200.00
TOTAL EXPENDITURES		22,057.10	22,057.10	0.00	0.00	100.00	0.00
NET OF REVENUES & EXPENDITURES		(22,057.10)	(22,057.10)	0.00	0.00	100.00	200.00

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 213 - SCHULTZ PARK LAUNCH RAMP							
Revenues							
Dept 000.000							
213-000.000-651.000	LAUNCH FEES	25,100.00	25,552.45	7,286.00	(452.45)	101.80	25,637.48
Total Dept 000.000		25,100.00	25,552.45	7,286.00	(452.45)	101.80	25,637.48
TOTAL REVENUES		25,100.00	25,552.45	7,286.00	(452.45)	101.80	25,637.48
Expenditures							
Dept 753.000 - LAUNCH RAMPS							
213-753.000-922.000	UTILITIES	500.00	599.64	49.37	(99.64)	119.93	452.00
213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL	1,000.00	0.00	0.00	1,000.00	0.00	1,972.60
213-753.000-958.000	MISCELLANEOUS	2,500.00	1,332.28	100.00	1,167.72	53.29	2,397.84
213-753.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	24,472.40
Total Dept 753.000 - LAUNCH RAMPS		4,000.00	1,931.92	149.37	2,068.08	48.30	29,294.84
Dept 966.000 - TRANSFERS OUT							
213-966.000-995.101	TRANSFER OUT GF	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 966.000 - TRANSFERS OUT		4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
TOTAL EXPENDITURES		8,500.00	6,431.92	149.37	2,068.08	75.67	33,794.84
Fund 213 - SCHULTZ PARK LAUNCH RAMP:							
TOTAL REVENUES		25,100.00	25,552.45	7,286.00	(452.45)	101.80	25,637.48
TOTAL EXPENDITURES		8,500.00	6,431.92	149.37	2,068.08	75.67	33,794.84
NET OF REVENUES & EXPENDITURES		16,600.00	19,120.53	7,136.63	(2,520.53)	115.18	(8,157.36)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
Dept 000.000							
243-000.000-699.101	TRANSFER IN - GENERAL FUND	250,600.00	55,000.00	0.00	195,600.00	21.95	100,000.00
Total Dept 000.000		250,600.00	55,000.00	0.00	195,600.00	21.95	100,000.00
TOTAL REVENUES		250,600.00	55,000.00	0.00	195,600.00	21.95	100,000.00
Expenditures							
Dept 000.000							
243-000.000-740.000	SUPPLIES	0.00	5,610.13	0.00	(5,610.13)	100.00	63.00
243-000.000-802.243	BLIGHT REMOVAL	197,970.00	97,905.25	0.00	100,064.75	49.45	0.00
243-000.000-803.000	CONTRACTUAL CONSULTANT	8,959.00	4,852.50	0.00	4,106.50	54.16	5,025.00
243-000.000-806.000	CONTRACTUAL ENGINEERING	43,071.00	24,463.75	0.00	18,607.25	56.80	16,133.75
243-000.000-812.000	RECORDING CLERK	600.00	0.00	0.00	600.00	0.00	0.00
Total Dept 000.000		250,600.00	132,831.63	0.00	117,768.37	53.01	21,221.75
TOTAL EXPENDITURES		250,600.00	132,831.63	0.00	117,768.37	53.01	21,221.75
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		250,600.00	55,000.00	0.00	195,600.00	21.95	100,000.00
TOTAL EXPENDITURES		250,600.00	132,831.63	0.00	117,768.37	53.01	21,221.75
NET OF REVENUES & EXPENDITURES		0.00	(77,831.63)	0.00	77,831.63	100.00	78,778.25

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY							
Revenues							
Dept 000.000							
245-000.000-626.002	SAUGATUCK CONTRIBUTION	500.00	0.00	0.00	500.00	0.00	0.00
245-000.000-699.245	TRANSFER IN TRI-HARBOR AUTHORITY	500.00	0.00	0.00	500.00	0.00	0.00
