



*The Village of Friendliness – Since 1870*

This is the City Manager's week in review for the week of May 1, 2023.

**City Council Meeting** – At the regular meeting of the City Council, the following items were approved

- Held public hearing, second reading, and approved the updated Floodplain Ordinance
- Appointed Joe Blair as the Planning and Zoning Administrator
- Approved application for Memorial Day Parade
- Approved request for law enforcement support for the Pride Event
- Discussed renaming Point Pleasant Marina to Douglas Marina
- Reviewed solutions to Water Street traffic / safety issues and reviewed budget for solutions

**DPW Supervisor** – Second interviews were held for the open DPW supervisor position this week. Greg Salinas was selected for promotion to DPW supervisor. Congratulations Greg. The supervisor role became vacant when Ricky Zoet was promoted to DPW Director. With this promotion, a vacancy was created for an equipment operator position. I updated the job description for the equipment operator position and the opening is being posted on the City's website. Interested candidates are encouraged to apply to the City Clerk.

**Employee Performance Evaluations** – I met with staff this week and gave performance evaluations to staff assigned to the City Manager's office. Evaluations are done on an annual basis and give me the opportunity to provide and receive feedback from staff and set goals for development.

**Blue Star Drain Work** – Work started this week on the drain and sidewalk project at 333 Blue Star Highway. A lane shift is in place near the Blue Star / Ferry intersection for the duration of the project. If all goes smoothly, this project will be complete in two to three weeks. Once completed, the project will provide a sidewalk connection for pedestrians from Wiley Road to Chestnut Street. The Dunes will reimburse the City for the sidewalk construction portion of the project.

**Traffic Signage** – DPW crews continue to improve traffic signage throughout the City to bring the signs into compliance with the Manual of Uniform Traffic Control Devices. Speed limit signs, both regular white signs and yellow advisory signs are being updated.

**Asset Management Plan** – The City is preparing to start developing a water asset management plan as required by the State of Michigan department of Environment Great Lakes and Energy. The asset management plan will detail the size, material type, age, break history, and replacement schedule for water mains and other related assets owned by the City. The asset management plan is a requirement of the safe drinking water act. It is important for communities to understand what assets they own and furthermore know the future cost and plan to replace those assets at the appropriate time. Much like owning a home,

owners need to understand and predict the future time and cost to replace the roof before it fails and budget for the replacement in advance rather than on an emergency basis.

**Addresses** – The Clerk’s office has been working with officials in Lansing to correct a redistricting error that caused many Douglas residents to have their address changed to Fennville. Some progress is being made now that the appropriate individuals are involved in the conversation.

That is all I have for now. Have a good weekend.

Rich LaBombard  
City Manager