



This is the City Manager's week in review for the week of September 5, 2022.

**Tax Collection Reminder** – Summer tax collection is due without interest to the City Treasurer on September 14<sup>th</sup> by close of business at 4:30 p.m. After September 14<sup>th</sup> there is a one percent (1%) interest charge per month. Post marks not accepted.

**City Council Meeting** – Tuesday, September 6<sup>th</sup> was the regular meeting of the City Council—moved to Tuesday due to the Labor Day holiday. The following items were up for discussion and/or approval:

- Resolution to appoint Williams and Works as the City's interim Planning and Zoning Administrator
- Purchase of a 2022 Ford F600 Plow/Dump Truck for the Department of Public Works
- Discussion of participation in the upcoming Michigan Municipal League Conference
- Discussion of the fees incurred on the Point Pleasant inspection project from Edgewater Resources
- Discussion of the guardrail replacement on the intersection of Blue Star Highway and Union Street with Prein & Newhof
- Discussion of the refuse collection and disposal service request for proposal
- Closed session to consider material exempt from disclosure under the Open Meetings Act

**Adult Halloween Parade Planning** – Staff met with event organizers this week to discuss the special event application for the 24<sup>th</sup> annual parade. Specific attention was directed at parade/visitor safety and setup needs. The organizers plan to be at the September 19<sup>th</sup> City Council meeting to answer questions about their special event application. The Police Chief will be coordinating planning activities with other local first responders and the Department of Public Works.

**Planning Commission** – The monthly Planning Commission meeting has been rescheduled for Wednesday, September 21<sup>st</sup>. The Planning Commission will review two proposals for residential developments—one at 485 Ferry Street and one at 324 Center Street; review a rezone at 423 Center Street/424 Fremont Street; and review a house move application at 39 Washington. Public notices for the projects above are found in the "Announcement" section of the City's website at [www.douglasmi.gov](http://www.douglasmi.gov). Plans are available for review at City Hall during normal business hours.

**Clerk Level 1 Position** – The City has been reviewing applications and conducting interviews for applicants to the open position in the Clerks Department. The City has extended an offer to fill the position to an individual with experience in township government. I'll provide more detail once we receive an official acceptance and conduct a background investigation.

**Westshore Planned Unit Development** – The developer is working on plans to develop a public access trail that crosses the property as part of the original scope of the PUD. When completed, the proposed trail will link to the Beach to Bayou Trail on Center Street, the path on Ferry Street, and connect to Golfview Drive and Lakeshore Drive.

**Playground Committee** – The playground committee met with City staff this week to review the budget and discuss next steps for the final phases that will build out the youth playground and adult exercise area at Schultz Park. The youth playground phase will incorporate a zip line and climbing net. The adult exercise area is proposed to have a number of stations to provide physical fitness opportunities outdoors.

**Octoberfest** – Staff met with organizers about the Pride Committee’s Octoberfest event scheduled for October 8<sup>th</sup> at Beery Field. A German themed band will usher in the celebrations with a short parade down Center Street followed by an official tapping of the keg.

That is all I have for now. Have a wonderful weekend.

Rich LaBombard  
City Manager