Total Dept 000.000		1,000.00	0.00	0.00	1,000.00	0.00	0.00
TOTAL REVENUES		1,000.00	0.00	0.00	1,000.00	0.00	0.00
Expenditures							
Dept 754.000 - HARBOR							
245-754.000-812.000	RECORDING CLERK	1,000.00	600.00	100.00	400.00	60.00	600.00
Total Dept 754.000 - HARBOR		1,000.00	600.00	100.00	400.00	60.00	600.00
TOTAL EXPENDITURES		1,000.00	600.00	100.00	400.00	60.00	600.00
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY:							
TOTAL REVENUES		1,000.00	0.00	0.00	1,000.00	0.00	0.00
TOTAL EXPENDITURES		1,000.00	600.00	100.00	400.00	60.00	600.00
NET OF REVENUES & EXPENDITURES		0.00	(600.00)	(100.00)	600.00	100.00	(600.00)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
248-000.000-417.000	TAX INCREMENT RECAPTURE	33,916.00	33,816.32	0.00	99.68	99.71	31,302.81
248-000.000-665.000	INTEREST INCOME	700.00	0.00	0.00	700.00	0.00	0.00
248-000.000-674.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	705.00
248-000.000-675.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	2,100.00
Total Dept 000.000		34,616.00	33,816.32	0.00	799.68	97.69	34,107.81
TOTAL REVENUES		34,616.00	33,816.32	0.00	799.68	97.69	34,107.81
Expenditures							
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-728.000-703.001	DDA ADMINISTRATION	7,800.00	7,150.00	650.00	650.00	91.67	7,237.50
248-728.000-718.000	TRAINING FUNDS	1,000.00	83.10	0.00	916.90	8.31	500.00
248-728.000-728.000	PROMOTIONS/MARKETING	0.00	0.00	0.00	0.00	0.00	2,519.47
248-728.000-802.001	CONTRACTUAL-PLANNING STUDY	18,500.00	7,478.60	0.00	11,021.40	40.42	0.00
248-728.000-802.100	BUSINESS INCENTIVE PROGRAM	5,000.00	5,000.00	0.00	0.00	100.00	0.00
248-728.000-806.000	CONTRACTUAL ENGINEERING	7,500.00	0.00	0.00	7,500.00	0.00	0.00
248-728.000-806.006	WEBSITE	550.00	0.00	0.00	550.00	0.00	0.00
248-728.000-880.000	COMMUNITY PROMOTION	10,000.00	8,092.58	0.00	1,907.42	80.93	0.00
248-728.000-881.000	PROMOTIONS	0.00	0.00	0.00	0.00	0.00	4,013.59
248-728.000-908.000	DUES/FEES/PUBLICATIONS	450.00	176.50	0.00	273.50	39.22	324.00
248-728.000-979.000	CAPITAL OUTLAY	69,425.00	69,456.93	14,865.00	(31.93)	100.05	0.00
Total Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		120,225.00	97,437.71	15,515.00	22,787.29	81.05	14,594.56
Dept 966.000 - TRANSFERS OUT							
248-966.000-995.000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	4,912.27
Total Dept 966.000 - TRANSFERS OUT		0.00	0.00	0.00	0.00	0.00	4,912.27
TOTAL EXPENDITURES		120,225.00	97,437.71	15,515.00	22,787.29	81.05	19,506.83
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		34,616.00	33,816.32	0.00	799.68	97.69	34,107.81
TOTAL EXPENDITURES		120,225.00	97,437.71	15,515.00	22,787.29	81.05	19,506.83
NET OF REVENUES & EXPENDITURES		(85,609.00)	(63,621.39)	(15,515.00)	(21,987.61)	74.32	14,600.98

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND							
Revenues							
Dept 000.000							
403-000.000-439.000	MRE TAX	28,000.00	112,906.88	0.00	(84,906.88)	403.24	0.00
