



This is the City Manager's week in review for the week of October 3, 2022.

City Council Meeting – The City Council held its regular meeting this week and approved or reviewed the following items:

- Approved the establishment of an absentee counting board for the November 8 general election
- Approved a real estate donation agreement for 147 Center Street “Pride Celebration Garden”
- Approved an increase for the annual kayak storage rack fees to \$175 per year
- Approved a change order for additional work to paint City Hall's south and east exterior sides
- Reviewed a memo provided by the City Engineer regarding guardrail replacement at Blue Star Highway and Union Street
- Approved a Knights of Columbus Tootsie Roll Drive for October 7th and 8th

City Engineer – Nate Williams, the former Engineer assigned by Prein & Newhof to work with the City has taken another position in municipal government and will no longer be working with the City of Douglas. Engineer Ken Bosma is assigned to work with the City.

Drinking Water Asset Management – The City received word that it will receive funding for its Drinking Water Asset Management grant request; however, the state is asking the City to refine its costs. The City applied for \$425,000 to inventory its water service lines throughout the City and build an asset management plan for future capital maintenance and replacement.

GIS Data Collection – Next week City staff will receive training on our geographic information system data collector. GIS is widely used by engineers and municipalities to locate and inventory common municipal features such as signage, hydrants, catch basins, guardrails, trees, etc. Attributes such as type, age, condition, and material can be assigned to any GIS data collected and will help the City better understand the maintenance and replacement needs of infrastructure and assets.

Municode – City staff are working on a recodification of the City's ordinances and training on new software that will generate agendas and meeting minutes automatically. Another convenient feature is live voting for elected and appointed officials with the cast votes automatically populated into the meeting minutes on the web-based software. We anticipate the Municode system to be up and running by mid-October.

Refuse RFP – The City opened sealed bids for solid waste, recycling, and yard waste services on Thursday. Two companies responded to the City's request for proposal. The proposals are being evaluated and will be submitted to City Council in an upcoming meeting. Republic Waste and Arrowaste were the only two respondents.

That is all I have for now. Have a wonderful weekend.

Rich LaBombard
City Manager