



Right-of-Way Permit Application

The Village of Friendliness—Since 1870

Checklist

- Application
- \$100 Fee (Payable Online Option at: tinyurl.com/PayItOnline)
- \$5000 (\$10,000 if multiple bores/cuts) Performance Bond or Letter of Credit
- Certificate of Insurance (Must list the City of the Village of Douglas as additional insured)
- Site Plan
- Traffic Control Plan
- Contacted MISS DIG per PA 174

Applicant Information

Name: _____ Company: _____

Phone Number: _____ Email Address: _____

Address / PO Box _____ City: _____ State: _____ Zip: _____

Project Information

Project Location: Address: _____ City: _____ State: _____ Zip: _____

Type of work: Road Cut/Bore Driveway* Sidewalk Other: _____

(*The Saugatuck Township Fire District also reviews and approves driveways in the City of Douglas. <https://www.saugatuckfire.org/site-plan-road--driveway-requirements.html> This review may take 3-4 weeks. Please call 269-857-3000 or email cmantels@saugatuckfire.org with questions.)

Work Description: _____

Road Closure: Shoulder Closure One Lane Closure Complete Road Closure

Proposed Work Period:

Dates Work Will Begin: _____ Projected Date Work is Completed: _____
(Must notify The Department of Public Works (269-857-2763) 24 hours before starting work and when work is completed)

I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate. It is the applicant's responsibility to meet the requirements of the City Ordinances in all respects and to provide the necessary information to the City for approval. The City Ordinance can be viewed at douglasmi.gov. By signing, the applicant agrees to the following terms: Conducting work safely and maintaining the affected area until completion, adhering to traffic control standards outlined in the Michigan Manual of Uniform Traffic Control Devices, restoring the road and right-of-way to MDOT repair standards, and repairing any damage caused. The permit may be suspended or revoked at the City's discretion. A Right-of-Way (ROW) Permit must be obtained prior to performing any work in the ROW. I acknowledge that there are no refunds for any reason.

Signature of Applicant

Date