403-000.000-699.101	TRANSFER IN - GENERAL FUND	28,001.32	28,001.32	0.00	0.00	100.00	0.00
Total Dept 000.000		56,001.32	140,908.20	0.00	(84,906.88)	251.62	0.00
TOTAL REVENUES		56,001.32	140,908.20	0.00	(84,906.88)	251.62	0.00
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND:							
TOTAL REVENUES		56,001.32	140,908.20	0.00	(84,906.88)	251.62	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		56,001.32	140,908.20	0.00	(84,906.88)	251.62	0.00

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 450 - WATER SEWER FUND							
Revenues							
Dept 000.000							
450-000.000-602.000	CONNECTION FEES, WATER	33,286.00	22,000.00	2,000.00	11,286.00	66.09	29,500.00
450-000.000-602.001	CONNECTION FEES, SEWER	41,357.00	27,500.00	2,500.00	13,857.00	66.49	24,500.00
Total Dept 000.000		74,643.00	49,500.00	4,500.00	25,143.00	66.32	54,000.00
TOTAL REVENUES		74,643.00	49,500.00	4,500.00	25,143.00	66.32	54,000.00
Expenditures							
Dept 000.000							
450-000.000-806.000	CONTRACTUAL ENGINEERING	83,750.00	50,304.15	0.00	33,445.85	60.06	68,429.46
450-000.000-974.000	CONSTRUCTION	370,070.00	168,338.73	39,634.85	201,731.27	45.49	0.00
450-000.000-995.101	TRANSFER OUT GF	0.00	0.00	0.00	0.00	0.00	180,000.00
Total Dept 000.000		453,820.00	218,642.88	39,634.85	235,177.12	48.18	248,429.46
TOTAL EXPENDITURES		453,820.00	218,642.88	39,634.85	235,177.12	48.18	248,429.46
Fund 450 - WATER SEWER FUND:							
TOTAL REVENUES		74,643.00	49,500.00	4,500.00	25,143.00	66.32	54,000.00
TOTAL EXPENDITURES		453,820.00	218,642.88	39,634.85	235,177.12	48.18	248,429.46
NET OF REVENUES & EXPENDITURES		(379,177.00)	(169,142.88)	(35,134.85)	(210,034.12)	44.61	(194,429.46)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 594 - DOUGLAS MARINA							
Revenues							
Dept 000.000							
594-000.000-569.000	STATE GRANT: OTHER	0.00	0.00	0.00	0.00	0.00	673,560.17
594-000.000-654.000	SEASONAL SLIP FEES	17,500.00	26,163.13	0.00	(8,663.13)	149.50	18,060.00
594-000.000-667.001	WADE'S BAYOU PARK RENTAL	0.00	3,750.00	3,600.00	(3,750.00)	100.00	0.00
594-000.000-674.000	DONATIONS	0.00	600.00	0.00	(600.00)	100.00	0.00
594-000.000-699.101	TRANSFER IN - GENERAL FUND	190,000.00	190,000.00	115,500.00	0.00	100.00	376,250.00
Total Dept 000.000		207,500.00	220,513.13	119,100.00	(13,013.13)	106.27	1,067,870.17
TOTAL REVENUES		207,500.00	220,513.13	119,100.00	(13,013.13)	106.27	1,067,870.17
Expenditures							
Dept 597.000 - POINT PLEASANT							
594-597.000-801.000	CONTRACTUAL ATTORNEY	0.00	0.00	0.00	0.00	0.00	9,878.75
594-597.000-802.000	CONTRACTUAL	0.00	30.00	0.00	(30.00)	100.00	427.00
594-597.000-820.000	MARINA OPERATIONS	33,382.00	20,544.43	1,514.00	12,837.57	61.54	0.00
594-597.000-922.000	UTILITIES	12,000.00	3,711.83	362.98	8,288.17	30.93	654.21
594-597.000-979.000	CAPITAL OUTLAY	157,000.00	60,528.99	7,698.53	96,471.01	38.55	900,342.55
Total Dept 597.000 - POINT PLEASANT		202,382.00	84,815.25	9,575.51	117,566.75	41.91	911,302.51
Dept 597.001 - WADES BAYOU							
