



BROWNFIELD REDEVELOPMENT PROGRAM QUARTERLY REPORT AND PAYMENT REQUEST

The following information is required to receive payment for incurred costs. ALL PAGES OF THE FORM MUST BE PROVIDED QUARTERLY WHETHER OR NOT REIMBURSEMENT IS REQUESTED.

Government Unit Name: <i>City of the Village of Douglas</i>		Request #: <i>7</i>	
Project Name: <i>Douglas - Former Chase Manufacturing Plant</i>		Fiscal Year: <i>2018</i>	Quarter: <i>1</i>
Purchase Order Number: <i>NA</i>		Project #: <i>45088-68 & 450889-71</i>	
Dates of Service: begin <i>Oct 1, 2017</i> end: <i>Dec 31, 2017</i>		Tracking Code: <i>2016-1260</i>	
Name of Contact Person: <i>William LeFevere</i>		Contract Expires On: <i>TBD</i>	
Title of Contact Person: <i>City Manager</i>	Phone Number <i>+1 (269) 857-1428</i>		
Remittance Address: <i>86 West Center Street</i>			
City: <i>Douglas</i>		State: <i>Michigan</i>	Zip Code: <i>49406</i>

EXPENDITURES

List all expenditures for the quarter and attach invoices from contractors and subcontractors

Invoice Number	Invoice Date	Vendor	Task No.	Amount	Proof of Payment (list check number or other reference)
TOTAL:					

PROGRESS REPORT

TASK (refer to approved work plan)	Work plan Budget Approved to Date	Invoiced This Quarter	Invoiced to Date	Activity this quarter (include progress made, status, budget, concerns, and/or problems encountered)
<i>PCB Investigation</i>	<i>\$164,765.00</i>	<i>\$0.00</i>	<i>\$164,738.26</i>	<i>Continue EPA Work Plan preparation; project planning and cost estimating; project management and calls.</i>
TOTALS:	<i>\$164,765.00</i>	<i>\$0.00</i>	<i>\$164,738.26</i>	

Describe proposed activity next quarter including proposed date to complete

General project planning/management and calls/meetings. Anticipated site maintenance activities and investigation derived waste characterization, transportation, and disposal.

Brownfield Redevelopment Quarterly Report and Payment RequestProject Name: *Douglas - Former Chase Manufacturing Plant*Request #: *7*Fiscal Year: *2018*Quarter: *1*

Grant Amount:	<i>\$164,765.00</i>
Previously Billed Amount:	<i>\$164,738.26</i>
This Request:	
Remaining Grant Balance:	<i>\$26.74</i>

SIGNATURE SECTION

BY SUBMITTING AND SIGNING THIS QUARTERLY REPORT, THE GRANTEE / BORROWER CERTIFIES THAT ALL WORK PERFORMED AND THE ASSOCIATED EXPENDITURES CONTAINED WITHIN THE REPORT ARE TRUE. THE GRANTEE/ BORROWER ACKNOWLEDGES THAT FALSIFICATION OF RECORDS MAY RESULT IN THE TERMINATION OF THE GRANT/ LOAN CONTRACT AND OTHER APPROPRIATE LEGAL REMEDIES.



Signature

01-29-2018

Date

William LeFevre

Printed Name

City Manager

Title

Mail the completed form and TWO copies to the following address.**U.S. Mail:**

Brownfield Redevelopment Program Unit
Remediation and Redevelopment Division, DEQ
P.O. Box 30426
Lansing, MI 48909

Courier:

Brownfield Redevelopment Program Unit
Remediation and Redevelopment Division, DEQ
Constitution Hall, 5th Floor South Tower
525 West Allegan Street
Lansing, MI 48933

Note: In order for the submittal to be considered complete and in compliance with the contract:

Copies of all contractor and subcontractor invoices must be attached. For Loan projects, a bank statement showing the balance of the loan funds and interest earned (if any) must also be attached.

Progress Report and Signature pages must be completed and included with the submittal.

All three parts of this form must be submitted quarterly whether or not there have been expenditures.