



## Chicken Permit Application

Application Fee \$25 per year  
Payable Online Option at: [tinyurl.com/PayItOnline](https://tinyurl.com/PayItOnline)

*The Village of Friendliness - Since 1870*

Backyard chicken hen permits are required before one can legally own and keep no more than six (6) female chickens or "hens" in a residential zoning districts in the City of Douglas. This form must be filled out in its entirety prior to being issued a backyard chicken hen permit. Please complete the checklist for keeping backyard chicken hens, and if you have any questions, please contact the City Clerk's office at 269-857-1438. **Permits are valid for one (1) year. Permits shall be site specific and non-transferable.**

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_

*Name if different than "Applicant."*

Permit Street Address: \_\_\_\_\_

*Location of "Coop" and "Pen" structure.*

Parcel Number (PPN): \_\_\_\_\_ How many chickens do you intend to keep at this address? \_\_\_\_\_

*Six (6) female chickens or "hens," maximum.*

Adjacent Real Properties: \_\_\_\_\_

*PPNs of all properties with which you share a common lot line.*

### Permit Application Checklist & Certification

- ☐ Chicken Permit Application, site plan, and Zoning Review Application completed.
- ☐ \$20 application fee paid to the City of Douglas
- ☐ "Yes, I have read the U.S. Department of Health and Human Services Center for Disease Control (CDC) and Prevention's "Healthy Families and Flocks" Publication." (<https://www.cdc.gov/healthypets/resources/backyard-flock.pdf>)
- ☐ "Yes, I have read the City of Douglas Chapter 92.30 Animals-Chickens Ordinance."
- ☐ Yes, I have read the referenced Zoning Ordinance §16.13, Reg. 2-4, 7, 8, & 10 and §21.01, 12a - Reg. 2 & 3."
- ☐ Planning & Zoning Administrator inspection scheduled within 30 days of permit issuance.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

*Required if property is a rental and Applicant is a tenant.*

### **FOR INTERNAL OFFICE USE ONLY**

<input type="checkbox"/> <b>Application, Checklist &amp; Fee</b>	Check Number: _____	Date Paid: _____
<input type="checkbox"/> <b>City Ordinance &amp; Regulations Compliance</b>		
Number of female chickens / "hens": _____ <i>Six (6) female chickens or "hens," maximum.</i>		
Notice of Application – Objection Period Expiration Date: _____ Adjacent Property Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Clerk's Signature: _____ Date: _____		
Permit Number: _____ Permit Issuance Date: _____ Permit Expiration Date: _____		
<input type="checkbox"/> <b>Zoning Ordinance Compliance (Zoning Review Application &amp; Site Plan)</b>		
On-site Inspection Date: _____ Permit Status: <input type="checkbox"/> Compliant - Approved <input type="checkbox"/> Non-Compliant - Revoked		
Planning & Zoning Administrator's Signature: _____ Date: _____		

P03132023CCPZ