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL	74,084.00	39,497.34	1,983.00	34,586.66	53.31	32,485.19
594-597.001-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	14,171.41
Total Dept 597.001 - WADES BAYOU		74,084.00	39,497.34	1,983.00	34,586.66	53.31	46,656.60
Dept 597.002 - DOUGLAS HARBOR AUTHORITY							
594-597.002-740.000	SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00	5,439.37
594-597.002-802.000	CONTRACTUAL	8,117.00	6,915.00	375.00	1,202.00	85.19	6,990.00
594-597.002-812.000	RECORDING CLERK	1,000.00	700.00	100.00	300.00	70.00	500.00
Total Dept 597.002 - DOUGLAS HARBOR AUTHORITY		13,117.00	7,615.00	475.00	5,502.00	58.05	12,929.37
TOTAL EXPENDITURES		289,583.00	131,927.59	12,033.51	157,655.41	45.56	970,888.48
Fund 594 - DOUGLAS MARINA:							
TOTAL REVENUES		207,500.00	220,513.13	119,100.00	(13,013.13)	106.27	1,067,870.17
TOTAL EXPENDITURES		289,583.00	131,927.59	12,033.51	157,655.41	45.56	970,888.48
NET OF REVENUES & EXPENDITURES		(82,083.00)	88,585.54	107,066.49	(170,668.54)	107.92	96,981.69

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 05/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2021 NORM (ABNORM)
Fund 660 - EQUIPMENT RENTAL FUND							
Revenues							
Dept 000.000							
660-000.000-673.000	SALE OF EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00	0.00
660-000.000-676.000	EQUIPMENT CHARGES - NON DPW	0.00	18,903.00	0.00	(18,903.00)	100.00	0.00
660-000.000-676.001	EQUIPMENT CHARGES -DPW	314,503.00	320,568.25	34,958.78	(6,065.25)	101.93	278,909.34
Total Dept 000.000		319,503.00	339,471.25	34,958.78	(19,968.25)	106.25	278,909.34
TOTAL REVENUES		319,503.00	339,471.25	34,958.78	(19,968.25)	106.25	278,909.34
Expenditures							
Dept 902.000 - DPW EQUIPMENT PURCHASES							
660-902.000-979.000	CAPITAL OUTLAY	304,228.49	140,296.72	0.00	163,931.77	46.12	47,214.46
Total Dept 902.000 - DPW EQUIPMENT PURCHASES		304,228.49	140,296.72	0.00	163,931.77	46.12	47,214.46
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE							
660-903.000-860.000	GAS & OIL	16,000.00	19,882.14	2,535.14	(3,882.14)	124.26	11,242.25
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	50,000.00	26,206.67	2,608.49	23,793.33	52.41	51,093.73
Total Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		66,000.00	46,088.81	5,143.63	19,911.19	69.83	62,335.98
TOTAL EXPENDITURES		370,228.49	186,385.53	5,143.63	183,842.96	50.34	109,550.44
Fund 660 - EQUIPMENT RENTAL FUND:							
TOTAL REVENUES		319,503.00	339,471.25	34,958.78	(19,968.25)	106.25	278,909.34
TOTAL EXPENDITURES		370,228.49	186,385.53	5,143.63	183,842.96	50.34	109,550.44
NET OF REVENUES & EXPENDITURES		(50,725.49)	153,085.72	29,815.15	(203,811.21)	301.79	169,358.90
TOTAL REVENUES - ALL FUNDS		5,565,320.35	4,863,194.24	588,526.61	702,126.11	87.38	5,149,090.60
TOTAL EXPENDITURES - ALL FUNDS		7,544,433.50	5,067,473.38	710,501.27	2,476,960.12	67.17	5,597,069.49
NET OF REVENUES & EXPENDITURES		(1,979,113.15)	(204,279.14)	(121,974.66)	(1,774,834.01)	10.32	(447,978.89)